

City of Fertile

City Council Meeting Minutes

November 19, 2019 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Joyce Russell called the council meeting to order. Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna. City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- Cindy motioned, Ron 2nd to approve the minutes of the October meeting.** Unanimous
- Tad motioned, Nick 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

City Maintenance Report:

- Steve replaced coupler on the motor at the water plant.
- Steve trimmed tree at the Fishing Point.
- Steve purchased and attached bucket for the skid loader.
- Steve purchased and attached new blade for the snow truck.
- Steve and Buck installed snow fence on Washington Street.
- McGuire Iron inspected the water tower with underwater drone. No need to drain tower.
- Steve & Joyce met with DNR for annual inspection.
- Ron motioned, Holly 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- The cable broke to hold the winch by the North end of the dam. Joyce checked flume under the Fertile Mill to see if it was full of mud. She also checked cement slab attached to south corner of mill.
- Joyce and Steve met with Worth County Engineers in regards to black topping town to market streets in summer of 2020.
- Joyce and Steve met with IMWCA for worker compensation review.
- Thank you, Joyce, Cindy, Ron & Holly for attending WCDA awards banquet to receive generator grant for Community Center & Lagoon. Total awarded \$82,211.79. Thank you WCDA, Fertile Trustees & Diamond Jo Casino.
- Thank you to Carolyn Nedved for doing the Craft Fair at Community Center. Great turn out.
- Our loan from First Security Bank to blacktop & mark Main Street has been paid in full. WCDA monthly checks were used to pay for this.
- Total City Grant monies from 2006 – 2019 is \$1,608,958.89. This doesn't include our monthly checks. Thank you.
- Joyce notified Larson Plumbing and Heating and Concession Stand has been winterized.
- Cindy motioned, Tad 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report:

- Wendy presented Annual Financial Report to the council. **Tad motioned, Ron 2nd to approve the Annual Financial Report.** Unanimous
- Tad motioned, Holly 2nd to remove Joyce and add Nick to bank accounts as of 1/1/2020.** Unanimous. No change to Wendy and Cindy.
- Budget Training completed. Department/committee treasurers have been notified that budget deadline to City Hall is December 31, 2019. An additional publication and public hearing will also be needed this year on proposed Maximum Property Tax dollars.
- Fire Department is submitting monthly financials timely. Wendy will be working with them on the accuracy of the information.
- Cindy motioned, Holly 2nd to approve resolution 19-11-19-1 authorizing the internal transfer of funds.** Unanimous
- Wendy presented USDA Annual Financial Report for water to the council. **Cindy motioned, Ron 2nd to approve the USDA Annual Financial Report.** Unanimous
- There will be a vacant council seat as of 1/1/2020. **Cindy motioned, Tad 2nd to appoint a new council member.** Unanimous. There will be more information to come for those interested in filling the vacant seat.
- Nick motioned, Tad 2nd to approve Financial Report.** Unanimous
- Ron motioned, Holly 2nd to approve October Bills.** Unanimous

7/1/2019 to 10/31/2019	General	Roads	Emergency	EE Benefits	LOST	WCDA	Utilities	Total
Income	296,942.80	16,241.77	962.13	5,747.75	12,630.48	0	59,110.82	391,635.75
Expense	307,242.47	12,641.22	0	2,851.43	0	3,000.00	27,034.25	352,769.37
Total	-10,299.67	3,600.55	962.13	2,896.32	12,630.48	-3,000.00	32,076.57	38,866.38
Fund Balance	-5,974.45	77,476.40	962.13	5,600.87	48,539.43	21.32	231,217.26	357,842.96

- Liens presented to the Council were as follows:
409 W Main Street \$181.39
506 W Washington \$399.58
- Ron motioned; Tad seconded to process liens with Worth County Treasurer.** Unanimous
- Winn-Worth Betco is sponsoring 12 days of trivia for Christmas with local gift baskets drawn for prizes. Join at www.winn-worthbetco.com.

Committee Reports:

- Ron suggested holding flag dedication on Fertile Days 2020.
- The community would like to thank Joyce for her 18 years of service. There will be an Open House on December 8, 2019 from 2:00 to 4:00 at the Fertile Community Center.
- The community would like to welcome Nick Bailey as new Mayor in 2020. Nick is open to any suggestions &/or questions that you may have.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on December 17th at 7:00 pm at Fertile City Hall.
- Nick motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

- Annual Financial Report
- USDA Annual Financial Report – Water
- Authorization Bank Accounts
- Council Vacancy

Wendy Lunning, City Clerk

City of Fertile Deposits

As of October 31, 2019

Accrual
Basis

Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	10/01/2019	Property Taxes	38,468.34
Deposit	10/01/2019	Lien Payments Deposit	1,775.97
Deposit	10/02/2019	Utility Deposit	271.49
Deposit	10/03/2019	Casino Funds Deposit	2,776.42
Deposit	10/09/2019	Enrich Iowa - Library Funds	1,385.75
Deposit	10/09/2019	Refundable Utility Deposit	150.00
Deposit	10/09/2019	Utility Deposit	3,935.43
Deposit	10/15/2019	Clerkbooks Deposit	0.00
Deposit	10/16/2019	Paypal Utility Deposit	580.67
Deposit	10/16/2019	Utility Deposit	2,174.15
Deposit	10/16/2019	Facility Rental Deposit	250.00
Deposit	10/16/2019	Road Use Tax	2,436.20
Deposit	10/18/2019	Refundable Utility Deposit	150.00
Deposit	10/18/2019	Facility Rental Deposit	100.00
Deposit	10/23/2019	Clerkbooks Deposit	0.00
Deposit	10/23/2019	Clerkbooks Deposit	0.00
Deposit	10/23/2019	VOID Check #9282 a/c incorrect amount	212.32
Deposit	10/23/2019	Utility Paypal Deposit	333.11
Deposit	10/23/2019	Utility Deposit	3,580.46
Deposit	10/23/2019	Library Deposit	27.00
Deposit	10/29/2019	Local Option Sales Tax	3,155.50
Deposit	10/30/2019	Refundable Utility Deposit	150.00
Deposit	10/30/2019	Utility Deposit	2,335.90
Deposit	10/31/2019	Interest	28.31
Total Checking			<u>64,277.02</u>
Petty Cash			
Total Petty Cash			<u> </u>
Total Operating Accounts			<u>64,277.02</u>
Roads Revenue Accounts			
Savings			
Deposit	10/31/2019	Interest	0.59
Total Savings			<u>0.59</u>
Total Roads Revenue Accounts			0.59
Water Revenue Accounts			
Savings			
Deposit	10/31/2019	Interest	2.88
Total Savings			<u>2.88</u>
Total Water Revenue Accounts			2.88
Sewer Revenue Accounts			
Savings			
Deposit	10/31/2019	Interest	2.51
Total Savings			<u>2.51</u>
CD			
Total CD			<u> </u>
Total Sewer Revenue Accounts			<u>2.51</u>
TOTAL			<u><u>64,283.00</u></u>

City of Fertile Bills Paid

As of October 31, 2019

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	10/01/2019	9285	Fertile Fire Department V	Quarterly Allocation	-4,000.00
		TRANSFE			
Check	10/01/2019	R	Fertile Public Library V	Quarterly Payment	0.00
Check	10/01/2019	EFT	First Security Bank & Trust	Main Street Loan	-2,776.42
Paycheck	10/02/2019	9275	Bruns, Warren	Water & Sewer Supervisor	-300.21
Paycheck	10/02/2019	9276	Lunning, Wendy S	City Clerk	-499.54
Paycheck	10/02/2019	9277	Russell, Joyce	Mayor (Donated 19 hours)	-1,180.11
Paycheck	10/02/2019	9278	Roberts, Stephen J	City Maintenance	-1,149.43
Check	10/03/2019	DEBIT	US Post Office	Postage Stamps	-220.00
Check	10/09/2019	9286	TD Young Rentals LLC	Utility Deposit Refunded.	-150.00
Liability Check	10/09/2019	EFT	IPERS	IPERS - City	-622.04
Liability Check	10/09/2019	EFT	IPERS	(L) IPERS - LIBRARY	-353.31
Liability Check	10/09/2019	EFT	Iowa Department of Revenue & Finance	(L) Library	-186.00
Bill Pmt -Check	10/09/2019	9287	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	10/09/2019	9288	Alliant Energy	Electric	-906.61
			Barco Municipal Products, Inc.	Snow Plow Blade	-587.10
Bill Pmt -Check	10/09/2019	9290	Five Star CO-OP	Gas for Truck	-212.88
Bill Pmt -Check	10/09/2019	9291	Green Canopy, Inc.	JULY 2019 Fishing Dock, Park & Ball Diamond	-385.00
Bill Pmt -Check	10/09/2019	9292	Hawkins, Inc.	Chlorine Cylinder	-15.00
			Larsen Plumbing & Heating	Rewire Meter for Lonnie Bailey at 507 W Main	-157.24
Bill Pmt -Check	10/09/2019	9293	Marco	Copier, Printer, Fax	-85.99
Bill Pmt -Check	10/09/2019	9294	Waste Management		-2,410.65
Check	10/09/2019	ACH	Intuit	Payroll	-14.98
Liability Check	10/15/2019	EFT	United States Treasury	42-1028074	-1,588.96
Check	10/15/2019	DEBIT	Mills Fleet Farm	Log chain & Cleaning supplies for water plant	-15.57
Check	10/15/2019	DEBIT	Standard Bearings	Equipment Water Plant	-126.93
Paycheck	10/16/2019	9296	Arndt, Linda J	(L) Assistant Director	-145.78
Paycheck	10/16/2019	9297	Knudson, Loni	(L) Clerk	-197.33
Paycheck	10/16/2019	9298	Thompson, Angela M	(L) Librarian	-1,441.11
Paycheck	10/16/2019	9299	Roberts, Stephen J	City Maintenance	-1,149.43
Bill Pmt -Check	10/16/2019	9300	AgSource Laboratories	Sewer Testing	-51.25
Bill Pmt -Check	10/16/2019	9301	Alliant Energy	Electric	-793.89
				Budget Workshop - Expense shared with Hanlontown.	-25.00
Bill Pmt -Check	10/16/2019	9302	City of Hanlontown		-25.00
Bill Pmt -Check	10/16/2019	9303	Hanna Chris	August Mowing (5 hours @ \$12.00 per hour)	-60.00
Bill Pmt -Check	10/16/2019	9304	Hare Electric		-1,686.67
Bill Pmt -Check	10/16/2019	9305	Menards		-198.05
Bill Pmt -Check	10/16/2019	9306	Verizon Wireless	Cell Phone	-75.80
Sales Tax Payment	10/16/2019	CREDIT	Iowa Department of Revenue & Finance		0.00
Check	10/20/2019	ACH	WCTA	(L)Telephone	-66.22
Bill Pmt -Check	10/20/2019	9311	Alliant Energy	(L) Electric	-166.00
Bill Pmt -Check	10/20/2019	9312	Black Hills Energy	(L) Natural Gas	-78.00
Bill Pmt -Check	10/20/2019	9313	Justin Benjergerdes	Parade DJ	-75.00
Bill Pmt -Check	10/20/2019	9314	MicroMarketing	(L) Books	-32.49
Check	10/22/2019	DEBIT	Standard Bearings	Equipment Water Plant	-142.89
Bill Pmt -Check	10/23/2019	9307	Black Hills Energy	Natural Gas	-208.16
Bill Pmt -Check	10/23/2019	9308	Menards	Staples & Tape	-12.29
			Miller Ranch and Mobile Repair	Snow Plow	-591.99
Bill Pmt -Check	10/23/2019	9310	Stellar Truck & Trailer	Skidloader blade	-6,385.00
				(L) Books & CDs, Supplies, Programs, Tax, DVDs, Postage	-374.33
Check	10/29/2019	ACH	Citibusiness Card		-374.33
Bill Pmt -Check	10/30/2019	9315	Lonnie Knudson	Community Center Cleaning	-30.00
Paycheck	10/30/2019	9316	Roberts, Stephen J	City Maintenance	-1,149.42
				AUGUST & SEPTEMBER 2019 Fishing Dock, Park & Ball Diamond	-770.00
Bill Pmt -Check	10/30/2019	9317	Green Canopy, Inc.		-770.00
			Iowa Department of Revenue & Finance	City	-594.00
Liability Check	10/31/2019	EFT			-594.00
Sales Tax Payment	10/31/2019	EFT	Iowa Department of Revenue & Finance		0.00
Sales Tax Payment	10/31/2019	EFT	Iowa Department of Revenue & Finance		0.00
Total Checking					-34,457.57