

City of Fertile

City Council Meeting Minutes

November 20, 2018 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- Ron motioned, Nick 2nd to approve the minutes of the October meeting.** Unanimous
- Cindy motioned, Tad 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Nuisance Property: Jeff Berg is working with Scott Wilson at the DNR & B ergo Development in property at 301 W Main Street. He is currently working on getting a permit from the DNR for the deconstruction process. The deconstruction will be delayed until the river is frozen.

City Maintenance Report:

- Cement was poured for the flag poles at City Hall. Steve & Buck assembled the flag poles and Steve planted some grass seed. Thank you, Ron, for making your donation to City Hall.
- The City of Fertile didn't receive the grant for the new blade on the skid loader. Steve found some used blades and presented this to the council. At this time, there was not enough budgeted for snow removal to purchase the blades.
- Steve worked on extending the parking lot at City Hall with gravel.
- Steve & Joyce picked up the Garden Club fall décor. Garden Club has since put up the Christmass décor,
- Steve worked on picking up the leaves in the park.
- The snow plow truck was returned and the hydraulic hose broke, so hydraulic line needed to be replaced.
- Skid Loader has small leak in tire.
- Tad motioned, Ron seconded to purchase new chains for the snow plow truck.** Unanimous
- Nick motioned, Holly 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Joyce signed resolution to approve Central Disposal Systems landfill in Lake Mills per Barker Lemar Engineering Consultants as required by State of Iowa every 5 years.
- Joyce contacted Clapper to remove the tree on the dam and it has been completed.
- Thank you, Carolyn Nedved, for the nice Craft Sale at the Community Center. Thank you, Hanlontown Lutheran Church ladies, for serving rolls and lunch. There was a very nice turn out.
- Joyce met with FEMA, State, EMC and Worth County Engineers for flood damage in park, low water bridge into park, large tree on dam and repair of the log cabin.
- The Porta Potties have been removed from the ball diamond, park and fishing point for the winter.

- Fertile Fire Department received a WCDA grant for Quick Response Rescue Truck in the amount of \$182,938.00. Thank you WCDA Board, Fertile Trustees and Diamond Joe Casino.
- Joyce completed the Alliant Energy Emergency Crisis plan for the Fire Department.
- Cindy motioned, Ron seconded to approve \$300.00 monthly rent and 1-year contract for rental of the incubator. Contract to be written by City Attorney.** Unanimous
- Thank you to the Church of Christ for the Community Thanksgiving Dinner. There was over 400 people served.
- No owner or person having custody of an animal shall permit such animal to run at large.
- Ron motioned, Holly 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Wendy presented the AFR report to the Council. **Tad motioned, Cindy seconded to approve the report.** Unanimous. The report will be posted at City Hall, Post Office and Library, will be published in the paper and submitted to the State Treasurer's Office.
- Brandon Shaw contacted me to pay off the loans with the reserve that we have. **Cindy motioned, Ron seconded to approve the payoff of the USDA loans.** Unanimous.
- Wendy will be attending Budget Training in Waverly on November 27th.
- Reports for Garden Club are current through 07/31/2018.

	7/1/2018 to 10/31/2018	General	WCDA	Roads	Emergency	EE Benefits	LOST	Utilities	Total
Income		142,767.06	61,792.98	18,060.15	830.40	3,460.37	10,922.40	68,375.81	306,209.17
Expense		168,954.67	61,792.98	10,471.48	0	2,707.48	0	30,039.26	281,965.87
Total		-26,187.61	0	7,588.67	830.40	752.89	10,922.40	30,336.55	24,243.00
Fund Balance		28,641.36	21.32	67,907.16	830.40	1,966.31	10,922.40	185,404.01	295,692.96

- Holly motioned, Nick 2nd to approve Financial Report.** Unanimous
- Ron motioned, Tad 2nd to approve October Bills.** Unanimous
- There is an outstanding balance at 405 W Main Street. Wendy will make additional attempts to recover these funds.
- Liens presented to the Council were as follows:

409 W Main Street	\$246.94
605 W Washington	\$246.94
101 E Main Street	\$325.52

Tad motioned, Ron seconded to process liens with Worth County Treasurer. Unanimous

Committee Report:

- Ron attended meeting in regards to bike trails in Worth County. They plan to start within the cities. Also trails along the river have been discussed.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on December 18th at 7:00 pm at Fertile City Hall.
- Nick motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

- Nuisance Property at 301 W Main Street
- Incubator Rental
- AFR
- USDA Loans

City of Fertile Deposits

As of October 31, 2018

			Accrual Basis
Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	10/01/2018	Property Taxes	31,207.35
Deposit	10/01/2018	Property Taxes	680.44
Deposit	10/01/2018	Assessment Deposit	1,559.39
Deposit	10/01/2018	Clerkbooks Deposit	0.00
Deposit	10/01/2018	Correct Class Deposit	0.00
Deposit	10/01/2018	VOID Duplicate Payment Deposit	64.87
Deposit	10/01/2018	VOID Check 8696 Deposit	10.00
Deposit	10/01/2018	Correct Class Deposit	0.00
Deposit	10/03/2018	Utility Deposit	1,319.44
Deposit	10/03/2018	Refundable Utility Deposit	300.00
Deposit	10/03/2018	Utility Deposit	232.11
Deposit	10/03/2018	Casino Funds Deposit	2,616.53
Deposit	10/10/2018	Grant for Parking Lot Extension	1,000.00
Deposit	10/10/2018	Facility Rental Deposit	200.00
Deposit	10/10/2018	Utility Deposit	248.66
Deposit	10/10/2018	Utility Deposit	2,998.55
Deposit	10/11/2018	Road Use Tax	1,756.79
Deposit	10/17/2018	Utility Deposit	3,179.36
Deposit	10/17/2018	Utility Deposit	112.00
Deposit	10/17/2018	Refundable Utility Deposit	150.00
Deposit	10/17/2018	Donation Facility Deposit	100.00
Deposit	10/17/2018	Utility Deposit	14,048.57
Deposit	10/17/2018	Farm to Market Deposit	2,524.49
Deposit	10/17/2018	Building Permit Deposit	35.00
Deposit	10/24/2018	Facility Deposit	100.00
Deposit	10/24/2018	Utility Deposit	414.50
Deposit	10/24/2018	Utility Deposit	2,661.29
Deposit	10/24/2018	VOID Check 8814 Deposit	1,400.00
Deposit	10/24/2018	Library Deposit	33.18
Deposit	10/29/2018	Local Option Sales Tax	2,745.13
Deposit	10/29/2018	Enrich Iowa for Library	879.27
Deposit	10/31/2018	Utility Deposit	2,640.99
Deposit	10/31/2018	Interest	26.74
Total Checking			75,244.65
Petty Cash			
Total Petty Cash			-
Total Operating Accounts			75,244.65
Roads Revenue Accounts			
Savings			
Deposit	10/31/2018	Interest	0.58
Total Savings			0.58
Total Roads Revenue Accounts			0.58
Water Revenue Accounts			
Savings			
Deposit	10/31/2018	Interest	2.87
Total Savings			2.87
Total Water Revenue Accounts			2.87
Sewer Revenue Accounts			
Savings			
Deposit	10/31/2018	Interest	2.51
Total Savings			2.51
CD			
Total CD			-
Total Sewer Revenue Accounts			2.51
TOTAL			75,250.61

City of Fertile Bills Paid

As of October 31, 2018

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	10/01/2018	8806	Fertile Fire Department V	Quarterly Allocation	-3,833.33
Check	10/01/2018	TRANS	Fertile Public Library V	Quarterly Payment	0.00
Check	10/01/2018	CORR	USPS	Correction to Class for certified postage of Street Financing Report effective 09-27-2018. (L) Books & CDs, Supplies, Programs, DVDs, Postage, Fees	0.00
Check	10/03/2018	EFT	Citibusiness Card		-1,048.55
Paycheck	10/03/2018	8802	Lunning, Wendy S	City Clerk	-501.70
Paycheck	10/03/2018	8803	Russell, Grant	City Maintenance	-50.34
Paycheck	10/03/2018	8801	Bruns, Warren	Water & Sewer Supervisor	-300.20
Paycheck	10/03/2018	8804	Russell, Joyce	Mayor (Donated 17 hours)	-1,153.99
Paycheck	10/03/2018	8805	Roberts, Stephen J	City Maintenance	-1,067.71
Bill Pmt -Check	10/03/2018	8807	AgSource Laboratories	Sewer Testing	-51.25
Bill Pmt -Check	10/03/2018	8808	Lonnie Knudson	Community Center Cleaning	-60.00
Bill Pmt -Check	10/03/2018	8809	Menards	Cleaning Supplies	-57.80
Bill Pmt -Check	10/03/2018	8810	Plunkett's	Pest Control	-444.29
Bill Pmt -Check	10/03/2018	8811	Waste Management	Container Services	-17.17
Bill Pmt -Check	10/03/2018	8812	WCTA	Telephone/Internet Mileage to Clear Lake (13.5 miles @ .545 per mile), Budget Workshop	-205.53
Bill Pmt -Check	10/03/2018	8813	Wendy Lunning - v		-29.86
Paycheck	10/03/2018	8824	Russell, Joyce	Mayor Pay - IPERS deducted in error.	-93.41
Liability Check	10/03/2018	CORR	IPERS	Mayor Pay - IPERS deducted in error.	0.00
Bill Pmt -Check	10/10/2018	8815	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	10/10/2018	8816	Alliant Energy	Electric	-971.12
Bill Pmt -Check	10/10/2018	8817	Five Star CO-OP	Gas for Truck	-278.82
Bill Pmt -Check	10/10/2018	8818	Hawkins, Inc.	Chlorine Cylinder	-5.00
Bill Pmt -Check	10/10/2018	8819	Larsen Plumbing & Heating	Meter at Hermanson	-85.00
Bill Pmt -Check	10/10/2018	8820	Menards	Shop Supplies	-39.00
Bill Pmt -Check	10/10/2018	8821	Synchrony Bank	Tool & Battery	-41.97
Bill Pmt -Check	10/10/2018	8822	Waste Management	Garbage & Recycling Services	-2,321.00
Check	10/10/2018	EFT	First Security Bank & Trust	Main Street Loan	-2,616.53
Liability Check	10/10/2018	EFT	IPERS	(L)	-323.57
Liability Check	10/10/2018	EFTPS	United States Treasury		-1,173.46
Bill Pmt -Check	10/10/2018	8829	AgSource Laboratories	Sewer Testing	-51.25
Bill Pmt -Check	10/10/2018	8830	Alliant Energy	Electric	-677.60
Bill Pmt -Check	10/10/2018	8831	Black Hills Energy	Natural Gas	-243.17
Bill Pmt -Check	10/10/2018	8832	HiWay Truck Equipment	Snow Plow Maintenance & Repair	-4,852.64
Bill Pmt -Check	10/10/2018	8833	Marco	Copier, Printer, Fax	-74.77
Bill Pmt -Check	10/10/2018	8834	Menards	Holiday Decor & Supplies	-130.25
Bill Pmt -Check	10/10/2018	8835	Verizon Wireless	Cell Phone	-80.98
Bill Pmt -Check	10/10/2018	8836	Young Construction	Shingles due to hail damage.	-58,205.14
Liability Check	10/12/2018	EFT	IPERS		-621.54
Liability Check	10/12/2018	EFTPS	United States Treasury	(L)	-1,349.16
Check	10/16/2018	EFT	First Security Bank & Trust	Main Street Loan	-2,713.86
Paycheck	10/17/2018	8825	Knudson, Loni	(L) Clerk	-220.43
Paycheck	10/17/2018	8826	Roberts, Stephen J	City Maintenance	-1,067.71
Paycheck	10/17/2018	8827	Arndt, Linda J	(L) Assistant Director	-229.09
Paycheck	10/17/2018	8828	Thompson, Angela M	(L) Librarian	-1,156.71
Check	10/18/2018	ACH	WCTA	(L) Telephone	-65.38
Bill Pmt -Check	10/24/2018	8837	Advanced Door Systems	Maintenance Garage	-513.40
Bill Pmt -Check	10/24/2018	8838	Alliant Energy	(L) Electric	-145.00
Bill Pmt -Check	10/24/2018	8839	Baker & Taylor	(L) Books & CDs	-240.32
Bill Pmt -Check	10/24/2018	8840	Black Hills Energy	(L) Natural Gas	-82.00
Bill Pmt -Check	10/24/2018	8841	ClerkBooks	Support Hours	-1,400.00
Bill Pmt -Check	10/24/2018	8842	MicroMarketing	(L) Books	-29.74
Bill Pmt -Check	10/24/2018	8843	Quality Pump & Control	Replace Contactor for pump 1 & Change Relay	-710.00
Bill Pmt -Check	10/24/2018	8844	Stromleys Repair LLC	Service & Repair on Pick Up	-262.03

Bill Pmt -Check	10/24/2018	8845	Yohn Co Inc	Cement for Flag Poles	-500.00
Check	10/24/2018	DEBIT	Carbonite	Online Backup	-71.99
Check	10/24/2018	DEBIT	Kum & Go	Gas for Mower	-125.00
Liability Check	10/30/2018	EFT	Iowa Department of Revenue & Finance	(L) Payroll Liabilities	-135.00
Liability Check	10/30/2018	EFT	Iowa Department of Revenue & Finance		-586.00
Sales Tax Payment	10/30/2018	EFT	Iowa Department of Revenue & Finance		-134.00
Sales Tax Payment	10/30/2018	EFT	Iowa Department of Revenue & Finance		-934.00
Paycheck	10/31/2018	8846	Roberts, Stephen J	City Maintenance	-1,067.71
Bill Pmt -Check	10/31/2018	8847	Joyce Russell -P	Batteries for Phones	-32.06
Total Checking					-95,492.03
Petty Cash					
Total Petty Cash					
Total Operating Accounts					-95,492.03
Roads Revenue Accounts					
Savings					
Total Savings					
Total Roads Revenue Accounts					
TOTAL					-95,492.03