

# City of Fertile

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## City Council Meeting Minutes

June 16, 2020 - 7:00 PM, City Hall

### Call to Order & Roll Call:

- Mayor Nick Bailey called the council meeting to order. Present were: Mayor Nick Bailey; Council Members: Cindy Peters, Ron Rachut, Tad Miller, Holly Lovik-Hanna and Penny Miller. City Clerk: Wendy Lunning. Maintenance Manager Steve Roberts.
- **Cindy motioned, Tad 2<sup>nd</sup> to approve the minutes of the May meeting.** Unanimous
- **Ron motioned, Cindy 2<sup>nd</sup> to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, at the Post Office and on our website <https://fertileiowa.us>, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

### Pledge of Allegiance to the US Flag

#### Flags:

- Ron would like get a committee together to lower the flags at half staff when needed. Notification of when and occasion for lowering the flags at half staff can be located at: <https://governor.iowa.gov/constituent-services/flag-status-notifications>

#### Mowing:

- Gail Shropshire was not available. No report given.

#### Purchase of Building:

- Kate Shannon is in the process of purchasing the property at 115 W Main Street. She is planning to put a park in memory of Benny a dear friend of hers. She is looking for support from the City Council to proceed with her plans. The council was in favor of the improvements.

#### Ordinance Codification Public Hearing:

- Nick open the public hearing.
- A copy of codified ordinances is on file at City Hall and available for public inspection. Comments, oral or written may be submitted to City Hall prior to the public hearing.
- Nick closed the public hearing and opened the regular meeting.
- NIACOG will be sending a second draft with corrections.

#### Code of Conduct:

- Wendy presented the council with an article about the Code of Conduct. It referenced the advantages, compliance and enforcement and best time to adopt.

#### City Maintenance Report:

- Steve has attempted to get additional estimates to replace hydrant on E Main. **Penny motioned, Ron 2<sup>nd</sup> to accept the bid from Brian Nettleton of \$5,000.00.** Unanimous
- The Water Plant is in need of repair of stucco on the side of the building. Steve is planning on working on this throughout the summer.
- The capacitor needed to be replaced on the lift station pump at the lagoon.
- The backflow valve at the water plant was replaced.
- There was no chlorine in the water system due to an empty tank. Steve flushed some hydrants to get the chlorine back in the system.
- Steve planted 25 trees. There are approximately six left that need to be protected.
- Thank you Kim & Tim Severson for maintaining the ball park.

- **Ron motioned, Penny 2<sup>nd</sup> to approve the City Maintenance report.** Unanimous

#### Mayor's Report:

- Clean Up Days is scheduled for September 26<sup>th</sup>.
- Nick has contact Mosquito Control of Iowa. They will be coming routinely to spray for mosquitos in town.
- The Library Board will remain closed to the public, but will be doing curbside check outs. Customers can use the website <http://youseemore.com/nilc/fertilepl/> or messenger on Facebook to indicate the item(s) you would like to check out. The Library is setting up guideline to open the beginning of July.
- Nick, Joyce and Steve attended a meeting with Worth County Engineers and Heartland in regards to the road work that will be completed on Main Street from North State Street to 348<sup>th</sup> Street. Total cost to the City of Fertile is \$36,802. This include the gravel and dirt shoulders. Weight restrictions are not possible due to Farm to Market Road.
- Nick responded to resident complaint abandon vehicles. Owner was notified and vehicle was moved. Another vehicle was not determined to be abandon.
- Nick repaired the air conditioning in the kitchen of the Community Center.
- Nick will be submitting ICAP grant for gravel on the Community Center and Library parking.
- Holly donated Globe Gazette newspaper representing Café Mir and resent programing on PBS television.
- Fireworks permits are available at City Hall at no charge and are required prior to discharging Fireworks.
- Portable Restrooms need to have a disinfecting or wash station. Green Canopy will clean the restrooms weekly. Council agreed to get these returned to the fishing point, park and ball diamonds.
- Fertile Code of Ordinances 7-1-4  
**BUILDING PERMIT REQUIRED IN ALL DISTRICTS**  
1. All buildings or other structures, hereafter erected, reconstructed, altered, repaired, or occupied within the corporate limits shall be required to first secure from the City a permit therefor. Permits for residences, schoolhouses, churches, and other similar structures within the Restricted Residence District, and for structures outside the Restricted Residence District, shall be applied for and are required, but shall be issued by the Building Official if the requirements of this and other applicable City Ordinances are met. Structures proposed within the Restricted Residence District that do not comply with the provisions of this ordinance as determined by the Building Official shall be required to obtain a Special Permit according to 7-1-6 and 7-1-7.  
4. There shall be a \$35.00 fee for a building permit.
- **Penny motioned, Cindy 2<sup>nd</sup> to approve the mayor's report.** Unanimous.

#### City Clerk's Report:

- **Holly motioned, Tad 2<sup>nd</sup> to approve resolution 20-6-16-1 authorizing the internal transfer of funds.** Unanimous.
- Waiting for a bank letter to complete the Iowa Interactive Debit Cards, Credit Cards & EChecks.
- **Penny motioned, Ron 2<sup>nd</sup> to waive the 2<sup>nd</sup> & 3<sup>rd</sup> reading of the Ordinance Amendment 2020–Tad motioned, Penny 2<sup>nd</sup> to approve resolution 20-20-0002 amending salaries of Municipal Officers.** Unanimous

- Wendy suggested the City of Fertile adopt a rate for bulk water. It was suggested that the rate be set at \$10.00 per 1000 gallons. Wendy will submit an ordinance amendment for the July meeting.
- Wendy is taking an Elements of Financial System through the Iowa Municipal Financial Academy and asked if the council would be willing to split the \$128.00 with the City of Hanlontown.
- Wendy presented an article to the council for how the City Revenues are to be impacted by the COVID19 Pandemic. Road Use Tax Fund is estimated a 25% reduction in monthly deposits. Local Option Sales Tax expected to decline due to lower consumer activity. Loss of revenue due to Charges for Service such as rental of the Community Center. Property Taxes due to the decrease in property values. These are just a few of the ways that the pandemic may affect the City of Fertile finances.
- **Ron motioned, Holly 2<sup>nd</sup> to approve Financial Reports.** Unanimous
- **Penny motioned, Cindy 2<sup>nd</sup> to approve May Bills.** Unanimous
- No Liens.

### Committee Reports:

- Ron reviewed the maps presented by Winn Worth Betco. Wendy will be meeting with Melissa on Wednesday, June 17, 2020 to go over the changes.

- Ron will be ordering a MIA POW Flag to be hung on special occasions such as Veterans Day, Memorial Day, July 4<sup>th</sup> and Fertile Days.
- The Iowa Rural Summit has been postponed to August 19 – 21.
- Holly is researching in hopes of having a parade, meal and band for Fertile Days. Additional precautions will be taking place due to COVID 19.

### Upcoming Meetings:

- The Fertile City Council will meet for regular session on July 21<sup>st</sup>, 2020 at 7:00pm at Fertile Community Center.
- **Penny motioned, Holly 2<sup>nd</sup> to adjourn the meeting.** Unanimous

### Summary:

- Approval to replace water hydrant.
- Clean Up Days scheduled for September 26<sup>th</sup>.
- Ordinance Amendment Mayor Salary (waive 2<sup>nd</sup> & 3<sup>rd</sup> reading)

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Wendy Lunning, City Clerk

7/1/2019 to 05/31/2020	General	Roads	Emergency	EE Benefits	LOST Pre 01/01/2020	LOST Post 01/01/2020	WCDA	Capital Projects	Utilities	Total
Income	500,110.22	28,008.02	2,025.18	12,256.96	22,148.19	14,617.08	3,000.00	4,166.62	143,194.55	729,526.82
Expense	520,891.40	31,533.10	962.13	6,599.19	0	0	6,000.00	0	83,139.74	649,125.76
<b>Total</b>	<b>-20,781.18</b>	<b>-3,525.28</b>	<b>1,063.05</b>	<b>5,657.77</b>	<b>22,148.19</b>	<b>14,617.08</b>	<b>-3,000.00</b>	<b>4,166.62</b>	<b>60,054.81</b>	<b>80,401.06</b>
<b>Fund Balance</b>	<b>-16,455.96</b>	<b>87,872.39</b>	<b>1,063.05</b>	<b>8,362.32</b>	<b>58,057.14</b>	<b>14,617.08</b>	<b>21.32</b>	<b>4,166.62</b>	<b>259,266.84</b>	<b>416,970.80</b>

## City of Fertile Deposits

As of May 31, 2020

	Type	Date	Memo	Amount
<b>Operating Accounts</b>				
<b>Checking</b>				
	Deposit	05/01/2020	Property Taxes	4,228.57
	Deposit	05/01/2020	Lien Payment Deposit	1,235.66
	Deposit	05/09/2020	Utility Deposit	3,197.80
	Deposit	05/14/2020	Road Use Tax	1,850.10
	Deposit	05/20/2020	Clerkbooks Deposit	0.00
	Deposit	05/20/2020	Little League Donation Deposit	75.00
	Deposit	05/20/2020	Utility Deposit	4,067.97
	Deposit	05/20/2020	Building Permit Deposit	35.00
	Deposit	05/20/2020	Paypal Utility Deposit	415.42
	Deposit	05/20/2020	Rakuten Deposit	8.24
	Deposit	05/20/2020	Farm to Market Deposit	2,026.48
	Deposit	05/20/2020	Dividend Deposit	603.80
	Deposit	05/20/2020	Lien Interest Deposit	88.00
	Deposit	05/25/2020	Utility Deposit	3,444.60
	Deposit	05/27/2020	Paypal Utility Deposit	270.16
	Deposit	05/28/2020	Local Option Sales Tax	3,204.74
	Deposit	05/31/2020	Interest	<u>35.55</u>
Total Checking				24,787.09
<b>Petty Cash</b>				
Total Petty Cash				<u>          </u>
Total Operating Accounts				24,787.09
<b>Roads Revenue Accounts</b>				
<b>Savings</b>				
	Deposit	05/31/2020	Interest	<u>0.58</u>
Total Savings				<u>0.58</u>
Total Roads Revenue Accounts				0.58
<b>Water Revenue Accounts</b>				
<b>Savings</b>				
	Deposit	05/31/2020	Interest	<u>2.87</u>
Total Savings				<u>2.87</u>
Total Water Revenue Accounts				2.87
<b>Sewer Revenue Accounts</b>				
<b>Savings</b>				
	Deposit	05/31/2020	Interest	<u>2.51</u>
Total Savings				<u>2.51</u>
<b>CD</b>				
Total CD				<u>          </u>
Total Sewer Revenue Accounts				<u>2.51</u>
<b>TOTAL</b>				<u><b>24,793.05</b></u>

## City of Fertile Bills Paid

As of May 31, 2020

Accrual  
Basis

Type	Date	Num	Name	Memo	Amount
<b>Operating Accounts</b>					
<b>Checking</b>					
Bill Pmt -Check	05/06/2020	9540	Alliant Energy	Electric	-422.87
Bill Pmt -Check	05/06/2020	9541	Five Star CO-OP	Gas for Truck	-46.51
Bill Pmt -Check	05/06/2020	9542	Hawkins, Inc.	Chlorine Cylinder	-15.00
Bill Pmt -Check	05/06/2020	9543	Iowa Finance Authority	Sewer Loan	-10,888.75
Bill Pmt -Check	05/06/2020	9544	Kramer Ace Hardware	Salt for Softener & Postage	-33.08
Bill Pmt -Check	05/06/2020	9545	Kum & Go	Gas for Mower	-100.04
Bill Pmt -Check	05/06/2020	9546	Penny Miller-v	Sprayer for Golf Cart	-189.99
Bill Pmt -Check	05/06/2020	9547	WCTA	Telephone/Internet	-199.09
Paycheck	05/06/2020	9548	Bruns, Warren	Water & Sewer Supervisor	-300.20
Paycheck	05/06/2020	9549	Lunning, Wendy S	City Clerk	-564.96
Check	05/09/2020	DEBIT	Intuit	Payroll	-10.70
Bill Pmt -Check	05/09/2020	9554	Alliant Energy	Electric	-581.22
Bill Pmt -Check	05/09/2020	9556	Marco	Copier, Printer, Fax	-90.29
Bill Pmt -Check	05/09/2020	9557	North Iowa Media Group	Publish Budget Amendment	-124.99
Bill Pmt -Check	05/09/2020	9558	Verizon Wireless	Cell Phone	-124.39
Bill Pmt -Check	05/09/2020	9559	Visu-Sewer	Test & Seal Mainline Grouting	-8,525.40
Bill Pmt -Check	05/09/2020	9560	Waste Management		-2,410.65
Bill Pmt -Check	05/09/2020	9561	Lonnie Knudson	(L) Hand Sanitizer	-55.60
Paycheck	05/13/2020	9550	Roberts, Stephen J	City Maintenance	-1,159.28
Paycheck	05/15/2020	9551	Arndt, Linda J	(L) Assistant Director	-145.78
Paycheck	05/15/2020	9552	Knudson, Loni	(L) Clerk	-148.32
Paycheck	05/15/2020	9553	Thompson, Angela M	(L) Librarian	-1,459.82
Check	05/20/2020	TRANSFER	City of Fertile	Capital Funds - Resolution 20-3-17-1	0.00
Bill Pmt -Check	05/20/2020	9562	AgSource Laboratories	Water & Sewer Testing	-199.75
Bill Pmt -Check	05/20/2020	9563	Alliant Energy	Electric	-836.50
Bill Pmt -Check	05/20/2020	9564	Black Hills Energy	Natural Gas	-285.96
Bill Pmt -Check	05/20/2020	9565	Quality Pump & Control	Lift Station	-713.82
Check	05/20/2020	ACH	WCTA	(L)Telephone	-48.16
Bill Pmt -Check	05/27/2020	9566	Alliant Energy	(L) Electric	-188.00
Bill Pmt -Check	05/27/2020	9567	Baker & Taylor	(L) Books & CDs	-160.94
Bill Pmt -Check	05/27/2020	9568	Black Hills Energy	(L) Natural Gas	-66.00
Bill Pmt -Check	05/27/2020	9569	IMWCA	Worker's Compensation Coverage	-4,030.00
Paycheck	05/27/2020	9570	Roberts, Stephen J	City Maintenance	-1,159.29
Liability Check	05/27/2020	EFT	IPERS		-307.10
Liability Check	05/27/2020	EFT	IPERS		-809.32
Liability Check	05/27/2020	EFTPS	United States Treasury		-1,575.48
Total Checking					-37,977.25
<b>Petty Cash</b>					
Total Petty Cash					-
Total Operating Accounts					-37,977.25
<b>Roads Revenue Accounts</b>					
<b>Savings</b>					
Total Savings					-
Total Roads Revenue Accounts					-
<b>TOTAL</b>					<b>-37,977.25</b>