

City of Fertile

City Council Meeting Minutes

January 25, 2022 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor, Nick Bailey, called the council meeting to order. Present were: Council Members: Penny Miller, Holly Lovick-Hanna and Sophie Rivera. Absent: Ron Rachut. City Clerk: Wendy Lunning. Maintenance Manager: Steve Roberts.
- Penny motioned, Holly 2nd to approve the minutes of the December meeting.** Unanimous
- Sophie motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Appoint Council Member: There were two candidates that expressed interest in the vacant council seat: Tim Severson & Daniel Versteeg. Tim Severson received two (2) votes & Daniel Versteeg received one (1) vote,
• Nick swore in Tim Severson as appointed city council member. Tim signed Oath of Office.

WCDA Grants:

- Fertile Fire Department will be applying for second attempt of a grant for \$49,500 for a cascade system in the amount of. Cascade Systems allow high volumes of Breathing Air to be stored in portable storage racks. The cascade systems allow for the use of one or more cylinders at a time. Cascade Breathing Air Systems are used in conjunction with breathing air airline systems and Supplied Air Breathing Apparatus (SABA). The council supports this grant.
- Fertile Fire Department will be applying for Turnout gear in the amount of \$56,916.
- Fertile Little League would like to submit a grant for concession supplies including but not limited to hot dog roller, refrigerator, nacho cheese dispenser, etc.
- Kim Severson mentioned that the Fertile Library would like to put in grant for storage shed.

Maintenance Report:

- Steve repaired water meter that was not reading correctly.
- A new operating system has been purchased and installed at the water plant. Steve has been working with Quality Pump to fine tune settings to prevent overflow of water tower.
- Nick & Steve worked on broken pipe at the water plant.
- Steve replaced coupler at the water plant.
- Fertile Code of Ordinances:
3-3-26 PARKING DURING SNOW EMERGENCY. No person shall park, abandon, or leave unattended any vehicle on any public street, alley, or City-owned off-street parking area during the time snow or ice begins to accumulate through the duration of the snow or ice storm unless the snow or ice has been removed or plowed from said street, alley or parking area and the snow has ceased to fall. The ban shall be enforced whenever the parking of a vehicle interferes with the removal of snow or ice. If the owner of a vehicle in violation of this ban fails to promptly remove such vehicle, the vehicle will receive a citation and a towing service will be

contacted for the purpose of removing said vehicle at the owner's expense. (Code of Iowa, Sec. 321.236)

- Holly motioned, Sophie 2nd to approve the Maintenance report.** Unanimous

Mayor's Report:

- Nick met with Jay at First Gabrielson to review Insurance Policy.
- Nick has cleaned up the Christmas Décor at the Community Center.
- Thank you, Steve, for cleaning up outdoor lighting at Community Center.
- Matt at ComTech is planning on coming within the next week to for Fire Department radios, siren and locks for community center.
- The Fire Department had 4 medical and 2 fire calls for the month of December. There was a total of 52 calls for 2021.
- The Fire Department will be having their Annual Soup Supper Saturday, February 5th from 4:00 pm to 7:00 pm. at the Fertile Community Center.
- Steve will follow up with Cindy on the grant for Trees in the park.
- Nick assigned Penny Miller as Mayor ProTemp.
- Penny motioned, Holly 2nd to approve the Mayor's report.** Unanimous

City Clerk's Report:

- Penny motioned, Tim 2nd to remove Cindy Peters & add Sophie Rivera as second signature on checks when needed.** Unanimous
- Holly agreed to review an initial bank statement as requested by the Iowa State Auditors.
- Computer software needs to be added to computers. A Microsoft account can be established and can access online version of Word and Excel at no cost. It was also mentioned that Google docs would be an option if an email account were to be set up through Google. Google may also offer some networking for computers.
- Sophie motioned, Holly 2nd to approve resolution designating official Newspaper for City of Fertile that is required to publish certain documents and notices with North Iowa Media which includes Forest City Summitt & Globe Gazette.**
- Penny motioned, Sophie 2nd to approve the internal transfer of funds for Capital Projects and Administrative Allocation funds.** Unanimous.
- Penny motioned, Holly 2nd to approve Financial Reports.** Unanimous Financials are at the end of this report.
- Sophie motioned, Tim 2nd to approve December Bills.** Unanimous

Council Report:

- Sophie attended the Winn-Worth Betco meeting. Options for challenging the Census Counts are very limited. The Census Bureau will not go out and make a new count regardless of the reason. The only challenges they will except are if they got the city/county boundary wrong (for example in the case of an annexation) or if their processing of the data was done improperly. 2020 Census for Fertile is 306.

There is Microenterprise Assistance available for businesses with less than 5 employees up to \$50,000.

- Holly & Penny are working on the T-Mobile grant for up to \$50,000 to resurface tennis and basketball courts in the park.

Committee Report:

- No Reports.

Public Comments:

- Daniel mentioned that vending services will be offered at their Market on select grocery option so that it will be available 24/7.

Upcoming Meetings & Events:

- Fire Department Annual Soup Supper on February 5, 2022 from 4:00pm to 7:00pm.
- The Fertile City Council will meet for regular session January 15, 2022 at 7:00pm at Fertile Community Center.
- *Penny motioned, Holly 2nd to adjourn the meeting.*
Unanimous

Summary:

Appoint Council Member
Appoint Mayor ProTemp
Bank Signatures,
Designating Official Newspaper
Census

Wendy Lunning, City Clerk

7/1/2021 to 12/31/2021	General	ARPA	Roads	Emergency	EE Benefits	LOST Pre 01/01/202 0	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	177,205.73	26,914.13	24,237.20	587.16	5,153.80	0	28,325.39	0	2,916.62	116,851.99	382,192.02
Expense	134,227.19	0	11,185.55	0	4,906.32	0	36,271.82	4,614.00	0	78,731.17	269,936.05
Total	42,978.54	26,914.13	13,051.65	587.16	247.48	0	-7,946.43	-4,614.00	2,916.62	38,120.82	112,255.97
Fund Balance	52,858.94	26,914.13	96,232.75	587.16	10,717.34	58,057.14	17,620.93	-4,592.68	11,666.50	339,310.16	609,372.37

City of Fertile Deposits

As of December 31, 2021

	Type	Date	Memo	Accrual Basis Amount
Operating Accounts				
Checking				
	Deposit	12/01/2021	Utility Deposit	1,443.31
	Deposit	12/01/2021	Paypal Utility Deposit	341.60
	Deposit	12/01/2021	Property Taxes	5,160.92
	Deposit	12/01/2021	Lien Interest Deposit	22.00
	Deposit	12/01/2021	Lien Payment Deposit	724.31
	Deposit	12/01/2021	Deposit	0.34
	Deposit	12/03/2021	Casino Funds Deposit	3,245.01
	Deposit	12/04/2021	Paypal Utility Deposit	381.36
	Deposit	12/08/2021	Utility Deposit	2,428.18
	Deposit	12/08/2021	Iowa Interactibe Utility Deposit	81.70
	Deposit	12/08/2021	Open Access Sate Aid for Library	466.18
	Deposit	12/09/2021	Iowa Interactive Utility Deposit	17.41
	Deposit	12/15/2021	Utility Deposit	2,090.82
	Deposit	12/15/2021	Paypal Utility Deposit	188.08
	Deposit	12/15/2021	Library Deposit	15.00
	Deposit	12/15/2021	Library Deposit	5,780.00
	Deposit	12/15/2021	Clerkbooks Deposit	0.00
	Deposit	12/15/2021	Facility Rental Deposit	100.00
	Deposit	12/20/2021	ACH CCD Utility Deposit	748.39
	Deposit	12/20/2021	ACH PPD Utility Deposit	3,556.29
	Deposit	12/21/2021	Road Use Tax	1,608.81
	Deposit	12/22/2021	Farm to Market Deposit	1,258.96
	Deposit	12/22/2021	Utility Deposit	1,670.39
	Deposit	12/22/2021	Paypal Utility Deposit	177.80
	Deposit	12/24/2021	Paypal Utility Deposit	161.04
	Deposit	12/25/2021	Facility Rental Deposit	150.00
	Deposit	12/29/2021	Utility Deposit	1,466.43
	Deposit	12/29/2021	Paypal Utility Deposit	62.63
	Deposit	12/29/2021	Utility Deposit	545.51
	Deposit	12/29/2021	Local Option Sales Tax	3,353.95
	Deposit	12/31/2021	Interest	66.66
	Total Checking			37,313.08
Petty Cash				
	Total Petty Cash			
	Total Operating Accounts			37,313.08
Roads Revenue Accounts				
Savings				
	Deposit	12/31/2021	Interest	0.15
	Total Savings			0.15
	Total Roads Revenue Accounts			0.15
Water Revenue Accounts				
Savings				
	Deposit	12/31/2021	Interest	1.44
	Total Savings			1.44
	Total Water Revenue Accounts			1.44
Sewer Revenue Accounts				
Savings				
	Deposit	12/31/2021	Interest	1.26
	Total Savings			1.26
CD				
	Total CD			
	Total Sewer Revenue Accounts			1.26
TOTAL				37,315.93

As of December 31, 2021

As of December 31, 2021					Accrual Basis
Type	Date	Num	Name	Memo	Amount
Operating Accounts					
Checking					
Paycheck	12/01/2021	10236	Bruns, Warren		-300.21
Paycheck	12/01/2021	10237	Lunning, Wendy S	City Clerk	-544.31
Bill Pmt -Check	12/01/2021	10241	Alliant Energy	Electric	-675.41
Bill Pmt -Check	12/01/2021	10242	Five Star CO-OP	Gas for Truck	-145.18
Bill Pmt -Check	12/01/2021	10243	Kramer Ace Hardware	Batteries & Lighter Fluid	-18.97
Bill Pmt -Check	12/01/2021	10244	Menards	Batteries	-6.98
				Plow Truck - Resealed Rear Axle;	
Bill Pmt -Check	12/01/2021	10245	Miller Ranch and Mobile Repair	Replace Air Tank, wipers, tail light, fuse & add fluids.	-1,968.52
Bill Pmt -Check	12/01/2021	10246	North Iowa Media Group	Publish 2021 Annual Financial Report	-192.39
				Lock, Intuit Payroll, Postage, County Recorder Document, Floor Dry, Work	
Bill Pmt -Check	12/01/2021	10247	US Bank	Boots & Microsoft	-433.74
Bill Pmt -Check	12/01/2021	10248	Waste Management	Garbage & Recycling Services	-2,538.08
Bill Pmt -Check	12/01/2021	10249	WCTA	Telephone/Internet	-201.90
				Correction to Deposit 11/29/2021 s/b	
Check	12/01/2021	CORR	Dyre, Dustin	\$209.34 vs \$209.76.	-0.34
Paycheck	12/08/2021	10250	Roberts, Stephen J	City Maintenance	-1,191.69
Bill Pmt -Check	12/08/2021	10251	Municipal Supply, Inc.	Meters	-232.00
Liability Check	12/14/2021	EFT	IPERS	(L)	-365.23
Liability Check	12/14/2021	EFT	IPERS		-601.48
Liability Check	12/14/2021	EFT	United States Treasury	42-1028074	-1,321.80
Paycheck	12/16/2021	10264	Arndt, Linda J		-234.85
Paycheck	12/16/2021	10265	Knudson, Loni	Direct Deposit	0.00
Paycheck	12/16/2021	10266	Thompson, Angela M	Direct Deposit	0.00
Liability Check	12/16/2021		QuickBooks Payroll Service	Created by Payroll Service on 12/15/2021	-1,757.31
Bill Pmt -Check	12/20/2021	10238	Hawkins, Inc.	Chlorine	-15.00
Bill Pmt -Check	12/20/2021	10239	Quality Pump & Control	Lift Station	-1,093.18
				Mileage to Bank (38 miles @ .56 per mile)	-21.28
Bill Pmt -Check	12/20/2021	10240	Wendy Lunning - v		-21.28
Check	12/20/2021	ACH	WCTA	(L)Telephone	-43.83
Paycheck	12/22/2021	10272	Roberts, Stephen J	City Maintenance	-1,191.70
Check	12/22/2021	TRANSFER	City of Fertile	Capital Funds - Resolution 21-12-21-2	0.00
Bill Pmt -Check	12/22/2021	10274	Black Hills Energy	Natural Gas	-845.14
Bill Pmt -Check	12/22/2021	10275	Herold Flags	Flag - Some Gave All	-194.86
Bill Pmt -Check	12/22/2021	10276	Staples		-106.98
Paycheck	12/22/2021	10277	Miller, Jennifer K	Direct Deposit	0.00
Liability Check	12/23/2021		QuickBooks Payroll Service	Created by Payroll Service on 12/22/2021	-172.12
Paycheck	12/24/2021	10273	Russell, Grant		-61.53
Bill Pmt -Check	12/27/2021	10252	AgSource Laboratories	Sewer Testing	-64.75
Bill Pmt -Check	12/27/2021	10253	Alliant Energy		-1,654.19
Bill Pmt -Check	12/27/2021	10254	Baker & Taylor	(L) Books & CDs	-111.61
Bill Pmt -Check	12/27/2021	10255	Black Hills Energy	(L) Natural Gas	-78.00
Bill Pmt -Check	12/27/2021	10256	Demco	(L) Label, Book Covers.	-84.09
Bill Pmt -Check	12/27/2021	10257	Forest City Summit	(L) Annual Renewal	-49.99
Bill Pmt -Check	12/27/2021	10258	Marco		-122.66
Bill Pmt -Check	12/27/2021	10259	MicroMarketing	(L) Books	-29.99
			North Iowa Libraries		
Bill Pmt -Check	12/27/2021	10260	Collaborating	(L) Barcodes	-125.00
Bill Pmt -Check	12/27/2021	10261	Verizon Wireless	Cell Phone	-85.42
Bill Pmt -Check	12/27/2021	10262	Waste Management	Container Services	-20.92
Bill Pmt -Check	12/27/2021	10263	Worth County Auditor	Election	-788.00
				Utility Billing & Closing Tools Annual	
Bill Pmt -Check	12/29/2021	10278	ClerkBooks	Software Renewal	-150.00
Bill Pmt -Check	12/29/2021	10279	Herold Flags	Flag - State Flag	-168.00
Bill Pmt -Check	12/29/2021	10280	Nelson Septic Services, LLC	NOVEMBER - Portable Restroom	-269.00
Liability Check	12/30/2021		QuickBooks Payroll Service	Created by Payroll Service on 12/15/2021	-479.75
Check	12/30/2021	EFT	Citibusiness Card	(L) Books & CDs; Supplies; DVDs	-319.86
Paycheck	12/31/2021	10268	Lovik-Hanna, Holly		-479.75
Paycheck	12/31/2021	10269	Miller, Penny	Direct Deposit	0.00
Paycheck	12/31/2021	10270	Peters, Cynthia	City Council	-369.04
Paycheck	12/31/2021	10271	Rachut, Ron		-479.75
Paycheck	12/31/2021	10267	Bailey, Nick		-923.50
Total Checking					-23,329.28
Petty Cash					
Total Petty Cash					
Total Operating Accounts					-23,329.28
TOTAL					-23,329.28