

## City of Fertile

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### City Council Meeting Minutes

September 19, 2023 - 7:00 PM, City Hall

#### Call to Order & Roll Call:

- Mayor Nick Bailey, called the council meeting to order. Present were: Council Members: Penny Miller, Holly Lovik-Hanna, Tim Severson, Andy Carlson & Dan Versteeg. Maintenance Manager: Steve Roberts by phone. City Clerk: Wendy Lunning.
- Penny motioned, Holly 2<sup>nd</sup> to approve the minutes of the August meeting with the correction of spelling of Holly Lovik.** Unanimous
- Tim motioned, Dan 2<sup>nd</sup> to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Fertile Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

#### Pledge of Allegiance to the US Flag

#### Maintenance Report:

- Steve cleaned up tree at the ball diamond that split.
- Congratulations Steve on achieving your certification for sewer.
- There are approximately a dozen trees in the park that need to be removed. Arneson Tree Service quoted a price of \$4,200.00 for tree and stump removal. The council has suggested waiting until spring for this.
- Steve talked with Shane Wagner in regards to the trellis on Main Street. It needs to be rebuilt correctly. Steve will check with Shane to see what this will cost.
- Steve would like to build a rack/steel cart to remove salt/sander box from the new truck. This would be more efficient and cost less than \$500.00.
- Buck Russell will be resigning from maintenance backup for Steve as of 01/01/2024. Thank you Buck for you many years of service to the City of Fertile.
- Andy motioned, Tim 2<sup>nd</sup> to approve the Maintenance report.** Unanimous

#### Mayor's Report:

- Nick cleaned and repaired AC unit in the kitchen of the Community Center.
- Thank you to the Fertile Days committee for their hard work in making this day successful.
- Nick is working to get contract transferred from Waste Management to Thompson Sanitation. Five-year contract ended June 30, 2023. The city will be starting a log to document missed services. A certified letter will be sent to Waste Management with notice of change.
- Alliant Energy has been notified of damaged street light pole on Main Street.
- Nick is waiting for a response from Shineway Floors for estimate. Additional bids may be accepted through October 16, 2023.
- EMS is meeting on a regular basis to determine how much this will cost the City of Fertile for ambulance services.
- Nick has posted flyer for residents to complete a Hazardous Mitigation survey for the City of Fertile.
- Nick is working directly with some nuisance properties in town to get these abated.

- Fire Department will be having a Fire Prevention meal on October 7, 2023 at the Fertile Community Center from 4:00pm to 7:00pm.
- Trick or Treat is schedule for October 31, 2023 from 5:00pm to 8:00pm.
- Holly motioned, Andy 2<sup>nd</sup> to approve the Mayor's report.** Unanimous

#### City Clerk's Report:

- Elections: Candidate Filing Deadline is September 21, 2023. Election papers need to be turned in to City Clerk by 5:00pm. Candidate Withdrawal & Candidate Objection Deadline is September 26, 2023 by 5:00pm.
- The Street Financing report was submitted to the council for review. Ending balance as of 06/30/2023 is \$61,332.00.
- The council reviewed the respective changes to the Fertile City Code as proposed by the ICOG Model Code Attorney, Bill Sueppel, based on State Code/Legislative changes or his legal opinion. **Holly motioned, Penny 2<sup>nd</sup> to approve the changes.** Unanimous. Wendy will notify NIACOG to update.
- Dan motioned, Andy 2<sup>nd</sup> to approve resolution 23-09-19-01 the internal transfer of funds for Capital Projects.** Unanimous.
- Penny motioned, Dan 2<sup>nd</sup> to approve Financial Reports.** Unanimous
- Andy motioned, Penny 2<sup>nd</sup> to approve August Bills.** Unanimous
- Liens presented to the Council were as follows:  
302 E Main Street \$415.70  
**Holly motioned, Dan 2<sup>nd</sup> to approve resolution 23-09-19-02 to process liens with Worth County Treasurer.** Unanimous

#### Council Report:

- Tim is working with Alliant Energy on the Solar Panels for the Community Center.
- Nick mentioned that speed limit in the alleys is 25 MPH.
- Nick is in the process of ordering several signs. Including but not limited to: Deaf Child Sign, No Parking Signs, etc.
- Steve has removed the old Welcome to Fertile sign at the Community Center to make room for the electronic sign. Andy followed up on the electronic sign and the casing is being made.
- Penny has submitted grant for the renovations of the incubator to apartment on 2<sup>nd</sup> floor of the community center.
- The Fertile Library has submitted a grant for a maker station and Lego supplies.

#### Committee Report:

- The Little League has submitted a grant for a popcorn machine for the concession stand.
- The Holiday Lighting committee is planning on having the lighting display open from Thanksgiving to New Year.

#### Public Comments:

- No comments.

#### Upcoming Meetings & Events:

- Fire Department: Fire Prevention supper October 7, 2023 from 4:00pm to 7:00pm at the Fertile Community Center.
- The Fertile City Council will meet for regular meeting on October 17, 2023 at 7:00pm.
- Penny motioned, Andy 2<sup>nd</sup> to adjourn the meeting.** Unanimous

#### Summary:

- Elections
- Street Financing Report
- Update Ordinances

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Wendy Lunning, City Clerk

7/1/2023 to 8/31/2023	General	ARPA	Roads	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	34,877.56	0	5,820.96	130.64	0	7,713.03	56,829.95	833.32	35,937.59	142,143.05
Expense	52,639.56	0	2,525.79	1,655.03	0	13,150.00	56,829.95	109.44	17,905.01	144,814.78
<b>Total</b>	<b>-17,762.00</b>	<b>0</b>	<b>3,295.17</b>	<b>-1,524.39</b>	<b>0</b>	<b>-5,436.97</b>	<b>0</b>	<b>723.88</b>	<b>18,032.58</b>	<b>-2,671.73</b>
<b>Fund Balance</b>	<b>62,203.07</b>	<b>29,646.34</b>	<b>64,626.67</b>	<b>6,978.02</b>	<b>58,057.14</b>	<b>10,859.73</b>	<b>21.32</b>	<b>15,361.52</b>	<b>391,281.08</b>	<b>639,034.89</b>

# City of Fertile Deposits

As of August 31, 2023

Accrual  
Basis

Type	Date	Memo	Amount
<b>001b - Operating Accounts</b>			
<b>0011110 - Checking</b>			
Deposit	08/01/2023	Clerkbooks Deposit	0.00
Deposit	08/01/2023	Iowa Interactive Utility Deposit	2.00
Deposit	08/02/2023	Utility Deposit	1,617.05
Deposit	08/03/2023	Casino Funds Deposit	2,611.86
Deposit	08/04/2023	Community Center Deposit Retained	86.93
Deposit	08/06/2023	Iowa Interactive Utility Deposit	97.76
Deposit	08/07/2023	Iowa Interactive Utility Deposit	150.00
Deposit	08/09/2023	Utility Deposit	1,713.29
Deposit	08/09/2023	WCDA Grant Deposit - Library Update Technology	9,529.95
Deposit	08/09/2023	Refundable Utility Deposit	150.00
Deposit	08/09/2023	Iowa Interactive Utility Deposit	81.46
Deposit	08/10/2023	Iowa Interactive Utility Deposit	247.15
Deposit	08/15/2023	Road Use Tax	1,786.42
Deposit	08/16/2023	Mower Gas Deposit	0.69
Deposit	08/16/2023	Utility Deposit	1,487.18
Deposit	08/16/2023	Refundable Utility Deposit	150.00
Deposit	08/18/2023	Iowa Interactive Utility Deposit	104.99
Deposit	08/21/2023	ACH PPD Utility Deposit	4,659.29
Deposit	08/21/2023	ACH CCD Utility Deposit	801.34
Deposit	08/21/2023	Iowa Interactive Utility Deposit	94.67
Deposit	08/23/2023	Utility Deposit	2,124.78
Deposit	08/23/2023	Library Deposit	752.00
Deposit	08/26/2023	Iowa Interactive Utility Deposit	100.00
Deposit	08/26/2023	Iowa Interactive Utility Deposit	94.98
Deposit	08/27/2023	Iowa Interactive Utility Deposit	200.00
Deposit	08/29/2023	Local Option Sales Tax	4,850.56
Deposit	08/30/2023	Utility Deposit	2,206.55
Total 0011110 - Checking			35,700.90
<b>110b - Roads Revenue Accounts</b>			
<b>1101160 - Savings</b>			
Deposit	08/31/2023	Interest	0.32
Total 1101160 - Savings			0.32
Total 110b - Roads Revenue Accounts			0.32
<b>600b - Water Revenue Accounts</b>			
<b>6001110 - Savings</b>			
Deposit	08/31/2023	Interest	3.17
Total 6001110 - Savings			3.17
Total 600b - Water Revenue Accounts			3.17
<b>610b - Sewer Revenue Accounts</b>			
<b>6101110 - Savings</b>			
Deposit	08/31/2023	Interest	2.77
Total 6101110 - Savings			2.77
<b>6101160 - CD</b>			
Total 6101160 - CD			
Total 610b - Sewer Revenue Accounts			2.77
<b>TOTAL</b>			<b>35,707.16</b>

# City of Fertile Bills Paid

As of August 31, 2023

						Accrual Basis
Type	Date	Num	Name	Memo	Amount	
<b>001b - Operating Accounts</b>						
<b>0011110 - Checking</b>						
Paycheck	08/02/2023	11000	Roberts, Stephen J	City Maintenance	-1,276.71	
Bill Pmt -Check	08/02/2023	11030	Iowa One Call	Water locates	-19.90	
Bill Pmt -Check	08/02/2023	11031	WCTA	Telephone/Internet	-217.39	
Paycheck	08/02/2023	11032	Lunning, Wendy S	Clty Clerk	-464.22	
Bill Pmt -Check	08/02/2023	11033	Hawkins, Inc.	EPA Regulator	-1,117.26	
Bill Pmt -Check	08/09/2023	11034	Clear Lake Sanitary District	Water Testing	-35.00	
Bill Pmt -Check	08/09/2023	11035	Five Star CO-OP	Gas for Truck	-300.11	
Bill Pmt -Check	08/09/2023	11036	Larsen Plumbing & Heating	Run Drain Lines	-220.24	
Bill Pmt -Check	08/09/2023	11037	Marco	Copier, Printer, Fax	-104.52	
Bill Pmt -Check	08/09/2023	11038	Nelson Septic Services, LLC	JULY - Portable Restrooms	-425.00	
Bill Pmt -Check	08/09/2023	11039	NIACOG	Membership Dues - FY '24	-289.75	
Liability Check	08/10/2023	EFT	IPERS	(L)	-375.90	
Liability Check	08/14/2023	EFT	IPERS	City	-567.23	
Sales Tax Payment	08/14/2023	eFile	Iowa Department of Revenue & Finance	Water Excise Tax	0.00	
Liability Check	08/14/2023	EFTPS	United States Treasury	Federal Payroll Liabilities	-1,286.52	
Paycheck	08/16/2023	11040	Russell, Grant	City Maintenance	-92.20	
Paycheck	08/16/2023	11041	Roberts, Stephen J	City Maintenance	-1,276.73	
Bill Pmt -Check	08/16/2023	11042	Alliant Energy	Electric	-2,212.58	
Bill Pmt -Check	08/16/2023	11043	Black Hills Energy	Natural Gas	-205.96	
Bill Pmt -Check	08/16/2023	11044	Hawkins, Inc.	Chlorine	-20.00	
Bill Pmt -Check	08/16/2023	11045	Marco	Copier, Printer, Fax	-104.52	
Bill Pmt -Check	08/16/2023	11046	Waste Management	Garbage, Recycling & Container Services.	-2,719.49	
Check	08/16/2023	TRANSFER	City of Fertile	Capital Funds - Resolution 23-08-15-01	0.00	
Paycheck	08/16/2023	11047	Arndt, Linda J	Direct Deposit - \$247.64	0.00	
Paycheck	08/16/2023	11048	Knudson, Loni	Direct Deposit - \$326.85	0.00	
Paycheck	08/16/2023	11049	Thompson, Angela M	Direct Deposit - \$1,712.94	0.00	
Check	08/16/2023	11050	Platte River Properties LLC	Refundable Utility Deposit Created by Payroll Service on 08/16/2023	-150.00	
Liability Check	08/17/2023		QuickBooks Payroll Service		-2,287.43	
Check	08/20/2023	ACH	WCTA	(L) Library	-41.73	
Check	08/23/2023	11051	Fertile Days	City Contribution	-2,700.00	
Bill Pmt -Check	08/23/2023	11052	Alliant Energy	(L) Electric	-199.24	
Bill Pmt -Check	08/23/2023	11053	Baker & Taylor	(L) Books & CDs	-210.81	
Bill Pmt -Check	08/23/2023	11054	Black Hills Energy	(L) Natural Gas	-141.00	
Bill Pmt -Check	08/23/2023	11055	MicroMarketing North Iowa Libraries	(L) CDs	-126.94	
Bill Pmt -Check	08/23/2023	11056	Collaborating	(L) Beacon Annual Support	-654.49	
Bill Pmt -Check	08/23/2023	11057	Staples	(L) Laptop and Desktop computers (L) Intuit, Postage, Mower Fuel, Truck Maintenance, Books & CDs, DVDs, Supplies, Microsolft & No...	-1,879.48	
Bill Pmt -Check	08/23/2023	11058	US Bank		-913.24	
Bill Pmt -Check	08/23/2023	11059	Verizon Wireless	Cell Phone	-98.76	
Bill Pmt -Check	08/30/2023		ClerkBooks A/P Adjust		-21,282.91	
Bill Pmt -Check	08/30/2023	11060	Apple Inc.	(L) Laptop and Desktop computers	-5,465.00	
Paycheck	08/30/2023	11061	Roberts, Stephen J	Clty Maintenance	-1,276.73	
Bill Pmt -Check	08/31/2023		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub		
Total 0011110 - Checking					-50,758.99	
<b>TOTAL</b>					<b>-50,758.99</b>	