

# City of Fertile

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## City Council Meeting Minutes

October 20, 2020 - 7:00 PM, City Hall

### Call to Order & Roll Call:

- Mayor Nick Bailey called the council meeting to order. Present were: Mayor Nick Bailey; Council Members: Cindy Peters, Ron Rachut, Tad Miller, Holly Lovik-Hanna and Penny Miller on phone call. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts.
- **Ron motioned, Tad 2nd to approve the minutes of the October meeting.** Unanimous
- **Cindy motioned, Holly 2nd to accept agenda without Winn-Worth Betco report from Melissa Michaelis & Incubator report from Holly & Penny.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

### Pledge of Allegiance to the US Flag

#### Mini Mart & Café:

- Cindy Peters mentioned having the City Garage as a Mini Mart and possibly building new garage by Community Center with Grant money. Another possibility would be to make the Fire Department the new City garage and build a new Fire Station. Cindy will continue with getting estimates for new building(s) along with a business plan from Pappa Johns Center.

#### City Maintenance Report:

- Steve will be getting together with Ron to order new flags for the Community Center.
- Steve met with Heartland in regards to resurfacing the tennis courts.
- Steve has been working on the Christmas Decorations on Main Street.
- Copper line by the recirculating pump at the Water Plant has broken and has been replaced.
- Steve has sent eight tests in for the draw down at the lagoon.
- Nitrate test was missed. Customers will be receiving more information in their monthly water bills. Steve is working with Warren to create a schedule for testing.
- The park and lagoon have been sprayed for herbicides.
- **Penny motioned, Cindy 2nd to approve the City Maintenance report.** Unanimous

#### Mayor's Report:

- Street lights replaced on main.
- Nick checked with ICAP insurance in regards to making Winnebago River a water trail access. The city is not liable for water activity and has coverage on the dam. **Tad motioned, Ron 2nd to send a letter of support.** Unanimous.
- City of Fertile has Umbrella Policy for \$2 million. Ron mentioned increasing this to \$5 million. Nick will get estimates.
- Bids received from All Star Pest Control for \$100 set up fee & \$250 per treatment. This is for Community Center, Maintenance

Garage, Fire Department & Library. City council agreed to this estimate and will plan on doing twice a year.

- Thank you to the community for participating in Trick or Treat & Trunk or Treat.
- Thank you for those that worked during the election.
- Fire Department had 3 fire and 2 medical calls for the month of October.
- After weekly follow ups with contractor and deliberation with WCDA, the City of Fertile forfeited the emergency generators grant of \$82,211.79.
- **Ron motioned, Tad 2nd to approve the mayor's report.** Unanimous.

#### City Clerk's Report:

- Wendy presented the summary of the Annual Financial Report to the City Council. **Cindy motioned, Penny 2nd to approve the Annual Financial Report.** Unanimous
- Automatic bank payments are completed. Testing will begin in December and if all goes well will be rolled out to the community in January.
- Wendy has completed Budget Training. She will be sending department heads budget letters to help them with their 2022 budget.
- **Ron motioned, Holly 2nd to approve resolution 20-11-17-1 authorizing the internal transfer of funds for Capital Projects and Administrative Allocation.** Unanimous.
- A complete set of financials will be submitted to the council when this has been completed. **Cindy motioned, Tad 2nd to approve Financial Reports.** Unanimous
- **Penny motioned, Ron 2nd to approve October Bills.** Unanimous
- Liens presented to the Council were as follows:

201 E Washington Street	\$254.33
210 E Washington Street	\$357.27

**Ron motioned, Tad 2nd to process lien with Worth County Treasurer.** Unanimous

#### Upcoming Events:

- Fertile Days Spaghetti supper is scheduled for January 16<sup>th</sup> from 5:00 – 7:00 for take-out. Free will donation.
- Fire Department Soup Supper is scheduled for February 6<sup>th</sup> from 4:00 – 7:00 for take-out. Free will donation.

#### Upcoming Meetings:

- The Fertile City Council will meet for regular session on December 15<sup>th</sup>, 2020 at 7:00pm at Fertile Community Center.
- **Penny motioned, Tad 2nd to adjourn the meeting.** Unanimous

#### Summary:

- All Star Pest Control
- Annual Financial Report
- Emergency Generator Grant

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Wendy Lunning, City Clerk

7/1/2020 to 10/31/2020	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	101,106.04	18,129.25	45.55	5,414.54	0	12,871.95	0	1,249.98	60,348.45	199,162.76
Expense	87,406.23	7,756.67	0	2,989.81	0	8,750.00	0	0	36,118.65	143,021.36
<b>Total</b>	<b>13,699.81</b>	<b>10,372.58</b>	<b>45.55</b>	<b>2,424.73</b>	<b>0</b>	<b>4,121.95</b>	<b>0</b>	<b>1,249.98</b>	<b>24,226.80</b>	<b>56,141.40</b>
<b>Fund Balance</b>	<b>-13,067.07</b>	<b>100,059.63</b>	<b>45.55</b>	<b>10,158.14</b>	<b>58,057.14</b>	<b>21,943.77</b>	<b>21.32</b>	<b>6,249.92</b>	<b>280,480.02</b>	<b>463,948.42</b>

## City of Fertile Deposits

As of October 31, 2020

Accrual  
Basis

Type	Date	Memo	Amount
<b>Operating Accounts</b>			
<b>Checking</b>			
Deposit	10/05/2020	Paypal Utility Deposit	441.27
Deposit	10/05/2020	Utility Deposit	856.81
Deposit	10/05/2020	Casino Funds Deposit	3,559.62
Deposit	10/11/2020	Paypal Utility Deposit	270.18
Deposit	10/14/2020	Utility Deposit	2,457.85
Deposit	10/16/2020	Iowa Interactive Utility Deposit	134.14
Deposit	10/16/2020	Paypal Utility Deposit	318.67
Deposit	10/20/2020	Road Use Tax	1,695.00
Deposit	10/21/2020	Clerkbooks Deposit	0.00
Deposit	10/21/2020	Utility Deposit	4,735.75
Deposit	10/21/2020	Facility Rental Deposit	150.00
Deposit	10/21/2020	Farm to Market Deposit	1,841.25
Deposit	10/21/2020	Farm to Market Deposit	2,471.17
Deposit	10/21/2020	Property Taxes	44,561.16
Deposit	10/21/2020	Lien Interest Deposit	5.00
Deposit	10/21/2020	Lien Payments Deposit	3,590.14
Deposit	10/21/2020	Library Deposit	10.00
Deposit	10/21/2020	Library Deposit	90.00
Deposit	10/23/2020	Iowa Interactive Utility Deposit	134.14
Deposit	10/23/2020	Paypal Utility Deposit	694.70
Deposit	10/28/2020	Utility Deposit	3,479.55
Deposit	10/28/2020	Building Permit Deposit	35.00
Deposit	10/29/2020	Local Option Sales Tax	3,222.41
Deposit	10/31/2020	Interest	40.19
Total Checking			74,794.00
<b>Petty Cash</b>			
Total Petty Cash			
Total Operating Accounts			74,794.00
<b>Roads Revenue Accounts</b>			
<b>Savings</b>			
Deposit	10/31/2020	Interest	0.58
Total Savings			0.58
Total Roads Revenue Accounts			0.58
<b>Water Revenue Accounts</b>			
<b>Savings</b>			
Deposit	10/31/2020	Interest	2.87
Total Savings			2.87
Total Water Revenue Accounts			2.87
<b>Sewer Revenue Accounts</b>			
<b>Savings</b>			
Deposit	10/31/2020	Interest	2.51
Total Savings			2.51
<b>CD</b>			
Total CD			
Total Sewer Revenue Accounts			2.51
<b>TOTAL</b>			<b>74,799.96</b>

# City of Fertile Bills Paid

As of October 31, 2020

Type	Date	Num	Name	Memo	Accrual Basis Amount
<b>Operating Accounts</b>					
<b>Checking</b>					
Check	10/01/2020	9735	Fertile Fire Department V	Quarterly Allocation	-4,000.00
Check	10/01/2020	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Paycheck	10/01/2020	9733	Bruns, Warren		-300.21
Paycheck	10/01/2020	9734	Lunning, Wendy S		-589.43
Check	10/02/2020	ACH	Citibusiness Card	(L) Books, CDs, Supplies, Programs, DVDs, Postage, Interest, Magazines & Technology	-302.89
Bill Pmt -Check	10/05/2020	9736	Five Star CO-OP	.	-51.49
Bill Pmt -Check	10/05/2020	9737	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	10/05/2020	9738	Iowa Department of Natural Resources	Annual Water Use Fee for Calendar Year 2021	-95.00
Bill Pmt -Check	10/05/2020	9739	WCTA	Telephone/Internet	-204.05
Bill Pmt -Check	10/05/2020	9740	Wendy Lunning - v	Mileage to Northwood - City Attorney (20 miles @ .575 per mile)	-11.50
Bill Pmt -Check	10/05/2020	9741	Alliant Energy	Electric	-352.24
Paycheck	10/14/2020	9742	Roberts, Stephen J	City Maintenance	-1,159.28
Liability Check	10/14/2020	EFT	IPERS		-822.76
Liability Check	10/14/2020	EFT	IPERS		-311.24
Liability Check	10/14/2020	EFTPS	United States Treasury	42-1028074	-1,597.62
Liability Check	10/15/2020		QuickBooks Payroll Service	Created by Payroll Service on 10/14/2020	-1,754.80
Bill Pmt -Check	10/15/2020	9746	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	10/15/2020	9747	Alliant Energy	Electric	-562.69
Bill Pmt -Check	10/15/2020	9748	Black Hills Energy	Natural Gas	-177.81
Bill Pmt -Check	10/15/2020	9749	BMC Aggregates L.C.	3/4 Roadstone	-1,251.38
Bill Pmt -Check	10/15/2020	9750	City of Hanlontown	Budget Training (Shared cost with City of Hanlontown)	-12.50
Bill Pmt -Check	10/15/2020	9751	US Bank		-297.12
Bill Pmt -Check	10/15/2020	9752	Verizon Wireless	Cell Phone	-84.45
Bill Pmt -Check	10/15/2020	9753	Waste Management		-2,483.01
Paycheck	10/16/2020	9743	Arndt, Linda J	(L) Library Assistant	-189.07
Paycheck	10/16/2020	9744	Knudson, Loni	Direct Deposit	0.00
Paycheck	10/16/2020	9745	Thompson, Angela M	Direct Deposit	0.00
Check	10/21/2020	TRANSFER	City of Fertile	Capital Funds - Resolution 20-10-20-1	0.00
Check	10/21/2020	ACH	WCTA	(L)Telephone	-43.13
Bill Pmt -Check	10/21/2020	9754	AgSource Laboratories	Sewer Testing	-51.25
Bill Pmt -Check	10/21/2020	9755	Alliant Energy		-956.79
Bill Pmt -Check	10/21/2020	9756	Baker & Taylor	(L) Books & CDs	-432.74
Bill Pmt -Check	10/21/2020	9757	Black Hills Energy	(L) Natural Gas	-65.00
Bill Pmt -Check	10/21/2020	9758	Green Canopy, Inc.	SEPTEMBER 2020 Fishing Dock, Park & Ball Diamond	-406.00
Bill Pmt -Check	10/21/2020	9759	IMWCA	Worker's Compensation Coverage	-174.00
Bill Pmt -Check	10/21/2020	9760	MicroMarketing		-89.98
Bill Pmt -Check	10/21/2020	9761	Staples	Envelopes & Paper	-74.83
Bill Pmt -Check	10/23/2020	9763	Quality Pump & Control	Pull Pump	-432.00
Paycheck	10/28/2020	9762	Roberts, Stephen J	City Maintenance	-1,159.29
Sales Tax Payment	10/30/2020	efile	Iowa Department of Revenue & Finance		0.00
Sales Tax Payment	10/30/2020	eFile	Iowa Department of Revenue & Finance		0.00
Paycheck	10/30/2020	9764	Bruns, Warren		-300.20
Paycheck	10/30/2020	9765	Lunning, Wendy S		-430.35
Total Checking					-21,249.60
<b>Petty Cash</b>					
Total Petty Cash					
Total Operating Accounts					-21,249.60
<b>Roads Revenue Accounts</b>					
<b>Savings</b>					
Total Savings					
Total Roads Revenue Accounts					
<b>TOTAL</b>					<b>-21,249.60</b>