

City of Fertile

City Council Meeting Minutes

July 21, 2020 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Nick Bailey called the council meeting to order. Present were: Mayor Nick Bailey; Council Members: Cindy Peters, Ron Rachut, Tad Miller, Holly Lovik-Hanna and Penny Miller. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts.
- **Ron motioned, Cindy 2nd to approve the minutes of the June meeting with the correction that the chlorine level was not at zero but low. The chlorine level read .3 the morning tested which is just below normal. Flushing hydrants was completed to bring the chlorine levels back to normal.** Unanimous
- **Penny motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Bulk Water Ordinance Amendment:

- **Tad motioned, Cindy 2nd to approve the Ordinance Amendment Number 2020-0003 to amend utility billing charges to include bulk water charges.** Unanimous
- **Ron motioned, Cindy 2nd to approve waiving the 2nd and 3rd reading of the ordinance.** Unanimous

Ordinance Codification – Public Hearing:

- Public hearing will be held on August 18th during the regular business meeting. Notice will be published in the Fertile Summit and at City Hall, Fertile Library and Post Office. A copy of the proposed ordinances is on file at the City Hall for public inspection. Oral or written comments may be submitted to the City Hall prior to public hearing.

Community Center Rental:

- Penny & Holly research and presented the following rates to the City County for the City Hall & Community Center.

Wedding Package:	\$350.00 (\$200.00 deposit)
Day Rental:	\$150.00 (\$100.00 deposit)
4 hour Rental:	\$ 50.00 (\$100.00 deposit)
City Hall:	\$ 35.00 (\$100.00 deposit)

Tad motioned, Ron 2nd to accept the proposal. Unanimous

Meter Removal:

- Nick removed gas meter at 115 W Main Street so that tree can be safely cut and removed.

Code of Conduct:

- Ron would like to postpone until September meeting.

City Maintenance Report:

- Steve has been spraying weeds.
- Steve trimmed tree at 503 W Main Street so that Heartland could get their equipment through.
- DNR sewer audit. Reprocessed three (3) years of reports.
- Sewer pump went down due to grease build up. Pump was pulled and cleaned.
- **Ron motioned, Holly 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Several Fireworks permits were completed and signed.

- Nick is working on setting up a 'positive response' system for reporting One Calls.
- Several street lights out and have been replaced.
- Nick is working with Hare Electric to install generator the City of Fertile received a grant for.
- Nick followed up on outstanding building permits.
- Nick & Steve removed tree branch from the river.
- A Lake Mills resident contacted Nick to clean out the Firepit at the Rhodes Mill Park. It was very much appreciated. Thank you.
- Library will remain closed but will be doing curbside check out. You can call the library at (641) 797-2787, use the website <http://youseemore.com/nic/fertilepl/> or send a message to them on Facebook. Dive-in movies will continue through the summer.
- Porta Potties have been ordered for Fertile Days.
- Nick is working with the garden club to get clamps that will support new banners on Main Street.
- **Holly motioned, Penny 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report:

- **Tad motioned, Penny 2nd to approve resolution 20-07-21-1 authorizing the internal transfer of funds for prior fiscal year (2019/2020).** Unanimous.
- Iowa Interactive Debit cards, Credit cards & EChecks are now available for residents to pay their utility bills at: <https://otc.cdc.nicusa.com/Public2.aspx?portal=iowa&organization=city%20of%20Fertile>.
- Wendy completed the Iowa Municipal Professional Academy for Elements of the City Financial System.
- Iowa Annual Sales Tax Holiday is Friday, August 7 and Saturday, August 8. The annual break from sales tax is the perfect time to save on clothes, shoes or advanced shopping for the holiday season. In general, select clothing and footwear are tax exempt – meaning no state sales tax will be collected, but there are restrictions. Not interested in leaving the couch? Internet sales are included if they are ordered and paid for during the exemption period. Check out the Sales Tax Holiday web page for full details.
- Fire Department financials are current through 05/31/2020.
- Year End adjustments to covert from modified cash basis to cash basis has not yet been completed. A complete set of year end financials will be given to the city council when AFR when completed.
- **Penny motioned, Holly 2nd to approve Financial Reports.** Unanimous
- **Ron motioned, Cindy 2nd to approve June Bills.** Unanimous
- Liens presented to the Council were as follows:

108 W Main	\$600.84
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Ron motioned, Tad 2nd to process lien with Worth County Treasurer. Unanimous

Committee Reports:

- Ron would like to get a blue line flag for the Community Center. Council agreed.
- August 6th, Top of Iowa Trails committee will be meeting at the Fertile Community Center at 6:30.
- Ron received the final draft of the Winn Worth Betco map for Fertile, Iowa.
- Fertile day activities will be posted around town.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on August 18th, 2020 at 7:00pm at Fertile Community Center.

- *Holly motioned, Penny 2nd to adjourn the meeting.*

Unanimous

Summary:

- DNR Sewer Audit correction to June minutes.
- Bulk Water Ordinance Amendment.

Wendy Lunning, City Clerk

7/1/2019 to 06/30/2020	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	505,859.55	29,181.57	2043.44	12,368.74	22,148.19	17,821.82	3,000.00	4,583.28	155,233.45	752,240.04
Expense	535,693.45	32,382.39	962.13	7,305.54	0	0	6,000.00	0	88,906.55	671,250.06
Total	-29,833.90	-3,200.82	1,081.31	5,063.20	22,149.19	17,821.82	-3,000.00	4,583.28	66,326.90	80,990.98
Fund Balance	-25,508.68	89,839.37	1,081.31	7,767.75	58,057.14	17,821.82	21.32	4,583.28	265,538.93	419,202.24

City of Fertile Deposits

As of June 30, 2020

Type	Date	Memo	Accrual Basis Amount
Operating Accounts			
Checking			
Deposit	06/03/2020	Utility Deposit	2,178.37
Deposit	06/03/2020	Building Permit Deposit	35.00
Deposit	06/03/2020	Paypal Utility Deposit	248.27
Deposit	06/07/2020	Paypal Utility Deposit	297.66
Deposit	06/10/2020	Utility Deposit	1,896.65
Deposit	06/11/2020	Road Use Tax	1,172.98
Deposit	06/17/2020	Little League Registrations	230.00
Deposit	06/17/2020	Building Permit Deposit	35.00
Deposit	06/17/2020	Refund Deposit	10.69
Deposit	06/17/2020	Library Deposit	2,000.00
Deposit	06/17/2020	Utility Deposit	4,263.40
Deposit	06/17/2020	Farm to Market Deposit	1,642.52
Deposit	06/18/2020	Clerkbooks Deposit	0.00
Deposit	06/19/2020	Property Taxes	848.19
Deposit	06/20/2020	Building Permit Deposit	35.00
Deposit	06/24/2020	Utility Deposit	2,658.60
Deposit	06/24/2020	Paypal Utility Deposit	289.94
Deposit	06/24/2020	Local Option Sales Tax	3,204.74
Deposit	06/30/2020	Interest	33.29
Total Checking			21,080.30
Petty Cash			
Total Petty Cash			
Total Operating Accounts			21,080.30
Roads Revenue Accounts			
Savings			
Deposit	06/30/2020	Interest	0.57
Total Savings			0.57
Total Roads Revenue Accounts			0.57
Water Revenue Accounts			
Savings			
Deposit	06/30/2020	Interest	2.78
Total Savings			2.78
Total Water Revenue Accounts			2.78
Sewer Revenue Accounts			
Savings			
Deposit	06/30/2020	Interest	2.43
Total Savings			2.43
CD			
Total CD			
Total Sewer Revenue Accounts			2.43
TOTAL			21,086.08

City of Fertile Bills Paid

As of June 30, 2020

	Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts						
Checking						
	Paycheck	06/01/2020	9571	Bruns, Warren	Water & Sewer Supervisor	-300.21
	Paycheck	06/01/2020	DD1001	Lunning, Wendy S	Direct Deposit	0.00
	Check	06/03/2020	ACH	Citibusiness Card	(L) Interest	-1.76
	Liability Check	06/04/2020		QuickBooks Payroll Service	Created by Payroll Service on 06/03/2020	-449.14
	Bill Pmt -Check	06/04/2020	9572	Five Star CO-OP	Gas for Truck	-50.34
	Bill Pmt -Check	06/04/2020	9573	Hawkins, Inc.	Chlorine Cylinder	-15.00
	Bill Pmt -Check	06/04/2020	9574	K Severson	Little League TShirts	-115.86
	Bill Pmt -Check	06/04/2020	9575	Kramer Ace Hardware	Postage for Water Samples	-24.01
	Bill Pmt -Check	06/04/2020	9576	Quality Pump & Control	Pull West Pump	-350.70
	Bill Pmt -Check	06/04/2020	9577	US Post Office	Annual PO Box Renewal	-64.00
	Bill Pmt -Check	06/04/2020	9578	WCTA	Telephone/Internet	-202.78
	Paycheck	06/10/2020	9579	Roberts, Stephen J	City Maintenance	-1,159.28
	Bill Pmt -Check	06/10/2020	9581	AgSource Laboratories	Sewer Testing	-150.25
	Bill Pmt -Check	06/10/2020	9582	Alliant Energy	Electric	-1,250.40
	Bill Pmt -Check	06/10/2020	9583	First Gabrielson Agency	Firemen's Accident/Sickness Policy	-811.00
	Bill Pmt -Check	06/10/2020	9584	Larsen Plumbing & Heating	Meter Replacement	-617.22
	Bill Pmt -Check	06/10/2020	9585	Marco	Copier, Printer, Fax	-102.33
	Bill Pmt -Check	06/10/2020	9586	Waste Management		-2,410.65
	Liability Check	06/10/2020	EFT	IPERS		-951.46
	Liability Check	06/10/2020	EFTPS	United States Treasury		-1,252.66
	Paycheck	06/12/2020	9580	Russell, Grant	City Maintenance	-240.54
	Paycheck	06/16/2020	9587	Arndt, Linda J	(L) Library Assistant	-145.77
	Paycheck	06/16/2020	DD	Knudson, Loni	(L) Direct Deposit	0.00
	Paycheck	06/16/2020	DD	Thompson, Angela M	(L) Direct Deposit	0.00
	Bill Pmt -Check	06/17/2020	9588	AgSource Laboratories	Water Testing	-13.50
	Bill Pmt -Check	06/17/2020	9589	Alliant Energy		-1,018.82
	Bill Pmt -Check	06/17/2020	9590	Baker & Taylor	(L) Books & CDs	-92.65
	Bill Pmt -Check	06/17/2020	9591	Beaver Creek Gardens Inc	(L) Flowers	-200.00
	Bill Pmt -Check	06/17/2020	9592	Black Hills Energy		-187.17
	Bill Pmt -Check	06/17/2020	9593	Iowa League of Citites	Annual Membership Dues	-402.00
	Bill Pmt -Check	06/17/2020	9594	Joyce Russell -P	(L) People Magazine (2 Years)	-72.90
	Bill Pmt -Check	06/17/2020	9595	MicroMarketing	(L) Books	-39.99
	Bill Pmt -Check	06/17/2020	9596	Northwood Anchor, Inc.	(L) Annual Subscription	-70.00
	Bill Pmt -Check	06/17/2020	9597	Staples	(L) Supplies	-37.89
	Bill Pmt -Check	06/17/2020	9698	T Severson		-165.13
	Bill Pmt -Check	06/17/2020	9599	US Post Office	Annual PO Box Renewal	-94.00
	Bill Pmt -Check	06/17/2020	9600	Verizon Wireless	Cell Phone	-84.39
	Bill Pmt -Check	06/17/2020	ACH	WCTA	Telephone/Internet	-44.14
	Check	06/17/2020	TRANSFER	City of Fertile	Capital Funds - Resolution 20-3-17-1	0.00
	Liability Check	06/18/2020		QuickBooks Payroll Service	(L) Created by Payroll Service on 06/17/2020	-1,736.34
	Check	06/20/2020	ACH	WCTA	(L)Telephone	-44.14
	Paycheck	06/24/2020	9602	Roberts, Stephen J	City Maintenance	-1,159.28
	Bill Pmt -Check	06/24/2020	9603	Black Hills Energy	Natural Gas	-16.86
	Bill Pmt -Check	06/24/2020	9604	City of Hanlontown	Iowa Municipal Professional Institute	-64.00
	Bill Pmt -Check	06/24/2020	9605	Decker Sports	T-Shirts	-169.83
	Bill Pmt -Check	06/24/2020	9606	T Severson	(L) Labor for Library Planter	-1,200.00
	Bill Pmt -Check	06/24/2020	9607	US Bank	Paper Towels & Light Bulbs	-20.19
	Check	06/29/2020	ACH	Citibusiness Card	(L) Books & CDs, Programs, Technology	-194.70
	Check	06/30/2020	TRNS	Fertile Little League		0.00
	Liability Check	06/30/2020	EFT	IPERS		-960.11
	Liability Check	06/30/2020	EFT	Iowa Department of Revenue & Finance	(L)	-187.00
	Liability Check	06/30/2020	EFT	Iowa Department of Revenue & Finance		-492.00
	Sales Tax Payment	06/30/2020	eFile	Iowa Department of Revenue & Finance		0.00
	Sales Tax Payment	06/30/2020	eFile	Iowa Department of Revenue & Finance		0.00
	Liability Check	06/30/2020	9639	United States Treasury		-1,322.32
	Total Checking					-20,754.71

TOTAL

-20,754.71