

## City of Fertile

---

### City Council Meeting Minutes

July 20, 2021 - 7:00 PM, City Hall

#### Call to Order & Roll Call:

- Mayor, Nick Bailey, called the council meeting to order. Present were: Council Members: Penny Miller, Cindy Peters, Ron Rachut and Holly Lovik-Hanna. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts. Absent: Tad Miller
- Cindy motioned, Penny 2<sup>nd</sup> to approve the minutes of the June meeting.** Unanimous
- Ron motioned, Holly 2<sup>nd</sup> to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the agenda, please contact City Hall two days before the meeting.

#### Pledge of Allegiance to the US Flag

#### City Maintenance Report:

- Concrete was poured at the sewer plan to measure the lagoon as requested by the DNR.
- Steve completed lead and copper testing for water samples taken.
- Pumps at both the water and sewer plant were not running properly. Problems with the control boards in both locations.
- Steve has done lots of mowing and weed control.
- Penny motioned, Ron 2<sup>nd</sup> to approve the City Maintenance report.** Unanimous

#### Mayor's Report:

- Fertile Code of Ordinances:
  - 4-1-3 No owner or person having custody of an animal shall permit such an animal to run at large.
  - 4-1-4 It shall be unlawful for any person to permit an animal under such person's control or within such person's custody to commit a nuisance. An animal shall be considered a nuisance if it:
    - Damages, soils, defiles or defecates on private property other than the owner's or on public walks and recreation areas unless such waste is immediately removed and properly disposed of by the owner.
    - Causes unsanitary, dangerous or offensive conditions.
    - Causes a disturbance by excessive barking or other noisemaking or chases vehicles, or molests, attacks or interferes with persons or other domestic animals on public property.
- Nick has contacted BHE in regards to a Franchise Fee that is available to City of Fertile. Lynn Porter from BHE will be at the August council meeting for review of this program.
- Iowa Code 727.2:
  - 4. *Limitations.*
    - a. A person shall not use or explode consumer fireworks on days other than June 1 through July 8 and December 10 through January 3 of each year, all dates inclusive.
- The City Council agreed to store the live Nativity Scene for the Fertile Lutheran Church.
- Penny donated burial flag from Harold Zobel who served in WWII as a medic. The flag was framed and displayed at the Fertile Community Center.

- Penny also donated some books from Leonard (Ding) Ouverson that were from the Fertile School.
- Fire Department had 4 medical & 0 fire calls.
- The Fire Department will be cleaning and painting new parking lines on Main Street.
- Nick has contact John Greeve's and John is working on lease agreement for the incubator space.
- Penny motioned, Holly 2<sup>nd</sup> to approve the Mayor's report.** Unanimous

#### City Clerk's Report:

- Wendy has completed the American Rescue Plan forms and submitted to the State of Iowa.
- ICAP grant has been received for \$1000.00 to put towards Utility Computer, Security Safe at City Hall and Battery for Defibrillator.
- Cindy motioned, Penny 2<sup>nd</sup> to approve resolution 21-07-20-1 authorizing 3% pay increase for the employees of the City of Fertile.** Unanimous
- Wendy proposed the idea of renting the shelter houses at the park for a small fee for some revenue income. Council declined at this time.
- Ron motioned, Holly 2<sup>nd</sup> to approve the internal transfer of funds for Capital Projects and Administrative Allocation.** Unanimous.
- Year End adjustments to convert from modified cash basis to cash basis has not yet been completed. A complete set of year end financials will be given to the city council when AFR when completed. Financials are at the end of this report. **Cindy motioned, Ron 2<sup>nd</sup> to approve Financial Reports.** Unanimous
- Penny motioned, Holly 2<sup>nd</sup> to approve June Bills.** Unanimous
- Wendy proposed transferring \$17,821.82 from the LOST as of 01/01/2020 to General Fund. Council agreed and Wendy will present resolution at the next meeting.

#### Committee Report:

- Penny inquired about the removal of a sidewalk. Fertile Code of Ordinances 6-7-10 references Permits needed for Construction or Removal of sidewalks.
- Ron inquired about a catalyst grant. These are grants that include the ground work such as engineering cost, etc. to complete a project.
- Ron will be nominating Don McLaughlin & Dean McLaughlin for Quilts of Valor.
- Cindy that pickleball courts be added to the park. Nick also mentioned the basketball courts needed to be updated This would be something that would be beneficial for a grant.

#### Public Comments:

- Sara Innes reported that WCDA is doing well financially.

#### Upcoming Meetings:

- The Fertile City Council will meet for regular session August 17<sup>th</sup>, 2021 at 7:00pm at Fertile Community Center.
- Holly motioned, Penny 2<sup>nd</sup> to adjourn the meeting.** Unanimous

#### Summary:

ICAP Grant received.  
Employee Pay Increases.  
Quilts of Valor

---

Wendy Lunning, City Clerk

7/1/2020 to 6/30/2021	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	275,309.89	54,160.75	45.55	10,870.77	0	41,312.14	0	3,749.94	169,599.45	555,048.49
Expense	241,731.36	60,666.70	45.55	8,105.97	0	33,566.60	0	0	105,224.97	449,341.15
<b>Total</b>	<b>33,578.53</b>	<b>-6,505.95</b>	<b>0</b>	<b>2,764.80</b>	<b>0</b>	<b>7,745.54</b>	<b>0</b>	<b>3,749.94</b>	<b>64,374.48</b>	<b>105,707.34</b>
<b>Fund Balance</b>	<b>4,111.65</b>	<b>83,181.10</b>	<b>0</b>	<b>10,498.21</b>	<b>58,057.14</b>	<b>28,267.36</b>	<b>21.32</b>	<b>8,749.88</b>	<b>320,627.70</b>	<b>513,514.36</b>

## City of Fertile Deposits

**As of June 30, 2021**

Type	Date	Memo	Accrual Basis Amount
<b>Operating Accounts</b>			
<b>Checking</b>			
Deposit	06/02/2021	Utility Deposit	714.40
Deposit	06/02/2021	Paypal Utility Deposit	159.61
Deposit	06/02/2021	Iowa Interactive Utility Deposit	248.48
Deposit	06/02/2021	Refundable Utility Deposit	150.00
Deposit	06/03/2021	Casino Funds Deposit	3,330.91
Deposit	06/07/2021	Paypal Utility Deposit	314.31
Deposit	06/09/2021	Utility Deposit	2,446.99
Deposit	06/09/2021	Iowa Interactive Utility Deposit	36.56
Deposit	06/15/2021	Facility Rental Deposit	150.00
Deposit	06/15/2021	Road Use Tax	2,547.95
Deposit	06/16/2021	Clerkbooks Deposit	0.00
Deposit	06/16/2021	Facility Rental Deposit	50.00
Deposit	06/16/2021	Utility Deposit	1,975.63
Deposit	06/17/2021	Paypal Deposit	466.05
Deposit	06/19/2021	Property Taxes	1,009.02
Deposit	06/21/2021	Paypal Utility Deposit	92.92
Deposit	06/21/2021	Iowa Interactive Utility Deposit	213.96
Deposit	06/23/2021	Farm to Market Deposit	1,773.05
Deposit	06/23/2021	Utility Deposit	2,017.99
Deposit	06/23/2021	Library Deposit	20.00
Deposit	06/23/2021	Library Deposit	25.00
Deposit	06/23/2021	Little League Registration Deposit	255.00
Deposit	06/24/2021	ACH-CCD Utility Deposit	488.05
Deposit	06/24/2021	ACH PPD Utility Deposit	3,157.66
Deposit	06/29/2021	Local Option Sales Tax	3,237.21
Deposit	06/30/2021	Utility Deposit	1,313.00
Deposit	06/30/2021	Paypal Utility Deposit	393.70
Deposit	06/30/2021	Coffee Donation Deposit	75.00
Deposit	06/30/2021	Facility Rental Deposit	175.00
Deposit	06/30/2021	Interest	45.34
Total Checking			26,882.79
<b>Petty Cash</b>			
Total Petty Cash			
Total Operating Accounts			26,882.79
<b>Roads Revenue Accounts</b>			
<b>Savings</b>			
Deposit	06/30/2021	Interest	0.28
Total Savings			0.28
Total Roads Revenue Accounts			0.28
<b>Water Revenue Accounts</b>			
<b>Savings</b>			
Deposit	06/30/2021	Interest	2.79
Total Savings			2.79
Total Water Revenue Accounts			2.79
<b>Sewer Revenue Accounts</b>			
<b>Savings</b>			
Deposit	06/30/2021	Interest	2.43
Total Savings			2.43
<b>CD</b>			
Total CD			
Total Sewer Revenue Accounts			2.43
<b>TOTAL</b>			<b>26,888.29</b>

## City of Fertile Bills Paid

As of June 30, 2021

Type	Date	Num	Name	Memo	Accrual Basis Amount
<b>Checking</b>					
Paycheck	06/01/2021	10012	Bruns, Warren	Water & Sewer Supervisor	-300.21
Paycheck	06/01/2021	10013	Lunning, Wendy S	City Clerk	-467.11
Bill Pmt -Check	06/01/2021	10014	All Star Pest Control	Pest Control	-330.00
Bill Pmt -Check	06/01/2021	10015	Bruns Brothers	Roundup	-115.00
Bill Pmt -Check	06/01/2021	10016	Hawkins, Inc.	Chlorine Cylinder	-10.00
				Floor Restoration and Burnishing @	
Bill Pmt -Check	06/01/2021	10017	Shineway Services	Community Center	-100.00
				Mileage to Northwood (20 miles @ .56 per mile)	
Bill Pmt -Check	06/01/2021	10018	Wendy Lunning - v		-11.20
Bill Pmt -Check	06/01/2021	10019	North Iowa Media Group	Publish 2021 Budget Amendment	-125.44
Bill Pmt -Check	06/07/2021	10021	AgSource Laboratories		-78.25
Bill Pmt -Check	06/07/2021	10022	Alliant Energy	Electric	-1,142.90
Bill Pmt -Check	06/07/2021	10023	BMC Aggregates L.C.	1" Roadstone	-228.94
Bill Pmt -Check	06/07/2021	10024	Decker Sports		-368.65
Bill Pmt -Check	06/07/2021	10025	Five Star CO-OP	Gas for Truck	-137.79
				MAY 2021 Fishing Dock, Park & Ball	
Bill Pmt -Check	06/07/2021	10026	Green Canopy, Inc.	Diamond	-406.00
Bill Pmt -Check	06/07/2021	10027	Kramer Ace Hardware	2 Sprayers and weed killer	-45.97
Bill Pmt -Check	06/07/2021	10028	Larsen Plumbing & Heating	Turn Water on at Ball Field and repair leaks	-108.46
Bill Pmt -Check	06/07/2021	10029	US Post Office	Annual PO Box Renewal	-66.00
Bill Pmt -Check	06/07/2021	10030	Waste Management	Garbage and Recycling Services	-2,464.23
Bill Pmt -Check	06/07/2021	10031	WCTA	Telephone/Internet	-206.70
				Intuit Quickbooks, Postage, Trash Bags & Computer.	
Bill Pmt -Check	06/07/2021	10032	US Bank		-643.50
Paycheck	06/09/2021	10020	Roberts, Stephen J	City Maintenance	-1,163.30
Liability Check	06/09/2021	EFT	IPERS		-638.06
Liability Check	06/09/2021	EFT	IPERS		-367.28
Liability Check	06/09/2021	EFTPS	United States Treasury	42-1028074	-1,304.78
Liability Check	06/15/2021	EFT	IPERS		-347.41
Liability Check	06/15/2021	EFT	IPERS		-641.56
Liability Check	06/15/2021	EFTPS	United States Treasury	42-1028074	-1,288.88
Bill Pmt -Check	06/16/2021	10033	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	06/16/2021	10034	Alliant Energy	Electric	-755.25
Bill Pmt -Check	06/16/2021	10035	Black Hills Energy	Natural Gas	-299.06
Bill Pmt -Check	06/16/2021	10036	Marco	Copier, Printer, Fax	-94.80
Bill Pmt -Check	06/16/2021	10037	Verizon Wireless	Cell Phone	-84.56
Bill Pmt -Check	06/16/2021	10038	Waste Management	Garbage and Recycling Services	-18.78
Check	06/16/2021	TRANSFER	City of Fertile	Capital Funds	
Check	06/16/2021	TRANSFER	City of Fertile	Emergency Funds	0.00
Paycheck	06/16/2021	10041	Thompson, Angela M	Direct Deposit	0.00
Paycheck	06/16/2021	10039	Arndt, Linda J	(L) Library Assistant	-150.26
Paycheck	06/16/2021	10040	Knudson, Loni	Direct Deposit	0.00
				Little League Shirts, Concession Supplies, Balls.	
Bill Pmt -Check	06/19/2021	10051	Kim Severson - v		-591.10
Check	06/20/2021	ACH	WCTA	(L)Telephone	-41.95
Liability Check	06/23/2021		QuickBooks Payroll Service	Created by Payroll Service on 06/22/2021	-1,658.00
Paycheck	06/23/2021	10042	Roberts, Stephen J	City Maintenance	-1,163.29
Bill Pmt -Check	06/23/2021	10043	Alliant Energy	(L) Electric	-188.00
Bill Pmt -Check	06/23/2021	10044	Baker & Taylor	(L) Books & CDs	-342.90
Bill Pmt -Check	06/23/2021	10045	Black Hills Energy	(L) Natural Gas	-65.00
Bill Pmt -Check	06/23/2021	10046	Kim Severson - v	(L) Dirt for the planter	-50.94
Bill Pmt -Check	06/23/2021	10047	Michael Frederick	(L) Books	-36.00
Bill Pmt -Check	06/23/2021	10048	MicroMarketing	(L)	-165.96
Bill Pmt -Check	06/23/2021	10049	Peterson Excavating & Drainage Inc.	109 W Main Street	-2,539.10
Check	06/23/2021		IMWCA	Allocate Workers Compensation	0.00
Check	06/29/2021	ACH	Citibusiness Card	(L) Supplies, DVDs & Postage	-851.61
Paycheck	06/30/2021	10052	Miller, Jennifer K	Direct Deposit	0.00
Liability Check	06/30/2021		QuickBooks Payroll Service	Created by Payroll Service on 06/30/2021	-139.84
Bill Pmt -Check	06/30/2021	10053	Haugen Lawn Service	Grub Control	-1,997.50
Liability Check	06/30/2021	EFT	IPERS	(L)	-314.09
Liability Check	06/30/2021	EFT	IPERS		-611.56
Liability Check	06/30/2021	EFTPS	United States Treasury	42-1028074	-1,268.84
Sales Tax					
Payment	06/30/2021	EFT	Iowa Department of Revenue & Finance		0.00
Sales Tax					
Payment	06/30/2021	EFT	Iowa Department of Revenue & Finance		0.00
Bill Pmt -Check	06/30/2021	10077	Fertile Days	2020/2021 City Contribution	-2,700.00
			Iowa Department of Revenue & Finance		
Liability Check	06/30/2021	EFT		42-1028074001	-579.00
<b>Total Checking</b>					<b>-29,828.51</b>