

## City of Fertile

### City Council Meeting Minutes

August 15, 2023 - 7:00 PM, City Hall

#### Call to Order & Roll Call:

- Mayor Pro Temp, Penny Miller, called the council meeting to order. Present were: Council Members: Holly Lovick-Hanna, Tim Severson & Dan Versteeg. Maintenance Manager: Steve Roberts. City Clerk: Wendy Lunning. Absent: Nick Bailey & Andy Carlson.
- Dan motioned, Tim 2<sup>nd</sup> to approve the minutes of the July Meeting with the correction of date should have been July 18, 2023.** Unanimous
- Tim motioned, Dan 2<sup>nd</sup> to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Fertile Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

#### Pledge of Allegiance to the US Flag

#### Maintenance Report:

- Tim motioned, Holly 2<sup>nd</sup> to approve replacing ball joint on the city pickup.** Unanimous
- Steve has been working on a chlorine leak at the water plant. Backflow valve was damaged and replaced incorrectly by contractor. Steve flushed hydrants to regulate the high chlorine levels. Backflow valve has since been repaired and Steve is meeting with Hawkins in regards to the regulators.
- Steve completed the plywood floor for the lift on the skid loader.
- Tim asked Steve about the bricks on the trellis Steve will be contacting Shane Wagner to repair.
- Thank you to Arneson Tree Service for removing the trees on the dam. It is so much appreciated and we recognize that this was not an easy task. Thank you.
- Holly motioned, Dan 2<sup>nd</sup> to approve the Maintenance report.** Unanimous

#### Mayor's Report:

- No report.

#### City Clerk's Report:

- Elections: First day to file nomination papers with the city clerk is Monday, August 28. The following city offices will be on the ballot this year.
  - Mayor
  - City Council – 4-year term. (two vacancies)
  - City Council – 2-year term
- Dan motioned, Tim 2<sup>nd</sup> to approve resolution 23-08-15-01 the internal transfer of funds for Capital Projects & Administrative Allocation.** Unanimous.
- Holly motioned, Tim 2<sup>nd</sup> to approve Financial Reports.** Unanimous
- Holly motioned, Dan 2<sup>nd</sup> to approve July Bills.** Unanimous
- Liens presented to the Council were as follows:  
101 E Main Street \$362.19  
**Holly motioned, Dan 2<sup>nd</sup> to approve resolution 23-08-15-02 to process liens with Worth County Treasurer.** Unanimous

#### Council Report:

- Tim mentioned that the community center floors would need 3 coats of wax. We should eliminate using bleach for cleaner and use a neutral PH balanced cleaner. Dan will check into getting cleaner for the city. We will be posting to bid for contractor to complete.
- Penny is working on WCDA grant to transform Incubator to an Apartment on 2<sup>nd</sup> floor of the Community Center.

#### Committee Report:

- Heritage Park was very appreciative of all the volunteers that came out to help. It was greatly appreciated.

#### Public Comments:

- No comments.

#### Upcoming Meetings & Events:

- WCTA Member Appreciation Day September 6 at 4:00pm to 7:00pm at the Leonard Fjelstad Memorial Sports Complex.
- The Fertile City Council will meet for regular meeting on September 19, 2023 at 7:00pm.
- Holly motioned, Tim 2<sup>nd</sup> to adjourn the meeting.** Unanimous

#### Summary:

- Elections

Wendy Lunning, City Clerk

7/1/2023 to 7/31/2023	General	ARPA	Emergency Funds	Roads	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	18,382.20	0	0	4,034.22	130.64	0	2,862.47	47,300.00	416.66	12,650.71	85,776.90
Expense	18,137.90	0	0	1,347.53	704.02	0	10,450.00	49,236.97	109.44	4,548.35	84,534.21
<b>Total</b>	<b>244.30</b>	<b>0</b>	<b>0</b>	<b>2,686.69</b>	<b>-573.38</b>	<b>0</b>	<b>-7,587.53</b>	<b>-1,936.97</b>	<b>307.22</b>	<b>8,102.36</b>	<b>1,242.69</b>
<b>Fund Balance</b>	<b>81,842.55</b>	<b>29,646.34</b>	<b>11.22</b>	<b>64,773.28</b>	<b>7,972.84</b>	<b>58,057.14</b>	<b>6,009.17</b>	<b>-1,915.65</b>	<b>14,528.20</b>	<b>386,375.36</b>	<b>647,300.45</b>

# City of Fertile Deposits

As of July 31, 2023

As of July 31, 2023			Accrual Basis
Type	Date	Memo	Amount
001b - Operating Accounts			
0011110 - Checking			
Deposit	07/03/2023	Casino Funds Deposit	2,425.52
Deposit	07/05/2023	WCDA Grant Deposit - Library Solar	47,300.00
Deposit	07/05/2023	Utility Deposit	1,701.48
Deposit	07/07/2023	License Deposit	357.50
Deposit	07/10/2023	Iowa Interactive Utility Deposit	95.54
Deposit	07/11/2023	License Deposit	112.50
Deposit	07/11/2023	Franchise Fee Deposit	340.95
Deposit	07/12/2023	Utility Deposit	2,551.95
Deposit	07/12/2023	FD Grant Township Deposit	3,750.00
Deposit	07/14/2023	Clerkbooks Deposit	0.00
Deposit	07/16/2023	Iowa Interactive Utility Deposit	87.08
Deposit	07/17/2023	Iowa Interactive Utility Deposit	100.00
Deposit	07/18/2023	Road Use Tax	1,805.52
Deposit	07/19/2023	Utility Deposit	2,464.93
Deposit	07/19/2023	Little League Registration Deposit	325.00
Deposit	07/19/2023	Little League Donation	40.00
Deposit	07/19/2023	Farm to Market Deposit	2,228.38
Deposit	07/19/2023	Property Taxes	1,813.54
Deposit	07/19/2023	Library Deposit	24.00
Deposit	07/20/2023	ACH CCD Utility Deposit	785.15
Deposit	07/20/2023	ACH PPD Utility Deposit	4,377.32
Deposit	07/20/2023	Iowa Interactive Utility Deposit	81.46
Deposit	07/21/2023	Iowa Interactive Utility Deposit	95.54
Deposit	07/26/2023	Utility Deposit	1,644.95
Deposit	07/26/2023	Iowa Interactive Utility Deposit	250.00
Deposit	07/27/2023	Iowa Interactive Utility Deposit	76.68
Deposit	07/27/2023	Local Option Sales Tax	2,862.47
Deposit	07/31/2023	Interest	72.60
Total 0011110 - Checking			77,770.06
0011120 - Petty Cash			
Deposit	07/19/2023	Little League Concession Deposit	669.17
Deposit	07/19/2023	Little League Concession Deposit	180.29
Total 0011120 - Petty Cash			849.46
Total 001b - Operating Accounts			78,619.52
110b - Roads Revenue Accounts			
1101160 - Savings			
Deposit	07/31/2023	Interest	0.32
Total 1101160 - Savings			0.32
Total 110b - Roads Revenue Accounts			0.32
600b - Water Revenue Accounts			
6001110 - Savings			
Deposit	07/31/2023	Interest	3.17
Total 6001110 - Savings			3.17
Total 600b - Water Revenue Accounts			3.17
610b - Sewer Revenue Accounts			
6101110 - Savings			
Deposit	07/31/2023	Interest	2.77
Total 6101110 - Savings			2.77
6101160 - CD			
Total 6101160 - CD			
Total 610b - Sewer Revenue Accounts			2.77
TOTAL			78,625.78

# City of Fertile Bills Paid

As of July 31, 2023

Type	Date	Num	Name	Memo	Accrual Basis Amount
<b>001b - Operating Accounts</b>					
<b>0011110 - Checking</b>					
Check	07/01/2023	10963	Fertile Fire Department V	Quarterly Allocation	-4,750.00
Check	07/01/2023	10964	Fertile Garden Club	Fertile Beautification 2023	-950.00
Check	07/01/2023	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Bill Pmt -Check	07/05/2023	10958	Brother's Ace Hardware	Tank Sprayer for Weeds - Batteries for PH Tester.	-39.98
			Iowa Department of Natural Resources		
Bill Pmt -Check	07/05/2023	10959		Annual Water Use Fee for Calendar Year 2024	-33.56
Bill Pmt -Check	07/05/2023	10960	Northwood Electric	Solar Panels & Generator	-47,300.00
				Engineering services for Wastewater Treatment Facility Improvements	
Bill Pmt -Check	07/05/2023	10961	Veenstra & Kimm, Inc.		-1,470.00
Bill Pmt -Check	07/05/2023	10962	WCTA	Telephone/Internet	-220.90
Paycheck	07/05/2023	10966	Majerczyk, Marcus M		-18.16
Paycheck	07/05/2023	10965	Lunning, Wendy S	City Clerk	-455.22
Paycheck	07/05/2023	10967	Roberts, Stephen J	City Maintenance	-1,276.72
Bill Pmt -Check	07/05/2023	10968	Wendy Lunning - v	Mileage - (20 miles @ 65.5 cents per mile)	-13.10
Check	07/05/2023	REBATE	Menards	Garbage Bags	0.00
Check	07/05/2023	10969	Prince, Samantha	Utility Deposit Refund	-150.00
Bill Pmt -Check	07/11/2023	10970	BMC Aggregates L.C.	3/4 Roadstone	-211.70
Bill Pmt -Check	07/11/2023	10971	Clear Lake Sanitary District	Sewer Testing	-327.70
Bill Pmt -Check	07/11/2023	10972	ClerkBooks	1000 Checks	-282.09
Bill Pmt -Check	07/11/2023	10973	Five Star CO-OP	Gas for Truck	-199.00
Bill Pmt -Check	07/11/2023	10974	Menards	Flags for Main Street	-142.87
Bill Pmt -Check	07/11/2023	10975	Nelson Septic Services, LLC	JUNE - Portable Restrooms	-425.00
Bill Pmt -Check	07/12/2023	10976	Fertile Fire Department V	Grant Township Contribution	-3,750.00
Bill Pmt -Check	07/19/2023	10977	Alliant Energy		-2,538.41
Bill Pmt -Check	07/19/2023	10978	Baker & Taylor	(L) Books & CDs	-351.13
Bill Pmt -Check	07/19/2023	10979	Black Hills Energy		-346.32
Bill Pmt -Check	07/19/2023	10980	Decker Sports	Uniforms	-117.94
Bill Pmt -Check	07/19/2023	10981	Marco	Copier, Printer, Fax	-104.52
Bill Pmt -Check	07/19/2023	10982	MicroMarketing	(L) CD	-30.49
Bill Pmt -Check	07/19/2023	10983	OverDrive Inc	(L) Books & DVDs	-364.05
Bill Pmt -Check	07/19/2023	10984	Scholastics, Inc.	(L) Books & CDs	-186.11
				(L) Glass, Intuit, Postage, Mower Fuel, Books & CDs, DVDs, Supplies, Programs, Microsolft & Norton	
Bill Pmt -Check	07/19/2023	10986	US Bank		-768.03
Bill Pmt -Check	07/19/2023	10987	Waste Management		-2,639.56
Bill Pmt -Check	07/19/2023	10985	Forest City Summit	(L) Periodical	-104.00
Bill Pmt -Check	07/19/2023	10988	Staples	(L) Computer & Printer, Paper, Ink & Laminated refill	-2,407.29
Paycheck	07/19/2023	10989	Roberts, Stephen J	City Maintenance	-1,276.72
Paycheck	07/19/2023	10990	Arndt, Linda J	Direct Deposit - \$167.12	0.00
Paycheck	07/19/2023	10991	Knudson, Loni	Direct Deposit - \$239.58	0.00
Paycheck	07/19/2023	10992	Thompson, Angela M	Direct Deposit - \$1,673.91	0.00
Paycheck	07/19/2023	10993	Arndt, Linda J	Direct Deposit - \$5.16	0.00
Paycheck	07/19/2023	10995	Thompson, Angela M	Direct Deposit - \$46.47	0.00
Paycheck	07/19/2023	10994	Knudson, Loni	Direct Deposit - \$7.48	0.00
Check	07/19/2023	TRANSFER	City of Fertile	Capital Funds - Resolution 23-07-18-01	0.00
Check	07/20/2023	ACH	WCTA	(L) Library	-42.00
Liability Check	07/20/2023		QuickBooks Payroll Service	Created by Payroll Service on 07/19/2023	-2,080.61
Liability Check	07/20/2023		QuickBooks Payroll Service	Created by Payroll Service on 07/19/2023	-59.11
Bill Pmt -Check	07/21/2023	10996	All Star Pest Control	Pest Control	-200.00
			Iowa Department of Natural Resources		
Bill Pmt -Check	07/21/2023	10997		Annual NPDES Permit Fee (Wastewater)	-210.00
Bill Pmt -Check	07/21/2023	10998	Menards	Skid Loader Floor on Lift	-109.44
Check	07/25/2023	ACH	Verizon Wireless	Telephone	-98.76
Liability Check	07/27/2023		QuickBooks Payroll Service	Created by Payroll Service on 07/26/2023	-26.59
Paycheck	07/28/2023	10999	Knudson, Loni	Direct Deposit - \$26.59	0.00
				QuickBooks generated zero amount transaction for bill payment stub	
Bill Pmt -Check	07/31/2023		ClerkBooks A/P Adjust		
Total 0011110 - Checking					-76,077.08

**0011120 · Petty Cash**

Check	07/19/2023	24	Hobby Lobby	Wearable Art	-6.40
Check	07/19/2023	25	Hobby Lobby	Wearable Art	-11.26
Check	07/19/2023	26	Sam's Club	Concession Supplies	-219.70
Check	07/19/2023	27	HyVee	Concession Supplies	-71.55
Check	07/19/2023	28	HyVee	Concession Supplies	-8.16
Check	07/19/2023	29	HyVee	Concession Supplies	-15.34
Check	07/19/2023	30	HyVee	Concession Supplies	-93.37
Check	07/19/2023	31	HyVee	Concession Supplies	-14.74
Check	07/19/2023	32	HyVee	Concession Supplies	-6.49
Check	07/19/2023	33	HyVee	Concession Supplies	-74.38
Check	07/19/2023	34	HyVee	Concession Supplies	-7.98
Check	07/19/2023	35	Fareway	Concession Supplies	-65.10
Check	07/19/2023	36	Dollar General	Concession Supplies	-9.90
Check	07/19/2023	37	Fareway	Concession Supplies	-23.34
Check	07/19/2023	38	Fareway	Concession Supplies	-5.37
Check	07/19/2023	39	Fareway	Concession Supplies	-36.09
Check	07/19/2023	40	Kim Severson - v	Wearable Art	-3.20
Check	07/19/2023	41	Kim Severson - v	Wearable Art	-14.57
Check	07/19/2023	42	Kim Severson - v	Concession Supplies	-10.98
Check	07/19/2023	43	Kim Severson - v	Concession Supplies	-21.31
Check	07/19/2023	44	Kim Severson - v	Concession Supplies	-5.34
Check	07/19/2023	45	Kim Severson - v	Concession Supplies	-22.99
Check	07/19/2023	46	Kim Severson - v	Concession Supplies	-73.97
Check	07/19/2023	47	Kim Severson - v	Concession Supplies	-27.93

Total 0011120 · Petty Cash

-849.46

Total 001b · Operating Accounts

-76,926.54**TOTAL****-76,926.54**