

City of Fertile

City Council Meeting Minutes

September 19, 2017 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Holly Lovik-Hanna, Nick Bailey and Ron Rachut; City Clerk Wendy Lunning. Maintenance Manager Steve Roberts. Absent: Cindy Peters
- Tad motioned, Nick 2nd to approve the minutes of the August meeting.** Unanimous
- Ron motioned, Tad 2nd to accept agenda with the addition of Richard Smith with Kim Smith.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Building Permits/Variances:

- Andrew & Brittney Hall will be submitting a Special Building Permit to convert garage into a home business. Ron motioned, Nick 2nd to continue with Building Variance. Roll Call Vote: Holly – yes; Ron – yes; Nick – yes; Tad – yes. Unanimous
- Richard & Kim Smith would like to build a garage that will encroach on the setbacks of the side yard. Letter received from Richard & Joely Bruns giving permission to do so. Richard & Kim Smith will follow up with regular building permit. Holly motioned, Nick 2nd to approved this permit. Roll Call Vote: Holly – yes; Ron – yes; Nick – yes; Tad – yes. Unanimous.

City Maintenance Report:

- Sewer plant has high numbers. The capacitor & switches have been replaced and are now running efficiently.
- DNR would like the sewer testing to include Nitrogen. The sewer testing should include E.coli and Ammonia in the spring. DNR had also mentioned testing the ph balance on weekly basis.
- Steve sprayed & maintain weeds.
- Main Street project has been completed.
- Steve is planning to get the snow truck prepared for winter within the next month.
- Holly motioned, Ron 2nd to approve maintenance report.**

Unanimous

Mayor's Report:

- Joyce met with the ICAP insurance in regard to the wind damage. MC Roofing will be repairing damage to the shingles at the Community Center.
- Danko Siren has been repaired at no charge as it is under warranty.
- Joyce received 2 estimates to blacktop City Hall & Community Center. She will be presenting the estimates to Kelly Hansen at POET.
- Joyce received letter from citizen inquiring about BMC tours on Fertile Days 2018. The Fertile Days Committee has already been working on this.

- Joyce & Wendy went to FSB to take loan for \$70,000 as approved by city council in November 2016 meeting.
- Joyce ordered Barco sign to 'Stop Ahead'.
- Joyce has completed Rental Screening Application for incubator including Rental Agreement.
- Wendy organized receipts from Fertile Café and took to WCDA.
- Nathaniel Fredricks has received ruling and license for beer and wine.
- Wendy applied for 5Star Cooperative credit card for gas due to Pronto Closing.
- Joyce attended NIACOG meeting in Clear Lake.
- Joyce sent copy of building permits from 07/01/2016 to current date to the Worth County Assessor's office.
- Ron motioned, Tad 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Fire Department & Library current through 06/30/2017.
- Garden Club current through 07/31/2017.
- Fiscal Year End reports do not include the year-end adjustments. A full set of reports will be submitted to the City Council when completed.

	General	WCDA	Roads	EE Benefits	Utilities	Total
7/1/2017 8/31//2017 Income	38,317.17	53,975.00	9,222.57	31.59	29,147.08	130,693.41
Expense	50,091.30	46,153.68	3,073.32	223.93	21,931.61	121,473.84
Total	-11,774.13	7,821.32	6,149.25	-192.34	7,215.47	9,219.57
Fund Balance	57,277.87	21.32	52,792.65	676.17	135,854.71	246,622.72

- Ron motioned, Holly 2nd to approve Financial Report.** Unanimous
- Nick motioned, Tad 2nd to approve August Bills.** Unanimous
- Liens presented to the council were as follows:

115 W Main \$312.06

Ron motioned, Tad 2nd to process liens with the County Treasurer. Unanimous

- Election papers are due to City Clerk by Thursday, September 21st. City Clerk will be available at the Hanlontown City Hall on that date.
- Holly motioned, Nick 2nd to approve the SFR (Street Financing Report) Resolution.** Unanimous

Committee Report:

- Ron Rachut suggested adding another flag pole to include Veteran flag, Police flag and MIA POW flag for Community Beautification. The council agreed that this is a good idea and will be checking into several avenues for funding.
- Holly asked about suggest adding more power sources in the park, along with walking trail and benches. This would be a possibility for the WCDA spring grant.
- Holly also asked about painting fire hydrants.

Upcoming Meetings:

- The Fertile City Council will meet for regular session October 17th at 7:00pm, at Fertile City Hall.
- Holly motioned, Nick 2nd to adjourn the meeting.** Unanimous

Summary of Resolutions & Ordinances:

- Building Permit for Richard & Kim Smith.**
- Resolution 17-09-19-1 State SFR.**

City of Fertile Deposits

As of August 31, 2017

Accrual
Basis

Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	08/01/2017	Utility Deposit	0.00
Deposit	08/02/2017	Playground & Bronze Statue Deposit	53,975.00
Deposit	08/02/2017	Utility Deposit	96.80
Deposit	08/02/2017	Utility Deposit	553.36
Deposit	08/03/2017	Property Taxes	7.91
Deposit	08/03/2017	Casino Funds Deposit	2,702.09
Deposit	08/09/2017	Utility Deposit	2,962.15
Deposit	08/09/2017	Utility Deposit	69.13
Deposit	08/15/2017	Road Use Tax	2,624.33
Deposit	08/16/2017	Clerkbooks Deposit	0.00
Deposit	08/16/2017	Utility Deposit	241.30
Deposit	08/16/2017	Utility Deposit	3,467.37
Deposit	08/17/2017	Book & Bake Sale Deposit	476.31
Deposit	08/23/2017	Utility Deposit	2,236.30
Deposit	08/23/2017	Farm to Market Deposit	2,254.37
Deposit	08/23/2017	Utility Deposit	258.20
Deposit	08/23/2017	Library Fees Deposit	25.00
Deposit	08/23/2017	Library Book Sales Deposit	87.00
Deposit	08/29/2017	Local Option Sales Tax	2,643.04
Deposit	08/30/2017	Building Permit Deposit	70.00
Deposit	08/30/2017	Utility Deposit	2,821.30
Deposit	08/30/2017	Utility Deposit	85.17
Deposit	08/31/2017	Interest	15.28
Total Checking			<u>77,671.41</u>
Petty Cash			
Total Petty Cash			<u> </u>
Total Operating Accounts			<u>77,671.41</u>
Roads Revenue Accounts			
Savings			
Deposit	08/31/2017	Interest	0.58
Total Savings			<u>0.58</u>
Total Roads Revenue Accounts			0.58
Water Revenue Accounts			
Savings			
Deposit	08/31/2017	Interest	2.87
Total Savings			<u>2.87</u>
Total Water Revenue Accounts			2.87
Sewer Revenue Accounts			
Savings			
Deposit	08/31/2017	Interest	2.51
Total Savings			<u>2.51</u>
CD			
Total CD			<u> </u>
Total Sewer Revenue Accounts			<u>2.51</u>
TOTAL			<u><u>77,677.37</u></u>

City of Fertile Bills Paid

As of August 31, 2017

						Accrual Basis
Type	Date	Num	Name	Memo	Amount	
Operating Accounts						
Checking						
Check	08/01/2017	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00	
Paycheck	08/02/2017	8201	Bruns, Warren		-301.39	
Paycheck	08/02/2017	8203	Russell, Grant		-395.74	
Paycheck	08/02/2017	8202	Lunning, Wendy S		-393.83	
Paycheck	08/02/2017	8204	Russell, Joyce	City Administrator - Donated 42 hours	-1,317.99	
Bill Pmt -Check	08/02/2017	8205	BMC Aggregates L.C. Iowa Department of Natural Resources	Annual Fee NPDES	-1,907.68	
Bill Pmt -Check	08/02/2017	8206	Johansen Welding Construction		-210.00	
Bill Pmt -Check	08/02/2017	8207	Lonnie Knudson	Community Center Cleaning	-26,665.00	
Bill Pmt -Check	08/02/2017	8208	Star Granite	Grant Statue	-20.00	
Bill Pmt -Check	08/02/2017	8209	Waste Management	Container Services - Overage service yards incident #10184166	-7,800.00	
Bill Pmt -Check	08/02/2017	8210	WCTA	Telephone/Internet	-118.11	
Bill Pmt -Check	08/02/2017	8211	Wendy Lunning - v		-207.76	
Bill Pmt -Check	08/02/2017	8212	OverDrive Inc	Books & DVD	-11.18	
Bill Pmt -Check	08/02/2017	8213	State Library of Iowa		-288.87	
Bill Pmt -Check	08/02/2017	8214	Country Sampler	Periodical	-106.43	
Bill Pmt -Check	08/02/2017	8215	Roberts, Steve & Sandy	Refund of Utility Deposit	-29.98	
Check	08/02/2017	8216	Roberts, Stephen J		-150.00	
Paycheck	08/09/2017	8217	AgSource Laboratories	Water Testing	-1,046.08	
Bill Pmt -Check	08/09/2017	8218	Hawkins, Inc.	Chlorine Cylinder	-13.50	
Bill Pmt -Check	08/09/2017	8219	Larsen Plumbing & Heating	Meter at Andrew Hall residence	-10.00	
Bill Pmt -Check	08/09/2017	8220	Menards	Playground Equipment, Paper Towels and Toilet Paper	-82.00	
Bill Pmt -Check	08/09/2017	8221	Midwest Pipe Supply	Hydrant	-3.85	
Bill Pmt -Check	08/09/2017	8222	Superior Lumber, Inc		-2,395.00	
Bill Pmt -Check	08/09/2017	8223	Waste Management	Garbage & Recycling Service	-20.17	
Bill Pmt -Check	08/09/2017	8224	IPERS		-2,179.92	
Liability Check	08/14/2017	EFT	IPERS		-902.66	
Liability Check	08/14/2017	8163	United States Treasury	Library Payroll	-135.11	
Liability Check	08/15/2017	EFTPS	Brandt, John	42-1028074	-1,261.18	
Check	08/16/2017	8226	Heit, Dustin & Ceison	Refundable Utility Deposit	-72.56	
Check	08/16/2017	8227	Alliant Energy	Refundable Deposit.	-150.00	
Bill Pmt -Check	08/16/2017	8228	Aukes Lawn & Pest LC	Electric Bill	-1,640.14	
Bill Pmt -Check	08/16/2017	8229	Black Hills Energy	Mosquito Spray - August 8th & 10th.	-950.00	
Bill Pmt -Check	08/16/2017	8230	Marco	Natural Gas	-130.21	
Bill Pmt -Check	08/16/2017	8231	Verizon Wireless	Copier, Printer, Fax	-56.54	
Bill Pmt -Check	08/16/2017	8232	Roberts, Stephen J	Cell Phone	-79.94	
Paycheck	08/23/2017	8233	Arndt, Linda J		-1,046.09	
Paycheck	08/23/2017	8234	Knudson, Loni		-147.07	
Paycheck	08/23/2017	8235	Thompson, Angela M		-72.95	
Paycheck	08/23/2017	8236	Alliant Energy	Electric Bill	-1,084.16	
Bill Pmt -Check	08/23/2017	8237	Baker & Taylor		-103.00	
Bill Pmt -Check	08/23/2017	8238	Black Hills Energy		-327.25	
Bill Pmt -Check	08/23/2017	8239	Citibusiness Card		-95.93	
Bill Pmt -Check	08/23/2017	8240	Fertile Pronto	Gas for Mower, Truck, Golf Cart and Chainsaw	-413.31	
Bill Pmt -Check	08/23/2017	8241	Junior Library Guild		-292.41	
Bill Pmt -Check	08/23/2017	8242	Menards	Rope Flag Pole, Drillbit	-25.00	
Bill Pmt -Check	08/23/2017	8243	MicroMarketing	Books & DVDs	-20.96	
Bill Pmt -Check	08/23/2017	8244	Staples		-27.50	
Bill Pmt -Check	08/23/2017	8245	WCTA		-61.32	
Check	08/24/2017	DEBIT	Storm Damage - Cleaned up down tree debris and removed 3 trees from river.		-66.46	
Bill Pmt -Check	08/30/2017	8246	Green Canopy, Inc.	AUGUST - N end of Tennis Court	-3,187.50	
Bill Pmt -Check	08/30/2017	8247	Petty Cash	Petty Cash Reimbursement	-75.00	
Check	08/31/2017	TRANSFER	City of Fertile	EOM Corrections	-63.56	
Check	08/31/2017	CORR			0.00	

Bill Pmt -Check	08/31/2017		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	
Total Checking					<u>-58,162.29</u>
Petty Cash					
Check	08/31/2017	TRANSFER	Petty Cash	Petty Cash Reimbursement	<u>63.56</u>
Total Petty Cash					<u>63.56</u>
Total Operating Accounts					<u>-58,098.73</u>
Roads Revenue Accounts					
Savings					
Total Savings					<u> </u>
Total Roads Revenue Accounts					<u> </u>
TOTAL					<u><u>-58,098.73</u></u>

