

# City of Fertile

## City Council Meeting Minutes

August 15, 2017 - 7:00 PM, City Hall

### Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Holly Lovik-Hanna, Nick Bailey, Cindy Peters, and Ron Rachut; City Clerk Wendy Lunning, Maintenance Manager Steve Roberts.
- Tad motioned, Cindy 2nd to approve the minutes of the July meeting.** Unanimous
- Ron motioned, Nick 2nd to accept agenda with the addition of information on the School Election from Jaci Miller.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

### School Election:

- Jaci Miller presented information regarding the special school election on Tuesday, September 12, 2017, voters will be asked to decide whether to approve a Physical Plant & Equipment Levy (PPEL) of not to exceed \$1.34/\$1,000 of assessed property value blended with an income surtax to begin on 7/1/2018 for the Forest City Community School District. She encourages everyone to vote.

### Save Our Hospital:

- Teresa Nicholson ask for the City of Fertile supports for the efforts of Save Our Hospital Committee to maintain a full service acute care hospital in Albert Lea, MN. **Ron motioned, Cindy 2nd to approve the Resolution to support efforts to Save Our Hospital.** **Roll call votes: Holly – yes; Ron – yes; Nick – yes; Cindy – yes; Tad – yes.**

### Ordinance Addition:

- Cindy motioned, Tad 2nd to waive the 2nd & 3rd reading of the Ordinance Addition for Insufficient Funds Check Fee into the Fertile Code of Ordinances.**

### City Maintenance Report:

- Steve cleaned out drains on Main Street.
- Steve cleaned up trees at Ball Diamond, Streets, and Park Street.
- There have been problems at the sewer pumps. Hare Electric has ordered a new pump. The restored pump is not working properly and has been return for repair. The valve seal is leaking and Steve will be working with certified technician to get this repaired. It was suggested that the pumps be inspected annually.
- Steve is repairing the large ruts at the water plant.
- The new playground has been installed. The end support was damaged in the process. Boland Recreation said it will still be structurally okay. A big ‘Thank you’ to Nick, Allison, Ryan & Kelsey for helping Steve haul and level the pea gravel at the playground.
- Steve has ordered a new fire hydrant to replace the one by Fertile Church of Christ.
- There is a critter that is creating havoc at the ball diamond.
- City Council approved Steve to hunt at the lagoon.
- Steve set up and tore down tables, chairs, etc. for Fertile Days.
- Holly motioned, Nick 2nd to approve maintenance report.**

Unanimous

### Mayor’s Report:

- Joyce ordered signs for the pump house for Wellhead Protection Area as required by the DNR audit & Steve installed.
- Joyce continues to follow up with Ulland Brothers daily on when Main Street will be completed.
- Joyce is working with John Greve’s, City Attorney, in regard to the Mayor serving as both Mayor and City Administrator. This was originally approved by the City Council in 2005.
- Thank You Warren Bruns for using their box scraper on circle drive in the park.
- A sincere ‘Thank you’ to Buck Russell for weed whacking in park by river banks and dike.
- Shingles blew off City Hall & Community Center. Joyce is working with insurance company and contractors to get estimates and to get repairs completed.
- The shelter house has been set up over the playground equipment.
- Joyce received letter from concerned citizen regarding getting Chris Hanna back on the Fire Department. This information has been shared with the Fire Chief.
- Joyce received letter from concerned citizen regarding the use of city equipment for personal use. Council agreed that use of city equipment for personal use should be brought to the council’s attention prior to use.
- Council approved Wendy to make available a Complaint/Recommendation form. These will be available at City Hall and should be used to communicate with the Mayor and Council.
- Joyce called Green Canopy to clean handicap portable potty for the park on more regular basis.
- There has been too much infiltration in the sewer from possible sump pumps going into main sewer. Letters have been sent to residents to inspect houses per DNR.
- Joyce received funding for the WCDA grant for playground, shelter house and bronze statue.
- Joyce contacted Danko a/c the siren was not turning & has been repaired.
- Thank you, Fertile Fire Department, for cleaning off shelter houses, fireplace, band shell and tennis courts in park.
- Joyce approved Joely Bruns as new city library board member.
- State of Iowa is in process of city audit and we’ll receive ‘findings’ on August 16th followed by a report.
- Tad motioned, Nick 2nd to approve the mayor’s report.** Unanimous.

### City Clerk’s Report

- Fertile Days current through 07/31/2017.
- Fire Department, Garden Club & Library current through 06/30/2017.
- Fiscal Year End reports do not include the year-end adjustments. A full set of reports will be submitted to the City Council when completed.

7/1/2017 7/31//2017	General	WCDA	Roads	EE Benefits	Utilities	Total
Income	26,370.04	0.00	4343.29	31.41	18,790.48	49,535.22
Expense	24,459.69	11,166.00	1,831.03	163.13	10,508.62	48,128.47
<b>Total</b>	<b>1,1910.35</b>	<b>-11,166.00</b>	<b>2,512.26</b>	<b>-131.72</b>	<b>8,281.86</b>	<b>1,406.75</b>
<b>Fund Balance</b>	<b>71,702.91</b>	<b>-18,966.00</b>	<b>49,155.66</b>	<b>736.79</b>	<b>136,921.10</b>	<b>239,550.46</b>

- Ron motioned, Nick 2nd to approve Financial Report.** Unanimous

- **Cindy motioned, Holly 2<sup>nd</sup> to approve July Bills.** Unanimous

- Liens presented to the council were as follows:

308 W Main                    \$372.77

210 W Main                    \$339.11

409 W Main                    \$331.57

**Ron motioned, Tad 2<sup>nd</sup> to process liens with the County Treasurer.**

Unanimous

- **Cindy motioned, Tad 2<sup>nd</sup> to approve the Depository Resolution.**

Unanimous

- **Cindy motioned, Ron 2<sup>nd</sup> to approve the Investment Policy Resolution.**

Unanimous

- Election paperwork should be turned into the City Clerk no later than 5:00 on September 21<sup>st</sup>. City Elections are scheduled for November 7<sup>th</sup>.

### **Committee Report:**

- Ron Rachut is working with state legislator in regard to receiving timely payments for can redemption for the Fertile Days Committee.
- Fertile Days went well. Ron suggested adding more power sources in the park, along with walking trail and benches. This would be a possibility for the WCDA spring grant.

### **Upcoming Meetings:**

- The Fertile City Council will meet for regular session September 19<sup>th</sup> at 7:00pm, at Fertile City Hall.
- **Nick moved and Holly 2<sup>nd</sup> to adjourn the meeting.**  
Unanimous

# City of Fertile Deposits

As of July 31,  
2017

			Accrual Basis
Type	Date	Memo	Amount
<b>001b - Operating Accounts</b>			
<b>0011110 - Checking</b>			
Deposit	07/03/2017	Casino Funds Deposit	2,473.12
Deposit	07/05/2017	Facility Rental Deposit	125.00
Deposit	07/05/2017	Farm to Market Deposit	1,368.24
Deposit	07/05/2017	Utility Deposit	259.70
Deposit	07/05/2017	Property Taxes	1,361.42
Deposit	07/12/2017	Utility Deposit	82.23
Deposit	07/12/2017	Utility Deposit	3,581.47
Deposit	07/18/2017	Road Use Tax	2,539.27
Deposit	07/19/2017	Library Deposit	66.00
Deposit	07/19/2017	Library County Deposit	8,750.00
Deposit	07/19/2017	Lien Interest Deposit	31.00
Deposit	07/19/2017	Clerkbooks Deposit	0.00
Deposit	07/19/2017	Special Assessment Deposit	230.52
Deposit	07/19/2017	Utility Deposit	3,329.52
Deposit	07/19/2017	Farm to Market Deposit	1,803.44
Deposit	07/26/2017	Deposit	562.19
Deposit	07/26/2017	Utility Deposit	3,746.13
Deposit	07/28/2017	Local Option Sales Tax	2,547.27
Deposit	07/31/2017	Interest	15.71
Total 0011110 - Checking			32,872.23
<b>0011120 - Petty Cash</b>			
Total 0011120 - Petty Cash			
Total 001b - Operating Accounts			32,872.23
<b>110b - Roads Revenue Accounts</b>			
<b>1101160 - Savings</b>			
Deposit	07/31/2017	Interest	0.58
Total 1101160 - Savings			0.58
Total 110b - Roads Revenue Accounts			0.58
<b>600b - Water Revenue Accounts</b>			
<b>6001110 - Savings</b>			
Deposit	07/31/2017	Interest	2.87
Total 6001110 - Savings			2.87
Total 600b - Water Revenue Accounts			2.87
<b>610b - Sewer Revenue Accounts</b>			
<b>6101110 - Savings</b>			
Deposit	07/31/2017	Interest	2.51
Total 6101110 - Savings			2.51
<b>6101160 - CD</b>			
Total 6101160 - CD			
Total 610b - Sewer Revenue Accounts			2.51
<b>TOTAL</b>			<b>32,878.19</b>

# City of Fertile Bills Paid

As of  
July 31,  
2017

						Accrual Basis
Type	Date	Num	Name	Memo	Amount	
<b>001b - Operating Accounts</b>						
<b>0011110 - Checking</b>						
Check	07/01/2017	8163	Fertile Fire Department V	Quarterly Allocation	-4,000.00	
Check	07/01/2017	8164	Fertile Public Library V	Transferred funds due to Library	0.00	
Check	07/01/2017	TRANSFER	Fertile Public Library V	transferring checking account.	0.00	
Paycheck	07/05/2017	8159	Bruns, Warren	Quarterly Payment	0.00	
Paycheck	07/05/2017	8160	Lunning, Wendy S	Water & Sewer Superintendent	-301.39	
Paycheck	07/05/2017	8161	Russell, Grant	City Clerk	-226.43	
Paycheck	07/05/2017	8162	Russell, Joyce	Assistant Maintenance Manager	-639.46	
Check	07/05/2017	8155	VOID	City Administrator	-1,440.79	
Check	07/05/2017	8156	VOID	Printed on Backside of check	0.00	
Check	07/05/2017	8157	VOID	Printed on Backside of check	0.00	
Bill Pmt -Check	07/05/2017	8165	Clapper Tree Service	Storm Damage at City Park	-930.00	
Bill Pmt -Check	07/05/2017	8166	Iowa Department of Natural Resources	Annual Water Supply Fee	-42.56	
Bill Pmt -Check	07/05/2017	8167	Kramer Ace Hardware	Rain Gauge	-6.98	
Bill Pmt -Check	07/05/2017	8168	Larsen Plumbing & Heating	Pentagon Plug & Tapped Lid	-39.66	
Bill Pmt -Check	07/05/2017	8169	NIACOG	Annual Dues	-277.50	
Bill Pmt -Check	07/05/2017	8170	Waste Management	Container Services	-17.16	
Bill Pmt -Check	07/05/2017	8171	WCTA	Telephone/Internet	-203.28	
Check	07/05/2017	DEBIT	USPS	Postage	-136.00	
Check	07/05/2017	TRANSFER	Fertile Public Library	Received \$3758.72 property taxes less \$3548.00 paid 2016 & 2017 fiscal year.	0.00	
Bill Pmt -Check	07/12/2017	8172	Fertile Days	Fertile Contribution	-2,700.00	
Paycheck	07/12/2017	8173	Roberts, Stephen J	Maintenance Manager	-1,046.08	
Bill Pmt -Check	07/12/2017	8174	AgSource Laboratories		-60.00	
Bill Pmt -Check	07/12/2017	8175	Alliant Energy	Electric Bill	-731.14	
Bill Pmt -Check	07/12/2017	8176	Fertile Pronto	Gas for Mower and Truck	-182.86	
Bill Pmt -Check	07/12/2017	8177	Hare Electric		-924.06	
Bill Pmt -Check	07/12/2017	8178	Haugen Lawn Service	Spraying for Weeds	-1,020.00	
Bill Pmt -Check	07/12/2017	8179	Hawkins, Inc.	Chlorine Cylinder	-10.00	
Bill Pmt -Check	07/12/2017	8181	Waste Management	Garbage & Recycling Services	-2,179.92	
Paycheck	07/19/2017	8182	Arndt, Linda J	Assistant Library Director	-69.12	
Paycheck	07/19/2017	8183	Knudson, Loni	Library Clerk	-31.46	
Paycheck	07/19/2017	8184	Thompson, Angela M	Librarian	-593.92	
Bill Pmt -Check	07/19/2017	8185	Alliant Energy	Electric Bill	-1,237.78	
Bill Pmt -Check	07/19/2017	8186	Black Hills Energy	Natural Gas	-266.31	
Bill Pmt -Check	07/19/2017	8187	Iowa One Call	Water locates	-13.50	
Bill Pmt -Check	07/19/2017	8188	M & S Outdoor Equipment	X-Mark Mower Blades	-58.50	
Bill Pmt -Check	07/19/2017	8189	Marco	Copier, Printer, Fax	-56.54	
Bill Pmt -Check	07/19/2017	8190	Menards		-216.88	
Bill Pmt -Check	07/19/2017	8191	MicroMarketing	Books & DVDs	-27.99	
Bill Pmt -Check	07/19/2017	8193	Titan Pro SCI Inc.	Chemical Round Up	-128.30	
Bill Pmt -Check	07/19/2017	8194	Verizon Wireless	Cell Phone	-79.94	
Paycheck	07/26/2017	8195	Roberts, Stephen J	Maintenance Manager	-1,046.07	
Bill Pmt -Check	07/26/2017	8196	Barco Municipal Products, Inc.	Wellhead Protection	-91.69	
Bill Pmt -Check	07/26/2017	8197	Maguire Iron, Inc.	Water Tower Interior Cleaned & Disinfected / Interior & Exterior inspected	-1,550.00	
Bill Pmt -Check	07/28/2017	8199	Boland Recreation	Playground Equipment	-7,166.00	
Bill Pmt -Check	07/28/2017	8200	Boland Recreation	Installation of Playground Equipment	-4,000.00	
Check	07/31/2017		Staples	Folders	-4.00	
Bill Pmt -Check	07/31/2017		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	-	
<b>Total 0011110 - Checking</b>					<b>-33,753.27</b>	

<b>0011120 - Petty Cash</b>				
Check	07/26/2017	WITH	Fertile Public Library V	-85.00
Check	07/26/2017	WITH	Fertile Public Library V	<u>85.00</u>
Total 0011120 - Petty Cash				<u>0.00</u>
Total 001b - Operating Accounts				-33,753.27
<b>110b - Roads Revenue Accounts</b>				
<b>1101160 - Savings</b>				
Total 1101160 - Savings				<u>                    </u>
Total 110b - Roads Revenue Accounts				<u>                    </u>
<b>TOTAL</b>				<u><u>-33,753.27</u></u>