

City of Fertile

City Council Meeting Minutes

August 21, 2018 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- Cindy motioned, Tad 2nd to approve the minutes of the July meeting.** Unanimous
- Ron motioned, Nick 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

City Maintenance Report:

- A big Thank You to Randy Bredeson & Buck Russell for help with park maintenance cutting up trees and weed trimming prior to Fertile Days.
- Steve installed lights on the footbridge.
- Steve repair grass in the park due to trenching for electrical.
- Steve reported broken water line & gauge in the pump house and water tower to overflow. Repairs have been completed.
- Electrical box at the water plant was replaced due to corrosion.
- Embargo signs have been removed.
- Bike racks have been installed at the library.
- Steve & Buck filled in dirt around parking lot at the Community Center.
- Cindy motioned, Nick 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Parking lot has been completed at Community Center.
- Pepsi machine has been moved from the Fertile Library to Hare Electric.
- Joyce applied for ICAP grant in the amount of \$1,000.00 for extended gravel parking at the Community Center & we received it.
- Joyce submitted grants to WCDA for fall cycle.
 - William Rhodes Park Walking Path \$85,416.72
 - Skid Loader snow plow system \$6380.00
- Liquor license was received for Café Mir.
- Fertile Days was a great success. "Thank you to Fertile Days Committee."
- Joyce completed the WCTA grant for the Fire Department for internet service.
- Joyce has contacted Dave Heiken from Kensett in regards to convenient store in Fertile on Hwy 9. Not interested at this time.
- There will be a supper benefit for Nancy Suby on September 22 from 5:00 to 7:00 pm.

- Based on recommendations from the State Auditor and City Attorney, **Cindy motioned, Tad 2nd to approve compensation of mayor at \$1,000.00 and in addition an hourly rate of \$11.25 per hour submitted by time sheets for city business.** Roll Call Vote: **Holly – yes; Nick – yes; Ron – yes; Cindy – yes; Tad – yes.** Unanimous
- Public Hearing will be held September 18th for Ordinance Amendment on Compensation of Municipal Officers.
- Ron motioned, Holly 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Auditor draft report was reviewed with the Council. Departments will be notified of any findings.
- Cindy motioned, Ron 2nd to approve compensation of employees.** Roll Call Votes: **Holly – yes; Nick – yes; Ron – yes; Cindy – yes; Tad – yes.** Unanimous
- Outstanding Debt Report was submitted to council for review and has been submitted to the State of Iowa.
- Reports for Fire Department are current through 06/30/2018. Fiscal Year End reports do not include the year-end adjustments to convert to Cash Basis. A full set of reports will be submitted to the City Council when completed. Wendy has scheduled a meeting with Clerkboks to have this completed.

	7/1/2018 to 7/31/2018	General	WCDA	Roads	EE Benefits	LOST	Utilities	Total
Income		24,593.02	0	1,869.74	126.94	2,687.01	10,683.76	39,960.47
Expense		27,826.98	20,421.69	988.31	387.49	0	8,635.11	58,259.58
Total		-3,233.96	-20,421.69	881.43	-260.55	2,687.01	2,048.65	-18299.11
Fund Balance		39,404.57	-20,400.37	61,201.32	5,286.31	2,687.01	161,004.55	259,675.03

- Cindy motioned, Holly 2nd to approve Financial Report.** Unanimous
- Nick motioned, Ron 2nd to approve July Bills.** Unanimous
- Liens presented to the council were as follows:
 - 308 W Washington \$447.83

Tad motioned, Ron 2nd to process liens with the County Treasurer.

Committee Report:

- Holly asked about the installation of the flag poles. Ron is working on this.
- Holly mentioned the city roads by the ball diamond are in need of some repair. Steve will be working on this.
- Ron mentioned several old trees in the park that are in need of being replaced. He will be following up with that.
- Ron volunteered to be on the committee for the North Iowa Bike Trail.

Upcoming Meetings:

- The Fertile City Council will meet for regular session & public hearing on September 18th at 7:00 pm at Fertile City Hall.
- Nick motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

- Resolution for Mayor salary
- Resolution for employee compensation
- Resolution for Liens

City of Fertile Deposits

As of July 31, 2018

	Type	Date	Memo	Accrual Basis Amount
Operating Accounts				
Checking				
	Deposit	07/01/2018	Property Taxes	1,250.47
	Deposit	07/01/2018	(L) Property Taxes	31.92
	Deposit	07/01/2018	Clerkbooks Deposit	0.00
	Deposit	07/01/2018	Lien Payment Deposit	657.08
	Deposit	07/02/2018	License Deposit	112.50
	Deposit	07/03/2018	Casino Funds Deposit	2,607.47
	Deposit	07/05/2018	Utility Deposit	1,018.86
	Deposit	07/05/2018	Sewer Pump Deposit	5,462.50
	Deposit	07/05/2018	Utility Deposit	82.39
	Deposit	07/11/2018	Utility Deposit	336.34
	Deposit	07/11/2018	Building Permits Deposit	70.00
	Deposit	07/11/2018	Facility Rental Deposit	75.00
	Deposit	07/11/2018	Utility Deposit	2,453.89
	Deposit	07/12/2018	Road Use Tax	1,869.16
	Deposit	07/18/2018	UtilityDeposit	389.62
	Deposit	07/18/2018	Farm to Market Deposit	1,709.96
	Deposit	07/18/2018	Refundable Utility Deposit	150.00
	Deposit	07/18/2018	Utility Deposit	3,630.73
	Deposit	07/18/2018	Library County Deposit	8,750.00
	Deposit	07/18/2018	Library Reimbursement Deposit	25.00
	Deposit	07/24/2018	Return Deposit	74.83
	Deposit	07/25/2018	Utility Deposit	162.53
	Deposit	07/25/2018	Building Permit Deposit	70.00
	Deposit	07/25/2018	Refundable Utility Deposit	150.00
	Deposit	07/25/2018	Utility Deposit	3,271.98
	Deposit	07/25/2018	Correction Deposit	2,242.08
	Deposit	07/27/2018	Local Option Sales Tax	2,687.01
	Deposit	07/31/2018	Interest	18.43
				<u>39,359.75</u>
				Total Checking
				39,359.75
				Petty Cash
				Total Petty Cash
				<u>39,359.75</u>
				Total Operating Accounts
				39,359.75
				Roads Revenue Accounts
				Savings
	Deposit	07/31/2018	Interest	0.58
				<u>0.58</u>
				Total Savings
				0.58
				Total Roads Revenue Accounts
				0.58
				Water Revenue Accounts
				Savings
	Deposit	07/31/2018	Interest	2.87
				<u>2.87</u>
				Total Savings
				2.87
				Total Water Revenue Accounts
				2.87
				Sewer Revenue Accounts
				Savings
	Deposit	07/31/2018	Interest	2.51
				<u>2.51</u>
				Total Savings
				2.51
				CD
				Total CD
				<u>2.51</u>
				Total Sewer Revenue Accounts
				2.51
TOTAL				<u><u>39,365.71</u></u>

City of Fertile Bills Paid

As of July 31, 2018

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	07/01/2018	8684	Fertile Fire Department V	Quarterly Allocation	-4,000.00
Check	07/01/2018	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Paycheck	07/05/2018	8679	Bruns, Warren	Water & Sewer Supervisor	-301.39
Paycheck	07/05/2018	8680	Lunning, Wendy S	City Clerk	-295.12
Paycheck	07/05/2018	8681	Russell, Grant	City Maintenance	-443.66
Paycheck	07/05/2018	8682	Russell, Joyce	City Administrator - Donated 18 hours	-1,424.36
Paycheck	07/05/2018	8683	Roberts, Stephen J	City Maintenance	-1,072.63
Bill Pmt -Check	07/05/2018	8685	AgSource Laboratories	Sewer Testing	-142.25
Bill Pmt -Check	07/05/2018	8686	Five Star CO-OP	Gas for Truck	-197.92
Bill Pmt -Check	07/05/2018	8687	Green Canopy, Inc.	APRIL Fishing Dock, Park, Baseball Diamond	-425.00
Bill Pmt -Check	07/05/2018	8688	Iowa Department of Natural Resources	Annual Water Use Fee	-42.50
Bill Pmt -Check	07/05/2018	8689	Kramer Ace Hardware	Keys for Fertile Days	-5.58
Bill Pmt -Check	07/05/2018	8690	Larsen Plumbing & Heating	Water Plant	-445.24
Bill Pmt -Check	07/05/2018	8691	Lonnie Knudson	Community Center Cleaning	-40.00
Bill Pmt -Check	07/05/2018	8692	NIACOG	Annual Dues	-281.20
Bill Pmt -Check	07/05/2018	8693	Waste Management	Garbage, Recycling and Container Services	-2,439.12
Bill Pmt -Check	07/05/2018	8694	WCTA	Telephone/Internet	-210.67
Check	07/05/2018	DEBIT	USPS	Postage	-205.00
Check	07/06/2018	EFT	First Security Bank & Trust	Main Street Loan	-509.90
Check	07/06/2018	DEBIT	Kum & Go	Gas for Mower	-33.26
Check	07/06/2018	DEBIT	Kum & Go	Gas for Mower	-125.00
Liability Check	07/11/2018	8695	United States Treasury	(L) Payroll Liabilities	-1,287.24
Liability Check	07/11/2018	EFTPS	United States Treasury	Payroll Liabilities	-826.98
Liability Check	07/11/2018	EFT	IPERS	(L) Payroll Liabilities	-326.18
Liability Check	07/11/2018	EFT	IPERS	Payroll Liabilities	-873.81
Bill Pmt -Check	07/11/2018	8696	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	07/11/2018	8697	Hawkins, Inc.	Chlorine Cylinder	-10.00
Check	07/18/2018	DEBIT	WCTA	(L) Telephone	-65.25
Bill Pmt -Check	07/18/2018	8698	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	07/18/2018	8699	Alliant Energy	Electric	-1,786.45
Bill Pmt -Check	07/18/2018	8700	Aukes Lawn & Pest LC	Mosquito Spray	-475.00
Bill Pmt -Check	07/18/2018	8701	Black Hills Energy	Natural Gas	-179.94
Bill Pmt -Check	07/18/2018	8702	Iowa One Call	Water locates	-12.60
Bill Pmt -Check	07/18/2018	8703	Marco	Copier, Printer, Fax	-74.77
Bill Pmt -Check	07/18/2018	8704	USA Blue Book	Water Testing	-175.81
Bill Pmt -Check	07/18/2018	8705	Verizon Wireless	Cell Phone	-80.91
Bill Pmt -Check	07/18/2018	8706	Alliant Energy	Electric	-106.00
Bill Pmt -Check	07/18/2018	8707	Baker & Taylor	(L) Books & CDs	-288.43
Bill Pmt -Check	07/18/2018	8708	Beaver Creek Gardens Inc	Flowers	-210.00
Bill Pmt -Check	07/18/2018	8709	Manly Public Library	Pizzas & Pool Party	-31.91
Bill Pmt -Check	07/18/2018	8710	OverDrive Inc	Books & DVD	-288.10
Bill Pmt -Check	07/18/2018	8711	Staples	(L) Chair & Paper	-254.92
Bill Pmt -Check	07/18/2018	8712	State Library of Iowa	(L) Books & DVDs	-107.20
Bill Pmt -Check	07/18/2018	8713	Waldorf University	Shampoo Carpets	-400.00
Bill Pmt -Check	07/18/2018	8714	Black Hills Energy	Natural Gas	-82.00
Paycheck	07/18/2018	8715	Arndt, Linda J	(L) Assistant Director	-192.50
Paycheck	07/18/2018	8716	Knudson, Loni	(L) Clerk	-242.37
Paycheck	07/18/2018	8717	Thompson, Angela M	(L) Librarian	-1,233.53
Check	07/20/2018	TRANSFER	Petty Cash	Petty Cash Reimbursement	-54.41
Check	07/24/2018	DEBIT	Hobby Lobby	Lights for Bridge	-74.83
Check	07/24/2018	DEBIT	Hobby Lobby	Lights for Bridge	-69.93
Paycheck	07/25/2018	8718	Roberts, Stephen J	City Maintenance	-1,062.79
Bill Pmt -Check	07/25/2018	8719	Heartland Asphalt	Parking Lot @ Community Center	-20,421.69
Bill Pmt -Check	07/25/2018	8720	Iowa Department of Natural Resources	Annual Water Use Fee	-210.00
Bill Pmt -Check	07/25/2018	8721	Menards	Library Mulch	-17.20
Bill Pmt -Check	07/25/2018	8722	Staples	2019 Calendar & Calculators	-25.99
Bill Pmt -Check	07/25/2018	8723	Titan Pro SCI Inc.	Chemical Round Up	-127.20

Bill Pmt -Check	07/25/2018	8724	Angie Thompson	Mileage (270 miles @ .545 per mile)	-147.15
				Books & CDs, Supplies, Programs, DVDs,	
Check	07/25/2018	EFT	Citibusiness Card	Computer Maintenance, Travel/Meals,	-3,873.33
Bill Pmt -Check	07/27/2018	8729	Green Canopy, Inc.	JUNE Fishing Dock, Park, Baseball Diamond	-385.00
			Iowa Department of Revenue		
Liability Check	07/30/2018	EFT	& Finance	Payroll Liability	-621.00
Sales Tax			Iowa Department of Revenue		
Payment	07/30/2018	EFT	& Finance	Sales Tax	-1,165.00
			Iowa Department of Revenue		
Liability Check	07/30/2018	EFT	& Finance	(L) Payroll Liability	-135.00
Total Checking					<u>-50,665.72</u>
Petty Cash					
Check	07/20/2018	TRANSFER	Petty Cash	Petty Cash Reimbursement	<u>54.41</u>
Total Petty Cash					<u>54.41</u>
Total Operating Accounts					<u>-50,611.31</u>
Roads Revenue Accounts					
Savings					
Total Savings					<u> </u>
Total Roads Revenue Accounts					<u> </u>
TOTAL					<u>-50,611.31</u>