

City of Fertile

City Council Meeting Minutes

September 18, 2018 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Cindy Peters, Nick Bailey (arrived at 7:30), Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning and Maintenance Manager Steve Roberts. Absent: Tad Miller
- Ron motioned, Cindy 2nd to approve the minutes of the August meeting.** Unanimous
- Holly motioned, Ron 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Public Hearing: There were no public comments. **Ron motioned, Cindy 2nd to amend ordinance for Salaries of Municipal Officers.** Unanimous **Cindy motioned, Holly 2nd to waive the 2nd & 3rd reading.** Unanimous

Top of Iowa Trail: Tom Reed, Chairman indicated goal for bike trails in Worth county to connect existing communities and neighboring counties. Community support is crucial in getting this accomplished. Trails cost approximately \$500,000 per mile and will be owned and maintained by the County Conservation office.

Nuisance Property: Sara Innes notified Mayor and Council of nuisance property. Based on the fact that this is located on the river, DNR will be notified and the city will proceed as needed.

City Maintenance Report:

- Steve mentioned that the city needs to be thinking about trading the mower in the next year or two. It currently has lots of hours, but is running well.
- Steve maintained and graded the gravel roads north of Fertile Lutheran Church and south ball diamonds
- Steve has repaired and replaced several water meters that weren't working correctly.
- Steve has been cleaning the park and filling ruts with dirt and dragging.
- Joyce received a grant for \$1,000.00 to extend the parking lot with additional gravel parking 20' X 80'. Steve mentioned that the plastic would hold water and would be better to have a netting that drains water. Additional cost of approximately \$300.00 to \$400.00. **Holly motioned, Ron 2nd to approve the additional cost to roads.** Unanimous He also mentioned that it would be beneficial for drainage to take of the top 3 inches of soil. Joyce and Steve will be working with Nettleton Excavating on this.
- Steve took test to LGI to open the lagoon early due to rain.
- Ron motioned, Holly 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Shingling has been completed at Community Center, Library and Water Plant.
- Joyce has been monitoring the river flooding and has reported to Worth County Emergency Management.

- The City Council and Mayor are invited to the unveiling of the Freedom Rock of Worth County in Kensett.
- Joyce & Wendy will be meeting with IMWCA to review Workman Compensation policy.
- Joyce will be contacting Heartland Asphalt in regards to repairing street at south of 212 Main Street.
- Nick motioned, Holly 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Street Financing Report submitted to the council for approval and review. **Cindy motioned, Ron 2nd to approve resolution 18-09-18-1 for City Street Financial Report.** Roll call Votes: **Holly – yes; Nick – yes; Ron – yes; Cindy – yes** Unanimous
- Clerkbooks support hours are running low. Wendy proposed purchasing 20 hours at \$1400.00. **Cindy motioned, Ron 2nd to purchase 20 hours.** Unanimous.
- Iowa Government Finance Initiative workshop is designed as a "tool-based training" for local elected, appointed officials (finance, planning and economic development). Registration fee is \$65.00 at several locations around Iowa.
- Reports for Fire Department are current through 06/30/2018. Reports for Garden Club are current through 07/31/2018.

7/1/2017 to 6/30/2018	General	WCDA	Roads	EE Benefits	LOST	Utilities	Total
Income	354,158.21	56,975.00	117,668.46	8,012.47	0	131,490.05	668,304.19
Expense	369,121.80	49,153.68	103,993.37	7,667.56	0	105,061.83	634,998.24
Total	-14,963.59	7,821.32	13,675.09	344.91	0	26,428.22	33,305.95
Fund Balance	54,828.97	21.32	60,318.49	1,213.42	0	155,067.46	271,449.66

7/1/2018 to 8/31/2018	General	WCDA	Roads	EE Benefits	LOST	Utilities	Total
Income	74,818.62	61,792.98	8,203.21	126.94	5,432.14	43,211.21	193,585.10
Expense	53,766.22	61,792.98	1,855.52	1,542.04	0	17,937.02	136,893.78
Total	21,052.40	0	6,347.69	-1,415.10	5,432.14	25,274.19	56,691.32
Fund Balance	75,881.37	21.32	66,666.18	-201.68	5,432.14	180,341.65	328,140.98

- Nick motioned, Holly 2nd to approve Financial Report.** Unanimous
- Cindy motioned, Ron 2nd to approve July Bills.** Unanimous
- Liens presented to the council were as follows:
115 W Main Street \$320.57

Ron motioned, Holly 2nd to process liens with the County Treasurer. Unanimous

Committee Report:

- Ron would like to get two (2) trees for the park from Alliant Energy at \$25.00 each. Council agreed.
- Ron went to Extension meeting with Iowa State University reviewing challenges within the community and how to make it better.
- Flags have been marked out are ready to install weather permitting.
- Cindy has located a company that will move the log cabin to a different section of the park for preservation.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on October 16th at 7:00 pm at Fertile City Hall.
- Holly motioned, Nick 2nd to adjourn the meeting.** Unanimous

Summary:

- Resolution for Mayor salary
- Resolution for Street Financing Report
- Resolution for Liens
- 2017 – 2018 Year End Financials

 Wendy Lunning, City Clerk

City of Fertile Deposits

As of August 31, 2018				Accrual Basis
Type	Date	Memo	Amount	
Operating Accounts				
Checking				
Deposit	08/01/2018	Donation Deposit - Lights for Footbridge	54.94	
Deposit	08/01/2018	Utility Deposit	81.90	
Deposit	08/01/2018	Utility Deposit	1,768.26	
Deposit	08/01/2018	Building Permits Deposit	385.00	
Deposit	08/01/2018	Clerkbbooks Deposit	0.00	
Deposit	08/03/2018	Casino Funds Deposit	3,381.87	
Deposit	08/08/2018	Insurance Settlement Deposit	43,656.57	
Deposit	08/08/2018	Utility Deposit	3,718.80	
Deposit	08/08/2018	Utility Deposit	164.84	
Deposit	08/15/2018	WCDA Grant Deposit - Parking Lot	55,302.48	
Deposit	08/15/2018	WCDA Grant Deposit - Park Electrical Update	6,490.50	
Deposit	08/15/2018	Utility Deposit	174.86	
Deposit	08/15/2018	Utility Deposit	3,314.91	
Deposit	08/15/2018	Building Permit Deposit	35.00	
Deposit	08/21/2018	Road Use Tax	2,963.48	
Deposit	08/22/2018	Utility Deposit	246.14	
Deposit	08/22/2018	Utility Deposit	2,568.65	
Deposit	08/22/2018	Building Permit Deposit	175.00	
Deposit	08/22/2018	Dividend Deposit	46.00	
Deposit	08/22/2018	Fundraising Deposit	597.00	
Deposit	08/24/2018	Local Option Sales Tax	2,745.13	
Deposit	08/24/2018	Farm to Market Deposit	1,659.45	
Deposit	08/29/2018	Utility Deposit	2,473.19	
Deposit	08/31/2018	Interest	22.27	
Total Checking			132,026.24	
Petty Cash				
Total Petty Cash				
Total Operating Accounts			132,026.24	
Roads Revenue Accounts				
Savings				
Deposit	08/31/2018	Interest	0.58	
Total Savings			0.58	
Total Roads Revenue Accounts			0.58	
Water Revenue Accounts				
Savings				
Deposit	08/31/2018	Interest	2.87	
Total Savings			2.87	
Total Water Revenue Accounts			2.87	
Sewer Revenue Accounts				
Savings				
Deposit	08/31/2018	Interest	2.51	
Total Savings			2.51	
CD				
Total CD				
Total Sewer Revenue Accounts			2.51	
TOTAL			132,032.20	

City of Fertile Bills Paid

As of August 31, 2018

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Paycheck	08/01/2018	8725	Bruns, Warren	Water & Sewer Supervisor	-300.20
Paycheck	08/01/2018	8726	Lunning, Wendy S	City Clerk	-391.96
Paycheck	08/01/2018	8727	Russell, Grant	City Maintenance	-405.35
Paycheck	08/01/2018	8728	Russell, Joyce	City Administrator - Donated 23 hours	-1,289.22
Bill Pmt -Check	08/01/2018	8730	Lonnie Knudson	Community Center Cleaning	-40.00
Bill Pmt -Check	08/01/2018	8731	Marco	Copier, Printer, Fax	-74.77
Bill Pmt -Check	08/01/2018	8732	Menards	Tools for Maintenance Shed & Lights for Footbridge	-121.57
Bill Pmt -Check	08/01/2018	8733	WCTA	Telephone/Internet	-200.90
Bill Pmt -Check	08/01/2018	8734	Wendy Lunning - v	Milage (20 miles @.545 per mile)	-10.90
Paycheck	08/08/2018	8735	Roberts, Stephen J	City Maintenance	-1,098.21
Bill Pmt -Check	08/08/2018	8736	Alliant Energy	Electric	-620.45
Bill Pmt -Check	08/08/2018	8737	Five Star CO-OP	Gas for Truck	-126.49
Bill Pmt -Check	08/08/2018	8738	Hare Electric	Labor for power to ice cream machine.	-594.71
Bill Pmt -Check	08/08/2018	8739	Hawkins, Inc.	Chlorine Cylinder Cleaning Supplies, Cable Ties, Padalock, Lights for Footbridge	-10.00
Bill Pmt -Check	08/08/2018	8740	Kramer Ace Hardware Larsen Plumbing & Heating	Softener & Water Line	-89.94
Bill Pmt -Check	08/08/2018	8741	Superior Lumber, Inc	Install Bike Rack at Library	-196.17
Bill Pmt -Check	08/08/2018	8742	Waste Management	Garbage, Recycling & Container Services	-4.39
Bill Pmt -Check	08/08/2018	8743	Justin Benjergerdes	(L) Parade DJ	-2,338.17
Check	08/08/2018	8744	Justin Benjergerdes	(L) Parade DJ	-75.00
Check	08/10/2018	TRANS	Petty Cash	Petty Cash Reimbursement	-65.93
Bill Pmt -Check	08/15/2018	8745	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	08/15/2018	8746	Alliant Energy	Electric	-1,199.44
Bill Pmt -Check	08/15/2018	8747	Aukes Lawn & Pest LC	Mosquito Spray	-1,425.00
Bill Pmt -Check	08/15/2018	8748	Clapper Tree Service	Trimming Trees in Park Replace Electric Box at Pump House & Update Electricity at the park.	-1,125.00
Bill Pmt -Check	08/15/2018	8749	Hare Electric		-6,674.85
Bill Pmt -Check	08/15/2018	8750	Jaci Miller	Grant Writing	-225.00
Bill Pmt -Check	08/15/2018	8751	Marco	Copier, Printer, Fax	-74.77
Bill Pmt -Check	08/15/2018	8752	Verizon Wireless	Cell Phone	-80.91
Bill Pmt -Check	08/15/2018	8753	Heartland Asphalt	Parking Lot @ Community Center	-34,880.79
Check	08/15/2018	8754	Gildner Poperties	Refund of overpayment	-59.82
Liability Check	08/15/2018	EFT	IPERS	Adjustment due to IPERS rate change	-937.95
Liability Check	08/15/2018	EFT	IPERS	(L) Payroll Liabilities	-336.94
Liability Check	08/15/2018	EFTPS	United States Treasury		-1,253.34
Bill Pmt -Check	08/15/2018	8759	Black Hills Energy	Natural Gas	-173.50
Bill Pmt -Check	08/15/2018	8760	Alliant Energy	(L) Electric	-106.00
Bill Pmt -Check	08/15/2018	8761	Baker & Taylor	(L) Books & CDs	-345.31
Bill Pmt -Check	08/15/2018	8762	Black Hills Energy Larsen Plumbing & Heating	(L) Natural Gas (L) Service furnace and AC	-82.00
Bill Pmt -Check	08/15/2018	8763	WCTA	(L) Telephone/Internet	-178.50
Bill Pmt -Check	08/15/2018	8764	WCTA	(L) Telephone	-64.18
Check	08/20/2018	ACH	WCTA	(L) Telephone	-64.18
Paycheck	08/22/2018	8755	Roberts, Stephen J	City Maintenance	-1,067.71
Paycheck	08/22/2018	8756	Arndt, Linda J	(L) Assistant Director	-188.84
Paycheck	08/22/2018	8757	Knudson, Loni	(L) Clerk	-260.66
Paycheck	08/22/2018	8758	Thompson, Angela M	(L) Librarian	-1,156.71
Check	08/24/2018	GS	Staples	Pens, Binders & Binder Clips	0.00
Check	08/29/2018	EFT	Citibusiness Card	(L) Books & CDs, Supplies, Programs, DVDs, Magazines	-569.30
Bill Pmt -Check	08/29/2018	8765	Menards	Lights for Maintenance Garage	-40.25
Check	08/29/2018	EFT	First Security Bank & Trust	Main Street Loan	-848.27
Check	08/29/2018	EFT	First Security Bank & Trust	Main Street Loan	-2,607.47
Check	08/29/2018	DEBIT	Kum & Go	Gas for Mower	-125.00
Check	08/30/2018	DEBIT	USPS	Postage	-205.00
Total Checking					-64,424.52

Petty Cash					
Check	08/08/2018	TRANS	Fertile Public Library V		-54.41
Check	08/10/2018	TRANS	Petty Cash	Petty Cash Reimbursement	65.93
Check	08/15/2018	TRANS	Fertile Public Library V		-65.93
Total Petty Cash					<u>-54.41</u>
Total Operating Accounts					-64,478.93
Roads Revenue Accounts					
Savings					
Total Savings					<u> </u>
Total Roads Revenue Accounts					<u> </u>
TOTAL					<u><u>-64,478.93</u></u>