

# City of Fertile

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## City Council Meeting Minutes

November 21, 2023 - 7:00 PM, City Hall

### Call to Order & Roll Call:

- Mayor Nick Bailey, called the council meeting to order. Present were: Council Members: Penny Miller, Holly Lovik-Hanna, Andy Carlson & Rick Anderson. Maintenance Manager: Steve Roberts. City Clerk: Wendy Lunning. Absent: Tim Severson
- Penny motioned, Holly 2<sup>nd</sup> to approve the minutes of the October meeting.** Unanimous
- Penny motioned, Andy 2<sup>nd</sup> to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Fertile Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

### Pledge of Allegiance to the US Flag

#### Maintenance Report:

- Steve cleaned up tree that had broken at the ball diamonds.
- The ball diamonds have been winterized and the water has been turned off.
- Dylan sprayed weeds at the lagoon.
- Fall draw down has begun and Steve has been completing the weekly E. coli testing. Steve will also be completing an ammonia testing.
- Steve has installed the brackets on the bridge for the Christmas Lights.
- The sander is on the plow truck and ready for the first snow fall.
- Andy motioned, Holly 2<sup>nd</sup> to approve the Maintenance report.** Unanimous

#### Mayor's Report:

- Thank you, Hare Electric for the use of their boom truck for putting lights at the Community Center and on Main Street.
- Nick repaired the furnace in the shop.
- Fire Department will be having their Christmas Parade, December 23 at 6:00pm with cookies and hot cocoa following at the Fire Department.
- EMS will be establishing a board to move forward with the ambulance service as an essential service for the City of Fertile. Rick Anderson has agreed to be on this board with another member who is yet to be determined.
- Penny motioned, Andy 2<sup>nd</sup> to approve the Mayor's report.** Unanimous

#### City Clerk's Report:

- Elections Results are as follows:  
Mayor: Nick Bailey  
Council: Tim Severson (4-year term)  
Andy Carlson (4-year term)  
Rick Anderson (2-year term to fill a vacancy. Takes office immediately).
- Holly motioned; Penny 2<sup>nd</sup> to approve resolution 23-11-21-01 for the compensation of Steve's water and sewer certification beginning 10/17/2023 at monthly rate of \$400.00.** Unanimous.
- Andy motioned, Penny 2<sup>nd</sup> to approve resolution 23-11-21-02 the internal transfer of funds for Capital Projects & Administrative Allocation.** Unanimous.

- Holly motioned, Andy 2<sup>nd</sup> to approve Financial Reports.** Unanimous
- Andy motioned, Rick 2<sup>nd</sup> to approve October Bills.** Unanimous
- Liens presented to the Council were as follows:  
506 W Washington \$397.17  
111 W Main Street \$404.92  
101 Spring Street \$390.06

**Holly motioned, Rick 2<sup>nd</sup> to approve resolution 23-11-21-03, 23-11-21-04 & 23-11-21-05 to process liens with Worth County Treasurer.**

Unanimous

- Community Center Rates are as follows:  
Wedding Package Friday (noon) – Sunday (3:00 pm) Fee: \$350.00  
Wedding Package Refundable Deposit Fee: \$200.00

Community Center Day Rental Fee: \$150.00

Community Center Extra Day

(Customer Set up & Tear Down) Fee: \$ 50.00

Community Center 8:00 am to Noon Fee: \$ 50.00

Community Center Noon to 4:00 pm Fee: \$ 50.00

Community Center 4:00 pm to 8:00 pm Fee: \$ 50.00

Community Center

(City of Fertile Set Up & Tear Down) Fee: \$100.00

Community Center Refundable Deposit Fee: \$100.00

City Hall Day Rental Fee: \$ 35.00

City Hall Refundable Deposit Fee: \$100.00

Rental Agreement is available on our website at: <https://fertileiowa.us>.

#### Council Report:

- No additional reports.

#### Committee Report:

- The Christmas Lights will be displayed at the Rhodes Mill Park Friday and Saturdays beginning November 24 through Christmas Eve.
- Library Christmas Open House will be December 9<sup>th</sup> 10 – 12.

#### Public Comments:

- No comments.

#### Upcoming Meetings & Events:

- Christmas Lighting display Friday & Saturdays beginning November 24 through December 24<sup>th</sup>.
- December 9<sup>th</sup> 10 - Library Christmas Open House.
- The Fertile City Council will meet for regular meeting on December 19<sup>th</sup>, 2023 at 7:00pm.
- December 23<sup>rd</sup> – Fire Department Parade, cookies & hot cocoa.
- Penny motioned, Holly 2<sup>nd</sup> to adjourn the meeting.**

Unanimous

#### Summary:

- EMS Board.
- Election Results
- Pay Increase

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Wendy Lunning, City Clerk

<b>7/1/2023 to 10/31/2023</b>	<b>General</b>	<b>ARPA</b>	<b>Roads</b>	<b>EE Benefits</b>	<b>LOST Pre 01/01/2020</b>	<b>LOST Post 01/01/2020</b>	<b>WCDA</b>	<b>Capital Projects</b>	<b>Utilities</b>	<b>Total</b>
Income	128,641.39	0	15,617.75	4,155.45	0	14,986.84	56,829.95	1,666.64	62,516.07	284,414.09
Expense	90,959.58	0	6,225.76	2,847.41	0	22,650.00	56,829.95	109.44	32,925.58	212,247.72
<b>Total</b>	<b>37,981.81</b>	<b>0</b>	<b>9,391.99</b>	<b>1,308.04</b>	<b>0</b>	<b>-7,663.16</b>	<b>0</b>	<b>1,557.20</b>	<b>29,590.49</b>	<b>72,166.37</b>
<b>Fund Balance</b>	<b>117,315.18</b>	<b>29,646.34</b>	<b>70,723.49</b>	<b>9,810.45</b>	<b>58,057.14</b>	<b>8,633.54</b>	<b>21.32</b>	<b>16,194.84</b>	<b>402,838.99</b>	<b>713,241.29</b>

# City of Fertile Deposits

As of October 31, 2023

As of October 31, 2023			Accrual Basis
Type	Date	Memo	Amount
001b - Operating Accounts			
0011110 - Checking			
Deposit	10/01/2023	Iowa Interactive Utility Deposit	200.00
Deposit	10/01/2023	Franchise Fee Deposit	112.82
Deposit	10/02/2023	Iowa Interactive Utility Deposit	209.24
Deposit	10/03/2023	Casino Funds Deposit	2,572.80
Deposit	10/04/2023	Utility Deposit	594.60
Deposit	10/07/2023	Iowa Interactive Utility Deposit	103.32
Deposit	10/08/2023	Facility Rental Deposit	150.00
Deposit	10/11/2023	Utility Deposit	1,549.86
Deposit	10/11/2023	Iowa Interactive Utility Deposit	275.00
Deposit	10/11/2023	Utility Deposit	2,644.13
Deposit	10/13/2023	Property Taxes	47,900.83
Deposit	10/13/2023	Clerkbooks Deposit	0.00
Deposit	10/13/2023	Lien Payments Deposit	2,282.98
Deposit	10/17/2023	Clerkbooks Deposit	0.00
Deposit	10/18/2023	Library Deposit	10.00
Deposit	10/18/2023	Library Deposit	2,000.00
Deposit	10/18/2023	Farm to Market Deposit	2,255.18
Deposit	10/18/2023	Refundable Utility Deposit	150.00
Deposit	10/18/2023	Road Use Tax	1,803.69
Deposit	10/18/2023	Iowa Interactive Utility Deposit	98.87
Deposit	10/20/2023	ACH PPD Utility Deposit	4,389.04
Deposit	10/20/2023	ACH CCD Utility Deposit	641.70
Deposit	10/22/2023	Iowa Interactive Utility Deposit	249.39
Deposit	10/23/2023	Iowa Interactive Utility Deposit	82.58
Deposit	10/25/2023	Utility Deposit	1,544.54
Deposit	10/25/2023	Iowa Interactive Utility Deposit	141.53
Deposit	10/27/2023	Utility Deposit	1,922.62
Deposit	10/27/2023	Local Option Sales Tax	3,290.41
Deposit	10/28/2023	Facility Rental Deposit	150.00
Deposit	10/30/2023	Iowa Interactive Utility Deposit	200.00
Deposit	10/31/2023	Interest	68.50
Deposit	10/31/2023	Interest	76.32
Total 0011110 - Checking			77,669.95
Total 001b - Operating Accounts			77,669.95
110b - Roads Revenue Accounts			
1101160 - Savings			
Deposit	10/31/2023	Interest	0.32
Total 1101160 - Savings			0.32
Total 110b - Roads Revenue Accounts			0.32
600b - Water Revenue Accounts			
6001110 - Savings			
Deposit	10/31/2023	Interest	3.17
Total 6001110 - Savings			3.17
Total 600b - Water Revenue Accounts			3.17
610b - Sewer Revenue Accounts			
6101110 - Savings			
Deposit	10/31/2023	Interest	2.77
Total 6101110 - Savings			2.77
6101160 - CD			
Total 6101160 - CD			
Total 610b - Sewer Revenue Accounts			2.77
TOTAL			77,676.21

# City of Fertile Bills Paid

As of October 31, 2023

					Accrual Basis
Type	Date	Num	Name	Memo	Amount
<b>001b - Operating Accounts</b>					
<b>0011110 - Checking</b>					
Check	10/01/2023	11100	Fertile Fire Department V	Quarterly Allocation	-4,750.00
Check	10/01/2023	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Paycheck	10/04/2023	11098	Lunning, Wendy S	City Clerk	-473.22
Paycheck	10/04/2023	11099	Russell, Grant	City Maintenance	-103.73
Bill Pmt -Check	10/04/2023	11101	Nelson Septic Services, LLC	SEPTEMBER - Portable Restrooms	-425.00
Bill Pmt -Check	10/04/2023	11102	WCTA	Telephone/Internet	-222.92
Bill Pmt -Check	10/04/2023	11103	Wendy Lunning - v Iowa Department of Natural Resources	Mileage - (20 miles @ 65.5 cents per mile) Application for Drinking Water Treatment 1 Operator Certificate	-13.10
Bill Pmt -Check	10/04/2023	11104	IPERS		-80.00
Liability Check	10/04/2023	EFT			-591.36
Sales Tax Payment	10/04/2023		Iowa Department of Revenue & Finance		0.00
Liability Check	10/04/2023	EFT	Iowa Department of Revenue & Finance		-534.89
Bill Pmt -Check	10/08/2023	11105	Clear Lake Sanitary District	Water Testing	-35.00
Bill Pmt -Check	10/08/2023	11106	Five Star CO-OP	Gas for Truck	-290.45
Bill Pmt -Check	10/08/2023	11107	Hawkins, Inc.	Chlorine	-20.00
Bill Pmt -Check	10/08/2023	11108	Marco	Copier, Printer, Fax	-104.52
Bill Pmt -Check	10/08/2023	11109	Verizon Wireless	Cell Phone	-10.15
Bill Pmt -Check	10/08/2023	11110	Waste Management	Garbage, Recycling and Container Services	-2,719.49
Paycheck	10/11/2023	11111	Roberts, Stephen J	City Maintenance	-1,276.72
Liability Check	10/13/2023	EFT	IPERS		-376.70
Liability Check	10/13/2023	EFTPS	United States Treasury		-1,310.08
Sales Tax Payment	10/13/2023		Iowa Department of Revenue & Finance		0.00
Check	10/18/2023	TRANSFER	City of Fertile	Capital Funds - Resolution 20-3-17-1	0.00
Check	10/18/2023	11115	FO Properties	Overpayment of Utility Bill. Property sold	-38.05
Paycheck	10/18/2023	11112	Arndt, Linda J	Direct Deposit - \$145.69	0.00
Paycheck	10/18/2023	11113	Knudson, Loni	Direct Deposit - \$278.09	0.00
Paycheck	10/18/2023	11114	Thompson, Angela M	Direct Deposit - \$1,712.94	0.00
Liability Check	10/19/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/18/2023	-2,136.72
Check	10/20/2023	ACH	WCTA	(L) Library	-42.15
Bill Pmt -Check	10/20/2023	11116	Alliant Energy		-1,927.45
Bill Pmt -Check	10/20/2023	11117	Baker & Taylor	(L) Books & CDs	-365.02
Bill Pmt -Check	10/20/2023	11118	Black Hills Energy		-489.30
Bill Pmt -Check	10/20/2023	11119	Iowa Department of Natural Resources	Application for Drinking Water Distribution 1 Operator Certificate	-80.00
Bill Pmt -Check	10/20/2023	11120	Menards	Candy Canes	-32.71
Bill Pmt -Check	10/20/2023	11121	US Bank	(L) Intuit, Postage, H, Mower Fuel, Books & CDs, Supplies, Professional Development & Microsolft	-2,891.54
Bill Pmt -Check	10/23/2023	11123	Hawkins, Inc.	Chlorine	-20.00
Bill Pmt -Check	10/23/2023	11124	Menards	Softener Salt, Garbage Bags, Toilet Paper, Duck Tape, Paint, Motor Treatment & Pest Control	-91.42
Check	10/24/2023	ACH	Verizon Wireless	Telephone - Effective 08/24/2023 on Bank Statement	-98.76
Paycheck	10/25/2023	11122	Roberts, Stephen J	City Maintenance	-1,276.72
Bill Pmt -Check	10/28/2023	11125	Iowa Rural Water Association	Community Dues Membership - January 1, 2024 thru December 31, 2024	-305.00
Bill Pmt -Check	10/31/2023		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	
Bill Pmt -Check	10/31/2023		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	
Total 0011110 - Checking					-23,132.17
Total 001b - Operating Accounts					-23,132.17
<b>TOTAL</b>					<b>-23,132.17</b>