

City of Fertile

City Council Meeting Minutes

December 18, 2018 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- Ron motioned, Cindy 2nd to approve the minutes of the November meeting.** Unanimous
- Holly motioned, Nick 2nd to accept agenda with the addition of the Fertile Fire Department and Jeff Berg.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Fertile Fire Department: The Fire Department notified city council that they're planning to put in a WCDA grant for new digital radio that has been mandated by the Federal Government.

Jeff Berg:

- Jeff Berg is working with Scott Wilson at the DNR & Bergo Development in regards to nuisance property at 301 W Main Street. He is currently working on getting a permit from the DNR for the deconstruction process. The deconstruction will be delayed until the river is frozen.
- Jeff inquired about the tile on E Main that has tree roots plugging it and creating water back up on E side of town. Joyce will be contacting the Worth County Engineer on this.

Home Rule Proclamation: Joyce proclaimed that the Home Rule is essential to effective and responsive municipal governance in Iowa and provides flexibility to make decisions at the local level.

City Maintenance Report:

- Christmas Lights have been installed on Main Street.
- The Fall draw down at the lagoon is complete.
- Snow Chains for the snow plow truck have been repaired and new chains have been purchased.
- Steve serviced the city mower for next year.
- A cooper / lead water test had been sent to residence that samples were taken from.
- Snow fence has been set up on W Washington.
- Josh Miller repaired the hydraulic line on the snow plow truck.
- The skid loader program has been discontinued. Steve will be checking into lease estimates to submit to the city council.
- Tad motioned, Nick 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Joyce decorated City Hall & the Community Center with Christmas décor.
- Worth County Sheriff's office was notified of dogs running at large. ASPCA set up live traps and the dogs were caught and sent to the Humane Society.
- Joyce is working on Tier 2 Emergency & Hazardous Chemical Inventory.
- Joyce & Cindy are working on WCDA spring grant to get bids to repair the log cabin in the park. Jaci Miller will be writing the grant for this.
- Fertile Days Spaghetti supper will be held on January 19th at the Community Center.
- Heartland Asphalt is giving us a bid to blacktop the parking lot at the library.
- Tad motioned, Nick 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Wendy presented the USDA AFR report to the Council. **Cindy motioned, Tad seconded to approve the report.** Unanimous.
- Committee Budgets are due January 15th, 2019.
- Ron motioned, Holly 2nd to approve Financial Report.** Unanimous
- Cindy motioned, Tad 2nd to approve November Bills.** Unanimous
- No Liens.

7/1/2018 to 11/30/2018	General	WCDA	Roads	Emergency	EE Benefits	LOST	Utilities	Total
Income	156,449.73	61,792.98	21,817.83	957.11	3,968.98	16,053.05	79,876.90	340,916.58
Expense	185,102.35	61,792.98	12,491.07	0	3,145.07	0	48,360.54	310,892.01
Total	-28,652.62	0	9,326.76	957.11	823.91	16,053.05	31,516.36	30,024.57
Fund Balance	26,176.35	21.32	69,645.25	957.11	2,037.33	16,053.05	186,583.82	301,474.23

Committee Report:

- Holly suggested prioritizing the grants desired for the City of Fertile. Fire Department Radios, Bridge at Williams Rhodes Mills Park, Log Cabin Repair, Blade for Skid Loader, Walking Path at Williams Rhodes Mills Park, Clean Drain on W Main Street & Library Parking lot.
- Ron is attended meeting in January regards to bike trails in Worth County. They plan to start within the cities. Also trails along the river have been discussed.
- Ron contacted State Forester Park for types of trees to plant in the park.
- Wendy suggested applying for Visioning Iowa with Trees Forever to help improve the community. This would help with planning and development of paths, trees, signage, etc.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on January 15th at 7:00 pm at Fertile City Hall.
- Nick motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

- Nuisance Property at 301 W Main Street
- Grants
- USDA AFR

City of Fertile Deposits

As of November 30, 2018

Accrual Basis

Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	11/01/2018	Property Taxes	5,790.22
Deposit	11/01/2018	(L) Property Taxes	126.71
Deposit	11/01/2018	Clerkbooks Deposit	0.00
Deposit	11/01/2018	Farm to Market Deposit	1,559.69
Deposit	11/05/2018	Casino Funds Deposit	3,194.98
Deposit	11/07/2018	Utility Deposit	1,265.10
Deposit	11/07/2018	Utility Deposit	160.33
Deposit	11/08/2018	Local Option Sales Tax	2,303.75
Deposit	11/09/2018	Utility Deposit	359.64
Deposit	11/14/2018	Utility Deposit	3,184.53
Deposit	11/14/2018	(L) Enrich Iowa - Library Funds	1,335.56
Deposit	11/20/2018	Road Use Tax	2,197.42
Deposit	11/21/2018	Utility Deposit	4,592.99
Deposit	11/21/2018	Library Deposit	38.00
Deposit	11/21/2018	Utility Deposit	212.66
Deposit	11/28/2018	Utility Deposit	158.78
Deposit	11/28/2018	Utility Deposit	2,949.34
Deposit	11/30/2018	Local Option Sales Tax	2,826.90
Deposit	11/30/2018	Interest	22.99
Total Checking			32,279.59
Petty Cash			
Total Petty Cash			-
Total Operating Accounts			32,279.59
Roads Revenue Accounts			
Savings			
Deposit	11/30/2018	Interest	0.57
Total Savings			0.57
Total Roads Revenue Accounts			0.57
Water Revenue Accounts			
Savings			
Deposit	11/30/2018	Interest	2.78
Total Savings			2.78
Total Water Revenue Accounts			2.78
Sewer Revenue Accounts			
Savings			
Deposit	11/30/2018	Interest	2.43
Total Savings			2.43
CD			
Total CD			-
Total Sewer Revenue Accounts			2.43
TOTAL			32,285.37

City of Fertile Bills Paid

As of November 30, 2018

						Accrual Basis
Type	Date	Num	Name	Memo	Amount	
Operating Accounts						
Checking						
Check	11/01/2018	AMA	Citibusiness Card	(L) Allocating Ask My Accountant originally enter 10-03-2018.	0.00	
Check	11/02/2018	ACH	Citibusiness Card	(L) Books & CDs, Supplies, Programs, DVDs, Postage, Fees	-621.17	
Bill Pmt -Check	11/07/2018	8848	Lonnie Knudson	Community Center Cleaning	-40.00	
Check	11/07/2018	DEBIT	USPS	Postage	-120.00	
Paycheck	11/07/2018	8849	Bruns, Warren	Water & Sewer Supervisor	-300.20	
Paycheck	11/07/2018	8850	Lunning, Wendy S	City Clerk	-328.88	
Paycheck	11/07/2018	8851	Russell, Grant	City Maintenance	-162.22	
Paycheck	11/07/2018	8852	Russell, Joyce	Mayor (Donated 16 Hours)	-1,429.57	
Check	11/07/2018	8853	Egesdal, Ashley	Utility Deposit Refund	-150.00	
Check	11/07/2018	8854	Hauge, Trista	Utility Deposit Refund	-150.00	
Bill Pmt -Check	11/07/2018	8855	Clapper Tree Service	Lift tree off dam.	-500.00	
Bill Pmt -Check	11/07/2018	8856	Five Star CO-OP	Gas for Truck	-263.56	
Bill Pmt -Check	11/07/2018	8857	Hawkins, Inc.	Chlorine Cylinder	-5.00	
Bill Pmt -Check	11/07/2018	8858	Larsen Plumbing & Heating	Winterize baseball Concession stand	-95.79	
Bill Pmt -Check	11/07/2018	8859	Quality Pump & Control	Contactora, Start Capacitor, Potential Relay	-351.35	
Bill Pmt -Check	11/07/2018	8860	Visu-Sewer	Clean & Televised 1905' of Sanitary Sewer	-2,655.00	
Bill Pmt -Check	11/07/2018	8861	Waste Management	Garbage, Recycling & Container Services.	-2,338.17	
Bill Pmt -Check	11/07/2018	8862	WCTA	Telephone/Internet	-208.16	
Bill Pmt -Check	11/07/2018	8863	Wendy Lunning - v	Mileage to Bank (10 miles @ .545 per mile)	-5.45	
Liability Check	11/14/2018	EFT	IPERS	(L)	-325.58	
Liability Check	11/14/2018	EFT	IPERS		-843.60	
Liability Check	11/14/2018	EFT	United States Treasury		-1,482.78	
Paycheck	11/14/2018	8864	Roberts, Stephen J	City Maintenance	-1,067.71	
Bill Pmt -Check	11/14/2018	8865	Alliant Energy	Electric	-1,838.81	
Bill Pmt -Check	11/14/2018	8866	Black Hills Energy	Natural Gas	-395.03	
Bill Pmt -Check	11/14/2018	8867	Iowa Finance Authority	Sewer Loan	-778.75	
Bill Pmt -Check	11/14/2018	8868	Iowa Rural Water Association	IRWA Membership Dues	-225.00	
Bill Pmt -Check	11/14/2018	8869	Marco	Copier, Printer, Fax	-74.77	
Bill Pmt -Check	11/14/2018	8870	Verizon Wireless	Cell Phone	-80.98	
Paycheck	11/21/2018	8871	Arndt, Linda J	(L) Assistant Director	-221.77	
Paycheck	11/21/2018	8872	Knudson, Loni	(L) Clerk	-165.56	
Paycheck	11/21/2018	8873	Thompson, Angela M	(L) Librarian	-1,156.71	
Check	11/21/2018	ACH	WCTA	Telephone	-64.93	
Bill Pmt -Check	11/21/2018	8874	AgSource Laboratories	Sewer Testing	-111.75	
Bill Pmt -Check	11/21/2018	8875	Alliant Energy	Electric	-145.00	
Bill Pmt -Check	11/21/2018	8876	Baker & Taylor	(L) Books & CDs	-546.63	
Bill Pmt -Check	11/21/2018	8877	Black Hills Energy	Natural Gas	-82.00	
Bill Pmt -Check	11/21/2018	8878	Demco	(L) Application Cards, Borrowers' Cards & Poster	-106.63	
Bill Pmt -Check	11/21/2018	8879	Green Canopy, Inc.	AUGUST Fishing Dock, Park & Ball Diamond	-385.00	
Bill Pmt -Check	11/21/2018	8880	Iowa One Call	Water locates	-19.80	
Bill Pmt -Check	11/21/2018	8881	MicroMarketing	(L) Books	-51.73	
Bill Pmt -Check	11/21/2018	8882	Miller Ranch and Mobile Repair	Snow Plow - Hydraulic Hose	-428.64	
Bill Pmt -Check	11/21/2018	8883	Staples	3 - Tab File Folder & Paper	-98.97	
Bill Pmt -Check	11/21/2018	8884	Green Canopy, Inc.	AUGUST Fishing Dock, Park & Ball Diamond	-30.00	
Check	11/23/2018	DEBIT	Midwest Wheel Companies	Invoice 1413082-00	-74.21	
Paycheck	11/28/2018	8885	Roberts, Stephen J	City Maintenance	-1,067.71	
Check	11/28/2018	TRANSFER		TRANSFER \$17688.00 from Restricted USDA class to Sewer class a/c loan paid in full.	0.00	
Bill Pmt -Check	11/28/2018	8886	AgSource Laboratories	Water Testing	-13.50	
Bill Pmt -Check	11/28/2018	8887	Green Canopy, Inc.	SEPTEMBER Fishing Dock, Park & Ball Diamond	-385.00	
Bill Pmt -Check	11/28/2018	8888	USDA	Water Loan Payments	-17,306.86	
Check	11/30/2018	ACH	Citibusiness Card	(L) Books & CDs, Supplies, Programs, DVDs & Postage	-627.43	
Bill Pmt -Check	11/30/2018		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	-	
Total Checking					-39,927.36	

Petty Cash

Total Petty Cash

Total Operating Accounts

-39,927.36

Roads Revenue Accounts

Savings

Total Savings

Total Roads Revenue Accounts

-39,927.36

TOTAL

-39,927.36