

City of Fertile

City Council Meeting Minutes

August 18, 2020 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Nick Bailey called the council meeting to order. Present were: Mayor Nick Bailey; Council Members: Cindy Peters, Ron Rachut, Tad Miller, Holly Lovik-Hanna and Penny Miller. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts.
- **Penny motioned, Cindy 2nd to approve the minutes of the July meeting with the correction that the lien was at 108 W Washington.** Unanimous
- **Ron motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Building Permit Ordinance Amendment:

- Building Permit Ordinance Amendment as presented to the city council was denied. A revised amendment will be presented to the city council in September.

Ordinance Codification – Public Hearing:

- Nick opened the public hearing.
- Public comments in regards to ATV ordinances.
- Nick closed the public hearing.
- Council approved Fertile code of Ordinances as presented with no change to Building Permits or ATVs.

City Attorney:

- Penny proposed getting bids for new city attorney. City council decided no change was needed at this time.

Sewer DNR Report:

- Steve informed the city council of all requirements and recommendations from the DNR Inspection of the Wastewater Treatment Facility.
 - Jason Petersburg with Veenstra & Kimm Inc. was contact with infiltration mitigation.
 - New signs will be installed on the fences.
 - Cement pond level gauges will be poured Spring of 2021.
 - The leaking effluent value will be repaired or replaced.
 - A new PH meter has been ordered with calibration buffer solution and complete log kept.

City Maintenance Report:

- Steve has marked off the shoulders where gravel and dirt should be.
- Clapper cut down several trees in the park. Thank you, Marcus Majerczyk, for volunteering time to help Steve with the clean-up.
- Steve took the mower in to be serviced.
- Steve has been working on power washing the water plant and repairing the stucco.
- Water pump had air in the system.
- **Ron motioned, Holly 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Nick checked with insurance in regards to making the incubator an apartment. There needs to be two egresses.

- Nick worked with Heartland on the driveway approaches, manhole risers and the road repairs.
- Nick is working with Hare Electric to install generator the City of Fertile received a grant for and also light on the East side of the Community Center.
- Thank you, Nick and family, for cleaning the garage at the Community Center.
- Nick check with insurance in regards to having a gas can for the garden club. The gas can must be clearly marked with contents.
- Thank you, Fertile Days Committee, for the nice celebration.
- **Penny motioned, Tad 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report:

- Wendy is working with Clerkbooks to get automatic payments set up for utility bills. The council was presented with application that would be used to apply for the service.
- Wendy presented Code of Ordinance section 2-5-9 Expenditures for the council to review limits. The council would like to change the limits from \$100.00 to \$250.00.
- The Outstanding Obligation Report for 2020 was submitted to the Treasurer of Iowa. The City of Fertile has outstanding balance of \$69,000.00 on a \$200,000.00 State Revolving Loan for sewer.
- **Cindy motioned, Ron 2nd to approve resolution 20-08-18-1 authorizing the internal transfer of funds for Capital Projects and Administrative Allocation.** Unanimous.
- Yearend financials have not been converted to cash basis and may affect the current financials. A complete set of financials will be submitted to the council when this has been completed. **Penny motioned, Tad 2nd to approve Financial Reports.** Unanimous
- **Ron motioned, Cindy 2nd to approve July Bills.** Unanimous
- Liens presented to the Council were as follows:
605 W Washington \$254.33
Ron motioned, Tad 2nd to process lien with Worth County Treasurer. Unanimous
- **Penny motioned, Holly 2nd to approve write off for uncollectable debt for 115 W Main Street in the amount of \$89.01.** Unanimous

Committee Reports:

- The Garden Club would like to submit a grant for new flags on Main Street.
- Holly mentioned that signs on W Washington / 348th Street need to be replaced.
- Holly mentioned there are two Fertile School Desk available. The council agreed to have one donated to the Community Center.
- Holly mentioned a couple of grant proposals:
 - Benches along the river.
 - Repair Pickle Ball/Tennis Courts in park.
- Cindy mention Bike Trail meeting would be September 24th at 6:30 in the Fertile Community Center.

Upcoming Event:

- Clean Up Days is scheduled for September 26th.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on September 15th, 2020 at 7:00pm at Fertile Community Center.
- **Penny motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

- Ordinance Codification
- DNR Sewer Inspection requirements and recommendations.
- Outstanding Debt Obligation Report.

Wendy Lunning, City Clerk

7/1/2020 to 07/31/2020	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	15,059.22	3,295.81	34.53	211.45	0	3,204.74	0	0	12,040.45	33,846.20
Expense	21,889.62	839.75	0	715.44	0	0	0	0	17,102.68	40,547.49
Total	-6,830.40	2,456.06	34.53	-503.99	0	3,204.74	0	0	-5,062.23	-6,701.29
Fund Balance	-36,725.38	92,251.11	34.53	7,263.76	58,057.14	21,026.56	-2,678.68	4,999.94	259,900.41	404,129.39

**City of Fertile
Deposits**

As of July 31, 2020

Type	Date	Memo	Accrual Basis Amount
Operating Accounts			
Checking			
Deposit	07/01/2020	Llitle League Deposit	80.00
Deposit	07/01/2020	Paypal Utility Deposit	498.37
Deposit	07/01/2020	Property Taxes	1,611.43
Deposit	07/01/2020	Utility Deposit	2,299.62
Deposit	07/06/2020	Paypal Utility Deposit	328.78
Deposit	07/06/2020	Casino Funds Deposit	2,708.73
Deposit	07/08/2020	Utility Deposit	1,947.44
Deposit	07/10/2020	Paypal Utility Deposit	95.32
Deposit	07/15/2020	Utility Deposit	2,809.48
Deposit	07/20/2020	Testing Deposit	0.01
Deposit	07/20/2020	Testing Deposit	0.01
Deposit	07/21/2020	Paypal Utility Deposit	111.36
Deposit	07/21/2020	Road Use Tax	3,295.23
Deposit	07/21/2020	Testing Deposit	0.01
Deposit	07/22/2020	Clerkboboks Deposit	0.00
Deposit	07/22/2020	Utility Deposit	3,983.67
Deposit	07/22/2020	(L) Library Deposit	10.00
Deposit	07/22/2020	(L) Library Deposit	50.00
Deposit	07/22/2020	Building Permit Deposit	70.00
Deposit	07/22/2020	Refundable Utility Deposit	150.00
Deposit	07/22/2020	Lien Interest Deposit	89.00
Deposit	07/22/2020	Lien Payment Deposit	991.06
Deposit	07/26/2020	Paypal Utility Deposit	551.23
Deposit	07/29/2020	Building Permit Deposit	35.00
Deposit	07/29/2020	Local Option Sales Tax	3,204.74
Deposit	07/31/2020	Utility Deposit	2,836.60
Deposit	07/31/2020	Interest	34.58
Total Checking			<u>27,791.67</u>
Roads Revenue Accounts			
Savings			
Deposit	07/31/2020	Interest	<u>0.58</u>
Total Savings			<u>0.58</u>
Total Roads Revenue Accounts			0.58
Water Revenue Accounts			
Savings			
Deposit	07/31/2020	Interest	<u>2.87</u>
Total Savings			<u>2.87</u>
Total Water Revenue Accounts			2.87
Sewer Revenue Accounts			
Savings			
Deposit	07/31/2020	Interest	<u>2.51</u>
Total Savings			<u>2.51</u>
CD			
Total CD			<u>2.51</u>
Total Sewer Revenue Accounts			<u>2.51</u>
TOTAL			<u><u>27,797.63</u></u>

City of Fertile Bills Paid

As of July 31, 2020

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	07/01/2020	9608	Fertile Fire Department V	Quarterly Allocation	-4,000.00
Check	07/01/2020	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Bill Pmt -Check	07/01/2020	9609	Lonnie Knudson	Community Center Cleaning	-30.00
Bill Pmt -Check	07/01/2020	9610	Wendy Lunning - v	Mileage (20 miles @ .575 per mile) & Binder	-12.57
Paycheck	07/01/2020	9611	Bruns, Warren	Water & Sewer Supervisor	-300.20
Paycheck	07/01/2020	9612	Lunning, Wendy S	City Clerk	-446.33
Paycheck	07/01/2020	9613	Russell, Grant	City Maintenance	-417.55
Bill Pmt -Check	07/01/2020	9615	K Severson	Little League Hats, Cricut Supplies & Gift Bag Supplies	-212.60
Paycheck	07/08/2020	9616	Roberts, Stephen J	City Maintenance	-1,159.28
Bill Pmt -Check	07/08/2020	9617	Alliant Energy	Electric	-388.85
Bill Pmt -Check	07/08/2020	9618	Five Star CO-OP	Gas for Truck	-111.53
Bill Pmt -Check	07/08/2020	9619	Floyd & Leonard Auto	Electric, Inc.	-27.64
Bill Pmt -Check	07/08/2020	9620	Hawkins, Inc.	Parts for Chain Saw	-15.00
Bill Pmt -Check	07/08/2020	9621	Iowa Department of Natural Resources	Chlorine Cylinder	-42.26
Bill Pmt -Check	07/08/2020	9622	Joyce Russell -P	Annual Fee for Fertile Municipal Water	-35.94
Bill Pmt -Check	07/08/2020	9623	Kramer Ace Hardware	US Flags	-17.99
Bill Pmt -Check	07/08/2020	9624	US Bank	Postage	-247.68
Bill Pmt -Check	07/08/2020	9625	Waste Management	Stamps, Payroll Subscription, US Flags, Envelopes	-2,391.87
Bill Pmt -Check	07/08/2020	9626	WCTA	Garbage & Recycling Services	-199.18
Bill Pmt -Check	07/15/2020	9627	AgSource Laboratories	Telephone/Internet	-295.00
Bill Pmt -Check	07/15/2020	9628	Alliant Energy	Water Testing	-1,247.98
Bill Pmt -Check	07/15/2020	9629	Bruns, Matt	Electric	-100.00
Bill Pmt -Check	07/15/2020	9630	Marco	IT Services for DNR Audit (5 hours @ \$20.00 per hour)	-90.29
Bill Pmt -Check	07/15/2020	9631	NIACOG	Copier, Printer, Fax	-292.30
Bill Pmt -Check	07/15/2020	9632	Quality Pump & Control	Annual Dues	-5,852.85
Bill Pmt -Check	07/15/2020	9633	Verizon Wireless	Repair pump	-84.73
Bill Pmt -Check	07/15/2020	9634	Waste Management	Cell Phone	-18.78
Paycheck	07/16/2020	9635	Arndt, Linda J	Container Services	-150.25
Paycheck	07/16/2020	9636	Knudson, Loni	(L) Library Assistant	0.00
Paycheck	07/16/2020	9637	Thompson, Angela M	Direct Deposit	0.00
Check	07/20/2020	ACH	WCTA	Direct Deposit	-63.37
Liability Check	07/21/2020		QuickBooks Payroll Service	(L)Telephone	-1,646.12
Bill Pmt -Check	07/21/2020	9642	Decker Sports	Created by Payroll Service on 07/20/2020	-149.91
Bill Pmt -Check	07/21/2020	9644	Hawkins, Inc.	Pants	-859.92
Bill Pmt -Check	07/21/2020	9645	Iowa One Call	EPA Regulator	-13.50
Bill Pmt -Check	07/21/2020	9646	Quality Pump & Control	Water locates	-297.70
Paycheck	07/22/2020	9640	Roberts, Stephen J	Repair pump	-1,159.29
Bill Pmt -Check	07/22/2020	9647	Alliant Energy	City Maintenance	-140.98
Bill Pmt -Check	07/22/2020	9648	Baker & Taylor	(L) Electric	-368.33
Bill Pmt -Check	07/22/2020	9649	Demco	(L) Books & CDs	-150.70
Bill Pmt -Check	07/22/2020	9650	North Iowa Libraries	Label, Book Covers.	-732.80
Bill Pmt -Check	07/22/2020	9651	Collaborating	(L) Beacon Annual Support	-142.83
Bill Pmt -Check	07/26/2020	9652	Black Hills Energy	Natural Gas	-4,675.00
Bill Pmt -Check	07/26/2020	9653	Brian Nettleton Excavating, Inc.	New Fire Hydrant	-210.00
Bill Pmt -Check	07/26/2020	9654	Iowa Department of Natural Resources	Annual NPDES Wastewater	-37.21
Check	07/29/2020	9655	Menards	Parts to repair water plant exterior	-150.00
Check	07/29/2020	9656	Stanek, Amy	Refund Utility Deposit.	-150.00
Check	07/29/2020	9657	Rauk, Cody J	Refund Utility Deposit	-147.93
Check	07/30/2020	ACH	Destival, Angela	Refund Utility Deposit	-418.98
Check	07/30/2020	ACH	Citibusiness Card	(L) Books & CDs, Supplies, Programs, DVDs & Magazines.	-29,703.22
Total Checking					<u>-29,703.22</u>
TOTAL					<u>-29,703.22</u>