

City of Fertile

City Council Meeting Minutes

October 18, 2022 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor, Nick Bailey, called the council meeting to order. Present were: Council Members: Penny Miller, Holly Lovick-Hanna, Andy Carlson, Tim Severson & Dan Versteeg. Maintenance Manager: Steve Roberts. City Clerk: Wendy Lunning.
- Dan motioned, Tim 2nd to approve the minutes of the September meeting.** Unanimous
- Penny motioned, Andy 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Sewer Lagoon:

- Jason Petersburg of Veenstra Kimm Consulting Engineering presented the ammonia nitrogen and E. coli compliance strategy. The City of Fertile would like to collect more data to verify the required size of an improved Waste Water Treatment Facility to ensure it is built to the correct size. **Penny motioned, Holly 2nd to accept the compliance strategy and have Jason submit to the DNR.** Unanimous.

NIACOG:

- Amber from NIACOG presented status of funded activities for Café Mir for CDBG microenterprise grant. Nick opened the public hearing.
Public Hearing Discussion Items
 - General description of accomplishments to date:
The Café Mir Restaurant has continued to operate and provide dining to the public despite its financial losses during COVID.
 - Summary of expenditures to date:
Since the forgivable loan contract began in July, payroll has totaled \$32,905.66 and administrative costs have totaled \$1,296. The grant has reimbursed \$23,703 of payroll expense and \$1,296 for NIACOG's administrative expense.
 - General description of remaining work:
Remaining costs include additional payroll expense, improving the restaurant's social media presence, and additional administrative expense.
 - General description of changes made to project budget, performance targets activity schedules, project scope, location, objectives or beneficiaries:
No substantial changes have been experienced in the project budget performance targets, activity schedules, project scope, location, objectives, or beneficiaries.
 - Names and addresses of the person authorized to receive and respond to citizen proposals, questions, complaints and technical assistance requests concerning funded activities:
Citizen proposals, questions, complaints, and technical assistance concerning funded activities may be sent to: City Clerk Wendy Lunning, City of Fertile, 3494 Eagle Ave., PO Box 161, Fertile, IA 50434 or by calling 641-797-2121.

No additional comments.

Nick closed the public hearing.

WCDA Grants:

- Angie Thompson submitted WCDA grant for solar panels in the amount of \$47,300.00. Grants should be presented to the council prior to submitting to WCDA.

Maintenance Report:

- Steve has filled the potholes in the alleys.
- Steve has put up the winter banners on Main Street.
- Steve trimmed low hanging branches in the park.
- Steve will be discharging the lagoons in the fall of 2022 and spring of 2023 and collecting more data. Steve sent test to LGI for the preseason draw down of the lagoon.
- The ball diamonds have been winterized.
- Steve contacted Jason Thompson to coordinate locks in town.
- Warren Bruns is no longer the water & sewer permit holder. Thank you, Warren, for your many years of service to the City of Fertile.
- Steve will be working on achieving his permit for sewer in the fall.
- Holly motioned, Tim 2nd to approve the Maintenance report.** Unanimous

Mayor's Report:

- The City of Fertile received Thank you card from Dixie. Dixie has returned home to her owner Lisa Miller and they are truly blessed by your kindness.
- Fertile Days Committee sent the City of Fertile a Thank you card for their support and help with Fertile Days.
- The tornado siren is currently schedule for 6:00pm only. The noon whistle has been removed.
- Halloween is scheduled for Monday, October 31, 2022 5:00 pm to 8:00 pm.
- Nick reported on the Town Hall meeting for the Worth County Ambulance Service. Worth County is the only county in the State of Iowa that does not have a hospital or an ambulance transport service. All fire departments fully support the need of a transport service within the county. Worth county run an average of 600 - 650 EMS calls per year. The ambulance service will not eliminate the need for the first responders in the county. It will ease the workload to all those departments. Please vote on November 8, 2022.
- Penny motioned, Andy 2nd to approve the Mayor's report.** Unanimous

City Clerk's Report:

- Dan motioned, Tim 2nd to approve resolution 2022-10-18-01 the internal transfer of funds for Capital Projects & Administrative Allocation.** Unanimous.
- Andy motioned, Dan 2nd to approve Financial Reports.** Unanimous
- Penny motioned, Holly 2nd to approve September Bills.** Unanimous
- Liens presented to the Council were as follows:
108 W Washington \$501.06
605 W Washington \$261.93
Holly motioned, Dan 2nd to approve resolution 2022-10-18-02 & 2022-10-18-03 to process lien with Worth county Treasurer. Unanimous

Council Report:

- Dan motioned, Andy 2nd to give the Fertile Lighting Committee \$750.00 from the casino funds.** Unanimous
- Dan mentioned having a City Comprehensive Plan to keep track of projects and development. Dan will be inviting Chris Diggens of NIACOG to the November meeting.

Committee Report:

- Penny is working with Caraline Eggena at NIACOG for grant to update incubator.
- Holly received notice that the T-Mobile grant is in process.
- Tim is researching solar panels for the community center and needs 12 months of Alliant Energy bills.
- Tim mention that it was OK to spray glyphosate on the river banks.

Public Comments:

- No comments.

Upcoming Meetings & Events:

- Halloween Party on October 28, 2022 7:00pm to 8:00pm at the Fertile Library
- Halloween on October 31, 2022 5:00pm to 8:00pm
- The Fertile City Council will meet for regular meeting November 15, 2022 at 7:00pm.
- Election on November 8, 2022 7:00am to 8:00pm

- *Holly motioned, Penny 2nd to adjourn the meeting.*

Unanimous

Summary:

Ammonia nitrogen and E. coli compliance strategy
CDBG - Status of Fund Activity
Water & Sewer permit holder

Wendy Lunning, City Clerk

7/1/2022 to 9/30/2022	General	ARPA	CDBG	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	56,775.14	26,914.13	11,288.00	11,374.41	11.22	642.16	0	10,666.32	13,831.35	1,249.98	48,486.22	181,238.93
Expense	73,792.93	24,181.92	11,288.00	3,620.35	0	2,544.20	0	13,150.00	13,831.35	1,358.68	26,314.57	170,082.00
Total	-17,017.79	2,732.21	0	7,754.06	11.22	-1,902.04	0	-2,483.68	0	-108.70	22,171.65	11,156.93
Fund Balance	57,479.19	29,646.34	0	105,689.50	11.22	8,206.86	58,057.14	15,272.72	-2,376.51	14,474.42	354,260.22	640,721.10

City of Fertile Deposits

As of September 30, 2022

	Type	Date	Memo	Accrual Basis Amount
Operating Accounts				
Checking				
Deposit	09/01/2022		Property Taxes	7,671.48
Deposit	09/03/2022		Facility Rental Deposit	50.00
Deposit	09/04/2022		Iowa Interactive Utility Deposit	180.10
Deposit	09/04/2022		Iowa Interactive Utility Deposit	95.27
Deposit	09/06/2022		Iowa Interactive Utility Deposit	296.86
Deposit	09/06/2022		Casino Funds Deposit	3,281.30
Deposit	09/07/2022		Deposit for Copies	10.00
Deposit	09/07/2022		Donation Deposit	5.00
Deposit	09/12/2022		Local Option Sales Tax	1,283.74
Deposit	09/12/2022		Deposit	11,288.00
Deposit	09/12/2022		Iowa Interactive Utility Deposit	70.99
Deposit	09/14/2022		Utility Deposit	1,636.43
Deposit	09/14/2022		Building Permit Deposit	35.00
Deposit	09/14/2022		Facility Rental Deposit	150.00
Deposit	09/14/2022		VOID Check 10124	50.00
Deposit	09/14/2022		Clerkbooks Deposit	0.00
Deposit	09/15/2022		Iowa Interactive Utility Deposit	200.00
Deposit	09/15/2022		Road Use Tax	2,519.52
Deposit	09/19/2022		Iowa Interactive Utility Deposit	150.00
Deposit	09/20/2022		ACH CCD Utility Deposit	779.87
Deposit	09/20/2022		ACH PPD Utility Deposit	4,098.82
Deposit	09/21/2022		Utility Deposit	1,604.32
Deposit	09/21/2022		Farm to Market Deposit	1,472.68
Deposit	09/21/2022		Library Deposit	200.00
Deposit	09/21/2022		Iowa Interactive Utility Deposit	104.91
Deposit	09/24/2022		Iowa Interactive Utility Deposit	95.27
Deposit	09/25/2022		Iowa Interactive Utility Deposit	185.27
Deposit	09/28/2022		Utility Deposit	2,195.68
Deposit	09/28/2022		Facility Rental Deposit	50.00
Deposit	09/29/2022		Local Option Sales Tax	3,015.34
Deposit	09/30/2022		Interest	69.73
Total Checking				42,845.58
Petty Cash				
Total Petty Cash				
Total Operating Accounts				42,845.58
Roads Revenue Accounts				
Savings				
Deposit	09/30/2022		Interest	0.14
Total Savings				0.14
Total Roads Revenue Accounts				0.14
Water Revenue Accounts				
Savings				
Deposit	09/30/2022		Interest	1.39
Total Savings				1.39
Total Water Revenue Accounts				1.39
Sewer Revenue Accounts				
Savings				
Deposit	09/30/2022		Interest	1.22
Total Savings				1.22
Total Sewer Revenue Accounts				1.22
TOTAL				42,848.33

As of September 30, 2022

Amount

Type	Date	Num	Name	Memo	Amount
Operating Accounts					
Checking					
Paycheck	09/01/2022	10596	Bruns, Warren	Water & Sewer Supervisor	-301.20
Paycheck	09/01/2022	10597	Lunning, Wendy S	City Clerk	-623.94
Paycheck	09/01/2022	10598	Russell, Grant		-67.12
Bill Pmt -Check	09/07/2022	10599	Brother's Ace Hardware		-57.96
Bill Pmt -Check	09/07/2022	10601	Quality Pump & Control	Lift Station & Sewer Pumps & Control Panels	
Bill Pmt -Check	09/07/2022	10602	WCTA	Equipment & Installation	-24,555.92
				Telephone/Internet	-221.02
Bill Pmt -Check	09/07/2022	10603	Wendy Lunning - v	Mileage to Street Financing Training (58 miles @ .585 per mile)	-33.93
Liability Check	09/14/2022	ACH	IPERS	(L)	-337.41
Liability Check	09/14/2022	ACH	IPERS		-877.95
Liability Check	09/14/2022	EFTPS	United States Treasury	42-1028074	-1,695.74
Paycheck	09/14/2022	10604	Roberts, Stephen J	City Maintenance	-1,224.13
Paycheck	09/14/2022	10605	Arndt, Linda J	Direct Deposit - \$158.51	0.00
Paycheck	09/14/2022	10606	Knudson, Loni	Direct Deposit - \$153.52	0.00
Paycheck	09/14/2022	10607	Thompson, Angela M	Direct Deposit - \$1,636.96	0.00
Bill Pmt -Check	09/14/2022	10618	Kandice Waddington (v)	Facility Rental Reimbursement - Replaces check 10124 that was lost.	-50.00
			QuickBooks Payroll		
Liability Check	09/15/2022		Service	Created by Payroll Service on 09/14/2022	-1,948.99
Bill Pmt -Check	09/15/2022	10608	AgSource Laboratories	Water Testing	-13.75
Bill Pmt -Check	09/15/2022	10609	Alliant Energy	Electric	-2,498.29
Bill Pmt -Check	09/15/2022	10610	Bell's Fire Stop, Inc.	Annual Inspection Fire Extinguisher	-165.00
Bill Pmt -Check	09/15/2022	10611	Five Star CO-OP	Gas for Truck	-203.16
			Nelson Septic Services,		
Bill Pmt -Check	09/15/2022	10613	LLC	AUGUST - Portable Restrooms	-275.00
Bill Pmt -Check	09/15/2022	10614	Verizon Wireless	Cell Phone	-76.67
Bill Pmt -Check	09/15/2022	10615	Waste Management		-2,639.56
Bill Pmt -Check	09/15/2022	10616	Cafe Mir - v	Draw 1 - Micro Enterprise Grant	-9,992.00
Bill Pmt -Check	09/15/2022	10617	NIACOG	Micro Enterprise Grant Administration	-1,296.00
Check	09/21/2022	TRANSFER	City of Fertile	Capital Funds - Resolution 2022-09-20-03	0.00
Check	09/21/2022	ACH	WCTA	(L) Library	-64.21
Bill Pmt -Check	09/21/2022	10620	AgSource Laboratories	Water Testing	-13.75
Bill Pmt -Check	09/21/2022	10621	Alliant Energy	(L) Electric	-264.00
Bill Pmt -Check	09/21/2022	10622	Baker & Taylor	(L) Books & CDs	-466.87
Bill Pmt -Check	09/21/2022	10623	Black Hills Energy		-460.89
			Larsen Plumbing &		
Bill Pmt -Check	09/21/2022	10624	Heating	Install new Meter at School House Apartments,	
Bill Pmt -Check	09/21/2022	10625	Maguire Iron, Inc.	Parts - Furnace Filter & Repair Men's faucet in Li...	-317.61
Bill Pmt -Check	09/21/2022	10626	Marco	Water Tower inspection	-1,604.25
Bill Pmt -Check	09/21/2022	10627	MicroMarketing	Copier, Printer, Fax	-99.54
Bill Pmt -Check	09/21/2022	10628	Staples		-165.97
			Custom Paint and	Envelopes	-58.99
Bill Pmt -Check	09/28/2022	10629	Collision	Batteries for Siren	-627.92
Bill Pmt -Check	09/28/2022	10630	Hawkins, Inc.	Chlorine	-30.00
Paycheck	09/28/2022	10631	Roberts, Stephen J		-1,224.13
Check	09/30/2022	ACH	Citibusiness Card	(L) Annual PO Box Rental	-166.05
Paycheck	09/30/2022	10632	Bruns, Warren	Water & Sewer Supervisor	-301.21
Paycheck	09/30/2022	10633	Lunning, Wendy S	City Clerk	-461.77
Total Checking					-55,481.90
Total Operating Accounts					-55,481.90
TOTAL					-55,481.90