

City of Fertile

City Council Meeting Minutes

December 18, 2012 - 7:00 PM, City Hall

Call to Order & Roll Call

- Present were: Mayor Joyce Russell; Council Members: Jeff Berg, Julie Jessen, Penny Miller, Tad Miller, Pat Renchin; City Clerk Eddie May; Deputy Clerk Nicole Hare & Maintenance Manager Steve Roberts.
- **Penny motioned, Pat 2nd to approve the Nov. minutes.** Unanimous.
- **Jeff motioned, Penny 2nd to add Budget as a discussion option and approve agenda.** Unanimous.
- Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

Library Project

- Mayor Russell abstained from this discussion to avoid the appearance of conflict of interest pertaining to potential WCDA funding.
- The Library Board presented updated floor plans for 2 project options as well as estimated construction and operating costs comparisons. They also presented talking points regarding pros and cons of both options. The Council approved one option and requested that the Library Board reduce the size of the second option by 30-40%. The Council offered some suggestions on how and where to do that. The Library Board agreed that those cuts could be feasible and would present a new floor plan for option 2 at the next meeting.
- The Library Board will also prepare an informational packet and survey to present the two options to the public for their input. Jeff will help the Library draft the survey before submitting to the Council for their approval.

Spring WCDA Grant Request Options

- Mayor Russell abstained from this discussion to avoid the appearance of conflict of interest pertaining to potential WCDA funding.
- Steve presented a proposal to apply for a grant to paint the water tower. It has been over 20 years since the City has painted the tower and it is starting to rust out. The City obtained two separate bids. The low bid was \$80,000.00
- Eddie presented a proposal to apply for a grant to construct a bike path from the new Community Center to the Rhodes Island Park. The proposed path would abut up to the west side of 1st Street effectively increasing the size of the shoulder. The project would not affect water run-off or mowing capabilities for residents. The path would be separated from the road with a rumble strip and yellow paint. Signage would alert drivers of the right-away for pedestrians, bikers and golf-carts. Eddie had secured one bid from Heartland Asphalt and is waiting on two others, therefore the bid price will not be posted yet.
- Eddie presented a proposal to pave Main Street from State Street to 3rd Street. Eddie had secured one bid from Heartland Asphalt and is waiting on two others, therefore the bid price will not be posted yet.
- **Jeff motioned, Penny 2nd to approve application for the low bid for painting the water tower and the Heartland Asphalt bid for paving Main Street from State Street to 3rd Street (unless Heartland does not end up being the low bid – in that case a special meeting will be called).** Roll call vote was unanimous. The bike path will be considered for a future or alternative grant.

City Maintenance Report

- Steve has been babysitting the controls at the sewer lift station as they have needed to be manually restarted. Parts are ordered to fix the issue
- The mower has been cleaned up with new blades and an oil change.
- The snow plow is back with 4 new tires, a new radiator and welding.

- IA Rural Water Association helped fill out our Sewer permit. This permit is required to be updated every 4 years.
- Lagoon draw-down was successful, everything closed up tight.
- Steve and Warren sprayed the thistles and re-seeded to help run-off.
- Steve did some repairs at the Library.
- Steve did some landscaping at the new Community Center.
- **Pat motioned, Tad 2nd to approve report.** Unanimous.

Mayor's Report

- Snow removal ordinance posted at City Hall, Library & Post Office. Please be considerate of the space needed to plow snow, keep all roads, alley ways and right-of-ways clear.
- Insurance companies have been calling requesting new FEMA flood plain maps. If you are currently required to purchase flood insurance, you may want to look at the new maps to see if you can discontinue.
- Repairs were done on the Emergency Management repeaters on the water tower.
- Eddie and Joyce obtained a quote from Simmering-Cory for updating the City Ordinances. The Council requested a second quote.
- Alliant Energy fixed a street light on West Main & N Hill Street.
- Larsen's fixed a water leak in the beverage room in the Community Center.
- **Tad motioned, Julie 2nd to approve report.** Unanimous.

City Clerk's Report

- Eddie presented the Nov.. Financials. A complete set of financials are available at City Hall upon request. The following is only a summary of the year-to-date income, expenses and fund balances.

7/1 – 11/30	General	Roads	Water/Sewer	Total
Income	79,805.14	15,138.55	74,057.05	\$169,000.74
Expense	66,798.13	9,431.20	65,037.70	141,267.03
Total	13,007.01	5,707.35	9,019.35	27,733.71
Fund Balance	49,372.23	48,883.31	100,922.36	199,177.90

- **Pat motioned, Tad 2nd to approve Financial Report.** Unanimous
- **Penny motioned, Julie 2nd to approve November Bills.** Unanimous
- **No liens were presented**

Budget

- Budget discussion began. Eddie had prepared a proposed budget as a starting point. The General Fund however needs to be cut by \$7000+ before approval. The Library presented their budget. All other Departments must present a budget at the January Council meeting.

Committee Reports

- No reports were presented

Upcoming Meetings

- The Fertile City Council will meet in regular session at 7:00PM, Tuesday, January 15th, 2013, at Fertile City Hall.

Next Meeting's Topics – beyond Department Reports

- Library Project
- Budget
- **Pat moved and Penny 2nd to approve next meeting's topics.** Unanimous. More items may be added before agenda is posted.
- **Pat moved and Penny 2nd to adjourn the meeting.** Unanimous.

Merry
Christmas



Summer Activity Opportunity

The City of Fertile is looking for someone to carry on a great community tradition as Fertile Little League Directors!



Directors recruit and supervise Players, Coaches and Umpires. Directors manage game schedules and concession stand operations.

Assistance will be provided by the City Clerk and City Council Members, with advice from the former Directors.



Please contact Eddie at: cityclerk@fertileiowa.us or 641-425-9878 for more details.

Type	Date	Num	Name	Memo	Amount
Checking					
Paycheck	11/01/2012	6254	Russell, Grant		-372.20
Paycheck	11/01/2012	6253	Bruns, Warren		-308.99
Paycheck	11/01/2012	6256	Russell, Joyce		-870.56
Paycheck	11/01/2012	6257	May III, Edgar F.		-738.47
Paycheck	11/01/2012	6255	Roberts, Stephen J		-876.76
Bill Pmt -Check	11/01/2012	6252	Lonnie Knudson	Community Center Cleaning	-10.00
Check	11/01/2012	6251	Russell, Joyce	Supplies Adjustment to Right Fund	0.00
Check	11/01/2012	91	Miner, Harold or Elin	City Hall Rental adjustment to right fund	0.00
Deposit	11/02/2012			Local Option Sales Tax	2,208.48
Deposit	11/05/2012			Utility Bill Deposit	256.42
Deposit	11/05/2012			Casino Funds Deposit	3,495.58
Bill Pmt -Check	11/07/2012	6258	Clapper Tree Service	Tree Trimming & Removal	-300.00
Bill Pmt -Check	11/07/2012	6259	Larsen Plumbing & Heating	Install Water Meter, Winterize Concession Stand	-170.00
Bill Pmt -Check	11/07/2012	6260	Menards	Supplies, Ladder, Tools	-274.42
Bill Pmt -Check	11/07/2012	6261	Pronto	Gas for Truck/mower	-190.97
Bill Pmt -Check	11/07/2012	6262	Superior Lumber, Inc	Sewer Gate Project - Concrete Form	-22.28
Bill Pmt -Check	11/07/2012	6263	Waste Management	Landfill/Garbage	-1,918.58
Bill Pmt -Check	11/07/2012	6264	WCTA	Telephone/Internet	-143.66
Deposit	11/07/2012			Utility Bill Deposit	3,938.55
Deposit	11/14/2012			Utility Bills, Fertile Days	1,786.47
Bill Pmt -Check	11/14/2012	6265	Black Hills Energy	Natural Gas	-204.46
Bill Pmt -Check	11/14/2012	6266	Iowa Finance Authority	Sewer Loan	-2,145.00
Bill Pmt -Check	11/14/2012	6267	Iowa One Call	Utility location	-20.70
Bill Pmt -Check	11/14/2012	6268	Iowa Rural Water Association	Membership Dues	-200.00
Bill Pmt -Check	11/14/2012	6269	Johansen Welding Construction	Snow Plow Repairs	-265.00
Bill Pmt -Check	11/14/2012	6271	UPS	Sewer Testing	-11.50
Check	11/14/2012	6272	Fertile Public Library	Enrich Iowa, Balance with Budget	-1,495.52
Deposit	11/14/2012			Local Option Sales Tax	1,711.43
Liability Check	11/15/2012	eftps	United States Treasury		-841.95
Liability Check	11/15/2012	IQUE	IPERS		-607.27
Deposit	11/15/2012			Property Taxes	5,227.68
Check	11/16/2012		PeopleSmart	Background Check	-29.95
Check	11/18/2012		First Security Bank & Trust	Community Center Loan Payment	-2,500.00
Check	11/20/2012		PeopleSmart	Background Check	-29.95
Deposit	11/20/2012			Road Use Tax	1,443.71
Deposit	11/21/2012			Deposit	3,435.07
Paycheck	11/23/2012	6274	Roberts, Stephen J		-1,256.91
Check	11/28/2012	6275	Anderson, Kylie J		-150.00
Check	11/28/2012	6276	Willis, Phyllis	Utility Bill Deposit Refunded	-150.00
Bill Pmt -Check	11/28/2012	6277	Alliant Energy	Electric Bill	-1,353.18
Bill Pmt -Check	11/28/2012	6278	Green Canopy, Inc.	Porta-Poties	-430.00
Bill Pmt -Check	11/28/2012	6279	Menards	Sewer Maintenance	-21.72
Bill Pmt -Check	11/28/2012	6280	Staples	Office Supplies	-67.01
Bill Pmt -Check	11/28/2012	6281	UPS	Water/Sewer Testing	-44.84
Bill Pmt -Check	11/28/2012	6282	USA Blue Book	Water Testing Supplies	-99.94
Bill Pmt -Check	11/28/2012	6283	Verizon Wireless	Cell Phone	-46.69
Deposit	11/28/2012			Utility Bill / Rent Deposit	3,250.43
Bill Pmt -Check	11/28/2012	6284	North Iowa Media Group	Publishing Deputy Clerk Position / Library Bid Notice	-1.82
Deposit	11/30/2012			Utility Bill Deposit	1.00
Deposit	11/30/2012			Interest	5.06
Total Checking					8,589.58
Roads Revenue Accounts					
Deposit	11/30/2012			Interest	11.39
Total Roads Revenue Accounts					11.39
Water Revenue Accounts					
Deposit	11/30/2012			Interest	4.13
Total Water Revenue Accounts					4.13
Sewer Revenue Accounts					
Deposit	11/30/2012			Interest	3.61
Total Sewer Revenue Accounts					3.61
TOTAL					8,608.71