

# City of Fertile

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## City Council Meeting Minutes

February 20, 2018 - 7:00 PM, City Hall

### Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Tad Miller, Cindy Peters, Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning and Maintenance Manager Steve Roberts. Absent: Nick Bailey.
- **Ron motioned, Cindy 2nd to approve the minutes of the January meeting.** Unanimous
- **Cindy motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

### City Maintenance Report:

- Hare's repaired control box at lagoon.
- Skid Loader bucket is being repaired. City is in need of new buck as the old one is not efficient. The cost will be approximately \$1250.00. Council will review at next meeting.
- The chain and belt on the snow plow has been budgeted to be repaired for the 2019 fiscal year.
- Steve has been painting picnic tables for in the park and they look very nice.
- There is no water shut off for the incubator at the Community Center.
- **Ron motioned, Tad 2nd to approve the City Maintenance report.** Unanimous

### Mayor's Report:

- Thank you, Jaci Miller & Joyce, for writing the grant to POET for LP Heater and fog rod level controller at the lagoon.
- Joyce has updated the Multi-Jurisdictional Hazardous Mitigation Plan.

- Joyce and Warren completed City Water Permit for 2018 and mailed to DNR.
- Thank you, Joyce, for donating a new vacuum cleaner for the community center.
- **Cindy motioned, Ron 2nd to approve the mayor's report.** Unanimous.

### City Clerk's Report

- Thank you for the flowers that I received during my recent hospital stay. It was very thoughtful.
- USDA 2017 Annual Financial Reports were presented to the council for review. **Tad motioned, Cindy 2nd to approve the reports.** Unanimous.
- Fertile Days, Fire Department and Garden Club are current through 12/31/2017.
- **Tad motioned, Holly 2nd to approve Financial Report.** Unanimous
- **Ron motioned, Cindy 2nd to approve December Bills.** Unanimous

7/1/2017 to 01/31/2018	General	WCDA	Roads	EE Benefits	Utilities	Total
Income	242,809.23	53,975.00	99,547.52	4,390.98	82,325.57	483,048.30
Expense	240,936.27	46,153.68	91,538.93	1,099.93	73,630.57	453,359.38
<b>Total</b>	<b>1,827.96</b>	<b>7,821.32</b>	<b>8,008.59</b>	<b>3,291.05</b>	<b>8,695.00</b>	<b>29,688.92</b>
<b>Fund Balance</b>	<b>71,665.52</b>	<b>21.32</b>	<b>54,651.99</b>	<b>4,159.56</b>	<b>137,334.24</b>	<b>267,832.63</b>

- There were No Liens.
- Proposed Budget was presented to the council for the 2019 fiscal year (07-01-2018 to 06-30-2019). Public Hearing will be held March 12 at 7:00 in City Hall.

### Committee Report:

- Warren attended classes for his water & sewer license in Des Moines.

### Upcoming Meetings:

- Public Hearing March 12 at 7:00pm in Fertile City Hall
- The Fertile City Council will meet for regular session March 20th at 7:00pm, at Fertile City Hall.
- **Holly motioned, Cindy 2nd to adjourn the meeting.** Unanimous

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Wendy Lunning, City Clerk

## City of Fertile Deposits

As of January 31, 2018

	Type	Date	Memo	Accrual Basis Amount
<b>Operating Accounts</b>				
<b>Checking</b>				
Deposit		01/01/2018	Property Taxes	277.04
Deposit		01/03/2018	Utility Deposit	839.62
Deposit		01/03/2018	Utility Deposit	145.35
Deposit		01/03/2018	Casino Funds Deposit	2,216.13
Deposit		01/05/2018	Utility Deposit	68.71
Deposit		01/10/2018	Utility Deposit	2,527.91
Deposit		01/10/2018	Utility Deposit	50.00
Deposit		01/10/2018	Insurance Settlement Deposit	1,000.00
Deposit		01/12/2018	Clerkbooks Deposit	0.00
Deposit		01/12/2018	Utility Deposit	87.09
Deposit		01/17/2018	Utility Deposit	3,402.84
Deposit		01/17/2018	Farm to Market Deposit	1,742.80
Deposit		01/17/2018	Road Use Tax	1,635.05
Deposit		01/24/2018	Utility Deposit	3,046.27
Deposit		01/24/2018	Utility Deposit	578.84
Deposit		01/24/2018	Library Deposit - Fees & Services	15.00
Deposit		01/24/2018	Library Donation Deposit	25.00
Deposit		01/24/2018	Library County Contribution Deposit	8,750.00
Deposit		01/26/2018	Library Bank Account Deposit	5,111.95
Deposit		01/31/2018	Utility Deposit	166.08
Deposit		01/31/2018	Utility Deposit	2,503.41
Deposit		01/31/2018	Interest	19.77
Total Checking				34,208.86
<b>Petty Cash</b>				
Total Petty Cash				
Total Operating Accounts				34,208.86
<b>Roads Revenue Accounts</b>				
<b>Savings</b>				
Deposit		01/31/2018	Interest	0.58
Total Savings				0.58
Total Roads Revenue Accounts				0.58
<b>Water Revenue Accounts</b>				
<b>Savings</b>				
Deposit		01/31/2018	Interest	2.87
Total Savings				2.87
Total Water Revenue Accounts				2.87
<b>Sewer Revenue Accounts</b>				
<b>Savings</b>				
Deposit		01/31/2018	Interest	2.51
Total Savings				2.51
<b>CD</b>				
Total CD				
Total Sewer Revenue Accounts				2.51
<b>TOTAL</b>				<b>34,214.82</b>

## City of Fertile Bills Paid

As of January 31, 2018

Type	Date	Num	Name	Memo	Accrual Basis Amount
<b>Operating Accounts</b>					
<b>Checking</b>					
Check	01/01/2018	8432	Fertile Fire Department V	Quarterly Allocation	-4,000.00
Check	01/01/2018	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Check	01/01/2018	CORR	Iowa Communities Assurance Pool v	Correct Class Original Transaction 12-28-2017	0.00
Paycheck	01/03/2018	8428	Bruns, Warren	Water & Sewer Supervisor	-301.39
Paycheck	01/03/2018	8429	Lunning, Wendy S	City Clerk	-297.77
Paycheck	01/03/2018	8430	Russell, Grant	City Maintenance	-168.48
Paycheck	01/03/2018	8431	Russell, Joyce	City Administrator - Donated 22 hours	-1,123.72
Bill Pmt -Check	01/03/2018	8433	Kramer Ace Hardware		-24.98
Bill Pmt -Check	01/03/2018	8434	Lonnie Knudson	Community Center Cleaning	-20.00
Bill Pmt -Check	01/03/2018	8435	Waste Management		-2,261.17
Bill Pmt -Check	01/03/2018	8436	WCTA	Telephone/Internet	-206.28
Liability Check	01/03/2018	EFT	IPERS	Library Payroll Liabilities	-247.61
Liability Check	01/03/2018	EFT	IPERS		-1,179.70
Bill Pmt -Check	01/03/2018	8437	Menards	Sewer lagoon to keep turtles out	-26.96
Liability Check	01/03/2018	8438	United States Treasury	Library Payroll Liabilities	-1,181.92
Liability Check	01/03/2018	EFT	United States Treasury	42-1028074	-1,434.18
Paycheck	01/10/2018	8440	Roberts, Stephen J	City Maintenance	-1,046.08
Bill Pmt -Check	01/10/2018	8441	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	01/10/2018	8442	Fertile Reminder	Advertisement Costs	-220.00
Bill Pmt -Check	01/10/2018	8443	Five Star CO-OP	Gas for Truck	-250.99
Bill Pmt -Check	01/10/2018	8444	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	01/10/2018	8445	Jaci Miller	Grant Writing	-250.00
Bill Pmt -Check	01/10/2018	8446	Larsen Plumbing & Heating	Programmable thermostat Incubator	-185.65
Bill Pmt -Check	01/10/2018	8447	Worth County Engineer v	Fuel and Salt & Sand mix	-483.56
Check	01/15/2018	EFT	First Security Bank & Trust	Main Street Loan	-10,504.40
Check	01/16/2018	TRANSFER	Petty Cash	Petty Cash Reimbursement	-75.00
Check	01/17/2018	8456	Fertile Garden Club	City Contribution	-900.00
Bill Pmt -Check	01/17/2018	8457	Alliant Energy	Electric Bill	-2,075.43
Bill Pmt -Check	01/17/2018	8458	Barco Municipal Products, Inc.	A Frame Barricades	-359.80
Bill Pmt -Check	01/17/2018	8459	Black Hills Energy	Natural Gas	-787.22
Bill Pmt -Check	01/17/2018	8452	Marco	Copier, Printer, Fax	-74.77
Bill Pmt -Check	01/17/2018	8453	NIACOG	Annual Dues	-15.00
Bill Pmt -Check	01/17/2018	8454	Verizon Wireless	Cell Phone	-80.00
Bill Pmt -Check	01/17/2018	8455	Worth County Sheriff's Office	Annual 28E agreement	-3,792.50
Check	01/17/2018	8451	City of Fertile	VOID: Printed on both sides of check.	0.00
Check	01/17/2018	8450	City of Fertile	VOID: Printed on both sides of check.	0.00
Check	01/17/2018	8449	City of Fertile	VOID: Printed on both sides of check.	0.00
Check	01/17/2018	8448	City of Fertile	VOID: Printed on both sides of check.	0.00
Paycheck	01/17/2018	8462	Arndt, Linda J	Assistant Director	-153.97
Paycheck	01/17/2018	8463	Knudson, Loni	Clerk	-173.18
Paycheck	01/17/2018	8462	Thompson, Angela M	Librarian	-1,084.16
Check	01/17/2018	8460	City of Fertile	VOID: Printed on both sides of check.	0.00
Check	01/22/2018	ACH	Baker Floral	Hospital plant for Wendy	-44.80
Check	01/22/2018	ACH	Iowa Rural Water Association	Training	-325.00
Paycheck	01/24/2018	8464	Roberts, Stephen J	City Maintenance	-1,046.09
Bill Pmt -Check	01/24/2018	8469	Alliant Energy	Electric Bill	-122.00
Bill Pmt -Check	01/24/2018	8470	Baker & Taylor	Books & CDs	-132.77
Bill Pmt -Check	01/24/2018	8471	Black Hills Energy	Natural Gas	-65.00
Bill Pmt -Check	01/24/2018	8472	Joyce Russell -P	People Magazine	-69.98
Bill Pmt -Check	01/24/2018	8473	Menards	Supplies - Toilet Paper, Paint supplies, Door Knob	-49.54
Bill Pmt -Check	01/24/2018	8474	Quality Pump & Control	Check Floats	-350.00
Bill Pmt -Check	01/24/2018	8475	Staples	Office Supplies - File Box, Printer Ink.	-85.99
Bill Pmt -Check	01/24/2018	8472	WCTA	Telephone/Internet	-46.95

Check	01/24/2018	8465	City of Fertile	VOID: Printer problems	0.00
Check	01/24/2018	8466	City of Fertile	VOID: Printer Problems	0.00
Check	01/24/2018	8467	City of Fertile	VOID: Printer Problems	0.00
Check	01/24/2018	8468	City of Fertile	VOID: Printer Problems	0.00
				Books, CDs, DVDs, Supplies & Programs	
Check	01/25/2018	ACH	Citibusiness Card		-284.65
Liability Check	01/30/2018	EFT	Iowa Department of Revenue & Finance		-135.00
Liability Check	01/30/2018	EFT	Iowa Department of Revenue & Finance		-612.00
Sales Tax					
Payment	01/30/2018	EFT	Iowa Department of Revenue & Finance		-1,134.00
Total Checking					<u>-39,513.14</u>
<b>Petty Cash</b>					
Check	01/16/2018	TRANSFER	Petty Cash	Petty Cash Reimbursement	75.00
Check	01/17/2018	TRANSFER	Fertile Public Library V		-75.00
Total Petty Cash					<u>0.00</u>
Total Operating Accounts					<u>-39,513.14</u>
<b>Roads Revenue Accounts</b>					
<b>Savings</b>					
Total Savings					<u>                    </u>
Total Roads Revenue Accounts					<u>                    </u>
<b>TOTAL</b>					<u><u><b>-39,513.14</b></u></u>