

# City of Fertile

## City Council Meeting Minutes

January 21, 2020 - 7:00 PM, City Hall

### Call to Order & Roll Call:

- Mayor Nick Bailey called the council meeting to order. Present were: Mayor Nick Bailey; Council Members: Tad Miller, Cindy Peters, Ron Rachut and Holly Lovik-Hanna. City Clerk Wendy Lunning and Maintenance Manager Steve Roberts.
- **Ron motioned, Cindy 2nd to approve the minutes of the December meetings.** Unanimous
- **Cindy motioned, Ron 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

### Pledge of Allegiance to the US Flag

### Appointment to Fill Vacant Council Seat:

- There were three candidates that expressed interest in the vacant council seat: Jeff Berg, Deena Biretz & Penny Miller. Jeff withdrew his position in support of Deena Biretz. Deena Biretz received two (2) votes, Penny Miller received three (3) votes.
- Nick swore in Penny Miller as appointed city council member. Penny signed Oath of Office.

### City Maintenance Report:

- Steve worked with Bell Fire to update the city's fire extinguishers.
- Steve worked with Hare Electric to fix light at the Water Plant and security lights on the south side of the Community Center.
- The pick-up truck is in need of new tires.
- Thank you to Dwight & Warren Bruns for helping Steve get snowplow on the road again.
- DNR is completing new sewer sample of Sulfide during the sewer draw down.
- Brian Nettleton recommended Veenstra & Kimm engineering to help with the pipe at the marsh.
- Steve received an estimate from Quality Pump to rebuild the Sewer pump of \$5,600.00.
- **Tad motioned, Cindy 2nd to approve the City Maintenance report.** Unanimous

### Mayor Joyce Russell's Report:

- Bank papers have been signed for Nick & Cindy.
- Liquor License for Fertile Market has been taken to new owner for completion.
- Thank you to Fertile Library for the nice Christmas Party with Santa Claus.
- Water Tower inspection report has been received from McGuire Iron. It was recommended that guard rail be installed at end of ladder.
- Joyce completed WCDA Annual Report. Total funds received in 2019 is \$118,768.58. Thank you WCDA and trustees.
- **Ron motioned, Tad 2nd to approve the mayor's report.** Unanimous.

### Mayor Nick Bailey's Report:

- Nick met with ICAP insurance to review policy.
- The Community Center / City Hall is being rented several times in February.
- Nick appointed Tad Miller as Mayor Pro Tempore.
- Nick appointed the following Committee Assignments:  
Streets & Signs – Cindy Peters & Penny Miller  
Water & Sewer – Cindy Peters & Penny Miller  
Parks – Cindy Peters, Holly Lovik-Hanna & Ron Rachut  
Weeds & Garbage – Holly Lovik-Hanna & Ron Rachut  
Bldg Permits & Projects – Tad Miller & Ron Rachut  
Winn Worth Betco – Tad Miller & Ron Rachut
- **Penny motioned, Tad 2nd to approve Mayor's report.** Unanimous

### City Clerk's Report:

- IPERS audit found in question that wages should not include Health Stipend. Wendy with working with employees & IPERS affected by these findings. All IPERS funding as of 01/01/2020 will not include wage from Health Stipend.
- Public Hearing held for Maximum Property Tax Dollars. **Cindy motioned, Tad 2nd to approve Maximum Property Tax Dollars of \$113,636.00 resolution 20-01-21-3.** Unanimous.
- **Ron motioned, Cindy 2nd to approve resolution 20-01-21-1 authorizing the internal transfer of funds.** Unanimous
- **Holly motioned, Penny 2nd to approve Financial Report.** Unanimous
- **Tad motioned, Ron 2nd to approve December Bills.** Unanimous

7/1/2019 to 12/31/2019	General	Roads	Emergency	EE Benefits	LOST	WCDA	Capital Projects	Utilities	Total
Income	394,364.27	17,796.20	1,174.80	7,049.98	22,148.19	0	2,083.32	83,182.24	527,799.00
Expense	422,134.24	18,186.92	962.13	4,208.72	0	3,000.00	0	41,910.24	490,402.25
<b>Total</b>	<b>-27,769.97</b>	<b>-390.72</b>	<b>212.67</b>	<b>2,841.26</b>	<b>22,148.19</b>	<b>-3,000.00</b>	<b>2,083.32</b>	<b>41,272.00</b>	<b>37,396.75</b>
<b>Fund Balance</b>	<b>-23,444.75</b>	<b>80,298.11</b>	<b>212.67</b>	<b>5,545.81</b>	<b>58,057.14</b>	<b>21.32</b>	<b>2,083.32</b>	<b>240,484.03</b>	<b>363,257.65</b>

- Liens presented to the Council were as follows:  
101 East Main Street \$337.19
- **Ron motioned; Tad seconded to process liens with Worth County Treasurer.** Unanimous

### Committee Reports:

- Ron has Hackberry, Elderberry & Dogwood trees.
- Ron presented a Code of Ethics to the council. This will be reviewed and discussed at the February meeting.
- Ron suggested hiring a deputy clerk for the City of Fertile. The council took no action on this at this time.
- Fertile Days Spaghetti supper has been postponed for February 29th.
- Garden Club received grant for \$3,471.00 to purchase golf cart with sprayer.

### Upcoming Meetings:

- The Fertile City Council will meet for regular session on February 18th at 7:00 pm at Fertile City Hall.
- **Holly motioned, Cindy 2nd to adjourn the meeting.** Unanimous

### Summary:

- Fill Vacant Council Seat
- Maximum Property Tax Dollars

Wendy Lunning, City Clerk

## City of Fertile Deposits

As of December 31, 2019				Accrual Basis
Type	Date	Memo	Amount	
<b>Operating Accounts</b>				
<b>Checking</b>				
Deposit	12/01/2019	Utility Deposit	583.00	
Deposit	12/01/2019	Property Taxes	6,516.05	
Deposit	12/03/2019	Casino Funds Deposit	2,457.74	
Deposit	12/04/2019	Paypal Utility Deposit	169.14	
Deposit	12/06/2019	Farm to Market Deposit	2,162.87	
Deposit	12/11/2019	Court Settlement Deposit	227.50	
Deposit	12/11/2019	Utility Deposit	3,354.03	
Deposit	12/11/2019	Paypal Utility Deposit	532.84	
Deposit	12/12/2019	Road Use Tax	1,553.27	
Deposit	12/18/2019	Clerkbooks Deposit	0.00	
Deposit	12/18/2019	Utility Deposit	3,399.20	
Deposit	12/18/2019	Facility Rental Deposit	50.00	
Deposit	12/18/2019	Paypal Utility Deposit	67.67	
Deposit	12/18/2019	Library Deposit	26.00	
Deposit	12/24/2019	Utility Deposit	5,536.19	
Deposit	12/24/2019	Facility Deposit	125.00	
Deposit	12/25/2019	Utility Deposit	517.52	
Deposit	12/31/2019	Local Option Sales Tax	3,227.84	
Deposit	12/31/2019	Interest	30.35	
Total Checking			30,536.21	
<b>Petty Cash</b>				
Total Petty Cash				
Total Operating Accounts			30,536.21	
<b>Roads Revenue Accounts</b>				
<b>Savings</b>				
Deposit	12/31/2019	Interest	0.59	
Total Savings			0.59	
Total Roads Revenue Accounts			0.59	
<b>Water Revenue Accounts</b>				
<b>Savings</b>				
Deposit	12/31/2019	Interest	2.88	
Total Savings			2.88	
Total Water Revenue Accounts			2.88	
<b>Sewer Revenue Accounts</b>				
<b>Savings</b>				
Deposit	12/31/2019	Interest	2.51	
Total Savings			2.51	
<b>CD</b>				
Deposit	12/18/2019	Interest	111.43	
Total CD			111.43	
Total Sewer Revenue Accounts			113.94	
<b>TOTAL</b>			<b>30,653.62</b>	

## City of Fertile Bills Paid

As of December 31, 2019

Type	Date	Num	Name	Memo	Accrual Basis Amount
<b>Operating Accounts</b>					
<b>Checking</b>					
Paycheck	12/01/2019	9356	Bruns, Warren	Water & Sewer Supervisor	-300.21
Paycheck	12/01/2019	9358	Lunning, Wendy S	City Clerk	-479.26
Paycheck	12/01/2019	9358	Russell, Grant	City Maintenance	-134.25
Paycheck	12/01/2019	9359	Russell, Joyce	Mayor (Donated 16 hours)	-1,275.40
Bill Pmt -Check	12/01/2019	9360	Lonnie Knudson	Community Center Cleaning	-10.00
				Reverse duplicate entry processed on	
Check	12/01/2019	CORR	Treasurer - State of Iowa	11-06-2019 for Enrich Iowa Funds.	-1,385.75
Bill Pmt -Check	12/04/2019	9361	AgSource Laboratories	Sewer Testing	-61.25
Bill Pmt -Check	12/04/2019	9362	Hawkins, Inc.	Chlorine Cylinder	-15.00
Bill Pmt -Check	12/04/2019	9363	Quality Pump & Control	Lift Station	-565.30
Bill Pmt -Check	12/04/2019	9364	Stromleys Repair LLC	Flat Repair on Pick Up	-58.00
Bill Pmt -Check	12/04/2019	9365	WCTA	Telephone/Internet	-202.01
Bill Pmt -Check	12/04/2019	9366	Wendy Lunning - v	Mileage (114 miles @ .58 per mile)	-66.12
Check	12/04/2019	DEBIT	USPS	Postage	-220.00
Check	12/09/2019	DEBIT	Intuit	Payroll	-14.98
Check	12/09/2019	DEBIT	VlstaPrint	Business Cards	-28.88
Paycheck	12/11/2019	9367	Roberts, Stephen J	City Maintenance	-1,149.42
Bill Pmt -Check	12/11/2019	9368	AgSource Laboratories	Water Testing	-13.50
Bill Pmt -Check	12/11/2019	9369	Alliant Energy	Electric	-1,372.10
Bill Pmt -Check	12/11/2019	9370	Five Star CO-OP	Gas for Truck	-114.07
Bill Pmt -Check	12/11/2019	9371	Hare Electric	Security Lights	-552.02
Bill Pmt -Check	12/11/2019	9372	Verizon Wireless	Cell Phone	-75.80
Bill Pmt -Check	12/11/2019	9373	Waste Management		-2,410.65
Bill Pmt -Check	12/11/2019	9374	Forest City Ambulance	2019 Donation	-500.00
Bill Pmt -Check	12/11/2019	9375	John Greve Attny Trust Acct	2019 Donation	-1,000.00
Liability Check	12/12/2019	EFT	IPERS		-361.58
Liability Check	12/12/2019	EFT	IPERS		-663.39
Liability Check	12/12/2019	EFT	United States Treasury		-1,568.88
Check	12/12/2019	DEBIT	USPS	Certified Mail USDA AFR	-6.85
Paycheck	12/16/2019	9390	Arndt, Linda J		-168.40
Paycheck	12/16/2019	9391	Knudson, Loni		-305.63
Paycheck	12/16/2019	9392	Thompson, Angela M		-1,441.12
Paycheck	12/18/2019	9380	Russell, Joyce	Mayor - Annual Salary	-898.50
Paycheck	12/18/2019	9381	Roberts, Stephen J	City Maintenance	-1,149.41
Check	12/18/2019	TRANSFER	City of Fertile	Capital Funds	0.00
Bill Pmt -Check	12/18/2019	9382	AgSource Laboratories	Sewer & Water Testing	-158.75
Bill Pmt -Check	12/18/2019	9383	Alliant Energy	Electric	-773.30
Bill Pmt -Check	12/18/2019	9384	Black Hills Energy	Natural Gas	-541.00
				Removal of 2 trees and grinding of stumps	
Bill Pmt -Check	12/18/2019	9385	Clapper Tree Service	on Park Street.	-1,200.00
			Iowa Department of Natural		
Bill Pmt -Check	12/18/2019	9386	Resources	Sewer Permit Application Fee	-85.00
Bill Pmt -Check	12/18/2019	9387	Marco		-136.45
Bill Pmt -Check	12/18/2019	9388	Worth County Auditor	Election	-735.00
Bill Pmt -Check	12/18/2019	9389	Fertile Garden Club	Beautification of Fertile 2019	-950.00
Check	12/18/2019	DEBIT			-335.00
Check	12/20/2019	ACH	WCTA	(L)Telephone	-33.73
Bill Pmt -Check	12/20/2019	9393	Alliant Energy	(L) Electric	-166.00
Bill Pmt -Check	12/20/2019	9394	Baker & Taylor	(L) Books & CDs	-332.92
Bill Pmt -Check	12/20/2019	9395	Black Hills Energy	(L) Natural Gas	-78.00
Bill Pmt -Check	12/20/2019	9396	Forest City Summit	Annual Renewal	-47.99
Bill Pmt -Check	12/20/2019	9397	MicroMarketing	(L) Books	-29.99
			North Iowa Libraries		
Bill Pmt -Check	12/20/2019	9398	Collaborating	(L) Barcodes	-125.00
Check	12/23/2019	DEBIT	Amazon	Replacement Ink Pads	-11.61
Bill Pmt -Check	12/25/2019	9399	Staples	Paper & Pens	-43.98
				(L) Books, CDs, Supplies, DVDs, Postage	
Check	12/26/2019	ACH	Citibusiness Card	& Magazines	-173.25
Paycheck	12/31/2019	9376	Bailey, Nick	City Council	-406.34
Paycheck	12/31/2019	9377	Lovik-Hanna, Holly	City Council	-516.66
Paycheck	12/31/2019	9378	Peters, Cynthia	City Council	-481.94
Paycheck	12/31/2019	9379	Rachut, Ron	City Council	-369.04
Bill Pmt -Check	12/31/2019	9412	Alliant Energy	Electric	-1,878.90
Bill Pmt -Check	12/31/2019	9413	Black Hills Energy	Natural Gas	-570.05

Bill Pmt -Check	12/31/2019	9414	Five Star CO-OP	Gas for Truck	-189.29
Bill Pmt -Check	12/31/2019	9415	Marco	Copier, Printer, Fax	-90.29
Bill Pmt -Check	12/31/2019	9416	Verizon Wireless	Cell Phone	-75.69
Bill Pmt -Check	12/31/2019	9417	Waste Management		-2,410.65
Sales Tax Payment	12/31/2019	EFT	Iowa Department of Revenue & Finance		0.00
Bill Pmt -Check	12/31/2019		ClerkBooks A/P Adjust	QuickBooks generated zero amount transaction for bill payment stub	
Total Checking					<u>-31,513.55</u>
<b>TOTAL</b>					<u><b>-31,513.55</b></u>