

City of Fertile

City Council Meeting Minutes

February 18, 2020 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Mayor Nick Bailey called the council meeting to order. Present were: Mayor Nick Bailey; Council Members: Cindy Peters, Ron Rachut, Holly Lovik-Hanna and Penny Miller. City Clerk Wendy Lunning and Maintenance Manager Steve Roberts. Absent: Tad Miller

- Ron motioned, Holly 2nd to approve the minutes of the January meeting with the following corrections.** Unanimous

- Deena Biretz received two (2) votes, Penny Miller received two (2) votes. Mayor Nick Bailey broke tie. Appointed council member was Penny Miller.

- Thank you
WCDA, Trustees
& Diamond Joe
Casino for total
funds received in
2019 of

7/1/2019 to 01/31/2020	General	Roads	Emergency	EE Benefits	LOST	WCDA	Capital Projects	Utilities	Total
Income	420,180.61	20,461.55	1,180.41	7,084.33	25,376.05	0	2,083.32	94,666.18	571,032.45
Expense	451,510.48	20,896.90	962.13	4,771.47	0	3,000.00	0	52,025.48	533,166.46
Total	-31,329.87	-435.35	218.28	2,312.86	25,376.05	-3,000.00	2,083.32	42,640.70	37,865.99
Fund Balance	-27,004.65	82,162.28	218.28	5,017.41	61,285.00	21.32	2,083.32	241,852.73	365,635.69

\$118,768.58.

- Nick & Joyce met with ICAP insurance to review 2020 policy.
- The city council decided not to hire a deputy clerk at this time.

- Cindy motioned, Ron 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Pledge of Allegiance to the US Flag

Mini Mart / Café:

- Cindy Peters is working to determine location for a Mini Mart / Café. Cindy asked for the council's support. Council decided more information was needed at this time.

Code of Conduct:

- Ron proposed a Code of Conduct/Ethics for the City Council to the council. Council reviewed some of the policies and changes and will revisit at the March regular council meeting.

City Maintenance Report:

- There was a spike of water usage at the water plant. Steve research and determined that it was due to vacant property. Owner was notified.
- Hydraulic hose broke and replaced on the plow truck.
- Steve completed Tier 2 hazardous materials report to the DNR.
- Steve has been painting at the Water Plant.
- Penny motioned, Cindy 2nd to rebuild the sewer pump.** Unanimous. Sewer pump estimated at \$5,600.00.
- Steve will be contacting Heartland Asphalt regarding cracks in the parking lot at Community Center.
- Cindy motioned, Holly 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Nick went to Worth County EMA & 911 meeting.

- Workman Compensation require all volunteer firefighters to pass a physical every five year. Nick scheduled Med Compass to complete the physicals on May 18th.
- Nick installed backflow valve as requested by DNR Inspection.
- Clean Up Days is tentatively scheduled for May 9th.
- ICAP voucher received for \$780.99.
- Water Tower Light out.
- Ron motioned, Holly 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report:

- Budget is scheduled for review in March. Budgets still needed from Fire Department and Little League.
- City motioned, Penny 2nd to approve resolution 20-02-18-1 authorizing the internal transfer of funds.** Unanimous.
- Ron motioned, Holly 2nd to approve Financial Reports.** Unanimous
- Cincy motioned, Ron 2nd to approve January Bills.** Unanimous
- Liens presented to the Council were as follows:
214 West Main Street \$347.45
Cindy motioned, Ron 2nd to process liens with Worth County Treasurer. Unanimous
- Wendy suggested the Iowa Offset Program to collect on payments that are not subject to liens. Application for Utility Service would need to be updated to include Social Security Number that would remain confidential.
Penny motioned, Holly 2nd to approve the Iowa Offset Program Appeal Process, resolution 20-02-18-3. Unanimous
Ron motioned, Cindy 2nd to approve a memorandum of understanding between the Iowa Department of Administrative Services, State Accounting Enterprise, and the City of Fertile, Iowa, for Participation in the Iowa Offset Program. Unanimous

Committee Reports:

- Ron motioned, Holly 2nd to spend up to \$500.00 for garage door opener, water tank and battery for Garden Club golf cart.** Unanimous
- Ron mentioned that Bloggers are coming for the 2020 Winn-Worth Betco Hidden Gems Family Blogger Tour! Dates are scheduled August 6th and 7th.
- Little League is looking for coaches. If you are interested, please contact Tim Severson at (641) 797-2333.

Upcoming Meetings:

- The Fertile City Council will meet for regular session on March 17th at 7:00 pm at Fertile City Hall.
- Holly motioned, Cindy 2nd to adjourn the meeting.** Unanimous

Summary:

- Adopt Iowa Offset Program

Wendy Lunning, City Clerk

City of Fertile Deposits

As of January 31, 2020

Accrual Basis

Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	01/01/2020	Property Taxes	259.16
Deposit	01/01/2020	Lien Interest Deposit	21.00
Deposit	01/02/2020	Farm to Market Deposit	1,908.80
Deposit	01/02/2020	Utility Deposit	868.15
Deposit	01/02/2020	Paypal Utility Deposit	291.00
Deposit	01/03/2020	Casino Funds Deposit	2,983.59
Deposit	01/08/2020	Paypal Utility Deposit	495.93
Deposit	01/08/2020	Utility Deposit	3,156.75
Deposit	01/08/2020	(L) Library Raffle Deposit	316.00
Deposit	01/10/2020	Grant Deposit	3,471.00
Deposit	01/10/2020	Paypal Utility Deposit	163.64
Deposit	01/10/2020	Utility Deposit	2,651.04
Deposit	01/15/2020	Facility Rental Deposit	100.00
Deposit	01/15/2020	Facility Rental Deposit	200.00
Deposit	01/17/2020	Paypal Utility Deposit	297.53
Deposit	01/21/2020	Road Use Tax	2,664.77
Deposit	01/22/2020	Clerkbooks Deposit	0.00
Deposit	01/22/2020	Utility Deposit	3,963.61
Deposit	01/25/2020	Utility Deposit	3,601.47
Deposit	01/29/2020	Library Deposit	40.00
Deposit	01/29/2020	Local Option Sales Tax	3,227.86
Deposit	01/31/2020	Interest	30.84
Total Checking			30,712.14
Petty Cash			
Total Petty Cash			0.00
Total Operating Accounts			30,712.14
Roads Revenue Accounts			
Savings			
Deposit	01/31/2020	Interest	0.58
Total Savings			0.58
Total Roads Revenue Accounts			0.58
Water Revenue Accounts			
Savings			
Deposit	01/31/2020	Interest	2.87
Total Savings			2.87
Total Water Revenue Accounts			2.87
Sewer Revenue Accounts			
Savings			
Deposit	01/31/2020	Interest	2.51
Total Savings			2.51
CD			
Total CD			0.00
Total Sewer Revenue Accounts			2.51
TOTAL			30,718.10

City of Fertile Bills Paid

As of January 31, 2020

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	01/01/2020	9404	Fertile Fire Department V	Quarterly Allocation	-4,000.00
Check	01/01/2020	TRANSFER	Fertile Public Library V	Quarterly Payment	0.00
Paycheck	01/01/2020	9400	Bruns, Warren	Water & Sewer Supervisor	-300.20
Paycheck	01/01/2020	9401	Lunning, Wendy S	City Clerk	-407.70
Paycheck	01/01/2020	9402	Russell, Grant	City Maintenance	-89.50
Paycheck	01/01/2020	9403	Russell, Joyce	Mayor (Donated 21 hours)	-1,341.13
Bill Pmt -Check	01/02/2020	9405	Kramer Ace Hardware	Salt & Tape Measure	-46.95
Bill Pmt -Check	01/02/2020	9406	Lonnie Knudson	Community Center Cleaning	-40.00
Bill Pmt -Check	01/02/2020	9407	WCTA	Telephone/Internet	-203.69
Check	01/07/2020	DEBIT	Midwest Wheel Companies	Invoice 1850727-00	-9.54
Paycheck	01/08/2020	9408	Roberts, Stephen J	City Maintenance	-1,159.29
Bill Pmt -Check	01/08/2020	9409	Alliant Energy	Electric	-304.49
Bill Pmt -Check	01/08/2020	9410	Hawkins, Inc.	Chlorine Cylinder	-15.00
Check	01/09/2020	DEBIT	Intuit	Payroll	-530.72
Check	01/10/2020	9411	Fertile Garden Club	Community Foundation of Northeast Iowa	-3,471.00
Liability Check	01/15/2020	EFT	IPERS		-1,268.26
Liability Check	01/15/2020	EFTPS	United States Treasury		-1,906.08
Paycheck	01/16/2020	9418	Arndt, Linda J	(L) Assistant Director	-108.07
Paycheck	01/16/2020	9419	Knudson, Loni	(L) Clerk	-197.32
Paycheck	01/16/2020	9420	Thompson, Angela M	(L) Librarian	-1,459.83
Paycheck	01/22/2020	9421	Roberts, Stephen J	City Maintenance	-1,159.27
Bill Pmt -Check	01/22/2020	9422	Iowa One Call	Water locates	-16.20
Bill Pmt -Check	01/22/2020	9423	Menards	Toilet Paper & Paint for Water Plant	-50.11
Bill Pmt -Check	01/22/2020	9424	Staples		-190.97
Bill Pmt -Check	01/22/2020	9425	Pilcrow Foundation	(L) Matching Grant	-400.00
Bill Pmt -Check	01/22/2020	9426	North Iowa Media Group		-45.46
Bill Pmt -Check	01/25/2020	9427	Office of Auditor of State Worth County Sheriff's	Periodic Audit Fee	-900.00
Bill Pmt -Check	01/25/2020	9428	Office	Annual 28E agreement	-6,752.50
Bill Pmt -Check	01/25/2020	9429	Alliant Energy	(L) Electric	-166.00
Bill Pmt -Check	01/25/2020	9430	Baker & Taylor	(L) Books & CDs	-182.86
Bill Pmt -Check	01/25/2020	9431	MicroMarketing	(L) Books	-30.99
Bill Pmt -Check	01/29/2020	9432	Black Hills Energy	(L) Natural Gas	-78.00
Check	01/29/2020	ACH	WCTA	(L)Telephone	-50.89
Liability Check	01/31/2020	EFT	Iowa Department of Revenue & Finance		-851.00
Sales Tax Payment	01/31/2020	EFT	Iowa Department of Revenue & Finance		0.00
Sales Tax Payment	01/31/2020	EFT	Iowa Department of Revenue & Finance		0.00
Check	01/31/2020	EFT	Citibusiness Card	(L) Books, CDs, Supplies, Programs, DVDs & Postage	-441.33
Bill Pmt -Check	01/31/2020		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	-28,174.35
Total Checking					-28,174.35
Petty Cash					
Total Petty Cash					-
Total Operating Accounts					-28,174.35
Roads Revenue Accounts					
Savings					
Total Savings					-
Total Roads Revenue Accounts					-
TOTAL					-28,174.35