

City of Fertile

City Council Meeting Minutes

September 15, 2020 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Nick Bailey called the council meeting to order. Present were: Mayor Nick Bailey; Council Members: Cindy Peters, Ron Rachut, Tad Miller, Holly Lovik-Hanna and Penny Miller. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts.
- **Ron motioned, Cindy 2nd to approve the minutes of the August meeting.** Unanimous
- **Penny motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Sewer – Jason Petersburg:

- IDNR has required City of Fertile to hire engineering firm prior to September 30, 2020 to work to reduce infiltration/inflow eliminate bypass and limit discharges to the acceptable discharge periods.
- Veenstra & Kimm will provide, but not limited to, the following services:
 - Gather data and existing records, maps, reports and other pertinent information.
 - Review data from City of Fertile sanitary sewer collection and provide recommendations of any needed improvements.
 - Provide Financial cost estimates.
- **Cindy motioned, Ron 2nd to hire Jason Petersburg with Veenstra and Kimm, Inc. for \$9,800.00.** Unanimous

Building Permit Ordinance Amendment:

- **Tad motioned, Holly 2nd to approve Ordinance Amendment 2020-0004 amending the requirements for building permits for the City of Fertile.** Unanimous
- **Cindy motioned, Ron 2nd to waive the 2nd and 3rd reading of the ordinance amendment.** Unanimous

Expenditure Ordinance Amendment:

- **Penny motioned to approve Ordinance Amendment 2020-0006 amending the purchase limit of expenditure for the City of Fertile.** Unanimous
- **Ron motioned, Penny 2nd to waive the 2nd and 3rd reading of the ordinance amendment.** Unanimous

City Maintenance Report:

- Steve cut up tree.
- Steve has filled in holes with dirt at the park.
- Steve has been working on repairing the stucco at the water plant.
- Lawn at water plant has been tore up and is in need of repair.
- Steve repaired the PH meter the City of Fertile currently owned.
- **Cindy motioned, Tad 2nd to have Steve purchase rock to fill in drop off on edge of road.** Unanimous
- **Holly motioned, Penny 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Nick contact Alliant Energy in regards to street lights that needed to be replaced.
- Clean Up Days is scheduled for September 26, 8:00 am to 12:30 pm or until dumpsters are full. Fertile Residence will be able to

drop off your unwanted landfill items at the dumpsters on Main Street in front of the Maintenance Garage. Free Curbside Appliance Pick-Up. No TV, Computer, Monitors, Tires, Hazardous Waste, Cement and Shingles. No ticket needed.

- Halloween will be October 31st. Trick or Treating will be from 5:00 pm to 7:30 pm or until porch lights are off.
- **Tad motioned, Cindy 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report:

- Wendy is working with First Security Bank in setting up the automatic payments set up for utility bills. There will be a \$50.00 set up fee for these services. First Security Bank has waived the minimum monthly fee of \$35.00. Thank you.
- Wendy presented the Street Financing Report to the city council for review and approval. **Holly motioned, Penny 2nd to approve the Street Financing Report for the fiscal year 2019 – 2020.** Unanimous
- **Ron motioned, Cindy 2nd to approve resolution 20-09-15-2 authorizing the internal transfer of funds for Capital Projects and Administrative Allocation.** Unanimous.
- Fertile Days and Fire Department financials are current through 07/31/2020. Year-end financials have not been converted to cash basis and may affect the current financials. A complete set of financials will be submitted to the council when this has been completed. **Holly motioned, Penny 2nd to approve Financial Reports.** Unanimous
- **Cindy motioned, Ron 2nd to approve August Bills.** Unanimous
- Liens presented to the Council were as follows:

503 W Washington Street	\$293.23
101 E Main Street	\$335.22
- **Ron motioned, Tad 2nd to process lien with Cerro Gordo & Worth County Treasurer.** Unanimous
- There are no uncollectable invoices that need to be written off.

Committee Reports:

- The Garden Club would like to submit a grant for new flags on Main Street. Total cost of project would be \$3300.00. Garden club is asking the City for \$300.00. **Holly motioned, Ron 2nd to donate \$300.00 from the Casino funds to the Garden Club for the main street flag project.** Unanimous
- Holly mentioned that Kim Severson was interested in updating the Welcome packet for the City of Fertile. All were in favor.
- Holly asked if the Tennis Courts could be resealed. Steve will check out and Nick will ask Heartland for estimate to replace.
- Cindy mention that there were several bricks found from the house at 115 W Main Street and possible Indian hieroglyphics. These will be carefully removed prior to the demolition of the building.
- Ron presented the City of Fertile with Law Enforcement flag to be hung at the Community Center. Thank you, Ron, for your donation.
- Cindy mention Bike Trail meeting would be September 24th at 6:30 in the Fertile Community Center.

Upcoming Event:

- Bike Trail meeting September 24th at 6:30 pm Fertile Community Center
- Clean Up Days is scheduled for September 26th, 8:00 am to 12:30pm on Main Street
- Craft Sale October 10th, 9:00 am to 1:00 pm Fertile Community Center.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on October 20th, 2020 at 7:00pm at Fertile Community Center.
- *Penny motioned, Holly 2nd to adjourn the meeting.*
Unanimous

Summary:

- Veenstra & Kimm Engineers for Lagoon
 - Ordinance Amendments
- Street Financing Report

Wendy Lunning, City Clerk

7/1/2020 to 08/31/2020	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	31,048.15	9,337.22	45.55	278.93	0	6,427.14	0	416.66	35,331.19	82,884.84
Expense	42,678.74	1,792.10	0	1,394.40	0	0	0	0	23,344.99	69,210.23
Total	-11,630.59	7,545.12	45.55	-1,115.47	0	6,427.14	0	416.66	11,986.20	13,674.61
Fund Balance	-38,397.47	97,232.17	45.55	6,617.94	58,057.14	24,248.96	21.32	5,416.60	268,239.42	421,481.63

City of Fertile Deposits

As of August 31, 2020

Type	Date	Memo	Accrual Basis Amount
Operating Accounts			
Checking			
Deposit	08/01/2020	Property Taxes	509.19
Deposit	08/01/2020	Lien Interest Deposit	64.00
Deposit	08/03/2020	Casino Funds Deposit	2,587.33
Deposit	08/05/2020	Utility Deposit	917.81
Deposit	08/05/2020	Paypal Utility Deposit	96.80
Deposit	08/05/2020	Building Permit Deposit	35.00
Deposit	08/05/2020	Farm to Market Deposit	1,041.37
Deposit	08/10/2020	Paypal Utility Deposit	355.40
Deposit	08/12/2020	Utility Deposit	1,158.76
Deposit	08/12/2020	Facility Rental Deposit	150.00
Deposit	08/15/2020	Paypal Utility Deposit	170.65
Deposit	08/18/2020	Road Use Tax	2,073.94
Deposit	08/19/2020	(L) County Contribution Deposit	9,500.00
Deposit	08/19/2020	Clerkbooks Deposit	0.00
Deposit	08/19/2020	Utility Deposit	5,523.69
Deposit	08/19/2020	Farm to Market Deposit	2,925.52
Deposit	08/19/2020	Rakuten Deposit	5.94
Deposit	08/21/2020	Paypal Utility Deposit	539.11
Deposit	08/26/2020	Paypal Utility Deposit	324.27
Deposit	08/26/2020	Utility Deposit	1,938.70
Deposit	08/27/2020	Local Option Sales Tax	3,222.40
Deposit	08/31/2020	Utility Deposit	3,502.23
Total Checking			36,642.11
Total Operating Accounts			36,642.11
Roads Revenue Accounts			
Savings			
Deposit	08/31/2020	Interest	0.58
Total Savings			0.58
Total Roads Revenue Accounts			0.58
Water Revenue Accounts			
Savings			
Deposit	08/31/2020	Interest	2.87
Total Savings			2.87
Total Water Revenue Accounts			2.87
Sewer Revenue Accounts			
Savings			
Deposit	08/31/2020	Interest	2.51
Total Savings			2.51
Total Sewer Revenue Accounts			2.51
TOTAL			36,648.07

City of Fertile Bills Paid

As of August 31, 2020

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	08/01/2020	CORR	Lonnie Knudson	Update Class for check 9609 s/b Community Center vs Library	0.00
Check	08/04/2020	ACH	Iowa Interactive	Settlement Fee	-0.25
Paycheck	08/05/2020	9658	Roberts, Stephen J	City Maintenance	-1,159.28
Paycheck	08/05/2020	9659	Bruns, Warren	Water & Sewer Supervisor	-300.21
Paycheck	08/05/2020	9660	Lunning, Wendy S	City Clerk	-595.07
Bill Pmt -Check	08/05/2020	9661	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	08/05/2020	9662	Hawkins, Inc.	Chlorine Cylinder Cleaning Supplies, Engine Oil HP Ultra & Postage.	-10.00
Bill Pmt -Check	08/05/2020	9663	Kramer Ace Hardware		-70.89
Bill Pmt -Check	08/05/2020	9664	WCTA	Telephone/Internet	-207.37
Bill Pmt -Check	08/05/2020	9665	Kum & Go	Gas for Mower	-398.91
Bill Pmt -Check	08/12/2020	9666	Alliant Energy	Electric	-1,185.62
Bill Pmt -Check	08/12/2020	9667	Clapper Tree Service	Cut down 5 trees in City Park.	-800.00
Bill Pmt -Check	08/12/2020	9668	Five Star CO-OP Floyd & Leonard Auto Electric, Inc.	Gas for Truck	-112.77
Bill Pmt -Check	08/12/2020	9669	Marco	Mower Blades	-39.39
Bill Pmt -Check	08/12/2020	9670	Marco	Copier, Printer, Fax	-90.29
Bill Pmt -Check	08/12/2020	9671	North Iowa Media Group	Public Hearing for Codification Stamps, Payroll Subscription & Paper Towels	-13.49
Bill Pmt -Check	08/12/2020	9672	US Bank		-186.33
Bill Pmt -Check	08/12/2020	9673	Waste Management	Garbage, Recycling & Container Services	-2,483.01
Liability Check	08/14/2020	EFT	IPERS		-659.06
Liability Check	08/14/2020	EFT	IPERS		-313.37
Liability Check	08/14/2020	EFTPS	United States Treasury		-1,319.38
Check	08/17/2020	ACH	Kum & Go	Fees & Penalties	-75.00
Paycheck	08/19/2020	9674	Roberts, Stephen J	City Maintenance	-1,159.29
Paycheck	08/19/2020	9675	Arndt, Linda J	(L) Library Assistant	-150.25
Paycheck	08/19/2020	9678	Knudson, Loni	(L) Direct Deposit	0.00
Paycheck	08/19/2020	9679	Thompson, Angela M	(L) Direct Deposit	0.00
Bill Pmt -Check	08/19/2020	9680	Alliant Energy	Electricity	-992.14
Bill Pmt -Check	08/19/2020	9681	Baker & Taylor	(L) Books & CDs	-278.86
Bill Pmt -Check	08/19/2020	9682	Black Hills Energy	Natural Gas	-140.73
Bill Pmt -Check	08/19/2020	9683	Green Canopy, Inc.	JUNE 2020 Fishing Dock, Park & Ball Diamond Cement patch for Water Plant & Cleaning Supplies	-500.71
Bill Pmt -Check	08/19/2020	9684	Menards		-64.98
Bill Pmt -Check	08/19/2020	9685	MicroMarketing	(L) Books	-40.00
Bill Pmt -Check	08/19/2020	9686	OverDrive Inc	(L) Books & DVD	-304.60
Bill Pmt -Check	08/19/2020	9687	Staples	(L) Office Supplies	-190.59
Bill Pmt -Check	08/19/2020	9688	State Library of Iowa	(L) Books & DVD	-62.00
Bill Pmt -Check	08/19/2020	9689	Verizon Wireless	Cell Phone	-64.73
Check	08/19/2020	TRANSFER	City of Fertile	Capital Funds - Resolution 20-3-17-1	0.00
Liability Check	08/20/2020		QuickBooks Payroll Service	Created by Payroll Service on 08/19/2020	-242.29
Liability Check	08/20/2020		QuickBooks Payroll Service	Created by Payroll Service on 08/19/2020	-1,493.11
Check	08/20/2020	ACH	WCTA	(L) Telephone	-20.75
Bill Pmt -Check	08/25/2020	9690	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	08/25/2020	9691	Kum & Go	Reactivation Fee	-50.00
Bill Pmt -Check	08/25/2020	9692	NISS Excavation	30 Tons of Black Dirt	-500.00
Check	08/31/2020	ACH	Citibusiness Card	(L) Books & CDs, Supplies, Programs, DVDs & Magazines.	-220.47
Total Checking					<u>-16,522.19</u>
TOTAL					<u>-16,522.19</u>