

City of Fertile

City Council Meeting Minutes July 17, 2018 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Nick Bailey (temporary absent due to Fire Call), Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- **Cindy motioned, Tad 2nd to approve the minutes of the June meeting.** Unanimous
- **Nick motioned, Holly 2nd to accept agenda with Fertile Fire Department added.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Embargo:

- Deano presented letter to the council indicating the additional cost of \$14.25 for traveling on Hwy 9 & First Street vs coming in on E Main Street. Joyce presented a copy of the ordinances, Farm to Market map and petition for 5-ton embargo sign on E Main Street to help with cost to repair streets. Discussion included updating E Main Street to Farm to Market. **Ron motion, Holly 2nd to remove embargo signs and to allow S bound trucks to Cerro Gordo County only on E Main Street. Roll Call Vote: Tad – yes; Cindy – yes; Nick – Absent; Ron – yes; and Holly – yes.** Unanimous
No Ordinance Amendment.

Fertile Fire Department:

- Fertile Fire Department notified council that they would like to resubmit grant to WCDA for new fire truck in the fall.

Pop Machine:

- The Pepsi machine has been moved from the Library to Hare Electric.

City Maintenance Report:

- Fertile supported Forest City with the use of sewer pump during the recent flood. Forest City serviced the pump prior to returning to Fertile.
- Steve put mulch down around the Air Conditioner at the Library.
- Steve sprayed for weeds on easement south of 115 W Main Street. Nuisance letter will be sent to property owners.
- Steve has been spraying weeds at the park. He will also be working on removing the trees/branches on the river bank.
- Holly notified Steve that the Water Shut off was broken at 209 E Washington.
- Holly also inquired about painting the fire hydrants and replacing flags as needed.
- Dylan Knopf inquired about increasing the water limit at the water tower. Steve will be working on that.
- **Ron motioned, Holly 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Joyce reported hail damage at Library, City Hall, Community Center and Water Plant. She is currently working with ICAP Insurance to get estimates to repair.
- There was vandalism on Main Street with some flower pots in front of the Maintenance Garage and Barricades down at the Community Center.
- Blacktopping at Community Center should be completed by July 27.
- Joyce received 2nd bid for walking path at park.
- John Greve's will be typing letter for 10' easement at 609 W Main Street. John answer is no.
- Joyce has contacted Yes Way gas & convenience store for purchase of Pronto building.
- There will be a silent auction for Nancy Suby on Fertile Days to raise support for her loss during recent house fire.
- **Cindy motioned, Ron 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Reports for Fertile Days are current through 05/31/2018. Fire Department are current through 03/31/2018. Garden Club current through 04/30/2018.
- Fiscal Year End reports do not include the year-end adjustments to convert to Cash Basis. A full set of reports will be submitted to the City Council when completed. Wendy has scheduled a meeting with Clerkbooks to have this completed.

7/1/2017 to 6/30/2018	General	WCDA	Roads	EE Benefits	Utilities	Total
Income	337,968.18	56,975.00	117,668.46	8,012.47	135,908.49	656,532.60
Expense	364,962.21	49,153.68	103,991.97	3,334.12	105,591.83	627,033.81
Total	-26,994.03	7,821.32	13,676.49	4,678.35	30,316.66	29,498.79
Fund Balance	42,638.53	21.32	60,319.89	5,546.86	158,955.90	267,482.50

- **Holly motioned, Nick 2nd to approve Financial Report.** Unanimous
- **Cindy motioned, Tad 2nd to approve June Bills.** Unanimous
- Liens presented to the council were as follows:

409 W Main Street	\$240.66
605 W Washington Street	\$240.66
101 E Main Street	\$311.36
502 1st Street	\$ 76.21
308 W Main Street	\$538.52

Committee Report:

- Holly asked if electronic speed sign can be put on hill south of town on Eagle Avenue. Nick will take care of this.
- A place is needed for temporary storage of cans for Fertile Days. It was suggested to use the Concession Stand during off season.

Upcoming Meetings:

- The Fertile City Council will meet for regular session August 21st at 7:00 pm at Fertile City Hall.
- **Holly motioned, Nick 2nd to adjourn the meeting.** Unanimous

Summary:

- Embargo on E Main Street.
- Increase water level at water tower.
- Easement at 609 W Main Street

City of Fertile Deposits

As of June 30,
2018

Accrual
Basis

Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	06/01/2018	Property Taxes	1,867.50
Deposit	06/01/2018	(L) Property Taxes	47.50
Deposit	06/04/2018	Utility Deposit	79.86
Deposit	06/04/2018	Casino Funds Deposit	3,256.87
Deposit	06/06/2018	Refundable Utility Deposit	150.00
Deposit	06/06/2018	Utility Deposit	977.04
Deposit	06/13/2018	Little League Registration Deposit	415.00
Deposit	06/13/2018	Utility Deposit	342.71
Deposit	06/13/2018	Facility Rental Deposit	200.00
Deposit	06/13/2018	Utility Deposit	2,419.04
Deposit	06/13/2018	Volleyball Net Reimbursement Deposit	16.01
Deposit	06/19/2018	Road Use Tax	1,926.06
Deposit	06/20/2018	Dividend Deposit	120.27
Deposit	06/20/2018	Lien Payment Deposit	657.08
Deposit	06/20/2018	Utility Deposit	271.95
Deposit	06/20/2018	Farm to Market Deposit	2,090.06
Deposit	06/20/2018	Utility Deposit	64.01
Deposit	06/20/2018	Utility Deposit	4,608.35
Deposit	06/27/2018	Building Rental Deposit	200.00
Deposit	06/27/2018	Utility Deposit	3,915.26
Deposit	06/27/2018	Utility Deposit	370.88
Deposit	06/28/2018	Local Option Sales Tax	2,687.01
Deposit	06/30/2018	Interest	19.55
Total Checking			26,702.01
Petty Cash			
Total Petty Cash			_____
Total Operating Accounts			26,702.01
Roads Revenue Accounts			
Savings			
Deposit	06/30/2018	Interest	0.56
Total Savings			0.56
Total Roads Revenue Accounts			0.56
Water Revenue Accounts			
Savings			
Deposit	06/30/2018	Interest	2.78
Total Savings			2.78
Total Water Revenue Accounts			2.78
Sewer Revenue Accounts			
Savings			
Deposit	06/30/2018	Interest	2.43
Total Savings			2.43
Total CD			_____
Total Sewer Revenue Accounts			2.43
TOTAL			26,707.78

City of Fertile Bills Paid

As of June 30, 2018

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	06/04/2018	EFT	Kum & Go	Gas for Mower	-125.00
Paycheck	06/06/2018	8632	Russell, Joyce	City Administrator - Donated 17 hours	-1,407.92
Paycheck	06/06/2018	8633	Lunning, Wendy S	City Clerk	-417.82
Paycheck	06/06/2018	8634	Russell, Grant	City Maintenance	-330.34
Bill Pmt -Check	06/06/2018	8635	AgSource Laboratories	Sewer Testing	-51.25
Bill Pmt -Check	06/06/2018	8636	CarQuest	Battery for sprayer & oil	-146.89
Bill Pmt -Check	06/06/2018	8637	First Gabrielson Agency	Firemen's Accident/Sickness Policy	-811.00
Bill Pmt -Check	06/06/2018	8638	Haugen Lawn Service	Spraying for Weeds	-2,010.00
Bill Pmt -Check	06/06/2018	8639	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	06/06/2018	8640	Kramer Ace Hardware	Supplies for Ball Diamond & Nuts / Bolts for Street Signs	-41.97
Bill Pmt -Check	06/06/2018	8641	Lonnie Knudson	Community Center Cleaning	-40.00
Bill Pmt -Check	06/06/2018	8642	Superior Lumber, Inc	Concrete for Street Sign posts	-8.78
Bill Pmt -Check	06/06/2018	8643	US Post Office	Annual PO Box Renewal	-56.00
Bill Pmt -Check	06/06/2018	8644	Waste Management	Gabage, Recycling & Container Services	-2,338.17
Bill Pmt -Check	06/06/2018	8645	WCTA	Telephone/Internet	-204.06
Bill Pmt -Check	06/06/2018	8646	Northwood Anchor, Inc.	Annual Renewal	-38.00
Paycheck	06/06/2018	8647	Bruns, Warren	Water & Sewer Supervisor	-301.39
Bill Pmt -Check	06/06/2018	8648	Wendy Lunning - v	Milage (40 miles @.545 per mile)	-21.80
Check	06/07/2018	DEBIT	Decker Sports	Volleyball Net	-61.00
Check	06/08/2018	DEBIT	Kum & Go	Gas for Mower	-110.16
Bill Pmt -Check	06/13/2018	8649	Alliant Energy	Electric	-963.15
Bill Pmt -Check	06/13/2018	8650	BMC Aggregates L.C.	3/4 Roadstone - Repair pot holes on Park Street	-188.20
Bill Pmt -Check	06/13/2018	8652	Five Star CO-OP	Gas for Truck	-233.47
Bill Pmt -Check	06/13/2018	8653	Iowa League of Citites	Annual Membership Dues	-390.00
Bill Pmt -Check	06/13/2018	8654	Larsen Plumbing & Heating	Concession Stand & Water Plant	-259.13
Bill Pmt -Check	06/13/2018	8655	T Severson	Baseballs	-8.52
Bill Pmt -Check	06/13/2018	8656	USDA	Water Loan Payments	-17,688.00
Bill Pmt -Check	06/13/2018	8657	Verizon Wireless	Cell Phone	-80.97
Paycheck	06/13/2018	8658	Roberts, Stephen J	City Maintenance	-1,046.08
Bill Pmt -Check	06/13/2018	8659	Decker Sports	T-Shirts	-253.00
Liability Check	06/13/2018	EFT	IPERS	(L) Payroll Liabilities	-283.32
Liability Check	06/13/2018	8619	IPERS		-958.54
Liability Check	06/13/2018	EFTPS	United States Treasury		-400.52
Paycheck	06/20/2018	8660	Arndt, Linda J	(L) Assistant Director	-167.80
Paycheck	06/20/2018	8661	Knudson, Loni	(L) Clerk	-238.82
Paycheck	06/20/2018	8662	Thompson, Angela M	(L) Librarian	-1,312.25
Check	06/20/2018	ACH	WCTA	(L) Telephone	-44.23
Bill Pmt -Check	06/21/2018	8663	AgSource Laboratories	Water & Sewer Testing	-163.75
Bill Pmt -Check	06/21/2018	8664	Alliant Energy	Electric	-676.02
Bill Pmt -Check	06/21/2018	8665	Baker & Taylor	(L) Books & CDs	-448.25
Bill Pmt -Check	06/21/2018	8666	Black Hills Energy	Natural Gas	-157.80
Bill Pmt -Check	06/21/2018	8667	Le Doux Signs	Welcome to Fertile Sign	-1,010.00
Bill Pmt -Check	06/21/2018	8668	Marco	Copier, Printer, Fax	-78.71
Bill Pmt -Check	06/21/2018	8669	North Iowa Libraries Collaborating	Beacon Annual Support	-805.51
Bill Pmt -Check	06/21/2018	8670	Worth County Treasurer	Lien Payment for Brian Hyde	-657.08
Bill Pmt -Check	06/21/2018	8671	Alliant Energy	Electric	-106.00
Bill Pmt -Check	06/21/2018	8672	Black Hills Energy	Natural Gas	-82.00
Check	06/22/2018	TRANS	Petty Cash	Petty Cash Reimbursement	-43.49
Paycheck	06/27/2018	8673	Roberts, Stephen Eclectic 413	City Maintenance	-1,046.07
Bill Pmt -Check	06/27/2018	8674	Photography	Little League Photos	-160.00
Bill Pmt -Check	06/27/2018	8675	Papa Everett's Pizza	Little League Pizza Party	-113.32
Bill Pmt -Check	06/27/2018	8676	Staples	5 Tab Folders, Binder, Counterfeit Detector	-45.78
Bill Pmt -Check	06/27/2018	8677	Mark Moran	(L) Library Program	-469.00
Bill Pmt -Check	06/28/2018	8678	T Severson	Batting Tees	-47.06

Check	06/28/2018	DEBIT	Kum & Go	Gas for Mower	-125.00
Liability Check	06/29/2018	EFTPS	United States Treasury		-1,392.62
Check	06/29/2018	ACH	Citibusiness Card	(L) Books, CDs, Supplies, Programs, DVDs, Tech Support, Magazines, PO Box Rent, Travel & Education	-2,242.08
Check	06/30/2018	CORR	WCTA	Correct Class for 02/07/2018 transaction s/b General vs Casino.	0.00
Check	06/30/2018	CORR		Correction to Deposit a/c duplicate processed in error.	-2,408.60
Total Checking					<u>-45,325.69</u>
Petty Cash					
Check	06/06/2018	TRANS	Fertile Public Library V		-55.53
Check	06/22/2018	TRANS	Petty Cash	Petty Cash Reimbursement	43.49
Check	06/27/2018	TRANS	Fertile Public Library V		-43.49
Total Petty Cash					<u>-55.53</u>
Total Operating Accounts					<u>-45,381.22</u>
Roads Revenue Accounts					
Savings					
Total Savings					<u> </u>
Total Roads Revenue Accounts					<u> </u>
TOTAL					<u><u>-45,381.22</u></u>