

City of Fertile

City Council Meeting Minutes

December 19, 2017 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning. Absent: Maintenance Manager Steve Roberts.
- **Ron motioned, Nick 2nd to approve the minutes of the November meeting.** Unanimous
- **Cindy motioned, Tad 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Library Board:

- Proposed Eman Khan as member of the Library Board. **Ron motioned, Nick 2nd to approve Eman Khan.** Unanimous.

Autoworks:

- Not present.

City Maintenance Report:

- Our condolences to Steve on the passing of his father.

Mayor's Report:

- Joyce mentioned that Steve had the snow plow repaired and is ready for our first snowfall.
- Oath of Office was given by Joyce, Tad, Nick & Holly.
- It's beginning to look a lot like Christmas. Joyce decorated City Hall and the Community Center for Christmas. Steve put Christmas lights on pillars in front of City Hall. Thank you, Twyla Keigal & Garden Club, for outdoor decorations at City Hall, Community Center and Downtown pots. Thanks also for the 2 – 7' trees for memorial lights.
- Joyce met with electricians for bids on upgrading wiring at Fertile Park. This will be submitted for Spring Grant cycle with WCDA.

- City of Fertile was approved for \$1000.00 ICAP grant that Joyce had written for barricades and security light at the south side of the Community Center.
- Green Canopy picked up the portable potties at the park, fishing point, and ball diamond. They will be returned in the spring.
- Celebrate the New Year happy and safe. The City of Fertile has a permit that needs to be filed prior to lighting fireworks within city limits. Permits are available at City Hall. Fireworks are permitted December 24, 2017 – January 3, 2018 (9:00am to 10:00pm).
- **Tad motioned, Nick 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Fertile Days, Fire Department, Garden Club & Library current through 10/31/2017.
- **Holly motioned, Ron 2nd to approve Financial Report.** Unanimous
- **Cindy motioned, Tad 2nd to approve November Bills.** Unanimous
- No Liens.

	7/1/2017 11/31/2017	General	WCDA	Roads	EE Benefits	Utilities	Total
Income		208,742.27	53,975.00	90,340.15	3,752.93	61,342.50	418,152.85
Expense		184,854.29	46,153.68	85,413.63	686.16	55,166.29	372,274.05
Total		23,887.98	7,821.32	4,926.52	3,066.77	6,176.21	45,878.80
Fund Balance		93,680.54	21.32	51,569.92	3,935.28	134,815.45	284,022.51

Committee Report:

- Ron is planning on ordering 3 flag poles to surround the bronze statue at city hall.

Upcoming Meetings:

- The Fertile City Council will meet for regular session January 16th at 7:00pm, at Fertile City Hall.
- **Nick motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary of Resolutions & Ordinances:

- **Eman Khan approved on Library Board.**

Wendy Lunning, City Clerk

City of Fertile Deposits

As of November 30, 2017

			Accrual Basis
Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	11/01/2017	Utility Deposit	96.80
Deposit	11/01/2017	Utility Deposit	2,034.42
Deposit	11/01/2017	Clerkbooks Deposit	0.00
Deposit	11/01/2017	Property Taxes	4,215.91
Deposit	11/01/2017	Lien Interest Deposit	3.00
Deposit	11/01/2017	Utility Deposit	443.21
Deposit	11/03/2017	Casino Funds Deposit	3,195.54
Deposit	11/08/2017	Local Option Sales Tax	2,814.71
Deposit	11/09/2017	Utility Deposit	69.67
Deposit	11/09/2017	Building Permit Deposit	70.00
Deposit	11/09/2017	Utility Deposit	3,082.50
Deposit	11/15/2017	Utility Deposit	2,497.57
Deposit	11/15/2017	Utility Deposit	154.68
Deposit	11/16/2017	Road Use Tax	2,263.83
Deposit	11/22/2017	Utility Deposit	3,726.32
Deposit	11/22/2017	Refundable Utility Deposit	150.00
Deposit	11/22/2017	Farm to Market Deposit	2,274.98
Deposit	11/22/2017	Lien Payments Deposit	1,020.60
Deposit	11/27/2017	Local Option Sales Tax	2,715.67
Deposit	11/29/2017	Utility Deposit	2,103.47
Deposit	11/30/2017	Deposit to VOID Check 8142	174.20
Deposit	11/30/2017	Interest	18.80
Total Checking			33,125.88
Petty Cash			
Total Petty Cash			0.00
Total Operating Accounts			33,125.88
Roads Revenue Accounts			
Savings			
Deposit	11/30/2017	Interest	0.56
Total Savings			0.56
Total Roads Revenue Accounts			0.56
Water Revenue Accounts			
Savings			
Deposit	11/30/2017	Interest	2.78
Total Savings			2.78
Total Water Revenue Accounts			2.78
Sewer Revenue Accounts			
Savings			
Deposit	11/30/2017	Interest	2.43
Total Savings			2.43
CD			
Total CD			0.00
Total Sewer Revenue Accounts			2.43
TOTAL			33,131.65

City of Fertile Bills Paid

As of November 30, 2017

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Paycheck	11/01/2017	8335	Lunning, Wendy S	City Clerk	-401.84
Paycheck	11/01/2017	8336	Roberts, Stephen J	City Maintenance	-1,046.07
Paycheck	11/01/2017	8337	Russell, Grant	City Maintenance	-207.79
Paycheck	11/01/2017	8338	Russell, Joyce	City Administrator - Donated 18 hours	-1,002.92
Paycheck	11/01/2017	8339	Bruns, Warren	Water & Sewer Supervisor	-301.39
Bill Pmt -Check	11/01/2017	8340	AgSource Laboratories	Water Testing	-48.00
Bill Pmt -Check	11/01/2017	8341	Brian Nettleton Excavating, Inc.	Lagoon	-1,480.00
Bill Pmt -Check	11/01/2017	8342	Lonnie Knudson	Community Center Cleaning	-20.00
Bill Pmt -Check	11/01/2017	8343	Menards	Lighter Fluid, Light Bulbs & Thread Lock	-24.12
Bill Pmt -Check	11/01/2017	8344	Visu-Sewer	Jet Truck	-1,840.00
Liability Check	11/01/2017	EFT	IPERS	Library IPERS	-255.93
Liability Check	11/01/2017	EFT	IPERS		-775.26
Check	11/01/2017	ACH	Staples	Envelopes	-39.48
Check	11/06/2017	TRANSFER	Petty Cash	Petty Cash Reimbursement	-66.21
Bill Pmt -Check	11/09/2017	8345	CarQuest	Tools - Floor Jack & Winter Fuel Additive	-225.82
Bill Pmt -Check	11/09/2017	8346	Five Star CO-OP		-101.36
Bill Pmt -Check	11/09/2017	8347	Floyd & Leonard Auto Electric, Inc.	Leaf Blowing Attachment	-105.56
Bill Pmt -Check	11/09/2017	8348	Hare Electric	Lagoon, Street Lights & Outlets in Shop.	-2,921.78
Bill Pmt -Check	11/09/2017	8349	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	11/09/2017	8350	Iowa Finance Authority	Sewer Loan	-866.25
Bill Pmt -Check	11/09/2017	8351	Iowa Rural Water Association	IRWA Membership Dues	-225.00
Bill Pmt -Check	11/09/2017	8352	Kramer Ace Hardware	Salt	-27.96
Bill Pmt -Check	11/09/2017	8353	Menards	Mop Head	-12.61
Bill Pmt -Check	11/09/2017	8354	Mills Fleet Farm	Gas Can for City	-99.99
Bill Pmt -Check	11/09/2017	8355	North Iowa Media Group	Annual Financial Report	-175.89
Bill Pmt -Check	11/09/2017	8356	Waste Management		-2,261.17
Bill Pmt -Check	11/09/2017	8357	WCTA	Telephone/Internet	-206.42
Check	11/09/2017	ACH	Staples	Tape	-16.99
Liability Check	11/15/2017	Eft	United States Treasury		-1,095.14
Paycheck	11/15/2017	8358	Roberts, Stephen J	City Maintenance	-1,046.09
Bill Pmt -Check	11/15/2017	8359	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	11/15/2017	8360	Alliant Energy	Electric Bill	-1,536.09
Bill Pmt -Check	11/15/2017	8361	Black Hills Energy	Natural Gas	-340.93
Bill Pmt -Check	11/15/2017	8362	Interstate Motor Trucks Inc.	Snow Plow - Maintenance	-1,279.11
Bill Pmt -Check	11/15/2017	8363	Marco	Copier, Printer, Fax	-56.54
Bill Pmt -Check	11/15/2017	8364	North Iowa Media Group	Election	-142.91
Bill Pmt -Check	11/15/2017	8365	Verizon Wireless	Cell Phone	-79.97
Bill Pmt -Check	11/22/2017	8366	AgSource Laboratories	Water Testing	-120.50
Bill Pmt -Check	11/22/2017	8367	Alliant Energy	Electric Bill	-122.00
Bill Pmt -Check	11/22/2017	8368	Baker & Taylor	Books & CDs	-248.38
Bill Pmt -Check	11/22/2017	8369	Black Hills Energy	Natural Gas	-65.00
Bill Pmt -Check	11/22/2017	8370	Citibusiness Card	Books & CDs, Supplies, Programs, DVDs	-304.48
Bill Pmt -Check	11/22/2017	8371	Forest City Summit	Annual Renewal	-45.00
Bill Pmt -Check	11/22/2017	8372	Iowa League of Citites	Municipal Leadership Academy	-190.00
Bill Pmt -Check	11/22/2017	8373	Menards		-72.49
Bill Pmt -Check	11/22/2017	8374	USA Blue Book	Sewer PH Buffer Samples	-48.87
Bill Pmt -Check	11/22/2017	8376	Worth County Auditor	Election	-1,100.16
Check	11/22/2017	ACH	WCTA		-19.74
Paycheck	11/22/2017	8377	Arndt, Linda J	Assistant Director	-216.19
Paycheck	11/22/2017	8379	Thompson, Angela M	Librarian	-1,084.16
Paycheck	11/22/2017	8378	Knudson, Loni	Clerk	-72.95
Bill Pmt -Check	11/22/2017	8380	Angie Thompson	Mileage (74 miles @ .535 per mile)	-39.59
Bill Pmt -Check	11/22/2017	8382	Goodwin Tucker	Termocouple	-118.24
Bill Pmt -Check	11/22/2017	8383	Hawkins, Inc.	Chlorine Cylinder & EPA Regulator	-412.00

Bill Pmt -Check	11/22/2017	8384	Menards	Christmas Lights and gloves	-210.73
Paycheck	11/29/2017	8381	Roberts, Stephen J	City Maintenance	<u>-1,046.08</u>
Total Checking					-25,892.65
Petty Cash					
Check	11/06/2017	TRANSFER	Petty Cash	Petty Cash Reimbursement	66.21
Check	11/15/2017	TRANSFER	Fertile Public Library V		<u>-66.21</u>
Total Petty Cash					<u>0.00</u>
Total Operating Accounts					-25,892.65
Roads Revenue Accounts					
Savings					
Total Savings					<u> </u>
Total Roads Revenue Accounts					<u> </u>
TOTAL					<u><u>-25,892.65</u></u>