

City of Fertile

City Council Meeting Minutes

October 15, 2019 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Joyce Russell called the council meeting to order. Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna. City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- **Ron motioned, Cindy 2nd to approve the minutes of the September meetings.** Unanimous
- **Cindy motioned, Nick 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

City Maintenance Report:

- Steve painted the shelter house and replaced the gutters.
- Steve replaced the coupler on the motor at the water plant,
- Fall draw down begins October 15 at the lagoon.
- Steve proposed new blade for the skid loader in the amount of \$6300.00. **Ron motioned, Cindy 2nd to approve the purchase of the blade.** Roll call vote: Holly – yes; Ron – yes; Nick – yes; Cindy – yes & Tad – yes. Unanimous.
- **Ron motioned, Nick 2nd to approve the City Maintenance report.** Unanimous

7/1/2019 to 9/30/2019	General	Roads	Emergency	EE Benefits	LOST	WCDA	Utilities	Total
Income	252,461.85	13,804.98	141.37	722.14	9,474.98	0	46,846.60	323,451.92
Expense	268,091.81	4,285.74	0	2,117.03	0	3,000.00	20,618.27	298,112.85
Total	-15,629.96	9,519.24	141.37	-1,394.89	9,474.98	-3,000.00	26,228.33	25,339.07
Fund Balance	-11,164.74	83,395.09	141.37	1,309.66	45,383.93	21.32	225,440.36	344,526.99

Mayor's Report:

- Worth County Office noticed a gas leak at 207 W Washington. Emergency Management, Black Hills Energy, Alliant Energy were all notified. Joyce & Nick were first responders. Joyce opened the Community Center for residences that were evacuated from their homes.
- Randy Bredeson notified Steve and Joyce that the slab south of the Fertile Mill with the hoist to raise gate on the flu had broken away and was on the North end of the dam. Joyce has been trying to contact owner of the Fertile Mill.
- Green Canopy has been notified to pick up Porta Potties on November 1st.
- Joyce contacted Worth County Sherriff in regards to abandon vehicle in town. Stromley's Towing will be removing.
- **Tad motioned, Holly 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report:

- City Election is scheduled for November 5th 2019. Public Measure on ballot: To authorize a change in the use of the one percent (1%) local sales and service tax in the City of Fertile effective January 1, 2020. Proposed use of the tax shall be allocated one hundred

(100%) of revenue shall be reallocated for any lawful purpose of the City of Fertile.

- Wendy received bank statements from the Fire Department. Although, they did match the financials that were previously presented. Wendy would like Fire Department financials to be transferred to City Hall. Nick will be working with the Fire Department.
- Auditors have mentioned that it would be beneficial to the segregation of duties to have a council member review and sign bank statements. Tad has agreed to do this.
- Annual Financial Report has been released. Wendy will complete and submit in paper.
- Budget Training is scheduled for November 12 in Fort Dodge.
- **Cindy motioned, Holly 2nd to approve resolution 19-10-15-1 authorizing the internal transfer of funds.** Unanimous.
- Financial for Garden Club & Fertile Days are current through 08/31/2019.
- Fiscal Year End reports do not include the year-end adjustment to convert to Cash Basis. A full set of reports will be submitted to the City Council when completed.

- **Nick motioned, Ron 2nd to approve Financial Report.** Unanimous
- **Cindy motioned, Holly 2nd to approve September Bills.** Unanimous
- Liens presented to the Council were as follows:

108 W Washington Street	\$484.13
105 E Main Street	\$385.34
214 W Main Street	\$357.33

Ron motioned; Tad seconded to process liens with Worth County Treasurer. Unanimous

Committee Reports:

- Ron met with soil conservation to see what trees would grow best at the park. There is a program of 25 Hackberry trees for \$30.00. **Holly motioned, Tad 2nd to get the trees.** Unanimous The trees should arrive second week in April.
- Community Foundation has accepted the grant from the Garden Club for new golf cart.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on November 19th at 7:00 pm at Fertile City Hall.
- **Nick motioned, Ron 2nd to adjourn the meeting.** Unanimous

Summary:

- Purchase new blade.
- Segregation of Duties – Bank Statements.

Wendy Lunning, City Clerk

City of Fertile Deposits

As of September 30, 2019

Accrual
Basis

	Type	Date	Memo	Amount
Operating Accounts				
Checking				
Deposit		09/01/2019	Property Taxes	3,483.77
Deposit		09/01/2019	Clerkbooks Deposit	0.00
Deposit		09/01/2019	Utility Deposit	381.28
Deposit		09/03/2019	Casino Funds Deposit	2,691.77
Deposit		09/05/2019	Utility Deposit	955.72
Deposit		09/05/2019	Refundable Utility Deposit	150.00
Deposit		09/11/2019	Utility Deposit	384.76
Deposit		09/11/2019	Utility Deposit	2,532.22
Deposit		09/17/2019	Road Use Tax	2,816.04
Deposit		09/18/2019	Farm to Market Deposit	2,514.42
Deposit		09/18/2019	Building Permits Deposit	35.00
Deposit		09/18/2019	Utility Deposit	3,446.46
Deposit		09/18/2019	Library Grant Deposit	2,000.00
Deposit		09/18/2019	Library Deposit	30.00
Deposit		09/18/2019	Library Deposit	25.25
Deposit		09/24/2019	Clerkbooks Deposit	0.00
Deposit		09/25/2019	Utility Deposit	4,553.73
Deposit		09/25/2019	Utility Deposit	1,366.19
Deposit		09/27/2019	Local Option Sales Tax	3,155.49
Deposit		09/30/2019	Interest	<u>24.60</u>
Total Checking				30,546.70
Petty Cash				
Total Petty Cash				<u> </u>
Total Operating Accounts				30,546.70
Roads Revenue Accounts				
Savings				
Deposit		09/30/2019	Interest	<u>0.57</u>
Total Savings				<u>0.57</u>
Total Roads Revenue Accounts				0.57
Water Revenue Accounts				
Savings				
Deposit		09/30/2019	Interest	<u>2.78</u>
Total Savings				<u>2.78</u>
Total Water Revenue Accounts				2.78
Sewer Revenue Accounts				
Savings				
Deposit		09/30/2019	Interest	<u>2.43</u>
Total Savings				2.43
CD				
Deposit		09/18/2019	Interest	<u>112.26</u>
Total CD				<u>112.26</u>
Total Sewer Revenue Accounts				<u>114.69</u>
TOTAL				<u><u>30,664.74</u></u>

City of Fertile Bills Paid

As of September 30, 2019

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Paycheck	09/01/2019	9237	Bruns, Warren	Water & Sewer Supervisor	-300.20
Paycheck	09/01/2019	9238	Lunning, Wendy S	City Clerk	-360.60
Paycheck	09/01/2019	9239	Russell, Grant	City Maintenance	-89.50
Paycheck	09/01/2019	9240	Russell, Joyce	Mayor (Donated 17 hours)	-1,493.13
Bill Pmt -Check	09/04/2019	9234	Lonnie Knudson	Community Center Cleaning	-60.00
Paycheck	09/04/2019	9241	Roberts, Stephen J	City Maintenance	-1,149.43
Check	09/05/2019	DEBIT	MCAfee	McAfee Antivirus - 2 years	-96.29
Bill Pmt -Check	09/05/2019	9242	Hawkins, Inc.	Chlorine Cylinder	-15.00
Bill Pmt -Check	09/05/2019	9243	Kum & Go	Gas for Mower	-194.26
Bill Pmt -Check	09/05/2019	9244	Waste Management		-2,410.65
Bill Pmt -Check	09/05/2019	9245	WCTA	Telephone/Internet	-214.94
Bill Pmt -Check	09/05/2019	9246	Wendy Lunning - v		-31.47
Bill Pmt -Check	09/11/2019	9247	Alliant Energy	Electric	-1,214.84
Bill Pmt -Check	09/11/2019	9249	Five Star CO-OP	Gas for Truck	-175.39
			Floyd & Leonard Auto		
Bill Pmt -Check	09/11/2019	9250	Electric, Inc.	Blade Attachment for Weed Trimming	-89.06
Bill Pmt -Check	09/11/2019	9251	M & S Outdoor Equipment	X-Mark Mower Blades	-60.85
Bill Pmt -Check	09/11/2019	9252	Marco	Copier, Printer, Fax	-85.99
Bill Pmt -Check	09/11/2019	9253	Menards	Paper Towels, Light Bulb Charger & LED lights.	-69.94
Bill Pmt -Check	09/11/2019	9254	The Red Geranium	Viola Roberts Funeral	-25.00
Bill Pmt -Check	09/11/2019	9255	USA Blue Book	Water Testing	-149.65
Check	09/11/2019	DEBIT	Intuit	Payroll	-12.84
Bill Pmt -Check	09/11/2019	9256	Verizon Wireless	Cell Phone	-75.79
Liability Check	09/11/2019	EFT	IPERS	(L)	-354.69
Liability Check	09/11/2019	EFT	IPERS		-611.88
Liability Check	09/12/2019	EFTPS	United States Treasury		-1,507.18
Paycheck	09/16/2019	9262	Arndt, Linda J		-145.77
Paycheck	09/16/2019	9263	Knudson, Loni		-201.08
Paycheck	09/16/2019	9264	Thompson, Angela M		-1,441.11
Paycheck	09/18/2019	9257	Roberts, Stephen J	City Maintenance	-1,149.42
Bill Pmt -Check	09/18/2019	9258	Alliant Energy	Electric	-800.61
Bill Pmt -Check	09/18/2019	9259	Black Hills Energy	Natural Gas	-170.25
Bill Pmt -Check	09/18/2019	9260	Fertile Fire Department V	ICAP Grant	-1,000.00
Bill Pmt -Check	09/18/2019	9261	Hawkins, Inc.	Switchover, Vacuum Regulator, Tubing	-2,041.48
Check	09/18/2019	EFT	First Security Bank & Trust	Main Street Loan	-2,621.87
Check	09/18/2019	ACH	WCTA	(L)Telephone	-64.82
Bill Pmt -Check	09/18/2019	9265	Alliant Energy	(L) Electric	-127.00
Bill Pmt -Check	09/18/2019	9266	Baker & Taylor	(L) Books & CDs	-813.43
Bill Pmt -Check	09/18/2019	9267	Black Hills Energy	(L) Natural Gas	-78.00
Bill Pmt -Check	09/18/2019	9268	Joyce Russell -P	(L) People Magazine	-36.45
Bill Pmt -Check	09/18/2019	9269	MicroMarketing	(L) Books	-28.49
				Shop Towels, Permanent Markers & Ink for Printer	
Bill Pmt -Check	09/18/2019	9271	Staples		-107.85
Check	09/20/2019	DEBIT	Carbonite	Online Backup	-77.03
Check	09/24/2019	EFT	First Security Bank & Trust	Main Street Loan	-3,393.03
Bill Pmt -Check	09/24/2019	9279	AgSource Laboratories	Water Testing	-137.50
			Iowa Department of Natural Resources	Annual Water Use Fee for 2020	
Bill Pmt -Check	09/24/2019	9280			-95.00
Bill Pmt -Check	09/24/2019	9281	Menards	Gutters on Shelter House	-395.08
			Miller Ranch and Mobile Repair	Snow Plow	
Bill Pmt -Check	09/24/2019	9282			-212.32
Bill Pmt -Check	09/24/2019	9283	WCTA	Telephone/Internet	-209.74
Bill Pmt -Check	09/24/2019	9284	Wendy Lunning - v	Mileage (127 miles @ .58 per mile)	-73.66
Bill Pmt -Check	09/25/2019	9272	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	09/25/2019	9273	Plunkett's		-462.06
Bill Pmt -Check	09/25/2019	9274	Staples	Paper, Post Its, Envelopes & Labels	-83.24
Check	09/25/2019	EFT	First Security Bank & Trust	Main Street Loan	-2,691.77
				(L) Books & CDs, Supplies, Programs, Tax, DVDs, Postage	
Check	09/30/2019	EFT	Citibusiness Card	QuickBooks generated zero amount transaction for bill payment stub	-570.94
Bill Pmt -Check	09/30/2019		ClerkBooks A/P Adjust		
Total Checking					-30,091.07
TOTAL					-30,091.07