

City of Fertile

City Council Meeting Minutes

January 24, 2023 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor, Nick Bailey, called the council meeting to order. Present were: Council Members: Penny Miller, Holly Lovick-Hanna, Tim Severson, Andy Carlson & Dan Versteeg. Maintenance Manager: Steve Roberts. City Clerk: Wendy Lunning.
- Penny motioned, Tim 2nd to approve the minutes of the December meeting.** Unanimous
- Tim motioned, Andy 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Library Grant: Angie presented a WCTA grant for 5 new computers, 2 laptops, iPad and printer in the amount of \$9,529.95.

Maintenance Report:

- Steve has noticed higher readings at the water plant lately and is checking for a water leak in town. If you notice low pressure, contact Steve at (641) 529-2993.
- Steve has fixed the cooper cooling lines at the water plant.
- Steve is working on DNR reports with Shane Metz.
- Steve is working to try to organize reports on the computer.
- The Christmas décor has been taken down on Main Street and at the Community Center.
- The memorial bench that was ordered in memory of Warren Bruns is ready to pick up.
- Thank you to Dan Miller and Marcus Majerczyk for helping remove snow.
- Dan motioned, Holly 2nd to approve the Maintenance report.** Unanimous

Mayor's Report:

- Nick followed up with additional bids for plow truck. GM is not taking orders until 01/01/2024. Dodge is not taking orders. **Tim motioned, Holly 2nd to approve the purchase of Ford F550 gas for \$52,822.00.** Unanimous
- The 4-way stop light broke. Hare replaced the LED lights and will be getting that installed.
- Waste Management contract ends on June 30, 2023. Nick is looking into more cost-effective services.
- Dan motioned, Andy 2nd to approve the Mayor's report.** Unanimous

City Clerk's Report:

- There were three people interested in back up snow removal to help Steve. **Dan motioned, Andy 2nd to hire Chris Hanna, Dan Miller and Marcus Majerczyk as employees.** Penny and Holly obtained from voting. Unanimous.
- Penny motioned, Dan 2nd to approve resolution 23-01-24-01 setting time and place for public hearing for the Max Levy Budget to be held on February 21, 2023 at 7:00pm in the Fertile Community Center.** Unanimous.
- Andy motioned, Tim 2nd to approve resolution 23-01-24-02 the internal transfer of funds for Capital Projects & Administrative Allocation.** Unanimous.
- Penny motioned, Tim 2nd to approve Financial Reports.** Unanimous
- Dan motioned, Holly 2nd to approve December Bills.** Unanimous
- Liens presented to the Council were as follows:
106 2nd Street \$78.67
Dan motioned, Tim 2nd to approve resolution 23-01-24-03 to process lien with Cerro Gordo County Treasurer. Unanimous

Council Report:

- Tim presented 2nd bid for 38 solar panels in the amount of \$69,500.00. Tim will be submitting a WCDA grant for this.
- Andy and Holly are working on grant for electronic sign at the Community Center on Hwy 9 in the amount of \$58,034.02. Holly has the WCDA completed and is waiting for 2nd electrical bid.

Committee Report:

- Andy attended Winn Worth Betco meeting and shared upcoming events and opportunities for the City of Fertile.
- Heritage Park has donated the holiday lights for the park in exchange for 10 hours of help during Steam Threshing Days for 3 years. Tim will provide a quote to enclose the West Park Shelter for permanent storage.

Public Comments:

- None

Upcoming Meetings & Events:

- The Fertile City Council will meet for regular meeting February 21, 2023 at 7:00pm.
- Holly motioned, Penny 2nd to adjourn the meeting.** Unanimous

Summary:

Approve purchase of plow truck
New Employees

Wendy Lunning, City Clerk

| 7/1/2022 to 12/31/2022 | General | ARPA | CDBG | Roads | Emergency | EE Benefits | LOST Pre 01/01/2020 | LOST Post 01/01/2020 | WCDA | Capital Projects | Utilities | Total |
|---------------------------|-------------------|------------------|-----------|-------------------|--------------|-----------------|---------------------------|----------------------------|------------------|---------------------|-------------------|-------------------|
| Income | 163,510.99 | 26,914.13 | 35,068.00 | 22,352.95 | 11.22 | 4,252.96 | 0 | 19,283.34 | 13,831.35 | 2,499.96 | 85,119.80 | 372,844.70 |
| Expense | 130,781.81 | 24,181.92 | 35,068.00 | 10,188.71 | 0 | 4,542.13 | 0 | 25,350.00 | 13,831.35 | 4,945.40 | 48,458.99 | 297,348.31 |
| Total | 32,729.18 | 2,732.21 | 0 | 12,164.24 | 11.22 | -289.17 | 0 | -6,066.66 | 0 | -2,445.44 | 36,660.81 | 75,496.39 |
| Fund Balance | 109,926.16 | 29,646.34 | 0 | 110,099.68 | 11.22 | 9,819.73 | 58,057.14 | 11,689.74 | -2,376.51 | 12,137.68 | 368,749.38 | 707,760.56 |

City of Fertile Deposits

As of December 31, 2022

| | Type | Date | Memo | Accrual Basis Amount |
|-------------------------------|------------------------------|------------|----------------------------------|-------------------------|
| Operating Accounts | | | | |
| Checking | | | | |
| | Deposit | 12/01/2022 | Clerkbooks Deposit | 0.00 |
| | Deposit | 12/01/2022 | Property Taxes | 7,019.98 |
| | Deposit | 12/02/2022 | Holiday Lights Deposit | 355.46 |
| | Deposit | 12/03/2022 | Utility Deposit | 1,995.49 |
| | Deposit | 12/03/2022 | Workman Comp Reimbursement | 81.00 |
| | Deposit | 12/03/2022 | Holiday Lights Deposit | 700.06 |
| | Deposit | 12/04/2022 | Iowa Interactive Utility Deposit | 100.00 |
| | Deposit | 12/05/2022 | Casino Funds Deposit | 3,263.22 |
| | Deposit | 12/06/2022 | Iowa Interactive Utility Deposit | 89.38 |
| | Deposit | 12/07/2022 | Holiday Lights Deposit | 546.86 |
| | Deposit | 12/07/2022 | Iowa Interactive Utility Deposit | 72.60 |
| | Deposit | 12/09/2022 | Holiday Lights Deposit | 433.88 |
| | Deposit | 12/10/2022 | Facility Rental Deposit | 150.00 |
| | Deposit | 12/10/2022 | Iowa Interactive Utility Deposit | 97.42 |
| | Deposit | 12/10/2022 | VOID Check 10372 | 415.41 |
| | Deposit | 12/10/2022 | VOID Check 10416 | 398.48 |
| | Deposit | 12/10/2022 | Holiday Lights Deposit | 291.82 |
| | Deposit | 12/14/2022 | CDBG Grant Deposit | 10,069.00 |
| | Deposit | 12/14/2022 | Utility Deposit | 2,152.22 |
| | Deposit | 12/14/2022 | Workman's Compensation Deposit | 2,441.00 |
| | Deposit | 12/14/2022 | Library Deposit | 285.00 |
| | Deposit | 12/15/2022 | Road Use Tax | 1,883.73 |
| | Deposit | 12/16/2022 | Holiday Lights Deposit | 170.00 |
| | Deposit | 12/17/2022 | Holiday Lights Deposit | 707.00 |
| | Deposit | 12/20/2022 | ACH CCD Utility Deposit | 1,175.79 |
| | Deposit | 12/20/2022 | ACH PPD Utility Deposit | 4,013.78 |
| | Deposit | 12/21/2022 | Utility Deposit | 2,392.79 |
| | Deposit | 12/21/2022 | Lien Interest Deposit | 34.00 |
| | Deposit | 12/21/2022 | Lien Payment Deposit | 1,154.99 |
| | Deposit | 12/21/2022 | Farm to Market Deposit | 1,569.97 |
| | Deposit | 12/21/2022 | Iowa Interactive Utility Deposit | 81.70 |
| | Deposit | 12/22/2022 | Iowa Interactive Utility Deposit | 99.56 |
| | Deposit | 12/25/2022 | Iowa Interactive Utility Deposit | 91.52 |
| | Deposit | 12/27/2022 | Local Option Sales Tax | 3,358.13 |
| | Deposit | 12/28/2022 | Utility Deposit | 1,046.21 |
| | Deposit | 12/28/2022 | Facility Rental Deposit | 50.00 |
| | Deposit | 12/31/2022 | Interest | 78.41 |
| | Total Checking | | | 48,865.86 |
| Petty Cash | | | | |
| | Deposit | 12/10/2022 | Holiday Lights | 245.18 |
| | Deposit | 12/28/2022 | Little League Concession Deposit | 742.68 |
| | Total Petty Cash | | | 987.86 |
| | Total Operating Accounts | | | 49,853.72 |
| Roads Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 12/31/2022 | Interest | 0.32 |
| | Total Savings | | | 0.32 |
| | Total Roads Revenue Accounts | | | 0.32 |
| Water Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 12/31/2022 | Interest | 3.17 |
| | Total Savings | | | 3.17 |
| | Total Water Revenue Accounts | | | 3.17 |
| Sewer Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 12/31/2022 | Interest | 2.77 |
| | Total Savings | | | 2.77 |
| | Total Sewer Revenue Accounts | | | 2.77 |
| TOTAL | | | | 49,859.98 |

City of Fertile Bills Paid

As of December 31, 2022

| | Type | Date | Num | Name | Memo | Accrual Basis Amount |
|---------------------------|-----------------|------------|----------|------------------------------|---|----------------------------|
| Operating Accounts | | | | | | |
| Checking | | | | | | |
| | Paycheck | 12/01/2022 | 10720 | Lunning, Wendy S | City Clerk | -598.72 |
| | Check | 12/01/2022 | CORR | Citibusiness Card | (L) Assign account for transaction. | 0.00 |
| | Paycheck | 12/07/2022 | 10721 | Roberts, Stephen J | City Maintenance | -1,224.14 |
| | | | | | Magnetic tape, cutoff wheel, Lighter Fluid, | |
| | Bill Pmt -Check | 12/07/2022 | 10722 | Brother's Ace Hardware | Freezer Bags & Motor Treatment | -64.73 |
| | Bill Pmt -Check | 12/07/2022 | 10723 | Five Star CO-OP | Gas for Truck | -256.45 |
| | Bill Pmt -Check | 12/07/2022 | 10724 | Larsen Plumbing & Heating | PVC Conduit | -43.75 |
| | | | | Plastic Recycling of Iowa | | |
| | Bill Pmt -Check | 12/07/2022 | 10725 | Falls | Memorial Bench Warren Bruns | -564.40 |
| | Bill Pmt -Check | 12/07/2022 | 10726 | WCTA | Telephone/Internet | -221.51 |
| | Liability Check | 12/07/2022 | EFTPS | United States Treasury | | -1,345.18 |
| | Sales Tax | | | Iowa Department of | | |
| | Payment | 12/07/2022 | EFT | Revenue & Finance | WET Payment \$359.32 | 0.00 |
| | Sales Tax | | | Iowa Department of | | |
| | Payment | 12/07/2022 | EFT | Revenue & Finance | WET Payment \$635.11 | 0.00 |
| | Bill Pmt -Check | 12/09/2022 | 10728 | Alliant Energy | Electric | -2,434.44 |
| | Bill Pmt -Check | 12/09/2022 | 10729 | Black Hills Energy | Natural Gas | -1,101.32 |
| | Bill Pmt -Check | 12/09/2022 | 10730 | Cafe Mir - v | Draw 3 - Micro Enterprise Grant | -7,269.00 |
| | Bill Pmt -Check | 12/09/2022 | 10731 | Central Lock & Key Inc. | Rekey existing locks & 2 entrance doors | -244.00 |
| | Bill Pmt -Check | 12/09/2022 | 10732 | Clear Lake Sanitary District | sewer sample lab testing | -242.10 |
| | Bill Pmt -Check | 12/09/2022 | 10733 | NIACOG | Micro Enterprise Grant Administration | -2,800.00 |
| | Bill Pmt -Check | 12/09/2022 | 10734 | Verizon Wireless | Cell Phone | -82.57 |
| | Bill Pmt -Check | 12/09/2022 | 10735 | Waste Management | Garbage, Recycling and Container Services. | -2,639.56 |
| | Bill Pmt -Check | 12/10/2022 | 10739 | Alliant Energy | (L) Electric | -264.00 |
| | Bill Pmt -Check | 12/10/2022 | 10740 | Baker & Taylor | (L) Books & CDs | -381.31 |
| | Bill Pmt -Check | 12/10/2022 | 10741 | Black Hills Energy | (L) Natural Gas | -128.00 |
| | Bill Pmt -Check | 12/10/2022 | 10742 | Forest City Summit | (L) Annual Renewal | -49.99 |
| | Bill Pmt -Check | 12/10/2022 | 10743 | MicroMarketing | (L) CD | -51.98 |
| | Liability Check | 12/14/2022 | EFT | IPERS | (L) | -341.34 |
| | Liability Check | 12/14/2022 | EFT | IPERS | | -642.24 |
| | Paycheck | 12/14/2022 | 10727 | Russell, Grant | City Maintenance | -100.70 |
| | Paycheck | 12/14/2022 | 10736 | Arndt, Linda J | Direct Deposit - \$124.09 | 0.00 |
| | Paycheck | 12/14/2022 | 10737 | Knudson, Loni | Direct Deposit - \$196.54 | 0.00 |
| | Paycheck | 12/14/2022 | 10738 | Thompson, Angela M | Direct Deposit - \$1,636.95 | 0.00 |
| | Liability Check | 12/15/2022 | | QuickBooks Payroll Service | Created by Payroll Service on 12/14/2022 | -1,957.58 |
| | Check | 12/20/2022 | ACH | WCTA | (L) Library | -64.01 |
| | Check | 12/21/2022 | TRANSFER | City of Fertile | Capital Funds - Resolution 22-12-20-01 | 0.00 |
| | Bill Pmt -Check | 12/21/2022 | 10744 | Fertile Reminder | Advertisement Costs | -220.00 |
| | Paycheck | 12/21/2022 | 10745 | Roberts, Stephen J | City Maintenance | -1,224.13 |
| | Paycheck | 12/21/2022 | 10748 | Lovik-Hanna, Holly | City Council | -405.94 |
| | Paycheck | 12/21/2022 | 10750 | Severson, Tim J | City Council | -369.04 |
| | Paycheck | 12/21/2022 | 10751 | Versteeg, Daniel M | City Council | -258.58 |
| | Paycheck | 12/21/2022 | 10746 | Bailey, Nick | Mayor | -2,215.40 |
| | Paycheck | 12/21/2022 | 10747 | Carlson, Andrew | Direct Deposit - \$258.33 | 0.00 |
| | Paycheck | 12/21/2022 | 10749 | Miller, Penny | Direct Deposit - \$479.75 | 0.00 |
| | Liability Check | 12/22/2022 | | QuickBooks Payroll Service | Created by Payroll Service on 12/21/2022 | -738.08 |
| | | | | | Engineering services for Wastewater Treatment | |
| | Bill Pmt -Check | 12/25/2022 | 10752 | Veenstra & Kimm, Inc. | Facility Improvements | -1,960.00 |
| | | | | | Supplies, Programs, Magazine, Flood Lights, | |
| | Bill Pmt -Check | 12/25/2022 | 10753 | US Bank | Postage, Microsoft & Supplies for plow | -445.22 |
| | Check | 12/30/2022 | ACH | Citibusiness Card | (L) Programs & DVDs | -26.73 |
| Total Checking | | | | | | -32,976.14 |

| Petty Cash | | | | | |
|--------------------------|------------|----|------------------------|--------------------------------|------------|
| Check | 12/11/2022 | 2 | Mills Fleet Farm | Lights, bulbs and light tester | -71.32 |
| Check | 12/12/2022 | 3 | Menards | Lights and Inflatables | -163.30 |
| Check | 12/19/2022 | 4 | Walmart | Propane Cylinder | -10.56 |
| Check | 12/28/2022 | 5 | Amazon | Softballs | -47.99 |
| Check | 12/28/2022 | 6 | Epic Sports | Bases | -197.21 |
| Check | 12/28/2022 | 7 | Sam's Club | Concession Supplies | -53.88 |
| Check | 12/28/2022 | 8 | Bomgaars | Spray Paint | -17.10 |
| Check | 12/28/2022 | 9 | Sam's Club | Concession Supplies | -17.96 |
| Check | 12/28/2022 | 10 | Sam's Club | Concession Supplies | -111.66 |
| Check | 12/28/2022 | 11 | Fareway | Concession Supplies | -16.85 |
| Check | 12/28/2022 | 12 | HyVee | Concession Supplies | -9.00 |
| Check | 12/28/2022 | 13 | HyVee | Concession Supplies | -4.95 |
| Check | 12/28/2022 | 14 | Hobby Lobby | Concession Supplies | -6.40 |
| Check | 12/28/2022 | 15 | HyVee | Concession Supplies | -56.32 |
| Check | 12/28/2022 | 16 | Brother's Ace Hardware | Concession Supplies | -9.17 |
| Check | 12/28/2022 | 17 | Decker Sports | Concession Supplies | -5.98 |
| Check | 12/28/2022 | 18 | Fareway | Concession Supplies | -15.64 |
| Check | 12/28/2022 | 20 | Martin Brothers | Concession Supplies | -56.76 |
| Check | 12/28/2022 | 21 | Hobby Lobby | Uniforms | -3.20 |
| Check | 12/28/2022 | 22 | Hobby Lobby | Uniforms | -3.20 |
| Check | 12/28/2022 | 23 | Amazon | Helmets & Popcorn Oil | -99.81 |
| Check | 12/28/2022 | 19 | Hobby Lobby | | -9.60 |
| Total Petty Cash | | | | | -987.86 |
| Total Operating Accounts | | | | | -33,964.00 |
| TOTAL | | | | | -33,964.00 |