

City of Fertile

City Council Meeting Minutes

February 16, 2021 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Pro Temp, Tad Miller, called the council meeting to order. Present were: Council Members: Cindy Peters, Ron Rachut, Holly Lovik-Hanna and Penny Miller. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts. Absent: Nick Bailey
- Ron motioned, Cindy 2nd to approve the minutes of the January meeting with an update that Holly and Penny didn't purchase the washer and dryer at \$250.00 for rental space.** Unanimous
- Penny motioned, Cindy 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Max Budget Public Hearing:

- The City of Fertile maximum property tax dollars for the affected tax levies for FY22 shall not exceed \$98,464.00.
- Tad opened the public hearing where residents/taxpayers of the City were able to present comments in favor or against the maximum property tax dollar proposal.
- Penny motioned, Cindy 2nd to close the public hearing.** Unanimous
- Holly motioned, Penny 2nd to accept the Max Property Tax Dollars resolution 21-02-16-2.** Unanimous

Incubator:

- Based on the ICAP risk assessment meeting. Penny contact Hugh Cane, legal representative of ICAP. Due to the fact that the incubator is owned by government, the area must be handicap accessible for residential or business services.

City Maintenance Report:

- Steve replaced broken coupler on water pump.
- Steve met with Douglas DeBolt, representative from Veenstra & Kimm, in regards to fourth cell at the lagoon.
- Steve received new permit for lagoon.
- Steve is working with DNR options to reduce ammonia & nitrate level. These are currently monitored and at acceptable levels.
- Steve made signs for the lagoon based on recommendations from the DNR.
- Steve will be working with Heartland on bid to seal cracks on roads.
- The brackets have been received for the new flags to put on Main Street light poles.
- Penny motioned, Ron 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- No report.

City Clerk's Report:

- Cindy motioned, Penny 2nd to accept resolution 21-02-16-4 for the Budget Public Hearing to be held March 16th at 7:00pm in the Fertile Community Center.** Unanimous
- W9s should be sent to each vendor of committees with individual checking accounts. Any vendors that are Individual/Sole Proprietor, Partnership, Limited Liability Partnership or Other and is paid over \$600.00 in labor needs to have 1099 completed at the end of the year.
- Based on the IT risk assessment received by ICAP, it is recommended that we establish a Password, Acceptable Use & Wi-Fi policy. **Cindy motioned, Ron 2nd to accept resolution 21-02-16-1 for the password and Wi-Fi policy.** Unanimous. There has been a separate guest password set up for Wi-Fi use at the community center.
- Wendy presented the City Council with the WCDA annual report. The City of Fertile received a total of \$28,816.20 for 2020. Thank you WCDA Board, Fertile Trustees and Diamond Jo Casino.
- Iowa Interactive will no longer be offering American Express as a form of payment. Mastercard, Visa and Discovery are still available.
- Cindy motioned, Penny 2nd to approve resolution 21-02-16-3 authorizing the internal transfer of funds for Capital Projects and Administrative Allocation.** Unanimous.
- Financials are at the end of this report. **Ron motioned, Holly 2nd to approve Financial Reports.** Unanimous
- Cindy motioned, Penny 2nd to approve January Bills.** Unanimous
- No Liens.

Committee Report:

- Ron suggested having a Public Comments section on the agenda for set time limits.
- Holly mentioned that we should be able to resubmit the grant for the generators at a later date.

Upcoming Meetings:

- The Fertile City Council will meet for regular session & Budget Public Hearing on March 16th, 2021 at 7:00pm at Fertile Community Center.
- Penny motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

Max Budget Public Hearing
Incubator handicap accessible
Password & Wi-Fi Policy

Wendy Lunning, City Clerk

7/1/2020 to 1/31/2021	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	156,496.50	31,048.41	45.55	6,422.42	0	26,561.31	0	2,499.96	97,304.27	320,378.42
Expense	163,019.58	12,478.60	0	4,914.70	0	18,450.00	0	0	58,294.29	257,157.17
Total	-6,523.08	18,569.81	45.55	1,507.72	0	8,111.31	0	2,499.96	39,009.98	63,221.25
Fund Balance	-33,289.96	108,340.86	45.55	9,241.13	58,057.14	25,933.13	21.32	7,499.90	295,263.20	471,112.27

City of Fertile Deposits

As of January 31, 2021

Accrual
Basis

	Type	Date	Memo	Amount
Operating Accounts				
Checking				
	Deposit	01/01/2021	Property Taxes	456.84
	Deposit	01/04/2021	Casino Funds Deposit	3,285.80
	Deposit	01/06/2021	Utility Deposit	1,114.90
	Deposit	01/06/2021	Facility Rental Deposit	150.00
	Deposit	01/06/2021	Lien Payment Deposit	359.06
	Deposit	01/08/2021	Paypal Utility Deposit	578.62
	Deposit	01/12/2021	License Deposit	112.50
	Deposit	01/13/2021	Utility Deposit	2,508.02
	Deposit	01/13/2021	Utility Deposit	75.30
	Deposit	01/14/2021	Road Use Tax	2,267.38
	Deposit	01/15/2021	Utility Deposit	3,388.57
	Deposit	01/15/2021	Utility Deposit	96.80
	Deposit	01/20/2021	Farm to Market Deposit	2,133.98
	Deposit	01/20/2021	ACH Utility Deposit	78.39
	Deposit	01/20/2021	Community Foundation Grant Deposit	3,000.00
	Deposit	01/20/2021	Clerkbooks Deposit	0.00
	Deposit	01/20/2021	Library Deposit	25.00
	Deposit	01/20/2021	Iowa Interactive Facility Rental Deposit	50.00
	Deposit	01/27/2021	Utility Deposit	3,884.88
	Deposit	01/27/2021	Paypal Utility Deposit	444.83
	Deposit	01/27/2021	Iowa Interactive Utility Deposit	115.08
	Deposit	01/27/2021	Iowa Interactive Utility Deposit	65.08
	Deposit	01/28/2021	Local Option Sales Tax	3,279.02
	Deposit	01/31/2021	Interest	46.76
	Total Checking			27,516.81
Petty Cash				
	Total Petty Cash			
	Total Operating Accounts			27,516.81
Roads Revenue Accounts				
Savings				
	Deposit	01/31/2021	Interest	0.59
	Total Savings			0.59
	Total Roads Revenue Accounts			0.59
Water Revenue Accounts				
Savings				
	Deposit	01/31/2021	Interest	2.88
	Total Savings			2.88
	Total Water Revenue Accounts			2.88
Sewer Revenue Accounts				
Savings				
	Deposit	01/31/2021	Interest	2.51
	Total Savings			2.51
CD				
	Deposit	01/18/2021	Interest	339.38
	Total CD			339.38
	Total Sewer Revenue Accounts			341.89
TOTAL				27,862.17

City of Fertile Bills Paid

As of January 31, 2021

					Accrual Basis
Type	Date	Num	Name	Memo	Amount
Operating Accounts					
Checking					
Check	01/01/2021	9632	Fertile Fire Department V	Quarterly Allocation	-4,000.00
Check	01/01/2021	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Check	01/01/2021	TRNS	Fertile Little League	Annual City Contribution	0.00
Paycheck	01/06/2021	9843	Roberts, Stephen J	City Maintenance	-1,163.29
Paycheck	01/06/2021	9844	Bruns, Warren	Water & Sewer Supervisor	-300.20
Paycheck	01/06/2021	9845	Lunning, Wendy S	City Clerk	-500.06
				Utility Billing & Closing Tools Annual	
Bill Pmt -Check	01/06/2021	00	ClerkBooks	Software Renewal	-150.00
Bill Pmt -Check	01/06/2021	9849	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	01/06/2021	9850	Herold Flags	Flags	-247.98
Bill Pmt -Check	01/06/2021	9851	Iowa Rural Water Association	IRWA Annual Conference	-300.00
Bill Pmt -Check	01/06/2021	9852	Kramer Ace Hardware	Paint for Water Plant	-27.23
Bill Pmt -Check	01/06/2021	9853	WCTA	Telephone/Internet	-204.98
Bill Pmt -Check	01/06/2021	9854	Worth County Treasurer	Lien Payment from Mike Dahn	-359.06
Liability Check	01/07/2021	EFTPS	United States Treasury		-1,137.68
Liability Check	01/14/2021	EFT	IPERS	(L)	-321.17
Liability Check	01/14/2021	EFT	IPERS		-881.28
Liability Check	01/14/2021	EFTPS	United States Treasury		-1,444.14
Liability Check	01/15/2021	EFTPS	United States Treasury		-13.92
Bill Pmt -Check	01/20/2021	9855	AgSource Laboratories	Water Testing	-32.00
Bill Pmt -Check	01/20/2021	9856	Alliant Energy	Electric	-2,223.89
Bill Pmt -Check	01/20/2021	9857	Five Star CO-OP	Gas for Truck	-152.77
Bill Pmt -Check	01/20/2021	9858	Larsen Plumbing & Heating	Troubleshoot heat	-86.00
Bill Pmt -Check	01/20/2021	9859	Marco	Copier, Printer, Fax	-94.80
Bill Pmt -Check	01/20/2021	9860	Quality Pump & Control	Troubleshooting detention tank issues	-462.00
Bill Pmt -Check	01/20/2021	9861	RC Batteries	AED Battery	-283.55
				Intuit Payroll Subscription, Staples & Tires	
Bill Pmt -Check	01/20/2021	9862	US Bank	Up	-284.88
Bill Pmt -Check	01/20/2021	9863	Verizon Wireless	Cell Phone	-84.54
Bill Pmt -Check	01/20/2021	9864	Waste Management	Garbage, Recycling and Container Services	-2,483.01
Bill Pmt -Check	01/20/2021	9865	Quality Pump & Control	Parts - Motor Contactor, Capacitor, Relay	-963.24
Paycheck	01/20/2021	9866	Roberts, Stephen J	City Maintenance	-1,163.27
Paycheck	01/20/2021	9867	Arndt, Linda J	(L) Library Assistant	-150.25
Paycheck	01/20/2021	9868	Knudson, Loni	Direct Deposit	0.00
Paycheck	01/20/2021	9869	Thompson, Angela M	Direct Deposit	0.00
Check	01/20/2021	ACH	WCTA	(L)Telephone	-41.56
Bill Pmt -Check	01/20/2021	9870	Alliant Energy	(L) Electric	-188.00
Bill Pmt -Check	01/20/2021	9871	Baker & Taylor	(L) Books & CDs	-179.95
Bill Pmt -Check	01/20/2021	9872	Black Hills Energy	Natural Gas	-691.24
				Fix Light by City Shed & in front of Library &	
Bill Pmt -Check	01/20/2021	9873	Hare Electric	Labor on E pump for sewer.	-1,084.35
Check	01/21/2021	TRANSFER	City of Fertile	Capital Funds - Resolution 21-1-19-1	0.00
Liability Check	01/21/2021		QuickBooks Payroll Service	Created by Payroll Service on 01/20/2021	-1,716.23
Bill Pmt -Check	01/25/2021	9874	Hawkins, Inc.	Chlorine Cylinder	-1,118.17
Bill Pmt -Check	01/25/2021	9875	Worth County Sheriff's Office	Annual 28E agreement	-6,752.50
				Downtown Decorations	
Bill Pmt -Check	01/27/2021	9876	Incorporations	Main Street Banners	-3,498.00
Bill Pmt -Check	01/27/2021	9877	Fertile Reminder	Advertisement Costs	-220.00
Liability Check	01/29/2021	EFT	Iowa Department of Revenue & Finance		-614.00
Sales Tax Payment	01/29/2021	EFT	Iowa Department of Revenue & Finance		0.00
Sales Tax Payment	01/29/2021	EFT	Iowa Department of Revenue & Finance		0.00
Total Checking					-35,629.19
Total Operating Accounts					-35,629.19
TOTAL					-35,629.19