

City of Fertile

City Council Meeting Minutes

January 16, 2017 - 7:00 PM, City Hall

Call to Order & Roll Call:

- Present were: Mayor Joyce Russell; Council Members: Cindy Peters, Nick Bailey, Ron Rachut and Holly Lovik-Hanna; City Clerk Wendy Lunning and Maintenance Manager Steve Roberts. Absent: Tad Miller.
- Cindy motioned, Ron 2nd to approve the minutes of the December meeting with the correction of the spelling of Twylah Kragel's name.** Unanimous
- Cindy motioned, Nick 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Fire Department:

- Dylan Knoff presented WCDA grant proposal for new pumper truck in the amount of \$176,000.

City Maintenance Report:

- New sewer pump installed will need 2 fog rod level controllers. Joyce is in the process of submitting a grant to POET for these and LP Heater for the sewer plant.
- The City of Fertile received bookcase from Fertile Lutheran Church. Steve spruced it up a bit and is currently in Electrical Room of the Community Center for office supplies.
- Steve installed new lock on the electric room at the Community Center.
- Plow Truck is currently working, but will probably need some more work done in spring.
- Christmas lights are down.
- Ron motioned, Nick 2nd to approve the City Maintenance report.** Unanimous

Mayor's Report:

- Joyce ordered 4 new A-Frame barricades from Barco. Joyce wrote and received ICAP grant for these.
- Larson plumbing and heating installed new thermostat in the incubator.

- Joyce reported to Worth County Sherriff that Fertile has no certified EMTs.
- Joyce has updated the Fertile Emergency Operation Plan for 2018.
- mentioned that Steve had the snow plow repaired and is ready for our first snowfall.
- Joyce submitted grants to WCDA for paving parking lot at Community Center and upgrading electricity in the park.
- To prevent pipes from freezing, Joyce has been running water & flushing toilets in City Hall, Community Center and Incubator.
- Worth County Board of Supervisors reappointed Joyce for NIACOG board. This is a 1-year term.
- Cindy motioned, Holly 2nd to approve the mayor's report.** Unanimous.

City Clerk's Report

- Fertile Days current through 11/30/2017
- Fire Department, Garden Club & Library current through 10/31/2017.

7/1/2017 12/31/2017	General	WCDA	Roads	EE Benefits	Utilities	Total
Income	225,460.15	53,975.00	95,809.29	4,363.56	72,186.61	451,794.61
Expense	204,204.89	46,153.68	88,650.18	918.98	64,407.89	404,335.62
Total	21,255.26	7,821.32	7,159.11	3,444.58	7,778.72	47,458.99
Fund Balance	90,804.58	21.32	53,802.51	4,313.09	136,417.96	285,359.46

- Ron motioned, Cindy 2nd to approve Financial Report.** Unanimous
- Holly motioned, Cindy 2nd to approve December Bills.** Unanimous
- Liens presented to council were as follows:
210 East Washington Street \$309.29
108 West Washington Street \$467.05
101 East Main Street \$362.75
115 West Main Street \$317.12

Ron motioned, Nick 2nd to process liens with the County Treasurer. Unanimous

Committee Report:

- Fertile Days Spaghetti Supper & Bake Sale January 20, 2018 5:00pm to 7:00pm at the Fertile Community Center.

Upcoming Meetings:

- The Fertile City Council will meet for regular session February 20th at 7:00pm, at Fertile City Hall.
- Holly motioned, Nick 2nd to adjourn the meeting.** Unanimous

Wendy Lunning, City Clerk

City of Fertile Deposits

As of December 31, 2017

			Accrual Basis
Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	12/01/2017	Property Taxes	6,250.67
Deposit	12/04/2017	Casino Funds Deposit	2,429.54
Deposit	12/06/2017	Sale of Property Deposit	51.45
Deposit	12/06/2017	Utility Deposit	1,021.46
Deposit	12/06/2017	Farm to Market Deposit	1,495.68
Deposit	12/06/2017	Utility Deposit	68.07
Deposit	12/12/2017	Refund Debit Deposit	0.60
Deposit	12/12/2017	Refund Debit Deposit	253.73
Deposit	12/13/2017	Utility Deposit	3,361.64
Deposit	12/13/2017	Utility Deposit	301.63
Deposit	12/19/2017	Road Use Tax	1,963.04
Deposit	12/20/2017	Lien Interest Deposit	32.00
Deposit	12/20/2017	Clerkbooks Deposit	0.00
Deposit	12/20/2017	Farm to Market Deposit	2,009.84
Deposit	12/20/2017	Facility Rental Deposit	200.00
Deposit	12/20/2017	Utility Deposit	3,967.36
Deposit	12/20/2017	Utility Deposit	176.27
Deposit	12/20/2017	Assessment Deposit	1,075.10
Deposit	12/20/2017	Library Donations Deposit	380.00
Deposit	12/28/2017	ICAP Grant Deposit	1,000.00
Deposit	12/28/2017	Utility Deposit	239.14
Deposit	12/28/2017	Utility Deposit	3,621.29
Deposit	12/28/2017	Facility Rental Deposit	200.00
Deposit	12/29/2017	Local Option Sales Tax	2,715.67
Deposit	12/31/2017	Interest	<u>20.11</u>
Total Checking			32,834.29
Petty Cash			
Total Petty Cash			<u> </u>
Total Operating Accounts			32,834.29
Roads Revenue Accounts			
Savings			
Deposit	12/31/2017	Interest	<u>0.58</u>
Total Savings			<u>0.58</u>
Total Roads Revenue Accounts			0.58
Water Revenue Accounts			
Savings			
Deposit	12/31/2017	Interest	<u>2.87</u>
Total Savings			<u>2.87</u>
Total Water Revenue Accounts			2.87
Sewer Revenue Accounts			
Savings			
Deposit	12/31/2017	Interest	<u>2.51</u>
Total Savings			2.51
CD			
Deposit	12/18/2017	Interest	<u>108.34</u>
Total CD			<u>108.34</u>
Total Sewer Revenue Accounts			<u>110.85</u>
TOTAL			<u><u>32,948.59</u></u>

City of Fertile Bills Paid

As of December 31, 2017

Type	Date	Num	Name	Memo	Accrual Basis Amount
Operating Accounts					
Checking					
Check	12/01/2017	CORR	WCTA	Correction to Class - Original entry 11-09-2017.	0.00
Paycheck	12/06/2017	8385	Bruns, Warren	Water & Sewer Supervisor	-301.39
Paycheck	12/06/2017	8386	Lunning, Wendy S	City Clerk	-385.82
Paycheck	12/06/2017	8387	Russell, Joyce	City Administrator - Donated 27 hours	-1,317.99
Bill Pmt -Check	12/06/2017	8388	AgSource Laboratories	Water Testing	-143.00
Bill Pmt -Check	12/06/2017	8389	CarQuest	Chain Lube for Snow Plow	-18.24
Bill Pmt -Check	12/06/2017	8390	Five Star CO-OP	Gas for Truck	-182.99
Bill Pmt -Check	12/06/2017	8391	Forest City Ambulance	2017 Donation	-500.00
Bill Pmt -Check	12/06/2017	8392	John Greve Attny Trust Acct	Annual Contribution	-1,000.00
Bill Pmt -Check	12/06/2017	8393	Kramer Ace Hardware	Repair Plow Truck	-5.98
Bill Pmt -Check	12/06/2017	8394	Larsen Plumbing & Heating	Thermocouple, Water Softener & Concession Stand	-123.66
Bill Pmt -Check	12/06/2017	8395	Plunkett's	Pest Control	-456.06
Bill Pmt -Check	12/06/2017	8396	Waste Management	Garbage, Recycling & Container Services	-2,261.17
Bill Pmt -Check	12/06/2017	8397	WCTA	Telephone/Internet	-197.09
Bill Pmt -Check	12/06/2017	8398	Wendy Lunning - v	Dry Erase Markers & Mileage	-7.49
Check	12/06/2017	8399	Arnold, Melissa & Scott	Utility Deposit Refund	-150.00
Check	12/08/2017	DEBIT	Central Service and Supply	Snow Plow Parts	-608.66
Paycheck	12/13/2017	8400	Roberts, Stephen J	City Maintenance	-1,046.07
Bill Pmt -Check	12/13/2017	8401	AgSource Laboratories	Water Testing	-108.50
Bill Pmt -Check	12/13/2017	8402	Alliant Energy	Electric Bill	-1,707.11
Bill Pmt -Check	12/13/2017	8403	Verizon Wireless	Cell Phone	-79.97
Paycheck	12/13/2017	8404	Bailey, Nick	City Council	-480.22
Paycheck	12/13/2017	8405	Lovik-Hanna, Holly	City Council	-481.52
Paycheck	12/13/2017	8407	Rachut, Ron	City Council	-518.56
Paycheck	12/13/2017	8408	Russell, Joyce	Mayor	-819.00
Paycheck	12/13/2017	8406	Peters, Cynthia	City Council	-481.52
Liability Check	12/13/2017	EFT	IPERS	Library IPERS	-266.64
Liability Check	12/13/2017	EFT	IPERS	City IPERS	-975.51
Liability Check	12/13/2017	EFT	United States Treasury	City Federal Withholding	-1,392.08
Paycheck	12/20/2017	8409	Roberts, Stephen J	City Maintenance	-1,046.07
Paycheck	12/21/2017	8410	Arndt, Linda J	Assistant Director	-133.24
Paycheck	12/21/2017	8411	Knudson, Loni	Clerk	-45.29
Paycheck	12/21/2017	8412	Thompson, Angela M	Librarian	-1,084.16
Bill Pmt -Check	12/21/2017	8413	Alliant Energy	Electric Bill	-122.00
Bill Pmt -Check	12/21/2017	8414	Baker & Taylor	Books & CDs	-494.79
Bill Pmt -Check	12/21/2017	8415	Black Hills Energy	Natural Gas	-578.06
Bill Pmt -Check	12/21/2017	8416	Green Canopy, Inc.	SEPTEMBER, OCTOBER, NOVEMBER Fishing Dock, Park, Baseball Diamond	-815.00
Bill Pmt -Check	12/21/2017	8417	Hare Electric	Labor to change flashing bulb at 4-way.	-269.12
Bill Pmt -Check	12/21/2017	8418	Haugen Lawn Service	Spraying for Weeds	-1,420.00
Bill Pmt -Check	12/21/2017	8419	Hawkins, Inc.	Chlorine Cylinder	-10.00
Bill Pmt -Check	12/21/2017	8420	Iowa One Call	Water locates	-19.90
Bill Pmt -Check	12/21/2017	8421	Marco	Copier, Printer, Fax	-74.77
Bill Pmt -Check	12/21/2017	8422	MicroMarketing	Books & CDs	-56.48
Bill Pmt -Check	12/21/2017	EFT	WCTA	Telephone/Internet	-42.76
Check	12/21/2017	TRANSFER	Petty Cash	Petty Cash Reimbursement	-65.35
Bill Pmt -Check	12/28/2017	8423	BMC Aggregates L.C.	Sand for Main Street	-194.66
Bill Pmt -Check	12/28/2017	8424	Citibusiness Card	Books & CDs, Supplies, Programs, DVDs, Building, Meals & Travel, Magazines	-633.62
Bill Pmt -Check	12/28/2017	8425	Hussey & Company	Snowplow	-919.52
Bill Pmt -Check	12/28/2017	8426	Wendy Lunning - v	Storage Boxes	-18.87
Bill Pmt -Check	12/28/2017	8427	Mason City Roofing	Storm Damage - Community Center Roofing	-960.00
Check	12/31/2017	DEBIT	US Post Office	Postage	-200.00
Paycheck	12/31/2017	8439	Russell, Joyce	Mayor Pay a/c IPERS deducted in error.	-59.50
Total Checking					-25,279.40

Petty Cash					
Check	12/21/2017	TRANSFER	Petty Cash	Petty Cash Reimbursement	65.35
Check	12/28/2017	TRANSFER	Fertile Public Library V		<u>-65.35</u>
Total Petty Cash					<u>0.00</u>
Total Operating Accounts					<u>-25,279.40</u>
Roads Revenue Accounts					
Savings					
Total Savings					<u> </u>
Total Roads Revenue Accounts					<u> </u>
TOTAL					<u><u>-25,279.40</u></u>