

City of Fertile

City Council Meeting Minutes

November 21, 2017 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning. Maintenance Manager Steve Roberts.
- Ron motioned, Nick 2nd to approve the minutes of the October meeting.** Unanimous
- Holly motioned, Cindy 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Amanda Olszewski Air Med:

- No Show.

Autoworks:

- Presented Economic Development Special Fund proposal from WCDA Board to restore building at 101 E Main Street. **Ron motioned, Nick 2nd to accept the grant proposal.** Unanimous.

Library Board:

- Postponed to December Meeting.

City Maintenance Report:

- Steve submitted reports to DNR based on the stricter guidelines that they have in place.
- The draw down at the lagoon is going well.
- New & rebuilt sewer pump installed and recalibrated.
- Conveyor belt for salt and sand has broken and Steve is working on getting an extension put on.
- The mower has been cleaned and stored for winter.
- Water pipe in bathroom near concession stand broke and has been fixed. Bathrooms have since been winterized and drained.
- Steve has been getting Christmas lights ready for Main Street, walking bridge and at Community Center.
- Cindy motioned, Tad 2nd to approve maintenance report.** Unanimous

Mayor's Report:

- Joyce & Steve sent letters to residences in regards to high wastewater flows exceeding National Pollutant Discharge Elimination System (IDNR) to our lagoon system. All sump pumps should be connected to a permanent outside discharge.
- Joyce received estimates to blacktop the parking lot at the Community Center and Jaci Miller will be writing a grant for this.
- Joyce, Ron, Cindy and Fire Department attended a Pictometry / Eagle View Meeting in Northwood. Drone resources available for

city to be utilized in emergency situations. This will be linked to computer programming for easy accessibility.

- Joyce appointed Ron Rachut to Winn-Worth Betco board for second term. **Cindy motioned, Holly 2nd to approve the appointment.** Unanimous.
- Joyce submitted ICAP grant for security lights on south end of community center and four new sets of barricades for city.
- A HUGE "Thank you" to the Church of Christ for the wonderful community Thanksgiving Dinner.
- There is a pop can bin located on the corner of State Street & Main Street in front of the Library for your convenience.
- Joyce and Steve will be getting estimates on updating the electricity at the park to include larger breaker box. This will be submitted for grant in spring.
- Ron motioned, Tad 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Library current through 06/30/2017.
- Fire Department current through 08/31/2017.
- Cindy motioned, Nick 2nd to approve Financial Report.** Unanimous
- Holly motioned, Ron 2nd to approve October Bills.** Unanimous

7/1/2017 10/31/2017	General	WCDA	Roads	EE Benefits	Utilities	Total
Income	97,502.04	53,975.00	85,800.78	3,337.12	50,255.13	290,870.07
Expense	90,014.84	46,153.68	82,337.27	440.49	40,088.56	259,034.84
Total	7,487.20	7,821.32	3,463.51	2,896.63	10,166.57	31,835.23
Fund Balance	77,279.76	21.32	50,106.91	3,765.14	138,805.81	269,978.94

- Liens presented to the council were as follows:
409 W Main Street \$468.21
605 W Washington \$272.04

Ron motioned, Tad 2nd to process liens with the County Treasurer.

Unanimous

Committee Report:

- Ron will be attending the Municipal Leadership Academy in Altoona.
- Holly received bid from Heartland in regard to a walking path in the park. This is possibly a Fall grant cycle.

Upcoming Meetings:

- The Fertile City Council will meet for regular session December 19th at 7:00pm, at Fertile City Hall.
- Nick motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary of Resolutions & Ordinances:

- Council approved Economic Development Special Fund from WCDA for Autoworks to present to WCDA Board.**
- Ron Rachut appointed Winn-Worth Betco board.**

Wendy Lunning, City Clerk

City of Fertile Deposits

As of October 31, 2017

Accrual Basis

Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	10/01/2017	Property Taxes	28,370.58
Deposit	10/01/2017	Lien Interest Deposit	1.37
Deposit	10/01/2017	Clerkbooks Deposit	0.00
Deposit	10/01/2017	Lien Payments Deposit	930.11
Deposit	10/03/2017	Casino Funds Deposit	2,663.19
Deposit	10/11/2017	Utility Deposit	231.10
Deposit	10/11/2017	Utility Deposit	3,810.17
Deposit	10/17/2017	Open Access Sate Aid for Library	801.00
Deposit	10/17/2017	Road Use Tax	1,684.70
Deposit	10/18/2017	Utility Deposit	85.47
Deposit	10/18/2017	Building Permit Deposit	35.00
Deposit	10/18/2017	Facility Rental Deposit	100.00
Deposit	10/18/2017	Farm to Market Deposit	2,329.90
Deposit	10/18/2017	Utility Deposit	4,009.00
Deposit	10/18/2017	Library Patron Fees Deposit	15.00
Deposit	10/25/2017	Utility Deposit	323.24
Deposit	10/25/2017	Utility Deposit	3,033.12
Deposit	10/27/2017	Local Option Sales Tax	2,643.06
Deposit	10/31/2017	Interest	<u>18.03</u>
Total Checking			51,084.04
Petty Cash			
Total Petty Cash			<u> </u>
Total Operating Accounts			51,084.04
Roads Revenue Accounts			
Savings			
Deposit	10/31/2017	Interest	<u>0.58</u>
Total Savings			<u>0.58</u>
Total Roads Revenue Accounts			0.58
Water Revenue Accounts			
Savings			
Deposit	10/31/2017	Interest	<u>2.87</u>
Total Savings			<u>2.87</u>
Total Water Revenue Accounts			2.87
Sewer Revenue Accounts			
Savings			
Deposit	10/31/2017	Interest	<u>2.51</u>
Total Savings			2.51
CD			
Deposit	10/01/2017	Interest	<u>430.40</u>
Total CD			<u>430.40</u>
Total Sewer Revenue Accounts			<u>432.91</u>
TOTAL			<u><u>51,520.40</u></u>

City of Fertile Bills Paid

As of October 31, 2017

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	10/01/2017	8296	Fertile Fire Department V	Quarterly Allocation	-4,000.00
Check	10/01/2017	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Check	10/01/2017	CORR	Citibusiness Card	Original Entry 08/23/2017 - Assign accts.	0.00
Bill Pmt -Check	10/01/2017	8331	AgSource Laboratories	Water Testing	-31.50
Bill Pmt -Check	10/01/2017	8332	Staples	Office Supplies - Hanging Folders, Binder Clips, Paper	-54.77
Check	10/03/2017	DEBIT	Kum & Go	Gas for Mower & Truck	-55.00
Paycheck	10/04/2017	8292	Bruns, Warren	Water & Sewer Supervisor	-301.39
Paycheck	10/04/2017	8293	Lunning, Wendy S	City Clerk	-468.50
Paycheck	10/04/2017	8294	Russell, Joyce	City Administrator - Donated 20 hours	-1,163.32
Paycheck	10/04/2017	8295	Roberts, Stephen J	City Maintenance	-1,046.07
Bill Pmt -Check	10/04/2017	8297	Five Star CO-OP	Gas for Mower & Truck	-61.74
Bill Pmt -Check	10/04/2017	8298	Lake Auto Parts	Battery for Sewer Generator	-71.99
Bill Pmt -Check	10/04/2017	8299	Larsen Plumbing & Heating	Brass Fittings	-3.49
Bill Pmt -Check	10/04/2017	8300	Lonnie Knudson	Community Center Cleaning	-20.00
Bill Pmt -Check	10/04/2017	8301	Superior Lumber, Inc	Concrete for Dam Sign	-4.39
Bill Pmt -Check	10/04/2017	8302	Waste Management	Container Services	-17.17
Bill Pmt -Check	10/04/2017	8303	WCTA	Telephone/Internet	-204.76
Bill Pmt -Check	10/04/2017	8304	Wendy Lunning - v	Mileage (20 miles @ .535 per mile)	-16.00
Bill Pmt -Check	10/11/2017	8305	Alliant Energy	Electric Bill	-760.58
Bill Pmt -Check	10/11/2017	8306	City of Hanlontown	Budget Workshop - Expense shared with Hanlontown.	-22.50
Bill Pmt -Check	10/11/2017	8307	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	10/11/2017	8308	IA Dept of Natural Resources	Annual Water Use Fee	-134.00
Bill Pmt -Check	10/11/2017	8309	Waste Management	Garbage & Recycling Services	-2,244.00
Bill Pmt -Check	10/11/2017	8310	USA Blue Book	Water & Sewer Sample Bottles	-161.37
Liability Check	10/11/2017	8273	IPERS		-895.72
Liability Check	10/13/2017	EFT	IPERS		-266.64
Check	10/17/2017	TRANSFER	Petty Cash	Petty Cash Reimbursement	-68.93
Paycheck	10/18/2017	8313	Roberts, Stephen J	City Maintenance	-1,046.07
Check	10/18/2017	8314	Thompson, Jason	Utility Deposit Refund	-150.00
Check	10/18/2017	8315	Hoffmann, Tina		-150.00
Check	10/18/2017	8316	Dyre, Dustin		-150.00
Bill Pmt -Check	10/18/2017	8317	AgSource Laboratories	Water Testing	-54.50
Bill Pmt -Check	10/18/2017	8318	Brian Nettleton Excavating, Inc.	Replace Fire Hydrant	-1,625.00
Bill Pmt -Check	10/18/2017	8319	IMWCA	Worker's Compensation Coverage	-837.00
Bill Pmt -Check	10/18/2017	8320	Marco	Copier, Printer, Fax	-56.54
Bill Pmt -Check	10/18/2017	8321	Verizon Wireless	Cell Phone	-79.97
Paycheck	10/18/2017	8324	Thompson, Angela M	Librarian	-1,084.16
Bill Pmt -Check	10/18/2017	8325	All Star Pest Control	Library Pest Control	-200.00
Bill Pmt -Check	10/18/2017	8326	Alliant Energy	Electric Bill	-776.35
Bill Pmt -Check	10/18/2017	8327	Baker & Taylor	Books & CDs	-449.44
Bill Pmt -Check	10/18/2017	8328	Black Hills Energy	Natural Gas	-255.60
Bill Pmt -Check	10/18/2017	8329	Citibusiness Card	Magazines, Supplies, Programs, DVDs, Travel / meals	-377.36
Bill Pmt -Check	10/18/2017	8330	MicroMarketing	Books & CDs	-23.39
Check	10/18/2017	DEBIT	Kum & Go	Gas for Mower.	-61.00
Check	10/23/2017	DEBIT	Kum & Go	Gas for Mower.	-60.00
Paycheck	10/25/2017	8333	Arndt, Linda J	Assistant Director	-153.97
Paycheck	10/25/2017	8334	Knudson, Loni	Clerk	-72.95
Check	10/27/2017	DEBIT	US Post Office	Postage	-200.00
Liability Check	10/30/2017	8312	United States Treasury	Library	-1,005.02
Liability Check	10/30/2017	EFT	United States Treasury	Payroll Liability	-1,244.02
Liability Check	10/30/2017	EFT	IA Dept of Revenue & Finance	State Withholding	-110.00
Liability Check	10/30/2017	EFT	Iowa Department of Revenue & Finance		-589.00
Sales Tax Payment	10/30/2017	EFT	Iowa Department of Revenue & Finance		-1,128.00
Check	10/31/2017	CORR		Balancing Bank & Equity Accounts.	0.00
Check	10/31/2017	CORR-R		Original Correction 09/30/2017	0.00
Total Checking					-24,023.17

Petty Cash					
Check	10/17/2017	TRANSFER	Petty Cash	Petty Cash Reimbursement	68.93
Check	10/18/2017	TRANSFER	Fertile Public Library V		<u>-68.93</u>
Total Petty Cash					<u>0.00</u>
Total Operating Accounts					-24,023.17
Roads Revenue Accounts					
Savings					
Total Savings					<u> </u>
Total Roads Revenue Accounts					<u> </u>
TOTAL					<u><u>-24,023.17</u></u>