

City of Fertile

City Council Meeting Minutes

October 17, 2017 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning. Maintenance Manager Steve Roberts.
- Ron motioned, Cindy 2nd to approve the minutes of the September meeting with the correction that the additional flag pole would include an Iowa flag vs Veteran flag.** Unanimous
- Tad motioned, Nick 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Public Hearing:

- Joyce opened the Public Hearing. There were no comments. Joyce sent letters to residence within 200 ft. Five letters received approved of the variance and five letters not returned. **Holly motioned, Tad 2nd to close the public hearing.** Unanimous.
- Ron motioned, Nick 2nd to approve the Special Building Permit for Andrew & Brittney Hall to convert garage into a home business.** Roll Call Vote: Holly – yes; Ron – yes; Nick – yes; Tad – yes. Unanimous

Trim Branches:

- Cindy mentioned on behalf of Loren & Dustin Hoffman that the tree be trim at 110 W Main Street that is hanging over the sidewalk. Steve will work on this.

City Maintenance Report:

- Steve cemented the Dam sign in place.
- There were two flat tires on the skid loader. Steve purchase 3 ½ ton floor jack and socket to replace the tires.
- Steve sent two-week sample to LGI for draw down at lagoon.
- Visu-Sewer jetted line from the lagoon to the river. Nettleton Excavating was contacted when their hose got stuck. Nettleton's also repaired the hole in the ditch.
- Steve cancelled order on new pump at lagoon and will reorder. The second pump is in the process of being rebuilt.
- Cindy motioned, Holly 2nd to approve maintenance report.** Unanimous

Mayor's Report:

- Mason City Roofing repaired the roof at the Community Center due to wind damage.
- Joyce is in the process of trying to bring Casey's & Dollar General to Fertile. Dollar General was not interested. Casey's is showing interest.
- Thank you, Joyce & Buck, for the display case that was donated to the Community Center for the Fertile Archives.

- Joyce met with POET on bids received to black top City Hall parking lot. Joyce is planning to get additional bids for the entire parking lot.
- Nettleton Excavating installed new fire hydrant in front of Church of Christ. The main was shut down for approximately two hours. Joyce notified residence, KIMT & Channel 2.
- Thank you Carolyn Nedved for putting together the Fall Craft Fair.
- Thank you, Fertile Fire Department for the Fire Prevention information and meal.
- Thank you, Fertile Public Library for sponsoring the Antiques & Collectibles.
- Trick or Treating is scheduled for October 31st from 4:00pm to 8:00pm.
- Ron motioned, Tad 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- The 2017 Annual Financial Report was submitted to the council for review. **Tad motioned, Cindy 2nd to accept the Annual Financial Report.** Unanimous
- Library current through 06/30/2017.
- Garden Club current through 07/31/2017.
- Fire Department current through 08/31/2017.

7/1/2017 9/30/2017	General	WCDA	Roads	EE Benefits	Utilities	Total
Income	57,880.71	53,975.00	81,785.60	572.52	40,020.70	234,234.53
Expense	69,815.08	46,153.68	80,512.17	307.52	30,437.34	227,225.79
Total	-11,934.37	7,821.32	1,273.43	265.00	9,583.36	7,008.74
Fund Balance	57,513.81	21.32	47,916.83	1,133.51	138,222.60	244,808.07

- Cindy motioned, Holly 2nd to approve Financial Report.** Unanimous
- Ron motioned, Tad 2nd to approve September Bills.** Unanimous

Committee Report:

- Ron Rachut is working with Amanda Reagan & Jane Bloomingdale regarding the cans bins. This is something that Fertile Days Committee does not want to lose as it is a source for fund raising and Mason City Recycling Center has closed.
- Ron will be checking with the Legion in Manly about the flag poles.
- Holly is working on getting estimates to update the electricity at the park. This is a possibility for Spring grant cycle.
- Holly is planning to work with Heartland in regard to a walking path at the park. This is possibly a Fall grant cycle.

Upcoming Meetings:

- The Fertile City Council will meet for regular session November 21st at 7:00pm, at Fertile City Hall.
- Holly motioned, Nick 2nd to adjourn the meeting.** Unanimous

Summary of Resolutions & Ordinances:

- Special Building Permit for Andrew & Brittney Hall.**
- 2017 AFR approved.**

City of Fertile Deposits

As of September 30,
2017

			Accrual Basis
Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	09/01/2017	Clerkbooks Deposit	0.00
Deposit	09/05/2017	Property Taxes	5,565.88
Deposit	09/05/2017	Casino Funds Deposit	3,472.37
Deposit	09/06/2017	Storm Damage Deposit	2,063.71
Deposit	09/06/2017	Utility Deposit	72.52
Deposit	09/06/2017	Utility Deposit	1,270.09
Deposit	09/07/2017	Open Access State Aid for Library	1,248.21
Deposit	09/13/2017	Utility Deposit	253.49
Deposit	09/13/2017	Utility Deposit	3,278.44
Deposit	09/13/2017	Main Street Loan Deposit	70,000.00
Deposit	09/19/2017	Road Use Tax	2,562.47
Deposit	09/20/2017	Refundable Utility Deposit	300.00
Deposit	09/20/2017	Utility Deposit	177.93
Deposit	09/20/2017	Lien Payment Deposit	304.28
Deposit	09/20/2017	Building Permit Deposit	35.00
Deposit	09/20/2017	Utility Deposit	3,260.21
Deposit	09/20/2017	Library Deposit	44.00
Deposit	09/20/2017	Library Deposit	39.00
Deposit	09/25/2017	Local Option Sales Tax	2,643.04
Deposit	09/25/2017	License Deposit	112.50
Deposit	09/27/2017	Utility Deposit	4,224.98
Deposit	09/27/2017	Utility Deposit	381.82
Deposit	09/27/2017	Worth Co Beautification Deposit	1,000.00
Deposit	09/30/2017	Interest	16.20
Total Checking			<u>102,326.14</u>
Petty Cash			
Total Petty Cash			<u> </u>
Total Operating Accounts			102,326.14
Roads Revenue Accounts			
Savings			
Deposit	09/30/2017	Interest	0.56
Total Savings			<u>0.56</u>
Total Roads Revenue Accounts			0.56
Water Revenue Accounts			
Savings			
Deposit	09/30/2017	Interest	2.78
Total Savings			<u>2.78</u>
Total Water Revenue Accounts			2.78
Sewer Revenue Accounts			
Savings			
Deposit	09/30/2017	Interest	2.43
Total Savings			<u>2.43</u>
CD			
Total CD			<u> </u>
Total Sewer Revenue Accounts			<u>2.43</u>
TOTAL			<u><u>102,331.91</u></u>

City of Fertile Bills Paid

As of September 30, 2017

Accrual
Basis

Type	Date	Num	Name	Memo	Amount
Operating Accounts					
Checking					
Paycheck	09/06/2017	8249	Lunning, Wendy S	City Clerk	-732.62
Paycheck	09/06/2017	8248	Bruns, Warren	Water & Sewer Supervisor	-301.39
Paycheck	09/06/2017	8250	Russell, Grant	City Maintenance	-202.18
Paycheck	09/06/2017	8252	Russell, Joyce	City Administrator	-1,359.61
Paycheck	09/06/2017	8253	Roberts, Stephen J	City Maintenance	-1,046.09
Bill Pmt -Check	09/06/2017	8254	Iowa Lot Striping	Paint Main Street	-673.79
Bill Pmt -Check	09/06/2017	8255	Kramer Ace Hardware Larsen Plumbing & Heating	Weed & Tree Sprayer	-17.99
Bill Pmt -Check	09/06/2017	8256		Repair Stool at Community Center	-127.39
Bill Pmt -Check	09/06/2017	8257	Lonnie Knudson	Community Center Cleaning	-30.00
Bill Pmt -Check	09/06/2017	8258	Waste Management	Water, Garbage & Container Services.	-2,261.16
Bill Pmt -Check	09/06/2017	8259	WCTA	Telephone/Internet	-269.86
Bill Pmt -Check	09/06/2017	8260	Wendy Lunning - v	Mileage (102.2 miles @ .535 per mile)	-54.68
Bill Pmt -Check	09/13/2017	8261	AgSource Laboratories	Water Testing	-13.00
Bill Pmt -Check	09/13/2017	8262	Alliant Energy Barco Municipal Products, Inc.	Electric Bill	-911.26
Bill Pmt -Check	09/13/2017	8263		Street Signs	-83.96
Bill Pmt -Check	09/13/2017	8264	Five Star CO-OP	Tordon spray for ball diamond and park.	-235.00
Bill Pmt -Check	09/13/2017	8265	Green Canopy, Inc.		-977.16
Bill Pmt -Check	09/13/2017	8266	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	09/13/2017	8267	Pronto	Cart, Mower and Truck.	-308.19
Bill Pmt -Check	09/13/2017	8268	PSI	1500 Utility Bill Cards	-85.57
Bill Pmt -Check	09/13/2017	8269	Ulland Brothers, Inc.	Main Street Project	-75,557.50
Bill Pmt -Check	09/13/2017	8270	Verizon Wireless	Cell Phone	-79.94
Liability Check	09/13/2017	8164	IPERS	Library IPERS	-254.74
Liability Check	09/13/2017	8165	IPERS	City IPERS	-862.86
Liability Check	09/13/2017	EFT	United States Treasury	City Federal Tax Liabilities	-1,205.24
Check	09/13/2017	DEBIT	US Post Office	Postage	-163.20
Check	09/19/2017	DEBIT	Kum & Go	Gas for Mower	-35.29
Paycheck	09/20/2017	8272	Roberts, Stephen J	City Maintenance	-1,046.08
Check	09/20/2017	DEBIT	Carbonite	Online Backup	-59.99
Bill Pmt -Check	09/20/2017	8273	AgSource Laboratories	Water Testing	-13.00
Bill Pmt -Check	09/20/2017	8274	Alliant Energy	Electric Bill	-676.41
Bill Pmt -Check	09/20/2017	8275	Black Hills Energy	Natural Gas	-182.87
Bill Pmt -Check	09/20/2017	8276	Fertile Pronto	Gas for Mower & Truck	-108.76
Bill Pmt -Check	09/20/2017	8277	Marco	Copier, Printer, Fax Toilet Paper, Air Freshener, Mop, and Garbage bags	-56.54
Bill Pmt -Check	09/20/2017	8278	Menards		-54.56
Paycheck	09/20/2017	8279	Arndt, Linda J	Assistant Director	-236.92
Paycheck	09/20/2017	8280	Knudson, Loni	Clerk	-52.22
Paycheck	09/20/2017	8281	Thompson, Angela M	Librarian	-1,084.16
Bill Pmt -Check	09/20/2017	8282	Alliant Energy	Electric Bill	-103.00
Bill Pmt -Check	09/20/2017	8283	Baker & Taylor	Books & CDs	-347.09
Bill Pmt -Check	09/20/2017	8284	Black Hills Energy	Natural Gas	-65.00
Bill Pmt -Check	09/20/2017	8285	Citibusiness Card		-362.68
Bill Pmt -Check	09/20/2017	8287	Johnson Public Library	Books & CDs	-20.00
Bill Pmt -Check	09/20/2017	8288	MicroMarketing	Books & CDs	-27.99
Bill Pmt -Check	09/20/2017	8289	WCTA	Telephone/Internet	-65.70
Bill Pmt -Check	09/20/2017	8290	Consumer Reports	Periodical	-30.00
Check	09/20/2017	TRANSFER	Petty Cash	Petty Cash Reimbursement	-74.87
Bill Pmt -Check	09/25/2017	8291	Menards	Pothole Patch	-15.78
Bill Pmt -Check	09/25/2017	8311	Mark Moran	Program	-469.00
Check	09/26/2017	DEBIT	Kum & Go	Gas for Mower	-35.00
Check	09/30/2017	CORR	City of Fertile	EOM Corrections	0.00
Check	09/30/2017	CORR		EOM correction	0.00
Total Checking					-93,047.29

Petty Cash					
Check	09/04/2017	TRANSFER	Fertile Public Library V		-63.56
Check	09/20/2017	TRANSFER	Petty Cash	Petty Cash	74.87
Check	09/25/2017	TRANSFER	Fertile Public Library V	Reimbursement	-74.87
Total Petty Cash					<u>-63.56</u>
Total Operating Accounts					-93,110.85
Roads Revenue Accounts					
Savings					
Total Savings					<u> </u>
Total Roads Revenue Accounts					<u> </u>
TOTAL					<u><u>-93,110.85</u></u>