

City of Fertile

City Council Meeting Minutes

August 20, 2019 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Joyce Russell called the council meeting to order. Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey and Holly Lovik-Hanna; Absent: Ron Rachut. City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- Cindy motioned, Tad 2nd to approve the minutes of the July meeting.** Unanimous
- Nick motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag.

City Maintenance Report:

- Steve cleaned up several trees/branches that came down during the storm. Trees were also trimmed at foot bridge, fishing point and park.
- Steve sprayed weeds at 115 W Main, behind Maintenance Shed, Park, Library & Community Center parking lot.
- Thank you, Chris Hannah, for weed whacking at the park.
- Locate water leak at 403 W Washington Street.
- Clean Up trash at fishing point, tennis courts, yard at 201 S First Street.
- Steve patched some pot holes on West Main Street.
- The cast on the water pump at the park is broken and in need of repair.
- Steve is planning on calling Yaggy Colby in regards to the sewer discharge pipe into the river to get estimates on cutting it as the river has moved. Matt Bruns used drone to take pictures of pipe.
- Steve set up and cleaned up tables, chairs, barricades and much more for Fertile Days.
- Holly motioned, Nick 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Joyce met with representative from the US Census. Everyone is encouraged to complete your census information when you receive it. Help will be available at the Fertile Library if you choose to complete online. Census information affects the amount of money received from the State government.
- Joyce completed bill of sale for old fire department pumper truck and faxed to treasurer.
- Joyce turned in grant to WCDA for generators at City Hall & the Lagoon.
- Nomination form are available at City Hall, there is Mayor and two Council seats available. Completed forms must be turned into City Hall between August 26th & September 19th, 2019.

- Alexis Bodzioch, Marketing Director at WinnWorth Betco interviewed people of Fertile for Town of the Month Social Media Campaign.
- Joyce set up garbage carts, porta potties & tents in park for Fertile Days.
- Tad motioned, Cindy 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report:

- Election will include authorization to change the use of local option sales and services tax to be allocated for any lawful purpose. This is not an increase in taxes, but to change the use of the funds that we already receive to benefit the residents of Fertile.
- Wendy completed Outstanding Obligation Debt Report for 2019 fiscal year. Sewer loan from CDBG has an outstanding balance of \$79,000.00 on total loan of \$200,000.00. Road loan for Main Street has outstanding balance of \$14,791.32 on total loan of \$70,000.00. This has been filed with

7/1/2019 to 7/31/2019	General	Roads	Emergency	EE Benefits	LOST	WCDA	Utilities	Total
Income	24,708.87	3,844.98	68.03	273.07	3,164.00	0	21,426.75	53,485.70
Expense	29,460.02	1,218.85	0	808.92	0	3,000.00	5,928.47	40,416.26
Total	-4,751.15	2,626.13	68.03	-535.85	3,164.00	-3,000.00	15,498.28	13,069.44
Fund Balance	-1,246.45	76,501.98	68.03	2,168.70	39,072.95	21.32	214,710.31	331,296.84

- the Treasurer of Iowa.
- Tad motioned, Nick 2nd to approve resolution authorizing the internal transfer of funds.** Unanimous.
- Financials for Fire Department & Garden Club Days current through 05/31/2019. Financials for Fertile Days current through 06/30/2019.
- Fiscal Year End reports do not include the year-end adjustment to convert to Cash Basis. A full set of reports will be submitted to the City Council when completed.
- Cindy motioned, Holly 2nd to approve Financial Report.** Unanimous
- Cindy motioned, Tad 2nd to approve July Bills.** Unanimous
- Liens presented to the Council were as follows:
 - 904 College Street Plymouth IA \$70.12
(Paid prior to submitting to County)
 - 605 W Washington Street \$328.18
- Tad motioned; Nick seconded to process liens with Cerro Gordo & Worth County Treasurer.** Unanimous

Committee Reports:

- Community Center floors are in need of cleaning, waxing and buffing.
- Tad & Holly will be working on Spring Grants to submit to the City Council.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on September 17th at 7:00 pm at Fertile City Hall.
- Nick motioned, Holly 2nd to adjourn the meeting.** Unanimous

Summary:

- Election
- Outstanding Obligation Report.

Wendy Lunning, City Clerk

City of Fertile Deposits

As of July 31, 2019

Accrual
Basis

Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	07/01/2019	Clerkbooks Deposit	0.00
Deposit	07/03/2019	Utility Deposit	1,302.84
Deposit	07/03/2019	Utility Deposit	448.44
Deposit	07/03/2019	Casino Funds Deposit	2,621.87
Deposit	07/09/2019	License Deposit	112.50
Deposit	07/10/2019	Donation Deposit	3.00
Deposit	07/10/2019	Utility Deposit	251.26
Deposit	07/10/2019	Utility Deposit	177.14
Deposit	07/11/2019	Utility Deposit	2,106.90
Deposit	07/15/2019	Property Taxes	1,267.82
Deposit	07/16/2019	Road Use Tax	2,023.20
Deposit	07/17/2019	Lien Interest Deposit	149.00
Deposit	07/17/2019	Utility Deposit	77.04
Deposit	07/17/2019	Lien Payment Deposit	1,103.01
Deposit	07/17/2019	Utility Deposit	3,413.15
Deposit	07/17/2019	Farm to Market Deposit	1,821.20
Deposit	07/17/2019	County Contribution Deposit	9,125.00
Deposit	07/17/2019	Library Deposit	18.00
Deposit	07/17/2019	Library Deposit	10.00
Deposit	07/19/2019	Property Taxes	1,879.26
Deposit	07/24/2019	Utility Deposit	3,053.99
Deposit	07/24/2019	Facility Rental Deposit	250.00
Deposit	07/24/2019	Utility Deposit	121.07
Deposit	07/26/2019	Clerkbooks Deposit	0.00
Deposit	07/26/2019	Utility Deposit	1,917.67
Deposit	07/26/2019	Refundable Utility Deposit	150.00
Deposit	07/29/2019	Local Option Sales Tax	3,164.00
Deposit	07/31/2019	Lien Interest Deposit	31.00
Deposit	07/31/2019	Utility Deposit	480.12
Deposit	07/31/2019	Interest	24.21
Deposit	07/31/2019	Reverse Duplicate Entry Deposit	148.81
Deposit	07/31/2019	Reverse Duplicate Entry Deposit	63.77
Deposit	07/31/2019	Reversed Activity Deposit	45.95
Total Checking			37,361.22
Petty Cash			
Total Petty Cash			0.00
Total Operating Accounts			37,361.22
Roads Revenue Accounts			
Savings			
Deposit	07/31/2019	Interest	0.58
Total Savings			0.58
Total Roads Revenue Accounts			0.58
Water Revenue Accounts			
Savings			
Deposit	07/31/2019	Interest	2.88
Total Savings			2.88
Total Water Revenue Accounts			2.88
Sewer Revenue Accounts			
Savings			
Deposit	07/31/2019	Interest	2.51
Total Savings			2.51
CD			
Total CD			0.00
Total Sewer Revenue Accounts			2.51
TOTAL			37,367.19

City of Fertile Bills Paid

As of July 31, 2019

					Accrual Basis
Type	Date	Num	Name	Memo	Amount
Operating Accounts					
Checking					
Check	07/01/2019	9167	Fertile Fire Department V	Quarterly Allocation	-3,833.33
Check	07/01/2019	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Bill Pmt -Check	07/01/2019		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	0.00
Paycheck	07/03/2019	9162	Bruns, Warren	Water & Sewer Supervisor	-300.20
Paycheck	07/03/2019	9163	Lunning, Wendy S	City Clerk	-335.15
Paycheck	07/03/2019	9164	Russell, Grant	City Maintenance	-622.11
Paycheck	07/03/2019	9165	Russell, Joyce	Mayor (Donated 16 Hours)	-1,293.18
Bill Pmt -Check	07/03/2019	9166	Lonnie Knudson	Community Center Cleaning	-30.00
Bill Pmt -Check	07/03/2019	9169	Fertile Days	WCDA Contribution	-3,000.00
Bill Pmt -Check	07/03/2019	9170	Hawkins, Inc.	Chlorine Cylinder	-15.00
Bill Pmt -Check	07/03/2019	9171	Iowa Department of Natural Resources	Annual Water Supply Fee	-42.32
				Little League Supplies - Juice, Water, Buns, Ketchup, Mustard, Cups, Forks, Napkins, Spoons, Pla...	-69.07
Bill Pmt -Check	07/03/2019	9172	K Severson		-2,339.78
Bill Pmt -Check	07/03/2019	9173	Waste Management		-211.74
Bill Pmt -Check	07/03/2019	9174	WCTA	Telephone/Internet	-12.84
Check	07/09/2019	ACH	Intuit	Payroll	-16.51
Check	07/10/2019	9182	Boeckholt, Troy		-1,149.44
Paycheck	07/10/2019	9175	Roberts, Stephen J	City Maintenance	-933.93
Bill Pmt -Check	07/10/2019	9176	Alliant Energy	Electric	-142.76
Bill Pmt -Check	07/10/2019	9178	Five Star CO-OP	Gas for Truck	-110.00
Bill Pmt -Check	07/10/2019	9179	Larsen Plumbing & Heating	New Meter 505 W Main	-85.99
Bill Pmt -Check	07/10/2019	9180	Marco	Copier, Printer, Fax	-288.60
Bill Pmt -Check	07/10/2019	9181	NIACOG	Annual Dues	-2,782.61
Check	07/10/2019	EFT	First Security Bank & Trust	Main Street Loan	-175.95
Paycheck	07/16/2019	9192	Arndt, Linda J	(L) Assistant Director	-204.86
Paycheck	07/16/2019	9193	Knudson, Loni	(L) Clerk	-1,441.11
Paycheck	07/16/2019	9194	Thompson, Angela M	(L) Librarian	-883.00
Bill Pmt -Check	07/17/2019	9183	Alliant Energy		-530.42
Bill Pmt -Check	07/17/2019	9184	Baker & Taylor	(L) Books & CDs	-245.97
Bill Pmt -Check	07/17/2019	9185	Black Hills Energy		-2,500.00
Bill Pmt -Check	07/17/2019	9186	Clapper Tree Service	Removal of 10 - 11 trees and grinding of stumps in City Park. MAY & JUNE 2019 Fishing Dock, Park & Ball Diamond	-770.00
Bill Pmt -Check	07/17/2019	9187	Green Canopy, Inc.		-24.24
Bill Pmt -Check	07/17/2019	9188	MicroMarketing	(L) Books	-739.08
Bill Pmt -Check	07/17/2019	9189	North Iowa Libraries Collaborating	Beacon Annual Support	-110.56
Bill Pmt -Check	07/17/2019	9190	Staples	Ink for Printer	-75.20
Bill Pmt -Check	07/17/2019	9191	Verizon Wireless	Cell Phone	-56.11
Check	07/18/2019	ACH	WCTA	(L)Telephone	-7.75
Check	07/18/2019	DEBIT	USPS	Certified Letter	-1,149.43
Paycheck	07/24/2019	9195	Roberts, Stephen J	City Maintenance	-13.50
Bill Pmt -Check	07/24/2019	9196	AgSource Laboratories	Water Testing	-13.60
Bill Pmt -Check	07/24/2019	9197	Iowa One Call	Water locates	-53.81
Bill Pmt -Check	07/24/2019	9198	Menards	Asphalt	-245.00
Bill Pmt -Check	07/24/2019	9199	Beaver Creek Gardens Inc	(L) Flowers	-210.00
Bill Pmt -Check	07/26/2019	9200	Iowa Department of Natural Resources	Annual Waste Water Fee	-30.00
Bill Pmt -Check	07/26/2019	9201	Lonnie Knudson	Community Center Cleaning	-64.95
Bill Pmt -Check	07/26/2019	9202	Menards	Cleaning Supplies	-678.20
				(L) Books & CDs, Supplies, Programs, DVDs, Postage, Magazines	-27,837.30
Check	07/30/2019	EFT	Citibusiness Card		-27,837.30
Total Checking					
Petty Cash					
Total Petty Cash					
Total Operating Accounts					
Roads Revenue Accounts					
Savings					
Total Savings					
Total Roads Revenue Accounts					
TOTAL					

