

City of Fertile

City Council Meeting Minutes

September 24, 2019 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Joyce Russell called the council meeting to order. Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna. City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- **Cindy motioned, Tad 2nd to approve the minutes of the August meetings.** Unanimous
- **Ron motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US

Flag

Hollow Tree: Jeff Berg mentioned that tree at 502 W Main needs to be cut. Fertile Code of Ordinances;

Community Protection; Nuisances; 3-2-3(8) indicates: The maintenance, by the property owner, of all property outside the lot and property lines and inside the curb lines upon public streets, including maintaining a fifteen (15) foot clearance above the street from trees extending over the streets, except as provided in Section 3-2-3(1).

Water Bills: Jeff Berg asked about the meter reading on the utility bills. The utility bill statements indicate the total number of units used for the period.

Tile on E side of Fertile: Jeff asked if he could get copy of tiling maps in Fertile. Joyce will follow up with County Supervisors & Joel Rohne, County IT/GIS Director to get maps.

WHKS – No report on sewer discharge pipe.

City Maintenance Report:

- Steve contacted Lake Mills, Forest City and Manly to determine how they handle nuisance properties. Fertile Code of Ordinances; Community Protection; Nuisances; 3-2-9 indicates: Abatement by Municipality. If the person notified to abate a nuisance or condition neglects or fails to abate as directed, the City may perform the required action to abate, keeping an accurate account of the expense incurred. The itemized expense account shall be filed with the City Clerk, who shall pay such expenses on behalf of the municipality. The Clerk shall mail a statement of the total expense incurred to the property owner. Steve also suggested having law enforcement available to keep the peace. Holly & Ron have been assigned to this committee and will report nuisance properties in the October meeting.
- Steve is replacing gutters on the center shelter house damaged during storm in the park.
- Lights at Community Center and Water Plant have been repaired.
- Chlorine tanks in the water plant didn't switch correctly. Regulator & valve controller splitter has been replaced.
- Hydraulic hose broke on the snow plow.
- Steve also replaced blade on the plow truck.
- **Nick motioned, Cindy 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Joyce contacted Shine Way to clean & wax floors at the Community Center.
- Joyce & Steve met with WHKS in regards to the sewer discharge pipe.
- We are gearing up 2020 census. Everyone is encouraged to complete. The library will be available for those of you that would like to complete online. State reimbursement is based on census population and therefore very important to complete.
- Hare Electric is interested in renting the office space above the Community Center at \$450.00 per month plus utilities. Joyce will be working with them to set up contract.
- Halloween is scheduled for Thursday, October 31st from 5:00pm – 7:00pm.
- **Tad motioned, Holly 2nd to approve the mayor's report.** Unanimous.

	7/1/2019 to 8/31/2019	General	Roads	Emergency	EE Benefits	LOST	WCDA	Utilities	Total
Income		238,959.51	8,473.95	68.03	273.07	6,319.49	0	34,121.15	288,215.60
Expense		242,252.14	2,539.02	0	1,554.89	0	3,000.00	11,863.42	261,209.47
Total		-3,292.23	5,934.93	68.03	-1,281.82	6,319.49	-3,000.00	22,257.73	27,006.13
Fund Balance		212.47	79,810.78	68.03	1,422.73	42,228.44	21.32	221,469.76	345,233.53

City Clerk's Report:

- City Election is scheduled for November 5th 2019.
- Wendy asked if Fire Department financials can be transferred to City Hall. Nick will be working with the Fire Department.
- Street Financial Report submitted to the City Council for review and approval. **Cindy motioned, Ron 2nd to approve resolution 19-09-24-1 for Street Financing Report.** Unanimous.
- **Tad motioned, Cindy 2nd to approve resolution 19-09-24-2 authorizing the internal transfer of funds.** Unanimous.
- Fiscal Year End reports do not include the year-end adjustment to convert to Cash Basis. A full set of reports will be submitted to the City Council when completed.
- **Cindy motioned, Holly 2nd to approve Financial Report.** Unanimous
- **Ron motioned, Nick 2nd to approve August Bills.** Unanimous
- Liens presented to the Council were as follows:

201 E Washington Street	\$252.21
210 E Washington Street	\$365.78
101 E Main Street	\$335.85
115 W Main Street	\$332.34
501 W Main Street	\$383.47

Ron motioned; Tad seconded to process liens with Worth County Treasurer. Unanimous

Committee Reports:

- Trails Committee approved engineering study from Fertile to Hanlontown.
- Ron would like to do dedication for the flag poles sponsored by the American Legion in front of City Hall.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on October 15th at 7:00 pm at Fertile City Hall.
- **Holly motioned, Nick 2nd to adjourn the meeting.** Unanimous

Summary:

- Incubator Rental
- Street Financing Report.

City of Fertile Deposits

As of August 31, 2019

Accrual Basis

	Type	Date	Memo	Amount
Operating Accounts				
Checking				
Deposit	08/05/2019		Casino Funds Deposit	3,393.03
Deposit	08/07/2019		Utility Deposit	1,396.58
Deposit	08/07/2019		Building Permits Deposit	105.00
Deposit	08/14/2019		Utility Deposit	444.41
Deposit	08/14/2019		Facility Rental Deposit	75.00
Deposit	08/14/2019		Utility Deposit	4,131.26
Deposit	08/20/2019		Utility Deposit	274.15
Deposit	08/20/2019		Road Use Tax	2,832.18
Deposit	08/21/2019		Clerkbooks Deposit	0.00
Deposit	08/21/2019		Farm to Market Deposit	1,796.21
Deposit	08/21/2019		Utility Deposit	3,563.23
Deposit	08/28/2019		VOID & Reissue Check 9042	42.60
Deposit	08/28/2019		Library Deposit	45.00
Deposit	08/28/2019		Library Deposit	370.00
Deposit	08/28/2019		Building Permit Deposit	35.00
Deposit	08/28/2019		Facility Rental Deposit	100.00
Deposit	08/28/2019		Grant Deposit	1,000.00
Deposit	08/29/2019		Local Option Sales Tax	3,155.49
Deposit	08/31/2019		Interest	24.64
Deposit	08/31/2019		Utility Deposit	166.64
Total Checking				22,950.42
Petty Cash				
Total Petty Cash				0.00
Total Operating Accounts				22,950.42
Roads Revenue Accounts				
Savings				
Deposit	08/31/2019		Interest	0.58
Total Savings				0.58
Total Roads Revenue Accounts				0.58
Water Revenue Accounts				
Savings				
Deposit	08/31/2019		Interest	2.88
Total Savings				2.88
Total Water Revenue Accounts				2.88
Sewer Revenue Accounts				
Savings				
Deposit	08/31/2019		Interest	2.51
Total Savings				2.51
CD				
Total CD				0.00
Total Sewer Revenue Accounts				2.51
TOTAL				22,956.39

Cou Bills Paid

As of August 31, 2019

					Accrual Basis
Type	Date	Num	Name	Memo	Amount
Operating Accounts					
Checking					
Paycheck	08/01/2019	9203	Bruns, Warren	Water & Sewer Supervisor	-300.21
Paycheck	08/01/2019	9204	Lunning, Wendy S	City Clerk	-393.56
Paycheck	08/01/2019	9205	Russell, Joyce	Mayor (Donated 17 hours)	-1,309.96
Check	08/01/2019	CORR	Anderson, Mary	Reversed Interest on Lien 07/17/2019 a/c processed in error.	-31.00
Paycheck	08/07/2019	9206	Roberts, Stephen J	City Maintenance	-1,063.72
Paycheck	08/07/2019	9207	Roberts, Stephen J	Health Stipend	-106.71
Check	08/07/2019	DEBIT	USPS	Postage	-204.00
Bill Pmt -Check	08/07/2019	9208	Alliant Energy	Electric	-584.27
Bill Pmt -Check	08/07/2019	9209	Five Star CO-OP	Gas for Truck	-153.50
Bill Pmt -Check	08/07/2019	9210	Hawkins, Inc.	Chlorine Cylinder	-15.00
Bill Pmt -Check	08/07/2019	9211	Kramer Ace Hardware	Battery for Metal Detector - Water Locates	-7.59
Bill Pmt -Check	08/07/2019	9212	Kum & Go	Gas for Mower	-307.22
Bill Pmt -Check	08/07/2019	9213	Larsen Plumbing & Heating		-283.10
Bill Pmt -Check	08/07/2019	9214	Waste Management	Garbage, Recycling & Container Services	-2,410.65
Bill Pmt -Check	08/07/2019	9215	WCTA	Telephone/Internet	-213.03
Check	08/09/2019	DEBIT	USPS	Certified Mail	-6.85
Check	08/09/2019	DEBIT	Intuit	Payroll	-14.98
Bill Pmt -Check	08/09/2019	9216	Alliant Energy	Electric	-1,382.66
Bill Pmt -Check	08/09/2019	9217	Marco	Copier, Printer, Fax	-85.99
Bill Pmt -Check	08/09/2019	9218	North Central Sales & Service	Skid Loader Repairs	-688.56
Bill Pmt -Check	08/09/2019	9219	Verizon Wireless	Cell Phone	-75.20
Liability Check	08/14/2019	EFT	IPERS		-1,076.07
Paycheck	08/16/2019	9223	Thompson, Angela M	(L) Librarian	-1,441.12
Paycheck	08/16/2019	9222	Knudson, Loni	(L) Clerk	-140.78
Paycheck	08/16/2019	9221	Arndt, Linda J	(L) Assistant Director	-213.62
Check	08/16/2019	ACH	WCTA	(L)Telephone	-64.12
Bill Pmt -Check	08/16/2019	9224	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	08/16/2019	9225	Alliant Energy	(L) Electric	-127.00
Bill Pmt -Check	08/16/2019	9226	Baker & Taylor	(L) Books & CDs	-294.77
Bill Pmt -Check	08/16/2019	9227	Black Hills Energy		-235.19
Bill Pmt -Check	08/16/2019	9228	K Severson	(L) Cricut Maker	-312.94
Bill Pmt -Check	08/16/2019	9229	Menards	Cleaning Supplies	-24.80
Bill Pmt -Check	08/16/2019	9230	MicroMarketing	(L) Books	-19.99
Bill Pmt -Check	08/16/2019	9231	OverDrive Inc	(L) Books & DVD	-294.50
Bill Pmt -Check	08/16/2019	9232	State Library of Iowa	(L)	-108.20
Paycheck	08/21/2019	9220	Roberts, Stephen J	City Maintenance	-1,149.44
Check	08/28/2019	9233	DeVries, David & Sandra	Reissued check #9042 a/c original lost.	-42.60
Check	08/28/2019	ACH	Iowa Workforce Development	Late Fee :(-35.00
Bill Pmt -Check	08/28/2019	9234	Lonnie Knudson	Community Center Cleaning	-60.00
Bill Pmt -Check	08/28/2019	9235	Menards	Grinder & Battery	-139.98
Bill Pmt -Check	08/28/2019	9236	Menards	Poison	-24.99
Liability Check	08/28/2019	EFTPS	United States Treasury		-1,621.28
Check	08/29/2019	ACH	Iowa Workforce Development	Service Fee :(-3.95
Bill Pmt -Check	08/30/2019	EFT	Citibusiness Card	(L) Books & CDs, Supplies, Programs, Maintenance, DVDs, Postage & Magazines	-690.96
Bill Pmt -Check	08/31/2019		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	-17,772.56
Total Checking					-17,772.56
Petty Cash					
Total Petty Cash					-
Total Operating Accounts					-17,772.56
Roads Revenue Accounts					
Savings					
Total Savings					-
Total Roads Revenue Accounts					-
TOTAL					-17,772.56