

City of Fertile

City Council Meeting Minutes

March 20, 2012 - 7:00 PM, City Hall

Call to Order & Roll Call

- Present were: Mayor Joyce Russell; Council Members: Jeff Berg, Julie Jessen, Penny Miller, Tad Miller & Pat Renchin; Maintenance Manager Steve Roberts & City Clerk Eddie May.
- **Penny motioned, Pat 2nd to approve the February Minutes** Carried.
- **Penny motioned, Pat 2nd to close the public meeting at 7:08 to discuss a WCDA application.** Carried.
- **Jeff motioned, Julie 2nd to re-open the public meeting at 7:20.** Carried

City Maintenance Report

- Steve has been busy preparing the business incubator. He is happy to have something to do since we have had no snow. Carpet and Electrical (Hare Electric) will be done next week. Larsen's is finishing the plumbing this week.
- Steve will be looking out for varmints trying to burrow in the sewer/drainage systems
- MacGuire Iron will be cleaning the water tower next week.
- The City will wait till May to flush the water mains
- Mayor Russell suggested that the City purchase a pull behind sprayer so that Steve can spray for weeds without needing help. City Council agreed.
- Steve will be installing a water faucet on the side of the Maint. Building to make cleaning the trucks and equipment easier.
- Now that it is getting nice outside, Steve will start siding the sewer lagoon building.
- Steve will also investigate possibilities to keep the banners and flags from blowing off the light poles.

Business Incubator

- This last month, the Globe Gazette, Northwood Anchor, and Forest City Summit published press releases relating to the opening of the Business Incubator. The City also published ads two weeks in a row in both the Northwood Anchor and Forest City Summit requesting applications.
- Advantage Business Solutions, Inc., from Fertile, was the only business to apply (or even request more information).
- **Pat motioned, Jeff 2nd to approve Advantage Business Solutions' application.** Vote was unanimous - Motion Carried.
- There is still a second portion of the building that can be used by another interested business. Therefore, applications will still be accepted for the incubator. Applications can be found on the website. Assistance in completing the application, or more general information, is available by calling City Hall.

Mayor's Report

- On Feb 23rd, Mayor Russell met with Worth County to get City Hall approved for elections regarding handicap accessibility.

- The City will have 2 huge roll-off dumpsters for clean-up day on either June 9th or 16th from 8:00 am to 12:00 pm. (date will be set at the next Council meeting) Residents will get a ticket in the mail with all the details. Tickets must be presented to dump.
- Julie suggested that we open up the maintenance building for people to exchange used, but good, stuff from 8:00 to 10:00.
- CAD, from Charles City, has offered to remove appliances, printers, tvs, and more (for a small fee) during this time as well.
- On March 8th, ICAP presented the 2012 insurance policy. The insurance for all City Departments (including utilities, roads, parks, fire department, library, etc) costs \$ 11,857.13.
- WCTA, in 2011, gave free internet to the Library and free internet & cable tv to the Fire Department, a value of \$1,521.00
- On March 6th, Steve noticed that the weight restriction and park hours signs were gone. New signs have been purchased and will be attached to the trees.
- While the new tables and chairs for the community center will not be used outside of the building, the older ones can still be rented for graduations and other events outside of City Hall.
- The porta-poties will be brought back by the end of March.
- The 2" water meter has been installed at the Fire Department
- Mayor Russell has ordered two plaques for City Hall and the Community Center thanking the WCDA & Fertile Trustees for the funding to make the facilities a reality. No tax money, or utility bill money, has been used in the purchase and construction of the facilities. 100% of the funds have been received by the WCDA

City Clerk's Report

- Eddie presented the Feb. Financials (67% through the year)
- | | General | Roads | Water | Sewer | Landfill | Total (incl. |
|------------|-----------|---------|-------|----------|----------|--------------|
| Income | 48% | 64% | 74% | 76% | 77% | non-budget |
| Expense | 52% | 34% | 76% | 103% | 65% | items) |
| Net Income | -\$13,283 | \$9,273 | \$659 | -\$5,648 | \$3,801 | -\$33,696 |
- Deficit is caused primarily by Housing Grant and Community Center Grant money that has been spent, but has not been reimbursed by the CDBG or the WCDA yet.
 - **Penny motioned, Pat 2nd to approve Feb. bills.** Motion Carried.
 - **Pat motioned, Jeff 2nd to approve the following liens: 108 W Washington for \$444.84, 203 E Main for \$368.86.** Carried. Liens will be placed if payment is not received by the 25th.

Committee Reports

- Community Center – The first coat of paint, and the ceiling grid, have been completed. Next up are the cabinets and flooring. Electrical will be done by the end of April. Target completion is the middle of May.

Upcoming Meetings

- The Fertile City Council will meet in regular session at 7:00PM, Tuesday, April 17th, 2012, at Fertile City Hall. There will be a Public Hearing to amend the Flood Plain Ordinance at this meeting.
- **Penny moved and Jeff 2nd to adjourn the meeting.** Carried.

City of Fertile
 Bills Paid
 As of February 29, 2012

4:30 PM

03/21/2012

Accrual Basis

Type	Date	Num	Name	Memo	Amount
General Fund Accounts					
Deposit	02/01/2012			Deposit	2,252.96
Paycheck	02/01/2012	5906	Bruns, Warren	Payroll	-311.39
Paycheck	02/01/2012	5907	Russell, Joyce	Payroll	-772.29
Paycheck	02/01/2012	5908	Roberts, Stephen J	Payroll	-829.60
Bill Pmt -Check	02/01/2012	5909	Miller, Josh v	Snow Removal	-87.96
Paycheck	02/01/2012	5910	Roberts, Stephen J	Health Stipend Error Correction	-262.19
Paycheck	02/02/2012	5912	May III, Edgar F.	Payroll	-876.77
Bill Pmt -Check	02/02/2012	5913	Advantage Business Solutions, Inc.	Accounting	-265.55
Bill Pmt -Check	02/02/2012	5914	AgSource Laboratories	Water & Sewer Testing	-11.00
Bill Pmt -Check	02/02/2012	5915	Alliant Energy	Electric Bill	-824.10
Bill Pmt -Check	02/02/2012	5916	CarQuest	air fittings for compressor	-2.98
Bill Pmt -Check	02/02/2012	5917	Farmer's Co-op Elevator - CL	Metal door edge for city garage door	-20.10
Bill Pmt -Check	02/02/2012	5918	IMFOA	Annual dues	-30.00
Bill Pmt -Check	02/02/2012	5919	Kramer Ace Hardware	tools/supplies for City Hall and garage repairs	-37.24
Bill Pmt -Check	02/02/2012	5920	Larsen Plumbing & Heating	New Water Meters	-74.64
Bill Pmt -Check	02/02/2012	5921	Menards	compressor for shop/4 pk puffs	-208.77
Bill Pmt -Check	02/02/2012	5922	North Central Sales & Service	Skid loader door	-712.16
Bill Pmt -Check	02/02/2012	5923	Staples	Office Supplies	-210.78
Bill Pmt -Check	02/02/2012	5924	Superior Lumber, Inc	wood molding/City Hall	-2.35
Bill Pmt -Check	02/02/2012	5925	UPS	Water testing	-21.62
Bill Pmt -Check	02/02/2012	5926	WCTA	Telephone/Internet	-140.25
Bill Pmt -Check	02/02/2012	5927	Woodharbor	Kitchenett Cabinets	-4,312.01
Check	02/02/2012	5911	USPS	postage	-13.47
Deposit	02/02/2012		Treasurer - State of Iowa	Deposit	2,072.61
Deposit	02/03/2012			Deposit	3,272.70
Deposit	02/06/2012			Deposit	305.65
Deposit	02/08/2012			Deposit	3,286.05
Bill Pmt -Check	02/08/2012	5928	Alliant Energy	Electric Bill	-733.79
Bill Pmt -Check	02/08/2012	5929	Menards	Tools for shop	-30.77
Bill Pmt -Check	02/08/2012	5930	Mills Fleet Farm	Tires for City Pick-Up	-847.36
Bill Pmt -Check	02/08/2012	5931	NIACOG	House Grant	-4,500.00
Bill Pmt -Check	02/08/2012	5932	North Iowa Septic Solutions	Repair and Cleaning of Equipment/vandalism Damage	-160.00
Bill Pmt -Check	02/08/2012	5933	Pronto	Gas for Truck	-168.41
Check	02/08/2012	5934	Roberts, Stephen J	Tube Plug for Lagoon discharge	-16.60
Check	02/15/2012		Coralville Marriott	Continuing Ed - Warren	-241.92
Bill Pmt -Check	02/15/2012	5935	Black Hills Energy	Natural Gas	-629.75
Bill Pmt -Check	02/15/2012	5936	UPS	Water testing	-10.76
Bill Pmt -Check	02/15/2012	5937	Verizon Wireless	Cell Phone	-43.46
Bill Pmt -Check	02/15/2012	5938	Waste Management	Landfill/Garbage	-1,918.58
Deposit	02/15/2012			Deposit	2,622.48
Liability Check	02/15/2012	IQue	IPERS	Payroll Benefits	-576.26
Liability Check	02/15/2012	eFile	Iowa Department of Revenue & Finance	Payroll Liabilities	-363.22
Sales Tax Payment	02/15/2012	eFile	Iowa Department of Revenue & Finance	Sales Tax	-1,170.24
Paycheck	02/15/2012	5939	Roberts, Stephen J	Payroll	-919.53
Liability Check	02/16/2012	eltps	United States Treasury	42-1028074	-862.88
Check	02/18/2012	5912	First Security Bank & Trust	Comm Ctr Loan Pmt	-2,500.00
Deposit	02/22/2012			Deposit	2,503.34
Bill Pmt -Check	02/22/2012	5940	Frank's Repair	Brakes, Oil Change,Towing, Labor for City Truck	-396.08
Bill Pmt -Check	02/22/2012	5941	Menards	Paint, Rollers,Trays	-105.76
Deposit	02/22/2012			Deposit	7,539.00
Deposit	02/22/2012			Deposit	1,732.08
Check	02/29/2012	5942	US Post Office	Utility Bill Stamps	-173.00
Deposit	02/29/2012			Deposit	4,389.49
Bill Pmt -Check	02/29/2012	5943	Alliant Energy	Electric Bill	-1,311.92
Bill Pmt -Check	02/29/2012	5944	Menards	Sawhorses/Sonicrafter&blades/Materials for Incubator	-1,539.39
Bill Pmt -Check	02/29/2012	5945	Worth County Engineer v	Sand/Salt Mix/Diesel fuel	-722.95
Bill Pmt -Check	02/29/2012	5946	Worth County Sheriff's Office	Law Enforcement Agreement Extra for Population Growth	-62.50
Deposit	02/29/2012			Interest	7.30
Total General Fund Accounts					-78.69
Water Revenue Accounts					
Deposit	02/29/2012			Interest	5.30
Total Water Revenue Accounts					5.30
Sewer Revenue Accounts					
Deposit	02/29/2012			Interest	6.42
Total Sewer Revenue Accounts					6.42
TOTAL					-66.97