

City of Fertile

City Council Meeting Minutes

June 20, 2023 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor, Nick Bailey, called the council meeting to order. Present were: Council Members: Penny Miller, Holly Lovick-Hanna, Andy Carlson, Tim Severson & Dan Versteeg. Maintenance Manager: Steve Roberts. City Clerk: Wendy Lunning.
- Penny motioned, Andy 2nd to approve the minutes of the June Meeting.** Unanimous
- Holly motioned, Penny 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Fertile Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Veenstra & Kim – Jason Petersburg presented the city council with Wastewater Treatment Facility Improvements Plan. The current lagoons are not meeting the required lagoon volume to store water for 180 days prior to a discharge. The most economical solution would be to expand the existing 3-cell control discharge lagoon system. Estimated project cost = \$2.6 million. Jason also reviewed funding alternatives for this project. Fertile's next steps are as follows:

- Ammonia Nitrogen & E. coli Compliance date March 1, 2026.
- Identify and submit complete facility plan.
- Soil Borings
- Property Acquisition

Maintenance Report:

- Steve will be taking the city truck in to be serviced.
- Helps Drain will be replacing damaged tile in the alley of Block 2 East of First Street.
- Steve contacted Larsen Plumbing & Heating to replace the damaged plumbing on the reservoirs.
- Steve hung flags on Main Street for July 4th.
- Steve would like to put a plywood floor on the lift that he built. Council agreed.
- Steve and Greg Knopf have been spraying for weeds.
- Steve cleaned up fallen trees and branches.
- Penny motioned, Andy 2nd to approve the Maintenance report.** Unanimous

Mayor's Report:

- Steve and Nick put some angle iron on a damaged light pole on Main Street for temporary fix.
- Nick signed contract with Thompson Sanitation and will take effect on September 1, 2023.
- Nick attended an EMS meeting in which Winnebago County would be charging a total of \$40,000.00 for services in the following townships: Fertile, ½ Danville, Bristol and Silver Lake. The townships and cities are currently working on plans for financing.
- Steve has form to set up open dump / compost site which is required by law.

- WCTA will be having a Member Appreciation Day on Wednesday, September 6 at 4:00pm to 7:00pm at the Leonard Fjelstad Memorial Sports Complex in Lake Mills.
- Caryl Lawyer donated plaque of The Little Brown Church in the Vale a token of appreciation from Fertile Valley Hatchery.
- Nick and Steve have been working on removing the logs from the dam.
- Tim motioned, Dan 2nd to approve the Mayor's report.** Unanimous

City Clerk's Report:

- Wendy met with Luisita Mcburney for IPERS Compliance Review. Opt out forms were completed and submitted to IPERS for two elected officials. Legislative change for official who is appointed to fill a vacancy, is treated as appointed not elected. They do not have optional coverage and are covered for IPERS in either a part time or full-time position.
- Lost & Found:
Wedding Ring
If items are not claimed in 60 days it will be returned to the person that found it.
- Andy motioned; Tim 2nd to approve the Ordinance Amendment 2023-0002 for Library Services.** Unanimous
 - All resident board members are to be appointed by the Mayor with no more than four (4) board members shall be residents, no more than two (2) board members shall be non-residents, appointed by the mayor with the approval of the city council.
 - Expenditures shall be paid for only on orders of the board, signed by its president and secretary. The check writing officer is the City Clerk

Tim motioned; Dan 2nd to waive the 2nd & 3rd reading of the Ordinance Amendment 2023-0002. Unanimous

- Outstanding Debt Reporting completed. There is currently \$36,000.00 remaining on the SRF sewer loan. This loan matures on 06/30/2026.
- Penny motioned, Holly 2nd to approve resolution 23-07-18-01 the internal transfer of funds for Capital Projects, Administrative Allocation & Emergency Funds.** Unanimous.
- Andy motioned, Tim 2nd to approve Financial Reports.** Unanimous
- Penny motioned, Dan 2nd to approve June Bills.** Unanimous
- Liens presented to the Council were as follows:
101 Spring Street \$337.96
Dan motioned, Tim 2nd to approve resolution 23-07-18-02 to process liens with Worth County Treasurer. Unanimous

Council Report:

- Tim mentioned that the community center floors needed to be scrubbed and recoated.
- Penny is working on WCDA grant to transform Incubator to an Apartment on 2nd floor of the Community Center.
- Solar Panels are approximately three months out. Nick and Tim will mark out placement of panels.

Committee Report:

- Fertile Days is schedule for August 12th and 13th. Hope to see you all there.
- Holiday Lighting Committee will be donating hours to Heritage Park on August 12.

Public Comments:

- No comments.

Upcoming Meetings & Events:

- Fertile Days is scheduled for August 12th and 13th.

- The Fertile City Council will meet for regular meeting on August 15, 2023 at 7:00pm.
- **Holly motioned, Penny 2nd to adjourn the meeting.**
Unanimous

Summary:

- Wastewater Facility Plan
- IPERS Compliance Review
- Ordinance Amendment – Library Services
- Outstanding Debt Reports

Wendy Lunning, City Clerk

7/1/2022 to 6/30/2023	General	ARPA	CDBG	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	410,792.18	26,914.13	50,000.00	43,818.34	11.22	7,252.62	0	41,160.30	25,368.34	4,583.26	158,692.69	768,593.08
Expense	406,390.91	24,181.92	50,000.00	79,667.19	0	8,815.30	0	45,320.00	22,970.51	4,945.40	112,508.26	754,799.49
Total	4,401.27	2,732.21	0	-35,848.85	11.22	-1,562.68	0	-4,159.70	2,397.83	-362.14	46,184.43	13,793.59
Fund Balance	81,598.25	29,646.34	0	62,086.59	11.22	8,546.22	58,057.14	13,596.70	21.32	14,220.98	378,273.00	646,057.76

City of Fertile Deposits

As of June 30, 2023

Accrual Basis

Type	Date	Memo	Amount
001b - Operating Accounts			
0011110 - Checking			
Deposit	06/01/2023	Clerkbooks Deposit	0.00
Deposit	06/03/2023	Facility Rental Deposit	50.00
Deposit	06/05/2023	Casino Funds Deposit	3,391.70
Deposit	06/06/2023	Iowa Interactive Utility Deposit	98.14
Deposit	06/07/2023	Utility Deposit	1,312.73
Deposit	06/11/2023	Facility Rental Deposit	150.00
Deposit	06/13/2023	Iowa Interactive Utility Deposit	83.84
Deposit	06/14/2023	Utility Deposit	2,186.20
Deposit	06/14/2023	Sale of Property Deposit	1,557.00
Deposit	06/15/2023	Property Taxes	2,421.38
Deposit	06/15/2023	Lien Interest Deposit	58.00
Deposit	06/15/2023	Lien Payment Deposit	486.06
Deposit	06/15/2023	Road Use Tax	2,480.17
Deposit	06/19/2023	Iowa Interactive Utility Deposit	200.00
Deposit	06/20/2023	ACH CCD Utility Deposit	750.43
Deposit	06/20/2023	ACH PPD Utility Deposit	4,381.11
Deposit	06/21/2023	Dividend Deposit	467.98
Deposit	06/21/2023	Library Deposit	5.00
Deposit	06/21/2023	Library Fundraising Deposit	80.00
Deposit	06/21/2023	Utility Deposit	1,704.21
Deposit	06/21/2023	Iowa Interactive Utility Deposit	127.44
Deposit	06/24/2023	Iowa Interactive Utility Deposit	210.45
Deposit	06/26/2023	Iowa Interactive Utility Deposit	350.00
Deposit	06/28/2023	Utility Deposit	1,662.30
Deposit	06/28/2023	Farm to Market Deposit	1,791.64
Deposit	06/28/2023	CDBG Grant Deposit	1,608.00
Deposit	06/29/2023	Local Option Sales Tax	3,568.53
Deposit	06/30/2023	Interest	66.50
Total 0011110 - Checking			31,248.81
Total 001b - Operating Accounts			31,248.81
110b - Roads Revenue Accounts			
1101160 - Savings			
Deposit	06/30/2023	Interest	0.31
Total 1101160 - Savings			0.31
Total 110b - Roads Revenue Accounts			0.31
600b - Water Revenue Accounts			
6001110 - Savings			
Deposit	06/30/2023	Interest	3.07
Total 6001110 - Savings			3.07
Total 600b - Water Revenue Accounts			3.07
610b - Sewer Revenue Accounts			
6101110 - Savings			
Deposit	06/30/2023	Interest	2.68
Total 6101110 - Savings			2.68
Total 610b - Sewer Revenue Accounts			2.68
TOTAL			31,254.87

City of Fertile Bills Paid

As of June 30, 2023

Type	Date	Num	Name	Memo	Accrual Basis Amount
001b - Operating Accounts					
0011110 - Checking					
Liability Check	06/01/2023		QuickBooks Payroll Service	Created by Payroll Service on 05/31/2023	-166.74
Paycheck	06/01/2023	10925	Lunning, Wendy S	City Clerk	-613.46
Paycheck	06/01/2023	10926	Russell, Grant	Clty Maintenance	-469.89
Paycheck	06/07/2023	10927	Roberts, Stephen J	City Maintenance	-1,246.22
Bill Pmt -Check	06/07/2023	10928	Clear Lake Sanitary District	Sewer Testing	-239.90
Bill Pmt -Check	06/07/2023	10929	Decker Sports	Little League Paint, Scorebook, Uniforms & Equipment	-318.91
Bill Pmt -Check	06/07/2023	10930	Five Star CO-OP	Gas for Truck	-195.22
Bill Pmt -Check	06/07/2023	10931	Floyd & Leonard Auto Electric, Inc.	Parts for Mower	-75.12
Bill Pmt -Check	06/07/2023	10932	Larsen Plumbing & Heating		-3,495.30
Bill Pmt -Check	06/07/2023	10933	US Post Office	Annual PO Box Renewal	-80.00
Bill Pmt -Check	06/07/2023	10934	WCTA	Telephone/Internet	-221.24
Liability Check	06/14/2023	EFT	IPERS		-350.00
Liability Check	06/14/2023	EFT	IPERS		-647.78
Liability Check	06/14/2023	EFTPS	United States Treasury	42-1028074	-1,324.04
Sales Tax Payment	06/14/2023	EFT	Iowa Department of Revenue & Finance		0.00
Bill Pmt -Check	06/14/2023	10935	Alliant Energy	Electric	-1,237.61
Bill Pmt -Check	06/14/2023	10936	Black Hills Energy	Natural Gas	-229.04
Bill Pmt -Check	06/14/2023	10937	Nelson Septic Services, LLC	MAY - Portable Restrooms	-425.00
Bill Pmt -Check	06/14/2023	10938	Waste Management		-2,639.56
Bill Pmt -Check	06/15/2023	10943	Alliant Energy		-1,032.28
Bill Pmt -Check	06/15/2023	10944	Baker & Taylor	(L) Books & CDs	-59.48
Bill Pmt -Check	06/15/2023	10945	Black Hills Energy	(L) Natural Gas	-141.00
Bill Pmt -Check	06/15/2023	10946	Citibusiness Card	(L) Periodical	-29.00
Bill Pmt -Check	06/15/2023	10947	Hawkins, Inc.	Chlorine	-10.00
Bill Pmt -Check	06/15/2023	10948	Iowa League of Citites	Annual Membership Dues	-377.00
Bill Pmt -Check	06/15/2023	10949	Joyce Russell -P	People Magazine	-40.00
Bill Pmt -Check	06/15/2023	10950	MicroMarketing	(L) CD	-122.84
Bill Pmt -Check	06/15/2023	10951	US Bank	(L) Flags, Thermocouple, Freezer Part, Intuit, Concession Supplies, Mower Fuel, Programs, DVDs ...	-1,698.98
Paycheck	06/16/2023	10940	Arndt, Linda J	Direct Deposit - \$98.27	0.00
Paycheck	06/16/2023	10941	Knudson, Loni	Direct Deposit - \$200.85	0.00
Paycheck	06/16/2023	10942	Thompson, Angela M	Direct Deposit - \$1,673.92	0.00
Check	06/20/2023	ACH	WCTA	(L) Library	-64.06
Paycheck	06/21/2023	10939	Roberts, Stephen J	City Maintenance	-1,246.21
Liability Check	06/22/2023		QuickBooks Payroll Service	Created by Payroll Service on 06/21/2023	-1,973.04
Check	06/26/2023	ACH	Verizon Wireless	Telephone	-98.75
Bill Pmt -Check	06/28/2023	10952	Cafe Mir - v	Draw 5 - Micro Enterprise Grant	-704.00
Bill Pmt -Check	06/28/2023	10953	Helps Drain and Septic Services	Drain, Jet, Camera, fix tile & rock	-3,800.00
Bill Pmt -Check	06/28/2023	10954	NIACOG	Micro Enterprise Grant Administration	-904.00
Bill Pmt -Check	06/28/2023	10955	Staples	Paper, Hanging Files, Notebooks & Binders	-82.09
Bill Pmt -Check	06/28/2023	10956	USA Blue Book	Water Testing	-197.47
Liability Check	06/30/2023	EFT	IPERS		-340.56
Liability Check	06/30/2023	EFT	IPERS		-668.19
Liability Check	06/30/2023	EFTPS	United States Treasury		-1,334.66
Liability Check	06/30/2023	EFT	Iowa Department of Revenue & Finance		-446.64
Bill Pmt -Check	06/30/2023		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	
Bill Pmt -Check	06/30/2023		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	
Total 0011110 - Checking					-29,345.28
Total 001b - Operating Accounts					-29,345.28
TOTAL					-29,345.28

