

City of Fertile

City Council Meeting Minutes

August 17, 2021 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor, Nick Bailey, called the council meeting to order. Present were: Council Members: Tad Miller, Penny Miller, Cindy Peters, Ron Rachut and Holly Lovik-Hanna. City Clerk: Wendy Lunning. Absent: Steve Roberts.
- Ron motioned, Cindy 2nd to approve the minutes of the July meeting with the following corrections.** Unanimous
Ron has nominated Don McLaughlin & Dean Haugen for Quilts of Valor.
The City Council agreed to store the live Nativity Scene for the Fertile Lutheran Church / Community.
- Cindy motioned, Penny 2nd to accept agenda.** Unanimous.
Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

BHE Franchise:

- Lynn Porter, Sr. Community Affairs Manager of Black Hills Energy, presented a franchise fee that is collected on behalf of the city government. The benefit to the city is that the funds would come directly to the city vs state/county. There will not be an increase in customer bills if the City of Fertile implements a 1% fee. The council agreed to proceed with a revenue purpose statement & ordinance amendment. We will also be looking at additional franchise fees with Alliant Energy.

Grants:

- The Fertile Fire Department would like to put in a WCDA grant for a cascade system in the amount of \$48,731. Cascade Systems allow high volumes of Breathing Air to be stored in portable storage racks. The cascade systems allow for the use of one or more cylinders at a time. Cascade Breathing Air Systems are used in conjunction with breathing air airline systems and Supplied Air Breathing Apparatus (SABA). The council supports this grant.
- Fertile Public Library would like to apply for WCDA grant to pave their parking lot. The council suggest waiting until Spring Grant cycle in 2022 as it would not be able to be paved in the winter.
- Steve and Wendy followed up with Premier Polysteel in regards to the benches and they should be done by the end of the week. Steve plans to install these when he returns from vacation.

Maintenance Report:

- Warren contacted Municipal Management Corp for water leak detection.
- Steve priced a new mower at Floyd & Leonard in the amount of \$14,735.82.
- Thank you, Warren, Buck and Chris, for helping out while Steve is on vacation.
- Cindy motioned, Tad 2nd to approve the Maintenance report.** Unanimous

Mayor's Report:

- Thank you to the Fertile Fire Department for removing the trees on the dam.
- Nick replaced the connector on the lights at the footbridge.

- Green Canopy has been sold to Nelson Septic. Porta potties will be cleaned weekly.
- Thank you to the Fire Department for cleaning the shelter house and the park.
- Nick received information from Mark Tomlinson in regards to generator grant through FEMA. Nick will be following up on this.
- Thank you to the Fertile Days committee for the wonderful weekend.
- Penny motioned, Holly 2nd to approve the Mayor's report.** Unanimous

City Clerk's Report:

- Wendy is working on SAMs and CAGE numbers. The first half of the funds should be received within the next two weeks.
- There is Mayor and three Council seats up for election in November. Candidate Filing begins August 23, 2021 and end September 16, 2021. Affidavit and Nomination forms can be picked up and City Hall or are available online at fertileiowa.us. Forms must be turned into Wendy by 5:00pm on September 16, 2021.
- The City of Fertile was granted \$9,500.00 to make purchase from the pre-approved list of laptops and accessories. Wendy ordered Dell Latitude 3520 – Developer Bundle (includes laptop, monitor, charging station, keyboard and mouse), Five Dell 3520 Standard laptops, Dell 3520 Developer laptop, Two Logitech Webcams. These should be received in November.
- Outstanding Obligation Disclosure Statement Report for 2021 has been completed. Outstanding balance on sewer loan is \$58,000.00 as of June 30, 2021.
- Cindy motioned, Ron 2nd to approve the internal transfer of funds for Capital Projects, Administrative Allocation and LOST funds.** Unanimous.
- Year End adjustments to covert from modified cash basis to cash basis has not yet been completed. A complete set of year end financials will be given to the city council when AFR when completed. Financials are at the end of this report. **Penny motioned, Holly 2nd to approve Financial Reports.** Unanimous
- Ron motioned, Tad 2nd to approve July Bills.** Unanimous
- Lien presented to the Council were as follows:
506 W Washington \$417.20
Cindy motioned, Ron 2nd to process lien with Worth County Treasurer. Unanimous

Committee Report:

- Ron proposed checking into change in legal services. Wendy will check into this.

Public Comments:

- Dead trees in park that need to be removed and replaced. Nick is working with someone that would be interested in removing them. Cindy will be working on finding replacement trees to plant.

Upcoming Meetings:

- The Fertile City Council will meet for regular session September 21st, 2021 at 7:00pm at Fertile Community Center.
- Penny motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

Election
BuyIT@OCIO grant
Outstanding Debt Obligation Report

Wendy Lunning, City Clerk

| 7/1/2021 to 7/31/2021 | General | Roads | EE Benefits | LOST Pre 01/01/2020 | LOST Post 01/01/2020 | WCDA | Capital Projects | Utilities | Total |
|--------------------------|------------------|------------------|------------------|---------------------------|----------------------------|--------------|---------------------|-------------------|-------------------|
| Income | 17,165.94 | 5,328.28 | 273.11 | 0 | 3,237.23 | 0 | 1,249.98 | 1,019.62 | 28,274.16 |
| Expense | 21,179.23 | 841.66 | 1,859.17 | 0 | 9,700.00 | 0 | 0 | 7,481.44 | 41,061.50 |
| Total | -4,013.29 | 4,486.62 | -1,586.06 | 0 | -6,462.77 | 0 | 1,249.98 | -6,461.82 | -12,787.34 |
| Fund Balance | 2,798.36 | 87,667.72 | 8,912.15 | 58,057.14 | 19,104.59 | 21.32 | 9,999.86 | 314,165.88 | 500,727.02 |

City of Fertile Deposits

As of July 31, 2021

| | Type | Date | Memo | Accrual Basis Amount |
|-------------------------------|---------|------------|----------------------------------|-------------------------|
| Operating Accounts | | | | |
| Checking | | | | |
| | Deposit | 07/01/2021 | Property Taxes | 2,471.40 |
| | Deposit | 07/01/2021 | Lien Interest Deposit | 45.00 |
| | Deposit | 07/01/2021 | Lien Payment Deposit | 335.12 |
| | Deposit | 07/06/2021 | Casino Funds Deposit | 3,891.16 |
| | Deposit | 07/07/2021 | Grant Deposit | 1,500.00 |
| | Deposit | 07/07/2021 | Paypal Utility Deposit | 513.86 |
| | Deposit | 07/07/2021 | Facility Rental Deposit | 50.00 |
| | Deposit | 07/07/2021 | Utility Deposit | 1,551.64 |
| | Deposit | 07/14/2021 | Utility Deposit | 2,685.03 |
| | Deposit | 07/14/2021 | Little League Deposit | 40.00 |
| | Deposit | 07/14/2021 | Paypal Utility Deposit | 300.59 |
| | Deposit | 07/20/2021 | ACH CCD Utility Deposit | 552.31 |
| | Deposit | 07/20/2021 | ACH PPD Utility Deposit | 3,411.77 |
| | Deposit | 07/20/2021 | Road Use Tax | 3,065.91 |
| | Deposit | 07/21/2021 | Library Deposit | 25.00 |
| | Deposit | 07/21/2021 | Library Deposit | 25.00 |
| | Deposit | 07/21/2021 | Grant / Donation Deposit | 600.00 |
| | Deposit | 07/21/2021 | Clerkbooks Deposit | 0.00 |
| | Deposit | 07/21/2021 | Utility Deposit | 1,707.85 |
| | Deposit | 07/21/2021 | Paypal Utility Deposit | 174.48 |
| | Deposit | 07/21/2021 | Farm to Market Deposit | 2,262.08 |
| | Deposit | 07/23/2021 | Utility Deposit | 1,351.59 |
| | Deposit | 07/27/2021 | Iowa Interactive Utility Deposit | 215.00 |
| | Deposit | 07/28/2021 | Paypal Utility Deposit | 503.90 |
| | Deposit | 07/28/2021 | Local Option Sales Tax | 3,237.23 |
| | Deposit | 07/30/2021 | Iowa Interactive Utility Deposit | 17.41 |
| | Deposit | 07/31/2021 | Interest | 47.36 |
| Total Checking | | | | 30,580.69 |
| Total Operating Accounts | | | | 30,580.69 |
| Roads Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 07/31/2021 | Interest | 0.29 |
| Total Savings | | | | 0.29 |
| Total Roads Revenue Accounts | | | | 0.29 |
| Water Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 07/31/2021 | Interest | 2.88 |
| Total Savings | | | | 2.88 |
| Total Water Revenue Accounts | | | | 2.88 |
| Sewer Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 07/31/2021 | Interest | 2.52 |
| Total Savings | | | | 2.52 |
| Total Sewer Revenue Accounts | | | | 2.52 |
| TOTAL | | | | 30,586.38 |

As of July 31, 2021

| As of July 31, 2021 | | | | | Accrual Basis |
|--------------------------|------------|----------|--------------------------------------|--|---------------|
| Type | Date | Num | Name | Memo | Amount |
| Operating Accounts | | | | | |
| Checking | | | | | |
| Check | 07/01/2021 | 10083 | Fertile Fire Department V | Quarterly Allocation | -4,000.00 |
| Check | 07/01/2021 | 10057 | Fertile Garden Club | Fertile Beautification 2021 | -950.00 |
| Check | 07/01/2021 | TRANSFER | Fertile Public Library V | Quarterly Payment | 0.00 |
| Paycheck | 07/01/2021 | 10054 | Bruns, Warren | Water & Sewer Supervisor | -300.20 |
| Paycheck | 07/01/2021 | 10055 | Lunning, Wendy S | City Clerk | -488.76 |
| Check | 07/01/2021 | TRANSFER | City of Fertile | Capital Funds - Correction to Transfer effective 06/16/2021. | 0.00 |
| Paycheck | 07/07/2021 | 10056 | Roberts, Stephen J | 06/23/2021 to 07/06/2021 | -1,163.28 |
| Bill Pmt -Check | 07/07/2021 | 10058 | Alliant Energy | Electric | -334.47 |
| Bill Pmt -Check | 07/07/2021 | 10059 | Five Star CO-OP | Gas for Truck | -136.63 |
| Bill Pmt -Check | 07/07/2021 | 10060 | Green Canopy, Inc. | JUNE 2021 Fishing Dock, Park & Ball Diamond | -406.00 |
| Bill Pmt -Check | 07/07/2021 | 10061 | Hawkins, Inc. | Chlorine Cylinder | -10.00 |
| Bill Pmt -Check | 07/07/2021 | 10062 | Iowa Department of Natural Resources | Annual Water Supply Fee | -42.16 |
| Bill Pmt -Check | 07/07/2021 | 10063 | Waste Management | Garbage and Recycling Services | -2,464.23 |
| Bill Pmt -Check | 07/07/2021 | 10064 | WCTA | Telephone/Internet | -209.78 |
| Paycheck | 07/09/2021 | 10065 | Lunning, Wendy S | Pay Increase | -15.74 |
| Paycheck | 07/09/2021 | 10066 | Roberts, Stephen J | Pay Increase | -34.43 |
| Bill Pmt -Check | 07/14/2021 | 10067 | Alliant Energy | Electric | -984.63 |
| Bill Pmt -Check | 07/14/2021 | 10068 | Larsen Plumbing & Heating | Hydrant Keys | -11.40 |
| Bill Pmt -Check | 07/14/2021 | 10069 | Marco | Copier, Printer, Fax | -94.80 |
| Bill Pmt -Check | 07/14/2021 | 10070 | NIACOG | Membership Dues FY '22 | -296.00 |
| Bill Pmt -Check | 07/14/2021 | 10071 | Verizon Wireless | Cell Phone | -84.56 |
| Bill Pmt -Check | 07/14/2021 | 10072 | Waste Management | Container Services | -18.78 |
| Liability Check | 07/15/2021 | | QuickBooks Payroll Service | Created by Payroll Service on 07/14/2021 | -1,823.89 |
| Bill Pmt -Check | 07/15/2021 | 10076 | US Bank | Safe, Intuit Payroll, Concrete, Gas for Mower | -1,152.41 |
| Paycheck | 07/16/2021 | 10073 | Arndt, Linda J | (L) Library Assistant | -212.34 |
| Paycheck | 07/16/2021 | 10074 | Knudson, Loni | Direct Deposit | 0.00 |
| Paycheck | 07/16/2021 | 10075 | Thompson, Angela M | Direct Deposit | 0.00 |
| Check | 07/20/2021 | ACH | WCTA | (L)Telephone | -65.23 |
| Paycheck | 07/21/2021 | 10078 | Roberts, Stephen J | 07/07/2021 to 07/20/2021 | -1,191.70 |
| Paycheck | 07/21/2021 | 10079 | Roberts, Stephen J | 07/21/2021 to 08/03/2021 | -1,191.70 |
| Paycheck | 07/21/2021 | 10080 | Roberts, Stephen J | 08/04/2021 to 08/17/2021 | -1,191.69 |
| Paycheck | 07/21/2021 | 10081 | Roberts, Stephen J | 08/18/2021 to 08/31/2021 | -1,191.70 |
| Check | 07/21/2021 | TRANSFER | City of Fertile | Capital Funds - Resolution 20-3-17-1 | 0.00 |
| Bill Pmt -Check | 07/21/2021 | 10082 | Alliant Energy | (L) Electric | -155.05 |
| Bill Pmt -Check | 07/21/2021 | 10084 | Alliant Energy | Electric | -814.83 |
| Bill Pmt -Check | 07/21/2021 | 10085 | Baker & Taylor | (L) Books & CDs | -211.60 |
| Bill Pmt -Check | 07/21/2021 | 10086 | Hawkins, Inc. | EPA Regulator | -491.63 |
| Bill Pmt -Check | 07/21/2021 | 10087 | Iowa One Call | Water locates | -13.50 |
| Bill Pmt -Check | 07/21/2021 | 10088 | Larsen Plumbing & Heating | (L) Repair AC | -257.75 |
| Bill Pmt -Check | 07/21/2021 | 10089 | MicroMarketing | | -129.96 |
| Bill Pmt -Check | 07/21/2021 | 10090 | North Iowa Libraries Collaborating | (L) Beacon Annual Support | -758.62 |
| Bill Pmt -Check | 07/28/2021 | 10091 | BMC Aggregates L.C. | Erosion Stone | -175.42 |
| Bill Pmt -Check | 07/28/2021 | 10092 | Clapper Tree Service | Cleaned Up fallen broken branches | -250.00 |
| Bill Pmt -Check | 07/28/2021 | 10093 | Quality Pump & Control | | -704.00 |
| Check | 07/30/2021 | EFT | Citibusiness Card | (L) Books & CDs, Supplies, Programs, Postage & Grant | -673.37 |
| Paycheck | 07/30/2021 | 10094 | Bruns, Warren | | -300.21 |
| Paycheck | 07/30/2021 | 10095 | Lunning, Wendy S | | -436.54 |
| Total Checking | | | | | -25,438.99 |
| Total Operating Accounts | | | | | -25,438.99 |
| TOTAL | | | | | -25,438.99 |