

# City of Fertile

## City Council Meeting Minutes

December 17, 2019 - 7:00 PM, City Hall

### Call to Order & Roll Call:

- Mayor Joyce Russell called the council meeting to order. Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna. City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- Ron motioned, Cindy 2nd to approve the minutes of the November meetings.** Unanimous
- Tad motioned, Nick 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

### Pledge of Allegiance to the US Flag

### Property Liens by Ryan Smith

- No Report.

### City Maintenance Report:

- Steve patched streets.
- Sewer pump was not working. This was replaced with backup pump. DNR monthly reports reprocessed.
- Steve is working on sewer permit. There will be new test that will need to be completed with the new permit.
- Warren proposed a 20-year plan to save money for new well as requested by the DNR. Wendy will be working to incorporate this into the budget.
- Holly motioned, Nick 2nd to approve the City Maintenance report.** Unanimous

### Mayor's Report:

- Clapper Tree Service removed 2 trees on Park Street.
- Joyce received request for liquor license for Fertile Market.
- Thank you to the Church of Christ for the Community Thanksgiving Dinner.
- Thank you to Jody Smith & Cindy Peters for the Open House in celebrating 18 years of service as Mayor of Fertile. Thanks also to the community for attending.
- In response to the DNR inspection. Joyce notified the Fire Department that a backflow valve needs to be installed on their filler source.
- Joyce swore in Cindy Peters & Ron Rachut as re-elected council members and Nick Bailey as elected mayor. Elected officials signed their Oath of Office and was presented with their Certification of Election.
- Ron motioned, Tad 2nd to approve the mayor's report.** Unanimous.

### City Clerk's Report:

- City Hall office will be closed December 25<sup>th</sup> & January 1<sup>st</sup> due to Holidays.
- First Security Bank is getting paperwork ready to sign. This should be ready by end of week. Wendy reviewed with Nick and council about issuing Credit Cards vs Debit Cards as requested by auditors. Wendy is checking into options.
- Committee/Department budgets are due December 31, 2019. Public Hearing will be held in January to approve the Maximum Property Tax Dollars.
- Wendy is working with Fire Department to update their financials. Dylan will be working on getting financials up to date and we will review again in January.
- Tad motioned, Cindy 2nd to approve resolution 19-12-17-1 authorizing the internal transfer of funds.** Unanimous
- There will be a vacant council seat as of 1/1/2020. Publications will be published and posted at least four but no more than 20 days prior to the appointment. The city residents have the right to request a special election by filling a petition. The appoint must be made within 60 days of the vacancy. Council is planning to fill council seat at the January meeting.

7/1/2019 to 11/30/2019	General	Roads	Emergency	EE Benefits	LOST	WCDA	Capital Projects	Utilities	Total
Income	384,726.22	16,242.34	1,033.77	6,186.45	18,920.35	0	1,666.66	70,936.82	499,712.61
Expense	397,194.18	16,653.57	962.13	3,353.81	0	3,000.00	0	35,303.59	456,467.28
<b>Total</b>	<b>-12,467.96</b>	<b>-411.23</b>	<b>71.64</b>	<b>2,832.64</b>	<b>18,920.35</b>	<b>-3,000.00</b>	<b>1,666.66</b>	<b>35,633.23</b>	<b>43,245.33</b>
<b>Fund Balance</b>	<b>-8,142.74</b>	<b>78,114.73</b>	<b>71.64</b>	<b>5,537.19</b>	<b>54,829.30</b>	<b>21.32</b>	<b>1,666.66</b>	<b>234,845.26</b>	<b>366,943.36</b>

- Nick motioned, Holly 2nd to approve Financial Report.** Unanimous
- Cindy motioned, Ron 2nd to approve November Bills.** Unanimous
- Liens presented to the Council were as follows:  
605 W Washington \$254.33  
115 W Main \$299.51

**Ron motioned, Tad seconded to process liens with Worth County Treasurer.** Unanimous

### Committee Reports:

- Fertile Days Spaghetti supper is scheduled for January 18<sup>th</sup>.

### Upcoming Meetings:

- The Fertile City Council will meet for regular session on January 21<sup>st</sup> at 7:00 pm at Fertile City Hall.
- Nick motioned, Holly 2nd to adjourn the meeting.** Unanimous

### Summary:

- DNR Inspection
- Council Vacancy

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Wendy Lunning, City Clerk

## City of Fertile Deposits

As of November 30, 2019

			Accrual Basis
Type	Date	Memo	Amount
<b>Operating Accounts</b>			
<b>Checking</b>			
Deposit	11/01/2019	Property Taxes	3,381.19
Deposit	11/01/2019	Farm to Market Deposit	2,150.02
Deposit	11/04/2019	Casino Funds Deposit	3,207.62
Deposit	11/05/2019	Refundable Utility Deposit	150.00
Deposit	11/05/2019	Utility Deposit	743.72
Deposit	11/05/2019	Skid loader Blade Deposit	320.00
Deposit	11/05/2019	Utility Deposit	441.82
Deposit	11/06/2019	Enrich Iowa - Library Funds	1,385.75
Deposit	11/06/2019	Farm to Market Deposit	2,500.09
Deposit	11/10/2019	Utility Deposit	2,368.65
Deposit	11/10/2019	Utility Deposit	272.97
Deposit	11/12/2019	Local Option Sales Tax	3,062.03
Deposit	11/19/2019	Open Access Sate Aid for Library	1,056.12
Deposit	11/20/2019	Clerkbooks Deposit	0.00
Deposit	11/20/2019	Library Deposit	25.00
Deposit	11/20/2019	Library Deposit	400.00
Deposit	11/20/2019	Utility Deposit	3,524.08
Deposit	11/20/2019	Lien Interest Deposit	185.00
Deposit	11/20/2019	Paypal Utility Deposit	254.79
Deposit	11/20/2019	Lien Payment Deposit	509.07
Deposit	11/22/2019	Paypal Utility Deposit	356.28
Deposit	11/25/2019	Utility Deposit	2,436.26
Deposit	11/26/2019	Local Option Sales Tax	3,227.84
Deposit	11/30/2019	Interest	<u>28.81</u>
Total Checking			31,987.11
<b>Petty Cash</b>			
Total Petty Cash			<u>                    </u>
Total Operating Accounts			31,987.11
<b>Roads Revenue Accounts</b>			
<b>Savings</b>			
Deposit	11/30/2019	Interest	<u>0.57</u>
Total Savings			<u>0.57</u>
Total Roads Revenue Accounts			0.57
<b>Water Revenue Accounts</b>			
<b>Savings</b>			
Deposit	11/30/2019	Interest	<u>2.78</u>
Total Savings			<u>2.78</u>
Total Water Revenue Accounts			2.78
Deposit			
Interest			
Total CD			
Total Sewer Revenue Accounts			<u>0.00</u>
<b>TOTAL</b>			<u><u><b>31,990.46</b></u></u>

## City of Fertile Bills Paid

As of November 30, 2019

						Accrual Basis
Type	Date	Num	Name	Memo	Amount	
<b>Operating Accounts</b>						
<b>Checking</b>						
Paycheck	11/06/2019	9318	Bruns, Warren	Water & Sewer Supervisor	-300.20	
Paycheck	11/06/2019	9319	Lunning, Wendy S	City Clerk	-574.29	
Paycheck	11/06/2019	9320	Russell, Grant	City Maintenance	-95.10	
Paycheck	11/06/2019	9321	Russell, Joyce	Mayor (Donated 22 hours)	-1,284.79	
Check	11/07/2019	EFT	First Security Bank & Trust	Main Street Loan	-716.90	
Check	11/09/2019	DEBIT	Intuit	Payroll	-12.84	
Bill Pmt -Check	11/09/2019	9334	Alliant Energy	Electric	-1,362.60	
Bill Pmt -Check	11/09/2019	9335	Hare Electric	Change Bulb on bridge path	-123.98	
Bill Pmt -Check	11/09/2019	9336	IMWCA	Worker's Compensation Coverage	-3,269.00	
Bill Pmt -Check	11/09/2019	9337	Iowa Finance Authority	Sewer Loan	-691.25	
Bill Pmt -Check	11/09/2019	9338	Maguire Iron, Inc.	Water Tower Interior Cleaned & Disinfected / Interior & Exterior Electronic inspected	-1,550.00	
Bill Pmt -Check	11/09/2019	9339	Marco	Copier, Printer, Fax	-85.99	
Bill Pmt -Check	11/09/2019	9340	Verizon Wireless	Cell Phone	-75.80	
Bill Pmt -Check	11/13/2019	9322	AgSource Laboratories	Water Testing	-140.25	
Bill Pmt -Check	11/13/2019	9323	Alliant Energy	Electric	-685.54	
Bill Pmt -Check	11/13/2019	9324	Five Star CO-OP	Gas for Truck	-135.05	
Bill Pmt -Check	11/13/2019	9325	Hawkins, Inc.	Chlorine Cylinder	-15.00	
Bill Pmt -Check	11/13/2019	9326	Kum & Go	Gas for Mower & Pick-up	-135.46	
Bill Pmt -Check	11/13/2019	9327	Larsen Plumbing & Heating	Winterize Concession Stand	-124.36	
Bill Pmt -Check	11/13/2019	9328	Menards	Cleaning Supplies	-4.99	
Bill Pmt -Check	11/13/2019	9329	Shineway Services	Floor Strip @ Community Center	-875.00	
Bill Pmt -Check	11/13/2019	9330	Waste Management		-2,410.65	
Bill Pmt -Check	11/13/2019	9331	WCTA	Telephone/Internet	-204.01	
Bill Pmt -Check	11/13/2019	9332	Wendy Lunning - v	Mileage (10 miles @ .58 per mile)	-5.80	
Paycheck	11/13/2019	9341	Roberts, Stephen J	City Maintenance	-1,149.43	
Liability Check	11/14/2019	EFT	IPERS		-352.62	
Liability Check	11/14/2019	EFT	IPERS		-871.69	
Liability Check	11/14/2019	EFTPS	United States Treasury		-1,831.10	
Check	11/14/2019	DEBIT	Standard Bearings	Coupling	-36.70	
Paycheck	11/16/2019	9342	Arndt, Linda J	(L) Assistant Director	-221.17	
Paycheck	11/16/2019	9343	Knudson, Loni	(L) Clerk	-170.93	
Paycheck	11/16/2019	9344	Thompson, Angela M	(L) Librarian	-1,441.10	
Check	11/21/2019	TRANSFER	City of Fertile	Capital Funds	0.00	
Check	11/21/2019	TRANSFER	City of Fertile	Casino Funds Transfer	0.00	
Check	11/21/2019	TRANSFER	City of Fertile	Emergency Funds Transfer	0.00	
Bill Pmt -Check	11/22/2019	9353	Green Canopy, Inc.	OCTOBER 2019 Fishing Dock, Park & Ball Diamond	-385.00	
Bill Pmt -Check	11/22/2019	9354	Menards		-269.50	
Bill Pmt -Check	11/22/2019	9355	Mosquito Control of Iowa	Mosquito Control	-1,500.00	
Paycheck	11/27/2019	9352	Roberts, Stephen J	City Maintenance (L) Books, CDs, Supplies, DVDs, Postage & Magazines	-1,149.43	
Check	11/29/2019	ACH	Citibusiness Card		-559.38	
Bill Pmt -Check	11/29/2019	9345	AgSource Laboratories		-59.75	
Bill Pmt -Check	11/29/2019	9346	Alliant Energy	(L) Electric	-166.00	
Bill Pmt -Check	11/29/2019	9347	Baker & Taylor	(L) Books & CDs	-347.91	
Bill Pmt -Check	11/29/2019	9348	Black Hills Energy		-449.81	
Bill Pmt -Check	11/29/2019	9349	Iowa Rural Water Association	IRWA Membership Dues	-225.00	
Bill Pmt -Check	11/29/2019	9350	Larsen Plumbing & Heating	Repair Toilet	-92.85	
Bill Pmt -Check	11/29/2019	9351	MicroMarketing	(L) Books	-35.99	
Bill Pmt -Check	11/30/2019		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub		
Bill Pmt -Check	11/30/2019		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub		
Total Checking					-26,194.21	
Total Operating Accounts					-26,194.21	
<b>TOTAL</b>					<b>-26,194.21</b>	