

## City of Fertile

### City Council Meeting Minutes

October 17, 2023 - 7:00 PM, City Hall

#### Call to Order & Roll Call:

- Mayor Nick Bailey, called the council meeting to order. Present were: Council Members: Holly Lovik-Hanna, Tim Severson, Andy Carlson & Dan Versteeg. Maintenance Manager: Steve Roberts. City Clerk: Wendy Lunning. Absent: Penny Miller
- Dan motioned, Tim 2<sup>nd</sup> to approve the minutes of the September meeting.** Unanimous
- Holly motioned, Andy 2<sup>nd</sup> to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Fertile Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

#### Pledge of Allegiance to the US Flag

#### Public Hearing for Ordinance Codification:

- Nick closed the regular meeting and opened the public hearing.
- No public comments.
- Nick closed the public hearing and opened the regular meeting.
- Andy motioned; Tim 2<sup>nd</sup> to adopt the city code of ordinances.** Unanimous
- Holly motioned: Dan 2<sup>nd</sup> to waive the 2<sup>nd</sup> & 3<sup>rd</sup> reading of the ordinance.** Unanimous

#### Maintenance Report:

- Congratulations Steve on achieving your certification for water treatment and distribution.
- Steve repaired small leak in the water plant.
- Thank you, Bruns Brothers, for leaving a corn row for snow this winter.
- Steve presented the council with public works employee pay scales in North Iowa and the DNR requirements for compliance for both water and sewer. He is requesting a \$700.00 per month raise after being certified. The council agreed, but there are still details to work out that Wendy will be checking into in regard to recordkeeping this.
- Tim motioned, Holly 2<sup>nd</sup> to approve the Maintenance report.** Unanimous

#### Mayor's Report:

- Nick received a bid from Shineway of \$1,600.00 for the Community Center Floors. Steve mentioned that he would be willing to rent a buffer/stripper and do it himself. Dan is willing to provide the cleaning products.
- Waste Management final pick up for garbage/recycling will be October 26, 2023. They will be picking up bins on October 26, 2023.
- Thompson Sanitation will be picking up garbage/recycling on Fridays, beginning on November 3, 2023.

- Hwy 9 is scheduled to be opened the first week of November.
- Black Hills Energy put in gas services for generators at the Library and Community Center.
- Alliant Energy has been notified of street light that are out in town.
- Halloween is scheduled for October 31, 2023 from 5:00pm to 8:00pm. Leave your porch light on if you choose to participate.
- Clean Up Days has been postponed until spring.
- Andy motioned, Tim 2<sup>nd</sup> to approve the Mayor's report.** Unanimous

#### City Clerk's Report:

- Elections: Regula City Election Day is November 7, 2023. Polls are open from 7 am until 8 pm
- The Annual Financial Report was submitted to the council for review and approval.
- Holly motioned, Tim 2<sup>nd</sup> to approve resolution 23-10-17-01 the internal transfer of funds for Capital Projects.** Unanimous.
- Andy motioned, Dan 2<sup>nd</sup> to approve Financial Reports.** Unanimous
- Dan motioned, Holly 2<sup>nd</sup> to approve September Bills.** Unanimous
- Liens presented to the Council were as follows:  
108 W Washington \$434.75  
605 W Washington \$261.93  
**Holly motioned, Dan 2<sup>nd</sup> to approve resolution 23-10-17-02 & 23-10-17-03 to process liens with Worth County Treasurer.** Unanimous

#### Council Report:

- Andy attended Winn Worth Betco meeting. NIACOG represented talked about comprehensive plan for cities.

#### Committee Report:

- The Holiday Lighting Committee will be meeting Saturday, October 21 at 8:00 to start setting up for the Holiday Lights. Thank you, Jason Ebberts, for coordinating the layout.
- Tim has been receiving equipment for the solar panels. He suggested putting rock down to control the weeds under the panels.

#### Public Comments:

- No comments.

#### Upcoming Meetings & Events:

- The Fertile City Council will meet for regular meeting on November 21, 2023 at 7:00pm.
- Dan motioned, Andy 2<sup>nd</sup> to adjourn the meeting.** Unanimous

#### Summary:

- Ordinance Codification
- Annual Financial Report

Wendy Lunning, City Clerk

7/1/2023 to 9/30/2023	General	ARPA	Roads	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	61,050.08	0	11,558.56	616.29	0	11,696.43	56,829.95	1,249.98	49,280.12	192,281.41
Expense	70,092.30	0	4,426.79	2,238.62	0	13,150.00	56,829.95	109.44	23,720.54	170,567.64
<b>Total</b>	<b>-9,042.22</b>	<b>0</b>	<b>7,131.77</b>	<b>-1,622.33</b>	<b>0</b>	<b>-1,453.57</b>	<b>0</b>	<b>1,140.54</b>	<b>25,559.58</b>	<b>21,713.77</b>
<b>Fund Balance</b>	<b>70,922.85</b>	<b>29,646.34</b>	<b>68,463.27</b>	<b>6,880.08</b>	<b>58,057.14</b>	<b>14,843.13</b>	<b>21.32</b>	<b>15,778.18</b>	<b>398,808.08</b>	<b>680,713.79</b>

# City of Fertile Deposits

As of September 30, 2023

Accrual Basis

Type	Date	Memo	Amount
<b>001b - Operating Accounts</b>			
<b>0011110 - Checking</b>			
Deposit	09/01/2023	Lien Payment Deposit	1,073.64
Deposit	09/01/2023	Farm to Market Deposit	1,622.22
Deposit	09/05/2023	Casino Funds Deposit	3,365.69
Deposit	09/06/2023	Utility Deposit	469.64
Deposit	09/06/2023	Facility Rental Deposit	50.00
Deposit	09/06/2023	Hawkins Refund Deposit	487.76
Deposit	09/10/2023	Iowa Interactive Utility Deposit	100.00
Deposit	09/10/2023	Iowa Interactive Utility Deposit	240.55
Deposit	09/10/2023	Utility Deposit	1,768.17
Deposit	09/13/2023	WCTA Member Appreciation Deposit	20.00
Deposit	09/13/2023	Library Worth County Deposit	9,500.00
Deposit	09/13/2023	Clerkbooks Deposit	0.00
Deposit	09/15/2023	Iowa Interactive Utility Deposit	102.21
Deposit	09/15/2023	Property Taxes	6,544.91
Deposit	09/19/2023	Iowa Interactive Utility Deposit	82.02
Deposit	09/19/2023	Road Use Tax	2,510.01
Deposit	09/20/2023	Utility Deposit	2,608.54
Deposit	09/20/2023	Library Fundraiser Deposit	55.00
Deposit	09/21/2023	Enrich Iowa - Library Funds	1,312.43
Deposit	09/25/2023	Iowa Interactive Utility Deposit	138.20
Deposit	09/27/2023	Utility Deposit	2,986.42
Deposit	09/27/2023	Facility Rental Deposit	50.00
Deposit	09/27/2023	Farm to Market Deposit	1,605.06
Deposit	09/27/2023	ACH CCD Utility Deposit	644.74
Deposit	09/27/2023	ACH PPD Utility Deposit	4,574.62
Deposit	09/27/2023	Refundable Utility Deposit	150.00
Deposit	09/28/2023	Local Option Sales Tax	3,983.40
Deposit	09/30/2023	Interest	69.78
Total 0011110 - Checking			46,115.01
<b>0011120 - Petty Cash</b>			
Total 0011120 - Petty Cash			
Total 001b - Operating Accounts			46,115.01
<b>110b - Roads Revenue Accounts</b>			
<b>1101160 - Savings</b>			
Deposit	09/30/2023	Interest	0.31
Total 1101160 - Savings			0.31
Total 110b - Roads Revenue Accounts			0.31
<b>600b - Water Revenue Accounts</b>			
<b>6001110 - Savings</b>			
Deposit	09/30/2023	Interest	3.07
Total 6001110 - Savings			3.07
Total 600b - Water Revenue Accounts			3.07
<b>610b - Sewer Revenue Accounts</b>			
<b>6101110 - Savings</b>			
Deposit	09/30/2023	Interest	2.68
Total 6101110 - Savings			2.68
<b>6101160 - CD</b>			
Total 6101160 - CD			
Total 610b - Sewer Revenue Accounts			2.68
<b>TOTAL</b>			<b>46,121.07</b>

**As of September 30, 2023**

Amount

Type	Date	Num	Name	Memo	Amount
001b - Operating Accounts					
0011110 -					
Checking					
Bill Pmt -Check	09/01/2023		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	0.00
Bill Pmt -Check	09/06/2023	11062	Five Star CO-OP	Gas for Truck	-217.90
Bill Pmt -Check	09/06/2023	11063	Floyd & Leonard Auto Electric, Inc.	Blades for Weed Wacker	-12.99
Bill Pmt -Check	09/06/2023	11064	Nelson Septic Services, LLC	AUGUST - Portable Restrooms	-425.00
Bill Pmt -Check	09/06/2023	11065	WCTA	Telephone/Internet	-227.58
Check	09/06/2023	11066	Adams, Hailey	Utility Deposit Refund	-150.00
Bill Pmt -Check	09/06/2023	11067	Iowa Department of Natural Resources	Application for Waste Water Lagoon 1 Operator Certificate	-80.00
Bill Pmt -Check	09/06/2023	11068	Miller's Diesel and Automotive	Repair Ball Joints and sway bar on Fertile City Truck	-888.41
Bill Pmt -Check	09/06/2023	11069	Mosquito Control of Iowa	Mosquito Control	-1,725.00
Paycheck	09/06/2023	11070	Lunning, Wendy S		-587.28
Bill Pmt -Check	09/13/2023	11071	Clear Lake Sanitary District	Water Testing	-35.00
Bill Pmt -Check	09/13/2023	11072	Larsen Plumbing & Heating	Solenoid Assemblies	-727.88
Bill Pmt -Check	09/13/2023	11073	Marco	Copier, Printer, Fax	-104.52
Bill Pmt -Check	09/13/2023	11074	Wendy Lunning - v	Mileage - (9.4 miles @ 65.5 cents per mile)	-6.16
Bill Pmt -Check	09/13/2023	11075	Alliant Energy	Electric	-1,381.47
Paycheck	09/13/2023	11076	Roberts, Stephen J	City Maintenance	-1,276.73
Liability Check	09/13/2023	EFT	IPERS		-825.44
Liability Check	09/13/2023	EFT	IPERS		-399.38
Liability Check	09/13/2023	EFTPS	United States Treasury	42-1028074	-1,679.94
Check	09/20/2023	TRANSFER	City of Fertile	Capital Funds - Resolution 23-09-19-1	0.00
Check	09/20/2023	ACH	WCTA	(L) Library	-41.77
Bill Pmt -Check	09/20/2023	11077	Alliant Energy	Electric	-873.65
Bill Pmt -Check	09/20/2023	11078	Baker & Taylor	(L) Books & CDs	-83.20
Bill Pmt -Check	09/20/2023	11079	Black Hills Energy	Natural Gas	-206.08
Bill Pmt -Check	09/20/2023	11080	Hawkins, Inc.	Chlorine	-20.00
Bill Pmt -Check	09/20/2023	11081	Menards	Crack Filler & Pothole Patch	-22.94
Bill Pmt -Check	09/20/2023	11082	Travelers	Work Comp (L) Intuit, Postage, Hose for Water Plant, Mower Fuel, Books & CDs, Supplies, Professional Devel...	-2,852.00
Bill Pmt -Check	09/20/2023	11083	US Bank		-425.72
Bill Pmt -Check	09/20/2023	11084	Verizon Wireless	Cell Phone	-98.83
Bill Pmt -Check	09/20/2023	11085	Waste Management	Garbage, Recycling & Container Services	-2,719.49
Paycheck	09/20/2023	11087	Arndt, Linda J	Direct Deposit	0.00
Paycheck	09/20/2023	11088	Knudson, Loni	Direct Deposit	0.00
Paycheck	09/20/2023	11089	Thompson, Angela M	Direct Deposit	0.00
Liability Check	09/21/2023		QuickBooks Payroll Service	Created by Payroll Service on 09/20/2023	-2,163.32
Check	09/26/2023	ACH	Verizon Wireless	Telephone	-98.83
Paycheck	09/27/2023	11096	Roberts, Stephen J		-1,276.73
Bill Pmt -Check	09/27/2023	11097	Iowa Department of Natural Resources	Annual Water Use Fee for Calendar Year 2024	-115.00
Total 0011110 - Checking					-21,748.24
TOTAL					-21,748.24