

City of Fertile

City Council Meeting Minutes

April 20, 2021 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor, Nick Bailey, called the council meeting to order. Present were: Council Members: Tad Miller, Penny Miller, Cindy Peters, Ron Rachut and Holly Lovik-Hanna. Early dismissal, Penny Miller. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts.
- Ron motioned, Cindy 2nd to approve the minutes of the March meeting.** Unanimous
- Cindy motioned, Holly 2nd to approve the minutes of the Fertile Mill Tour meeting.** Unanimous
- Ron motioned, Penny 2nd to accept agenda with Jason Petersburg covering the Top of Iowa report also.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Top of Iowa:

- Jason Petersburg presented the council with a map of trail options. He is putting together a maintenance agreement for the trail between Fertile and Hanlontown. No maintenance would be needed in the winter. The City of Fertile is willing to do routine maintenance during Spring, Summer and Fall.

Lagoon:

- The DNR notified the City of Fertile of the final NPDES permit that authorizes the discharge of wastewater from the City of Fertile wastewater facility. Jason will be working with the DNR field and permit departments along with Warren and Steve to determine the best course of action to comply with the new limits set in 2021 for Ammonia Nitrogen and E. Coli.

City Maintenance Report:

- Steve attended to a water meter leak.
- The sand/salt mix was emptied from the plow truck. Thank you to Dylan Knoff for cleaning the plow truck.
- Steve helped to locate the new curb stop at 109 W Main Street. Steve contacted excavator to replace the damaged curb stop.
- Steve replaced sensor and block heater on the generator at the water plant.
- Steve trimmed trees at the park and ball diamond.
- Thank you, Buck Russell, for helping Steve removed the snow fence.
- Ron motioned, Tad 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- WCTA has a New Home Incentive Package available for residents. The package is valued at over \$1,000.00 and is available for New Home Construction.
- NIACOG Housing Trust Fund is taking applications for housing rehabilitation in North Iowa. The assistance is open to homeowners in our community that have a household gross income below the program guidelines, over age 62 or disabled to qualify. Brochures will be made available at City Hall, Library and Post Office.

- The City of Fertile received WCDA grant in the amount of \$5,034.04 for park benches. The City of Fertile Fire Department received WCDA grant in the amount of \$55,325.16 for portable / mobile digital radios. Thank you WCDA Board, Fertile Trustees & Diamond Joe Casino.
- Shineway has been contacted to buff the floors in the Community Center.
- Fire Department had control burn at the berm by the river bank. Thank you, Fertile Fire Department.
- Holly motioned, Cindy 2nd to approve the Mayor's report.** Unanimous

Council Report:

- Holly put together a list of responsibilities for the Custodian job description. The position will be posted and applications can be picked up at City Hall or the Library. Applications &/or resumes should be turned in by May 12th for council review prior to the next meeting.
- The city council reveres the Fertile Mill, although they do not feel that financially they can support it. A city historical committee may be put together to work on keeping the history within the City of Fertile.
- Nathaniel Frederick is interested in renting incubator. Steve will be working with ICAP attorney to see what it would take to make this handicap accessible and rentable.

City Clerk's Report:

- Wendy checked with Eddie in regards to completing our own audits vs going through the State of Iowa. Not all CPA firms can do municipal audits and it requires a special certification through the State.
- Wendy presented the council survey results for Downtowns of Iowa Cities with a population of 1,200 or less.
- Tad motioned, Ron 2nd to accept resolution 21-04-20-01 to set the time and place for a public hearing for the purpose of soliciting written and oral comments on the City's proposed Fiscal Year 2020 – 2021 Budget Amendment.** Unanimous The public hearing will be May 18, 2021 at 7:00pm at the Fertile Community Center.
- Holly motioned, Cindy 2nd to approve resolution 21-04-20-2 authorizing the internal transfer of funds for Capital Projects and Administrative Allocation.** Unanimous.
- Financials are at the end of this report. **Cindy motioned, Ron 2nd to approve Financial Reports.** Unanimous
- Tad motioned, Holly 2nd to approve March Bills.** Unanimous

Committee Report:

- No Reports

Public Comments:

- Fertile Public Library is holding a Silent Auction & Meal to Go Fundraiser on April 24, 2021 5:00pm to 7:00pm.

Upcoming Meetings:

- The Fertile City Council will meet for public hearing & regular session May 18th, 2021 at 7:00pm at Fertile Community Center.
- Holly motioned, Tad 2nd to adjourn the meeting.** Unanimous

Summary:

NIACOG Housing Trust Fund
WCDA Spring grants
Budget Amendment Public Hearing

Wendy Lunning, City Clerk

7/1/2020 to 3/31/2021	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	195,687.08	37,144.83	45.55	6,540.74	0	32,078.91	0	3,333.28	133,355.83	408,186.22
Expense	193,742.10	54,405.66	0	6,242.11	0	21,783.28	0	0	79,826.57	355,999.72
Total	1,944.98	-17,260.83	45.55	298.63	0	10,295.63	0	3,333.28	53,529.26	52,186.50
Fund Balance	-24,821.90	72,426.22	45.55	8,032.04	58,057.14	28,117.45	21.32	8,333.22	309,782.48	459,993.52

City of Fertile Deposits

As of March 31, 2021

	Type	Date	Memo	Accrual Basis Amount
Operating Accounts				
Checking				
Deposit	03/01/2021		Iowa Interactive Utility Deposit	1,067.11
Deposit	03/01/2021		Iowa Interactive Utility Deposit	111.54
Deposit	03/01/2021		Property Taxes	808.24
Deposit	03/03/2021		Casino Funds Deposit	2,697.12
Deposit	03/10/2021		Utility Deposit	2,314.82
Deposit	03/10/2021		Paypal Utility Deposit	1,288.57
Deposit	03/10/2021		Facility Rental Deposit	100.00
Deposit	03/10/2021		Deposit	35.00
Deposit	03/11/2021		Road Use Tax	848.39
Deposit	03/11/2021		Paypal Utility Deposit	90.32
Deposit	03/17/2021		Clerkbooks Deposit	0.00
Deposit	03/17/2021		Utility Deposit	1,818.09
Deposit	03/17/2021		Farm to Market Deposit	1,520.86
Deposit	03/17/2021		Library Deposit	30.00
Deposit	03/22/2021		ACH PPD Utility Deposit	3,528.21
Deposit	03/22/2021		ACH CCD Utility Deposit	503.74
Deposit	03/22/2021		Fertile Garden Club Deposit	198.00
Deposit	03/23/2021		Paypal Utility Deposit	96.80
Deposit	03/23/2021		Utility Deposit	2,949.98
Deposit	03/24/2021		Building Permit Deposit	35.00
Deposit	03/24/2021		Paypal Utility Deposit	232.68
Deposit	03/24/2021		Local Option Sales Tax	2,758.80
Deposit	03/25/2021		Iowa Interactive Utility Deposit	95.79
Deposit	03/29/2021		Cancelled Check Deposit	441.77
Deposit	03/31/2021		Utility Deposit	522.24
Deposit	03/31/2021		Utility Deposit	1,253.50
Deposit	03/31/2021		Interest	42.67
Total Checking				25,389.24
Total Operating Accounts				25,389.24
Roads Revenue Accounts				
Savings				
Deposit	03/31/2021		Interest	0.59
Total Savings				0.59
Total Roads Revenue Accounts				0.59
Water Revenue Accounts				
Savings				
Deposit	03/31/2021		Interest	2.88
Total Savings				2.88
Total Water Revenue Accounts				2.88
Sewer Revenue Accounts				
Savings				
Deposit	03/31/2021		Interest	2.52
Total Savings				2.52
CD				
Deposit	03/16/2021		Interest	112.11
Total CD				112.11
Total Sewer Revenue Accounts				114.63
TOTAL				25,507.34

City of Fertile Bills Paid

As of March 31, 2021

					Accrual Basis
Type	Date	Num	Name	Memo	Amount
Operating Accounts					
Checking					
Check	03/01/2021	ACH	Citibusiness Card	(L) Books & CDs, Supplies, DVDs & Technology	-78.82
Paycheck	03/01/2021	9906	Bruns, Warren		-300.20
Paycheck	03/01/2021	9907	Lunning, Wendy S		-654.49
Paycheck	03/03/2021	9905	Roberts, Stephen J	City Maintenance	-1,163.30
Bill Pmt -Check	03/03/2021	9908	Five Star CO-OP	Gas for Truck	-121.32
Bill Pmt -Check	03/03/2021	9909	Hawkins, Inc.	Chlorine Cylinder	-10.00
			Iowa Communities Assurance Pool v		
Bill Pmt -Check	03/03/2021	9910		Insurance	-17,954.00
Bill Pmt -Check	03/03/2021	9911	Staples	Membership	-49.00
Bill Pmt -Check	03/03/2021	9912	Warren Bruns (v)	Hotel Accomodations for Training	-109.87
Bill Pmt -Check	03/03/2021	9913	WCTA	Telephone/Internet	-205.95
Bill Pmt -Check	03/03/2021	ACH	Black Hills Energy		-552.13
Check	03/10/2021	9914	Peters, Kim & Cynthia	Overpayment on ACH amount.	-376.50
Check	03/10/2021	ACH	Oscar E Lindquist II	Refund Community Center Deposit	-100.00
Liability Check	03/11/2021	EFT	IPERS	(L)	-323.32
Liability Check	03/11/2021	EFT	IPERS		-597.38
Liability Check	03/11/2021	EFT	United States Treasury	42-1028074	-1,263.98
Bill Pmt -Check	03/11/2021	9927	Alliant Energy		-958.84
Bill Pmt -Check	03/11/2021	9928	Baker & Taylor	(L) Books & CDs	-251.01
Bill Pmt -Check	03/11/2021	9929	Black Hills Energy		-718.12
Bill Pmt -Check	03/11/2021	9930	MicroMarketing	(L) Books	-64.98
			Swank Movie Licensing		
Bill Pmt -Check	03/11/2021	9931	USA	(L) Movie License	-184.00
Bill Pmt -Check	03/11/2021	9932	Verizon Wireless	Cell Phone	-89.54
Paycheck	03/16/2021	9924	Arndt, Linda J		-150.25
Paycheck	03/16/2021	9925	Knudson, Loni	Direct Deposit	0.00
Paycheck	03/16/2021	9926	Thompson, Angela M	Direct Deposit	0.00
Paycheck	03/17/2021	9923	Roberts, Stephen J	City Maintenance	-1,163.28
Check	03/17/2021	ACH	WCTA	(L)Telephone	-42.09
Check	03/17/2021	9933	Benson, Audrey		-150.00
Check	03/17/2021	TRANSFER	City of Fertile	Capital Funds - Resolution 21-3-16-2 Created by Payroll Service on 03/17/2021	0.00
Liability Check	03/18/2021		QuickBooks Payroll Service		-1,700.70
			Iowa Assn. of Municipal		
Bill Pmt -Check	03/23/2021	9934	Utilities	Annual Dues	-590.00
Bill Pmt -Check	03/23/2021	9935	Staples	Envelopes	-48.09
Bill Pmt -Check	03/23/2021	9936	WebWise Solutions Inc.	Web Hosting & Domain Name	-380.00
Check	03/29/2021	ACH	Citibusiness Card	(L) Books & CDs & DVDs	-146.53
Paycheck	03/31/2021	9938	Roberts, Stephen J	City Maintenance	-1,163.29
Total Checking					-31,660.98
Petty Cash					
Total Petty Cash					
Total Operating Accounts					-31,660.98
Roads Revenue Accounts					
Savings					
Total Savings					
Total Roads Revenue Accounts					
TOTAL					-31,660.98