

# City of Fertile

## City Council Meeting Minutes

November 29, 2016 - 7:00 PM, City Hall

### Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Holly Lovik-Hanna, Nick Bailey, Cindy Peters, and Ron Rachut; Maintenance Manager Steve Roberts; City Clerk Wendy Lunning; License Certified for Water and Sewer Warren Bruns.
- Tad motioned, Cindy 2nd to approve the minutes of the October meeting with the correction that Local Option Sales Tax deposit s/b \$2,503.38, Income for General Fund s/b \$80,104.76, Fund Balance General Fund s/b \$34,965.67, Total Fund Balance s/b \$192,467.88 and next regular meeting will be November 29<sup>th</sup>, 2016.** Unanimous
- Ron motioned, Tad 2nd to accept agenda with the correction that meeting date s/b November 29, 2016.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

### Public Hearing – Ordinance Amendment:

- Public hearing opened. Limited comments. **Ron motioned, Tad 2nd to pass the first reading of the Ordinance Amendment for Angled/Parallel parking on Main Street and Local Fine rates.** Unanimous. Roll call vote taken: Tad – yes, Cindy – yes, Nick – yes, Ron – yes, Holly – yes. **Tad motioned, Cindy 2nd to waive the 2<sup>nd</sup> and 3<sup>rd</sup> reading of the Ordinance Amendment.** Unanimous

### Downtown Café – Authorize Signer:

- Cindy motioned, Holly 2nd to authorize Joyce Russell as authorize signer for agreement between the City of Fertile and the Worth County Development Authority for funding the economic development project.** Unanimous. Roll call vote taken: Tad – yes, Cindy – yes, Nick – yes, Ron – yes, Holly – yes. Downtown Café has been granted \$60,000.

### Main Street Project:

- WCDA granted The City of Fertile \$24,889.20 for the wiring on Main Street in Spring of 2016. An additional \$59,940 was granted during Fall grant cycle for the replacement of sidewalks on Main. **Cindy motioned, Tad 2nd to borrow \$70,000 from FSB to repair Main Street.** Unanimous. Roll call vote taken: Tad – yes, Cindy – yes, Nick – yes, Ron – yes, Holly – yes. Mayor, Joyce Russell and City Clerk, Wendy Lunning have been approved to sign this loan if approved by bank.

### Annexation:

- Joyce and Wendy have met with Theresa Nicolson from Winn Worth Betco in response to residence & Worth County Assessor's office wanting to merge parcels. Annexation would bring City limits North to Hwy 9. Theresa shared information in regards to Voluntary and Involuntary procedures. City water, sewer and garbage is already being utilized in some of these areas.

### Spring Grant for Playground:

- Holly presented some playground equipment to be added to the ball diamonds. She will be following up with estimates to include installation and submitting to council for grant writing.

### City Maintenance Report:

- Steve has completed painting lines on Main Street.

- Steve has been filling in areas of town with dirt.
- Seasonal equipment has been winterized.
- Snow Truck is ready to go with sand and salt.
- Christmas lights have been installed on the bridge.
- Lagoon draw down need water level down. Visu Sewer is scheduled to come and jet it out.
- The City of Fertile does not add fluoride to the water. Fluoride is very difficult to work with and can be toxic. Warren & Steve will be running samples to LGI lab to check the levels of natural fluoride in the water.
- Horseshoe covers are needing to be replaced. Steve will be working on making replacement ones.
- Nick motioned, Holly 2nd to approve maintenance report.**

Unanimous

### Mayor's Report

- Joyce met with John Greves in regards to Nuisance of Junk and Abandon Vehicles at 105 East Main, Fertile, IA 50434.
- Pop Can bin has been moved to Community Center. All proceeds go to Fertile Days Committee.
- Joyce ordered book "If I live to be 100" featuring Virgil Ouverson and Viola Roberts for Historical resource.
- Joyce met with John Greves to release mortgage of real estate property at 105 School Street.
- Ron motioned, and Cindy 2nd to approve the mayor's report.** Unanimous.

### City Clerk's Report

7/1/2016 10/31/2016 Income	General	WCDA	Roads	EE Benefits	Utilities	Total
Expense	137,280.06	0.00	16,911.67	908.23	31,386.62	186,486.58
<b>Total</b>	<b>30,448.47</b>	<b>0.00</b>	<b>8,636.56</b>	<b>908.23</b>	<b>4,536.18</b>	<b>22,664.99</b>
<b>Fund Balance</b>	<b>68,782.55</b>	<b>0.00</b>	<b>32,297.37</b>	<b>908.23</b>	<b>125,757.95</b>	<b>227,746.10</b>

**Cindy motioned, Ron 2nd to approve Financial Report.** Unanimous

**Nick motioned, Holly 2nd to approve October Bills.** Unanimous

- Annual Financial Report submitted to council for review.
- SRF reduced interest rate from 3% to 1.75% on December 1, 2016.
- No Liens

### Committee Report:

- Forest City Fire Department will be holding meet and greet at the Fertile Fire Department on Thursday, December 1<sup>st</sup> at 7:00pm to view new Forest City ambulance.

### Upcoming Meetings

- The Fertile City Council will meet for regular session at 7:00 PM, Tuesday, December 20<sup>th</sup>, 2016 at Fertile City Hall.
- Holly moved and Nick 2nd to adjourn the meeting.** Unanimous

## City of Fertile Deposits

As of October 31, 2016

			Accrual Basis
Type	Date	Memo	Amount
<b>Operating Accounts</b>			
<b>Checking</b>			
Deposit	10/03/2016	Casino Funds Deposit	2,585.91
Deposit	10/05/2016	Utility Deposit	1,211.30
Deposit	10/12/2016	Utility Deposit	77.38
Deposit	10/12/2016	Facility Rental Deposit	100.00
Deposit	10/12/2016	Building Permit Deposit	35.00
Deposit	10/12/2016	Utility Deposit	2,358.70
Deposit	10/18/2016	Road Use Tax	1,948.45
Deposit	10/19/2016	Property Taxes	31,195.97
Deposit	10/19/2016	Clerkbooks Deposit	0.00
Deposit	10/19/2016	Facility Rental Deposit	75.00
Deposit	10/19/2016	Farm to Market Deposit	2,244.06
Deposit	10/19/2016	Lien Payments Deposit	848.67
Deposit	10/19/2016	Utility Deposit	3,861.31
Deposit	10/26/2016	Utility Deposit	300.86
Deposit	10/26/2016	Facility Rental Deposit	75.00
Deposit	10/26/2016	Utility Deposit	4,202.16
Deposit	10/27/2016	Local Option Sales Tax	2,503.39
Deposit	10/31/2016	Interest	6.86
Deposit	10/31/2016	Property Taxes	3,108.38
Deposit	10/31/2016	Assessment Receivable Deposit	254.59
Total Checking			<u>56,992.99</u>
<b>Petty Cash</b>			
Total Petty Cash			<u>                    </u>
Total Operating Accounts			<u>56,992.99</u>
<b>Roads Revenue Accounts</b>			
<b>Savings</b>			
Deposit	10/31/2016	Interest	<u>0.58</u>
Total Savings			<u>0.58</u>
Total Roads Revenue Accounts			<u>0.58</u>
<b>Water Revenue Accounts</b>			
<b>Savings</b>			
Deposit	10/31/2016	Interest	<u>2.86</u>
Total Savings			<u>2.86</u>
Total Water Revenue Accounts			<u>2.86</u>
<b>Sewer Revenue Accounts</b>			
<b>Savings</b>			
Deposit	10/31/2016	Interest	<u>2.50</u>
Total Savings			<u>2.50</u>
<b>CD</b>			
Total CD			<u>                    </u>
Total Sewer Revenue Accounts			<u>2.50</u>
<b>TOTAL</b>			<u><u>56,998.93</u></u>

## City of Fertile Bills Paid

As of October 31, 2016

Accrual Basis

Type	Date	Num	Name	Memo	Amount
<b>Operating Accounts</b>					
<b>Checking</b>					
Check	10/01/2016	7890	Fertile Fire Department V	Quarterly Allocation	-4,000.00
Check	10/01/2016	7891	Fertile Public Library V	Quarterly Payment	-5,193.50
Paycheck	10/05/2016	7885	Roberts, Stephen J		-1,018.51
Paycheck	10/05/2016	7886	Bruns, Warren		-301.39
Paycheck	10/05/2016	7888	Russell, Grant		-296.64
Paycheck	10/05/2016	7889	Russell, Joyce		-1,195.20
Paycheck	10/05/2016	7887	Lunning, Wendy S		-324.92
Bill Pmt -Check	10/05/2016	7892	Fertile Pronto Kramer Ace	Truck, Mower and Golf Cart	-235.12
Bill Pmt -Check	10/05/2016	7893	Hardware	Keys City Hall	-30.15
Bill Pmt -Check	10/05/2016	7894	Lonnie Knudson	Community Center Cleaning	-10.00
Bill Pmt -Check	10/05/2016	7895	Plunkett's		-444.29
Bill Pmt -Check	10/05/2016	7896	Superior Lumber, Inc	Supplies for sign by dam	-27.56
Bill Pmt -Check	10/05/2016	7897	Waste Management	Garbage and Recycling Containers	-17.16
Bill Pmt -Check	10/05/2016	7898	WCTA	Telephone/Internet	-197.71
Bill Pmt -Check	10/05/2016	7899	Wendy Lunning - v	Budget Workshop	-20.00
Liability Check	10/05/2016	EFT	IPERS		-854.69
Check	10/06/2016	DEBIT	US Post Office	Postage	-162.00
Bill Pmt -Check	10/12/2016	7900	Hawkins, Inc. K&H Cooperative Oil Co.	Chlorine Cylinder Fill LP Tanks	-10.00 -304.19
Bill Pmt -Check	10/12/2016	7902	Larsen Plumbing & Heating	Meter & Valve on Well at Community Center	-227.58
Bill Pmt -Check	10/12/2016	7903	Waste Management United States	Garbage and Recycling	-2,179.92
Liability Check	10/13/2016	EFT	Treasury		-1,217.69
Paycheck	10/19/2016	7904	Roberts, Stephen J		-1,018.51
Bill Pmt -Check	10/19/2016	7905	Alliant Energy	Electric Bill	-1,670.14
Bill Pmt -Check	10/19/2016	7906	Black Hills Energy BMC Aggregates	Natural Gas 1" Roadstone to repair alley from School Street to Hill Street	-195.83 -209.94
Bill Pmt -Check	10/19/2016	7907	L.C.	Drive way for snow removal on Main Street beside Maintenance Garage.	-2,491.00
Bill Pmt -Check	10/19/2016	7908	Complete Concrete		-49.16
Bill Pmt -Check	10/19/2016	7909	Marco	Copier, Printer, Fax	-90.71
Bill Pmt -Check	10/19/2016	7910	Menards	Cleaning Supplies and Paint Supplies	-63.37
Bill Pmt -Check	10/19/2016	7911	Verizon Wireless Barco Municipal Products, Inc.	Cell Phone Snow Removal	-168.85
Bill Pmt -Check	10/26/2016	7913	Menards	Cleaning Supplies	-19.05
Bill Pmt -Check	10/26/2016	7914	Visu-Sewer	Clean & Camera Sewer & Clean Culvert	-2,630.36
Sales Tax Payment	10/28/2016	EFT	Iowa Department of Revenue & Finance		-732.00
Liability Check	10/28/2016	EFT	Iowa Department of Revenue & Finance		-598.00
Check	10/31/2016	EFT	Iowa Department of Revenue & Finance		-330.00
Total Checking					-28,535.14
<b>Petty Cash</b>					
Total Petty Cash					-
Total Operating Accounts					-28,535.14
<b>Roads Revenue Accounts</b>					
<b>Savings</b>					
Total Savings					-
Total Roads Revenue Accounts					-
<b>TOTAL</b>					<b>-28,535.14</b>