

City of Fertile

City Council Meeting Minutes

December 15, 2020 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Pro Temp Tad Miller called the council meeting to order. Present were: Mayor Pro Temp Tad Miller; Council Members: Cindy Peters, Ron Rachut, Holly Lovik-Hanna and Penny Miller. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts. Absent: Mayor, Nick Bailey
- **Ron motioned, Cindy 2nd to approve the minutes of the November meeting.** Unanimous
- **Cindy motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Fertile Market:

- Michelle Versteeg is planning to purchase the property at 109 W Main Street. The plans are to create a retail space with grocery, deli, baked goods and living quarters on the second story.
- The Fertile Market is in the process of getting their beer and liquor license.

Incubator:

- Penny and Holly put together a detailed list of items that needed to be updated prior to renting the incubator. Total cost of supplies \$2,888.88. They will be presenting the council with estimates on the labor, electricity and plumbing.
- Wendy recommending using the housing fund to make improvements to the incubator.

Grants:

- Holly presented benches to add in the park for the WCDA Spring grant. Six benches would be placed along the river, horseshoes and tennis court. Steve will be getting an estimate for the concrete forms to secure the benches. **Penny motioned; Cindy seconded to submit a grant for six benches in the park.** Unanimous

City Maintenance Report:

- Steve received bid from Heartland to put 2" overlay on tennis courts. Estimate was \$16,894.00.
- New tires were put on the City of Fertile truck.
- Steve painted outside of the water plant.
- Christmas décor was hung on Main Street.
- Steve is in the process of completing the sewer draw down.
- Steve has ordered new flags for North of the Community Center.
- **Penny motioned, Holly 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- No Report.
- It is with heavy hearts that we mourn the loss of Lonnie Bailey. Our thoughts and prayers are with you and your family.

City Clerk's Report:

- Automatic bank payments are completed. Testing will begin in December and if all goes well, we will be rolled out to the community in January.
- Wendy presented the council with several forms of electronic meetings. Voice vs Video. The community center is not set up with a phone line and we would most likely need a conference phone. Council decided to hold off on this for the time being.
- **Ron motioned, Tad 2nd to approve resolution 20-12-15-1 authorizing the internal transfer of funds for Capital Projects and Administrative Allocation.** Unanimous.
- Financials are at the end of this report. Fire Department financial are current through 10/31/2020. **Cindy motioned, Penny 2nd to approve Financial Reports.** Unanimous
- **Holly motioned, Ron 2nd to approve November Bills.** Unanimous
- Liens presented to the Council were as follows:

108 W Washington Street	\$527.96
605 W Washington Street	\$254.33
105 E Washington Street	\$359.06

Ron motioned, Tad 2nd to process lien with Worth County Treasurer. Unanimous

Committee Report:

- The Fertile Garden Club has received a Community Foundation grant for new flags on Main Street.

Upcoming Events:

- Fertile Days Spaghetti supper is scheduled for January 16th from 5:00 – 7:00 for take-out. Free will donation.
- Fire Department Soup Supper is scheduled for February 6th from 4:00 – 7:00 for take-out. Free will donation.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on January 19th, 2021 at 7:00pm at Fertile Community Center.
- **Penny motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

- Incubator Rental / Housing Fund
- Grants

Wendy Lunning, City Clerk

7/1/2020 to 11/30/2020	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	110,453.66	22,075.35	45.55	5,767.16	0	20,003.29	0	1,666.64	72,592.17	232,603.82
Expense	99,522.55	9,478.36	0	3,480.18	0	8,750.00	0	0	41,280.74	162,511.83
Total	10,931.11	12,596.99	45.55	2,286.98	0	11,253.29	0	1,666.64	31,311.43	70,091.99
Fund Balance	-15,835.77	102,284.04	45.55	10,020.39	58,057.14	29,075.11	21.32	6,666.58	287,564.65	500,096.41

City of Fertile Deposits

As of November 30, 2020

			Accrual Basis
Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	11/01/2020	Property Taxes	3,228.94
Deposit	11/01/2020	Lien Payment Deposit	429.92
Deposit	11/03/2020	Casino Funds Deposit	2,434.80
Deposit	11/04/2020	Utility Deposit	769.87
Deposit	11/06/2020	Paypal Utility Deposit	328.56
Deposit	11/06/2020	Open Access Sate Aid for Library	791.19
Deposit	11/10/2020	Local Option Sales Tax	3,852.34
Deposit	11/11/2020	Utility Deposit	2,958.82
Deposit	11/11/2020	(L) Library Meal Deposit	40.00
Deposit	11/17/2020	Road Use Tax	2,440.71
Deposit	11/18/2020	Clerkbooks Deposit	0.00
Deposit	11/18/2020	Paypal Deposit	255.31
Deposit	11/18/2020	Iowa Interactive Utility Deposit	200.00
Deposit	11/18/2020	Utility Deposit	3,523.84
Deposit	11/18/2020	Farm to Market Deposit	1,504.82
Deposit	11/18/2020	Library Deposit	25.00
Deposit	11/18/2020	Refundable Utility Deposit	150.00
Deposit	11/25/2020	Utility Deposit	3,026.55
Deposit	11/25/2020	Paypal Utility Deposit	368.33
Deposit	11/27/2020	Iowa Interactive Utility Deposit	17.41
Deposit	11/30/2020	Local Option Sales Tax	3,279.00
Deposit	11/30/2020	Interest	42.96
Total Checking			29,668.37
Petty Cash			
Total Petty Cash			29,668.37
Total Operating Accounts			29,668.37
Roads Revenue Accounts			
Savings			
Deposit	11/30/2020	Interest	0.57
Total Savings			0.57
Total Roads Revenue Accounts			0.57
Water Revenue Accounts			
Savings			
Deposit	11/30/2020	Interest	2.78
Total Savings			2.78
Total Water Revenue Accounts			2.78
Sewer Revenue Accounts			
Savings			
Deposit	11/30/2020	Interest	2.43
Total Savings			2.43
CD			
Total CD			2.43
Total Sewer Revenue Accounts			2.43
TOTAL			29,674.15

City of Fertile Bills Paid

As of November 30, 2020

						Accrual Basis
Type	Date	Num	Name	Memo	Amount	
Operating Accounts						
Checking						
Check	11/01/2020	CORR	Lonnie Knudson	Reverse Duplicate Correction. Original Tranaction processed 07/01/2020	-30.00	
Liability Check	11/02/2020	EFT	Iowa Department of Revenue & Finance	(L) Supplies, Programs, DVDs, Postage, Interest, Travel & Technology	-679.00	
Check	11/04/2020	ACH	Citibusiness Card	Interest, Travel & Technology	-549.04	
Check	11/04/2020	9766	Tuttle, Mark & Shelly	Refundable Utility Deposit	-150.00	
Bill Pmt -Check	11/04/2020	9767	Hawkins, Inc.	Chlorine Cylinder	-10.00	
Bill Pmt -Check	11/04/2020	9768	Kramer Ace Hardware	Lightbulbs for Walking Bridge, Lighter Fluid & Grease for Snow Plow	-35.74	
Bill Pmt -Check	11/04/2020	9769	Lonnie Knudson	Community Center Cleaning	-10.00	
Bill Pmt -Check	11/04/2020	9770	Menards	Snow Fence for W Washington	-148.16	
Bill Pmt -Check	11/04/2020	9771	WCTA	Telephone/Internet	-203.76	
Paycheck	11/10/2020	9772	Roberts, Stephen J	City Maintenance	-1,159.29	
Bill Pmt -Check	11/11/2020	9773	Alliant Energy	Electric	-1,066.46	
Bill Pmt -Check	11/11/2020	9774	Five Star CO-OP	Gas for Truck	-119.11	
Bill Pmt -Check	11/11/2020	9775	Iowa Finance Authority	Sewer Loan	-603.75	
Bill Pmt -Check	11/11/2020	9776	Larsen Plumbing & Heating	Winterize Ball Diamond	-182.65	
Bill Pmt -Check	11/11/2020	9777	US Bank	Folders, Intuit Payroll Subscription, Staples, Postage Disinfecting Wipes & Paper Towels	-190.38	
Bill Pmt -Check	11/11/2020	9778	Waste Management	Garbage, Recycling & Container Services	-2,483.01	
Liability Check	11/13/2020	EFT	IPERS		-340.33	
Liability Check	11/13/2020	EFT	IPERS		-748.10	
Liability Check	11/13/2020	EFT	United States Treasury		-1,437.18	
Paycheck	11/16/2020	9790	Arndt, Linda J		-150.25	
Paycheck	11/16/2020	9791	Knudson, Loni	Direct Deposit	0.00	
Paycheck	11/16/2020	9792	Thompson, Angela M	Direct Deposit	0.00	
Paycheck	11/18/2020	9779	Russell, Grant	City Maintenance	-128.66	
Bill Pmt -Check	11/18/2020	9780	AgSource Laboratories	Water Testing	-13.50	
Bill Pmt -Check	11/18/2020	9781	Alliant Energy	Electric	-765.09	
Bill Pmt -Check	11/18/2020	9782	Black Hills Energy	Natural Gas	-337.32	
Bill Pmt -Check	11/18/2020	9783	Green Canopy, Inc.	OCTOBER 2020 Fishing Dock, Park & Ball Diamond	-406.00	
Bill Pmt -Check	11/18/2020	9784	Iowa One Call	Water locates	-20.70	
Bill Pmt -Check	11/18/2020	9785	Iowa Rural Water Association	IRWA Membership Dues	-225.00	
Bill Pmt -Check	11/18/2020	9786	Marco	Copier, Printer, Fax	-90.29	
Bill Pmt -Check	11/18/2020	9787	Menards	Christmas Lights on Main Street	-148.16	
Bill Pmt -Check	11/18/2020	9788	North Iowa Media Group	Publish Annual Financial Report	-184.47	
Bill Pmt -Check	11/18/2020	9789	Verizon Wireless	Cell Phone	-84.45	
Check	11/18/2020	TRANSFER	City of Fertile	Capital Funds - Resolution 20-3-17-1	0.00	
Liability Check	11/19/2020		QuickBooks Payroll Service	Created by Payroll Service on 11/18/2020	-1,719.88	
Bill Pmt -Check	11/19/2020	9793	Alliant Energy	(L) Electric	-188.00	
Bill Pmt -Check	11/19/2020	9794	Baker & Taylor	(L) Books & CDs	-365.36	
Bill Pmt -Check	11/19/2020	9795	Black Hills Energy	(L) Natural Gas	-65.00	
Check	11/20/2020	ACH	WCTA	(L)Telephone	-41.56	
Paycheck	11/25/2020	9796	Roberts, Stephen J	City Maintenance	-1,159.30	
Bill Pmt -Check	11/25/2020	9797	AgSource Laboratories	Water Testing	-18.50	
Bill Pmt -Check	11/25/2020	9798	Menards	Christmas Lights on Main Street	-33.76	
Bill Pmt -Check	11/30/2020		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	-	
Total Checking					-16,291.21	
Petty Cash						
Total Petty Cash					-	
Total Operating Accounts					-16,291.21	
Roads Revenue Accounts						
Savings						
Total Savings					-	
Total Roads Revenue Accounts					-	
TOTAL					-16,291.21	