

# City of Fertile

## City Council Meeting Minutes April 19, 2016 - 7:00 PM, City Hall Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Holly Lovik-Hanna, Cindy Peters, Nick Bailey, Tad Miller and Ron Rachut; City Clerk, Wendy Lunning & Maintenance Manager Steve Roberts. The City Council toured water and sewer plants prior to the meeting beginning at 6:00pm.
- **Cindy motioned, Holly 2<sup>nd</sup> to approve the minutes of the March 15<sup>th</sup> meeting.** Unanimous
- **Ron motioned, Tad 2<sup>nd</sup> to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

### Phyllis Willis – Bat Houses:

- No Report.

### Visu-Sewer Proposal:

- **Ron motioned, Cindy 2<sup>nd</sup> to accept proposals from Visu-Sewer to inspect sewer lines and seal as needed.** Unanimous

### City Maintenance Report:

- Storm drain plugged on Main Street. Steve contacted Roto Rooter to clean drain. Steve will continue to monitor this drain.
- The snow plow truck needs a exhaust system replaced.
- Steve has been utilizing the new pole saw and trimming some trees.
- Clapper Tree Service removed tree stump in park.
- Steve has been cold patching some of the streets.
- New Chlorine alarm has been installed at the water plant. The Chlorine gas seems to be more efficient than the liquid gas.
- **Tad motioned, Nick 2<sup>nd</sup> to approve maintenance report.**

Unanimous

### Mayor's Report

- Spring Clean Up is scheduled for May 21<sup>st</sup> from 8:00 to 12:30 in front of the Maintenance Garage.
- Joyce is working with Emergency Management to make the Community Center approved for Storm Shelter.
- The 2016 Ordinance books were distributed.
- Joyce completed Vulnerability Assessment and Emergency Response Plan for USDA.
- Thank you to WCDA and Diamond Joe Casino for \$3000.00 for our Fertile Days Celebration.
- The City of Fertile was granted \$24,889.20 for the repair of wiring on Main Street.
- Joyce attended Floodplain Mapping for 2016. New GIS Floodplain maps were printed for Ordinance books. Copies of the Floodplain maps are posted at City Hall.
- Resident letter asking citizens to cease blowing lawn clipping/leaves in streets and alleys. It is the homeowners responsibility to administer weed control as needed. Please keep our town beautiful.

**Ron motioned, and Cindy 2<sup>nd</sup> to approve the mayor's report.**  
Unanimous.

### City Clerk's Report

- Wendy presented March Financials. The Fire Department financials show discrepancies. A complete set of financials are available at City Hall upon request.
- **Nick motioned, Holly 2<sup>nd</sup> to approve Financial Report.** Unanimous
- **Cindy motioned, Ron 2<sup>nd</sup> to approve March Bills** Unanimous
- **Tad motioned, Nick 2<sup>nd</sup> to accept resolution 2016-4-19-1 adopting the Recocrd Retention Manual for Iowas Cities.** Unanimous.
- Wendy submitted proposal for Ordinance Amendment or new rates for utility bills.

7/1/2015 03/31/2016	General	WCDA	Roads	EE Benefits	Utilities	Total
Income	192,564.39	22,965.00	37,548.90	1,027.50	89,908.13	344,013.92
Expense	233,792.56	22,965.00	71,600.29	6,222.51	96,593.65	431,174.01
<b>Total</b>	<b>-41,228.17</b>	<b>0.00</b>	<b>-34,051.39</b>	<b>-5,195.01</b>	<b>-6,685.52</b>	<b>-87,160.09</b>
<b>Fund Balance</b>	<b>31,202.18</b>	<b>0.00</b>	<b>21,569.01</b>	<b>-5,195.01</b>	<b>109,785.64</b>	<b>157,361.82</b>

- Liens presented to the council were as follows:  
605 W Washington \$257.80  
210 W Main \$298.93  
308 W Main \$254.59

**Tad motioned, Ron 2<sup>nd</sup> to file liens with County Treasurer.** Unanimous

### Committee Reports:

- Informational meeting will be held on Sunday, June 12, 2:00pm to 4:30pm at the Fertile Community Center. There will be two State Representatives presenting information in regards to Sex Trafficking. The meeting will be open to the public

### Upcoming Meetings

- The Fertile City Council will meet for regular session at 7:00 PM, Tuesday, May 17<sup>th</sup>, 2016 at Fertile City Hall.
- **Holly moved and Nick 2<sup>nd</sup> to adjourn the meeting.** Unanimous

## City of Fertile Deposits

As of March 31, 2016

			Accrual Basis
Type	Date	Memo	Amount
<b>Operating Accounts</b>			
<b>Checking</b>			
Deposit	03/01/2016	Local Option Sales Tax	2,360.36
Deposit	03/02/2016	Utility Deposit	2,144.96
Deposit	03/02/2016	Incubator Deposit	505.76
Deposit	03/02/2016	Farm to Market Deposit	1,564.87
Deposit	03/03/2016	Casino Funds Deposit	2,651.96
Deposit	03/09/2016	Reimbursement Deposit	25.00
Deposit	03/09/2016	Utility Deposit	3,521.49
Deposit	03/10/2016	Utility Deposit	86.12
Deposit	03/15/2016	Property Taxes	2,497.02
Deposit	03/16/2016	Deposit	0.00
Deposit	03/16/2016	Utility Deposit	2,752.61
Deposit	03/18/2016	Road Use Tax	2,078.25
Deposit	03/23/2016	Donation Deposit	100.00
Deposit	03/23/2016	Utility Deposit	3,674.01
Deposit	03/23/2016	Farm to Market Deposit	1,798.52
Deposit	03/23/2016	Tree Trimming Deposit	35.00
Deposit	03/23/2016	Utility Deposit	255.09
Deposit	03/30/2016	Utility Deposit	1,894.00
Deposit	03/31/2016	Interest	5.87
Deposit	03/31/2016	Fix Retained Earnings	0.00
Total Checking			27,950.89
<b>Petty Cash</b>			
Total Petty Cash			0.00
Total Operating Accounts			27,950.89
<b>Roads Revenue Accounts</b>			
<b>Savings</b>			
Deposit	03/31/2016	Interest	0.58
Total Savings			0.58
Total Roads Revenue Accounts			0.58
<b>Water Revenue Accounts</b>			
<b>Savings</b>			
Deposit	03/31/2016	Interest	2.86
Total Savings			2.86
Total Water Revenue Accounts			2.86
<b>Sewer Revenue Accounts</b>			
<b>Savings</b>			
Deposit	03/31/2016	Interest	2.50
Total Savings			2.50
Total CD			0.00
Total Sewer Revenue Accounts			2.50
<b>TOTAL</b>			<b>27,956.83</b>

## City of Fertile Bills Paid

As of March 31, 2016

Accrual  
Basis

Type	Date	Num	Name	Memo	Amount
<b>Operating Accounts</b>					
<b>Checking</b>					
Paycheck	03/02/2016	7657	Lunning, Wendy S		-335.17
Paycheck	03/02/2016	7658	Russell, Grant		-140.39
Paycheck	03/02/2016	7659	Russell, Joyce		-1,285.11
Paycheck	03/02/2016	7660	Bruns, Warren		-301.39
Bill Pmt -Check	03/02/2016	7661	Bruns, Warren v	Parking	-7.00
Bill Pmt -Check	03/02/2016	7662	Fastnal	Water Plant	-54.24
Bill Pmt -Check	03/02/2016	7663	Forest City Summit	Budget	-139.06
Bill Pmt -Check	03/02/2016	7664	Kramer Ace Hardware	Tools for Shop	-109.94
Bill Pmt -Check	03/02/2016	7665	Lonnie Knudson	Community Center Cleaning	-40.00
Bill Pmt -Check	03/02/2016	7666	NIACOG	Association Dues for 2016	-15.00
Bill Pmt -Check	03/02/2016	7667	Waste Management	Garbage and Recycling	-17.16
Bill Pmt -Check	03/02/2016	7668	WCTA	Telephone/Internet	-191.08
Check	03/02/2016	DEBIT	US Post Office	postage	-109.20
Bill Pmt -Check	03/02/2016	7669	Iowa Communities Assurance Pool v	Insurance	-12,799.18
Check	03/02/2016	DEBIT	Holiday Inn		-212.80
Check	03/02/2016	DEBIT	Iowa Rural Water Association	Training	-325.00
Check	03/02/2016	DEBIT	Mills Fleet Farm	Log chain & Cleaning supplies for water plant	-118.52
Paycheck	03/09/2016	7670	Roberts, Stephen J		-991.96
Bill Pmt -Check	03/09/2016	7671	CarQuest	Mower Oil Change	-25.93
Bill Pmt -Check	03/09/2016	7672	Fertile Pronto	Gas for Truck	-84.43
Bill Pmt -Check	03/09/2016	7673	Fertile Public Library V	Refund IPERS	-374.82
Bill Pmt -Check	03/09/2016	7674	Green Canopy, Inc.	October & November	-369.00
Bill Pmt -Check	03/09/2016	7675	Larsen Plumbing & Heating	New Meter & Plug	-104.74
Bill Pmt -Check	03/09/2016	7676	North Iowa Media Group	Public Hearing for Budget	-139.06
Bill Pmt -Check	03/09/2016	7677	Waste Management	Garbage and Recycling	-2,117.28
Bill Pmt -Check	03/09/2016	7678	WCTA	Telephone/Internet	-1,474.98
Liability Check	03/10/2016	EFT	IPERS		-797.70
Liability Check	03/10/2016	ACH	United States Treasury		-1,083.26
Bill Pmt -Check	03/16/2016	7679	AgSource Laboratories	Water Testing	-13.00
Bill Pmt -Check	03/16/2016	7680	Alliant Energy	Electric Bill	-1,761.68
Bill Pmt -Check	03/16/2016	7681	Black Hills Energy	Natural Gas	-552.55
Bill Pmt -Check	03/16/2016	7682	Marco	Copier, Printer, Fax	-49.16
Bill Pmt -Check	03/16/2016	7683	Menards		-55.82
Bill Pmt -Check	03/16/2016	7684	Next Generations	Support Services	-13.92
Bill Pmt -Check	03/16/2016	7685	Verizon Wireless	Cell Phone	-63.40
Check	03/22/2016	DEBIT	Standard Bearings	Equipment Water Plant	-133.59
Paycheck	03/23/2016	7686	Roberts, Stephen J		-991.97
Bill Pmt -Check	03/23/2016	7687	Menards	Cold Patch for Streets	-60.12
Bill Pmt -Check	03/23/2016	7688	UPS	Postage	-10.77
Bill Pmt -Check	03/23/2016	7689	Wendy Lunning - v	Key Box	-3.70
Bill Pmt -Check	03/30/2016	7690	BMC Aggregates L.C.	3/4 Roadstone	-197.93
Bill Pmt -Check	03/30/2016	7691	Clapper Tree Service	Stump removal in Park	-562.50
Bill Pmt -Check	03/30/2016	7692	Hawkins, Inc.	Chlorine Detector	-9,093.04
Bill Pmt -Check	03/30/2016	7693	North Iowa Media Group	Publish salaries.	-7.66
<b>Total Checking</b>					<b>-37,334.21</b>