

City of Fertile

City Council Meeting Minutes

November 15, 2022 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor, Nick Bailey, called the council meeting to order. Present were: Council Members: Penny Miller, Holly Lovick-Hanna & Dan Versteeg. Maintenance Manager: Steve Roberts. City Clerk: Wendy Lunning. Absent: Andy Carlson & Tim Severson.
- Penny motioned, Dan 2nd to approve the minutes of the October meeting.** Unanimous
- Holly motioned, Dan 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Ron Rachut – Memorial Tree:

- Ron would like to purchase a tree in memory of Warren Bruns to be placed by the ball diamonds. **Dan motioned; Penny 2nd to allow Ron to plant memorial tree by playground at ball diamonds.** Unanimous

Maintenance Report:

- Water plant was low on chlorine and Steve monitored this closely to prevent boil order.
- Steve has been cleaning up leaves in park.
- Lab samples are currently going to Clear Lake for more efficiency.
- Nick and Steve winterized the concession stand and restrooms at the ball diamonds.
- Thanks to everyone that turned out to help with hanging the holiday lights in the park. Lights will be displayed beginning November 25th 6:00pm – 8:00pm daily. Dam lights will be displayed on Friday and Saturday.
- Steve has worked with the DNR in regards to certification for water and sewer. DNR has allow a one-year grace period to get certified. Steve has received the material and will be taking sewer test in the Spring of 2023.
- Steve found Toro zero turn mower 60" with 16 hours on it for \$6,000.00. **Dan motioned; Holly 2nd to purchase mower.** Unanimous. \$2,00.00 will come from the mower fund and \$4,000 will come from the casino fund.
- City snow plow is wearing down. Nick is checking into cost for new plow truck.
- Holly motioned, Penny 2nd to approve the Maintenance report.** Unanimous

Mayor's Report:

- Thank you, Dan & Penny Miller, Deb Berg & Steve Roberts for hanging holiday lights at the Community Center.
- Thank you, Burtness & Lundgren Plumbing and Heating for donating the use of lift to hang decorations.

- Nick installed flashing that was missing on the south side of the Community Center.
- Nick repaired the light on the east side of the Community Center.
- Central Lock rekeyed door locks & Nick replaced padlocks on Water & Sewer Plant.
- Nick checked with Deb Hansen and WCDA has grants available to update the incubator at City Hall. Penny will be working on this.
- Penny motioned; Holly 2nd to purchase bench in memory of Warren Bruns.** Unanimous. Warren was actively involved in the City of Fertile for many years. He was on the Fire Department, Maintenance person and Water & Sewer Supervisor. He will be missed.
- Penny motioned, Holly 2nd to approve the Mayor's report.** Unanimous

City Clerk's Report:

- Dan motioned, Penny 2nd to approve Annual Financial Report for Fiscal year ending June 30, 2022.** Unanimous
- Holly motioned, Dan 2nd to approve resolution 2022-11-15-01 the internal transfer of funds for Capital Projects & Administrative Allocation.** Unanimous.
- Penny motioned, Holly 2nd to approve Financial Reports.** Unanimous
- Holly motioned, Dan 2nd to approve October Bills.** Unanimous
- Liens presented to the Council were as follows:
101 Spring Street \$488.52
Holly motioned, Dan 2nd to approve resolution 2022-11-15-02 to process lien with Worth county Treasurer. Unanimous

Council Report:

- Holly reported that the City of Fertile did not receive the Hometown grant this quarter.
- Dan checked with NIACOG in regards to a Comprehensive Plan. NIACOG would charge \$4,000.00. The council thought they would put something together on their own.

Committee Report:

- Garden Club has submitted a Community Foundation grant for Holiday lights at the Community Center.

Public Comments:

- Ron Rachut asked about the dead trees in the park. Steve is taking care of them. Talked about getting BHE grant for trees in spring of 2023.

Upcoming Meetings & Events:

- The Fertile City Council will meet for regular meeting December 20, 2022 at 7:00pm.
- Penny motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

Warren Bruns Memorial Tree & Bench
New Mower
Annual Financial Report.

Wendy Lunning, City Clerk

7/1/2022 to 10/31/2022	General	ARPA	CDBG	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	127,614.08	26,914.13	24,999.00	15,488.76	11.22	3,493.54	0	12,467.45	13,831.35	1,666.64	61,255.57	287,741.74
Expense	87,630.30	24,181.92	24,999.00	5,199.01	0	3,066.85	0	25,350.00	13,831.35	1,358.68	31,833.24	217,450.35
Total	39,983.78	2,732.21	0	10,289.75	11.22	426.69	0	-12,882.55	0	307.96	29,422.33	70,291.39
Fund Balance	117,180.76	29,646.34	0	108,225.19	11.22	10,535.59	58,057.14	4,873.85	-2,376.51	14,891.08	361,510.90	702,555.56

City of Fertile Deposits

As of October 31, 2022

	Type	Date	Memo	Accrual Basis Amount
Operating Accounts				
Checking				
Deposit	10/01/2022		Farm to Market Deposit	2,263.74
Deposit	10/01/2022		Lien Payments Deposit	1,750.66
Deposit	10/03/2022		Casino Funds Deposit	2,570.62
Deposit	10/04/2022		Iowa Interactive Utility Deposit	100.00
Deposit	10/05/2022		Building Permit Deposit	35.00
Deposit	10/05/2022		Refundable Utility Deposit	150.00
Deposit	10/05/2022		Utility Deposit	687.09
Deposit	10/05/2022		Deposit	2,700.00
Deposit	10/08/2022		Facility Rental Deposit	50.00
Deposit	10/11/2022		Franchise Fee Deposit	144.92
Deposit	10/12/2022		Utility Deposit	1,897.32
Deposit	10/12/2022		Library Worth County Deposit	9,500.00
Deposit	10/12/2022		Lien Payment Deposit	150.00
Deposit	10/14/2022		Iowa Interactive Utility Deposit	81.17
Deposit	10/14/2022		CDBG Grant Deposit	13,711.00
Deposit	10/17/2022		Iowa Interactive Utility Deposit	88.85
Deposit	10/19/2022		Holiday Lights Deposit	170.00
Deposit	10/19/2022		Utility Deposit	2,626.73
Deposit	10/19/2022		Refundable Utility Deposit	50.00
Deposit	10/19/2022		Library Deposit	30.00
Deposit	10/19/2022		Library Deposit	8.00
Deposit	10/19/2022		Property Taxes	39,964.30
Deposit	10/19/2022		Iowa Interactive Utility Deposit	72.49
Deposit	10/19/2022		Road Use Tax	1,850.46
Deposit	10/20/2022		PPD ACH Utility Deposit	3,934.31
Deposit	10/20/2022		CCD ACH Utility Deposit	857.80
Deposit	10/21/2022		Iowa Interactive Utility Deposit	245.00
Deposit	10/24/2022		Iowa Interactive Utility Deposit	96.35
Deposit	10/26/2022		Utility Deposit	1,842.55
Deposit	10/26/2022		Facility Rental Deposit	50.00
Deposit	10/26/2022		VOID Check 10386 Deposit	230.00
Deposit	10/26/2022		Iowa Interactive Utility Deposit	21.43
Deposit	10/27/2022		Local Option Sales Tax	1,801.13
Deposit	10/30/2022		Facility Rental Deposit	50.00
Deposit	10/31/2022		Interest	75.68
Total Checking				89,856.60
Total Operating Accounts				89,856.60
Roads Revenue Accounts				
Savings				
Deposit	10/31/2022		Interest	0.15
Total Savings				0.15
Total Roads Revenue Accounts				0.15
Water Revenue Accounts				
Savings				
Deposit	10/31/2022		Interest	1.44
Total Savings				1.44
Total Water Revenue Accounts				1.44
Sewer Revenue Accounts				
Savings				
Deposit	10/31/2022		Interest	1.26
Total Savings				1.26
Total Sewer Revenue Accounts				1.26
TOTAL				89,859.45

As of October 31, 2022

Type	Date	Num	Name	Memo	Amount
Operating Accounts					
Checking					
Check	10/01/2022	10634	Fertile Fire Department V	Quarterly Allocation	-4,750.00
Check	10/01/2022	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Bill Pmt -Check	10/04/2022	10641	Fertile Days	2021/2022 City Contribution	-2,700.00
Check	10/05/2022	10635	Harms, Aaron & Julia	Refundable Utility Deposit.	-150.00
Bill Pmt -Check	10/05/2022	10636	BMC Aggregates L.C.	3/4 Roadstone	-224.08
			Iowa Department of Natural Resources		
Bill Pmt -Check	10/05/2022	10637		Annual Water Use Fee for Calendar Year 2023	-115.00
Bill Pmt -Check	10/05/2022	10638	USA Blue Book	Water Testing	-86.58
Bill Pmt -Check	10/05/2022	10639	WCTA	Telephone/Internet	-223.86
				Mileage to Street Financing Training (9 miles @ .625 per mile & 67 miles @ .04 per mile due to...	
Bill Pmt -Check	10/05/2022	10640	Wendy Lunning - v		-8.31
Paycheck	10/12/2022	10642	Roberts, Stephen J	City Maintenance	-1,224.13
				Will use payment to send to Cerro Gordo County Treasurer for Lien.	
Check	10/12/2022	10643	Brown, Logan		-150.00
			Cerro Gordo County	Special Assessment payment for parcel	
Bill Pmt -Check	10/12/2022	10644	Treasurer	010840000800	-150.00
Bill Pmt -Check	10/12/2022	10645	Five Star CO-OP	Gas for Truck	-306.57
Bill Pmt -Check	10/12/2022	10646	Menards	Supplies for Shop	-42.82
Bill Pmt -Check	10/12/2022	10647	Nelson Septic Services, LLC	SEPTEMBER - Portable Restrooms	-275.00
				Publish Public Hearing for status of funding for the Cafe Mir Microenterprise Project.	
Bill Pmt -Check	10/12/2022	10648	North Iowa Media Group		-14.64
Bill Pmt -Check	10/12/2022	10649	Verizon Wireless	Cell Phone	-82.62
Bill Pmt -Check	10/12/2022	10650	Waste Management		-2,639.56
Liability Check	10/14/2022	ACH	IPERS	(L)	-342.92
Liability Check	10/14/2022	ACH	IPERS		-797.39
Liability Check	10/14/2022	EFTPS	United States Treasury	42-1028074	-1,502.64
			Iowa Department of Revenue		
Liability Check	10/14/2022	EFT	& Finance	42-1028074001	-703.00
Paycheck	10/14/2022	10651	Arndt, Linda J	Direct Deposit - \$98.27	0.00
Paycheck	10/14/2022	10652	Knudson, Loni	Direct Deposit - \$196.54	0.00
Paycheck	10/14/2022	10653	Thompson, Angela M	Direct Deposit - \$1,636.95	0.00
Check	10/19/2022	TRANSFER	City of Fertile	Capital Funds - Resolution 2022-09-20-03	0.00
Check	10/19/2022	ACH	WCTA	(L) Library	-65.05
Bill Pmt -Check	10/19/2022	10654	Alliant Energy		-2,410.77
Bill Pmt -Check	10/19/2022	10655	Baker & Taylor	(L) Books & CDs	-40.80
Bill Pmt -Check	10/19/2022	10656	Black Hills Energy		-554.88
Bill Pmt -Check	10/19/2022	10658	Cafe Mir - v	Draw 2 - Micro Enterprise Grant	-13,711.00
Bill Pmt -Check	10/19/2022	10659	MicroMarketing	(L) Books	-30.00
Check	10/19/2022	ACH	Citibusiness Card	(L) Books & CDs, Technology & Interest Fees.	-214.16
Liability Check	10/20/2022		QuickBooks Payroll Service	Created by Payroll Service on 10/19/2022	-1,931.76
Bill Pmt -Check	10/26/2022	10661	Hawkins, Inc.	Chlorine	-30.00
			Iowa Rural Water Association	Community Dues Membership - January 1, 2023 thru December 31, 2023	
Bill Pmt -Check	10/26/2022	10662			-225.00
Paycheck	10/26/2022	10663	Roberts, Stephen J	City Maintenance	-1,224.13
				Correction to payroll for Jen Miller 2022 fiscal year as expense account was not coded correctly...	
Check	10/26/2022	CORR	Miller, Jennifer K		0.00
Total Checking					-36,926.67
Total Operating Accounts					-36,926.67
					-36,926.67