

# City of Fertile

## City Council Meeting Minutes

January 17, 2012 - 7:00 PM, City Hall

### Call to Order & Roll Call

- Present were: Mayor Joyce Russell; Council Members: Jeff Berg, Julie Jessen, Penny Miller, Tad Miller & Pat Renchin; Maintenance Manager Steve Roberts & City Clerk Eddie May.
- Julie Jessen was sworn in as Council Member.
- The City would like to give a BIG THANK YOU to Cindy Peters for her service on the Council. Cindy has chaired the Fertile Days Committee and has worked on the Community Center, Housing, Parks, and Weeds & Garbage Committees.
- *Pat motioned, Penny 2nd to approve the Dec. Minutes.* Carried.

### City Maintenance Report

- Fixed a major leak on the #2 water pump return pipe.
- Thankful for saving on snow plowing expense so far.
- A BIG THANK YOU to Hare Electric for donating time and equipment to help Steve take down the Christmas decorations.
- Fixed flashing around the garage doors and waxed the truck.
- Painted the meeting room at City Hall and repaired the tile work around the "future" fireplace hearth.
- Cleaned out the Community Center garage so that the kitchen equipment could be stored there until ready to install.
- Helped unload the cabinetry for the Community Center.
- Quotes for utility leak detection=\$800/day & cameraing=\$300/block

### Mayor's Report

- Turned in liens on 12/22, all shut-off notices have been paid.
- Insurance company is requesting that the dam be inspected by Army Corps of Engineers. The dam was last inspected in 1968.
- Lightning damage to the sewer plant has been fixed & paid for.
- City has insurance papers for all contractors working for City.
- In 2011, the WCDA, non-profit arm of the Diamond Joe Casino, awarded the City \$253,652.34. The City has received 2 grants for the Community Center, a grant for the Fertile Days community meal, and receives a monthly allocation based on population, which has been used to pay off a short-term loan for the purchase and construction of the Community Center. A BIG THANKS to the WCDA!
- Concern over the financing of the Community Center has been raised in regards to the utility bill rates. As clarification, absolutely no tax money, roads money, or utility bill money has been used for the purchase and construction of the Community Center. In regards to the utility rates, the City has not raised water or sewer rates since 1/1/07. Last year we raised the garbage and recycling rates by 3% to cover a 3% increase in price by Waste Management. This next year, we have to raise the garbage and recycling rate again by 3%, only because Waste Management is raising their rates again. The City will also be adjusting the water and sewer rates, but the combination

of the two rates will be the same (we are raising the water rates, but are lowering the sewer rates by the same amount.) At next month's Council Meeting we are holding a Public Hearing on the Budget. If you have any questions, or comments, regarding any aspect of the Budget, you are encouraged, and welcomed, to attend the meeting.

- Attended the Worth County Assessors Budget Meeting.
- Attended an Emergency Management Tornado Drill.

### City Clerk's Report

- Eddie presented the December Financials (50% through the year)

	General	Roads	Water	Sewer	Landfill	Total (incl.
Income	43%	53%	58%	60%	61%	non-budget
Expense	38%	22%	62%	81%	48%	items)
Net Income	\$195	\$9,685	-\$8	-\$3,814	\$4,055	\$3,148

- *Pat motioned, Tad 2nd to approve Dec. bills.* Motion Carried.

### Committee Reports

- Community Center – they started sheetrocking yesterday, on the 16<sup>th</sup>! Things are really starting to take shape. All of the kitchen equipment and cabinetry is now here. Once sheetrocking is done, painting will begin, then the suspended ceiling, cabinetry, and fixtures. Finally, the floor will be installed. Construction will hopefully be done by the end of March, middle of April.

### Other Business

- Business Incubator – the State Fire Marshall suggested the following: install 2 layers of 5/8 sheetrock surrounding the stairwells plus add a 90 minute door at the bottom of the stairs; install emergency lights at the top of the stairs; integrate the fire alarms with those downstairs; have 2 exits for each business located upstairs; mount 1 extinguisher in the common hallway. (Specialty businesses may need additional specialty extinguishers). We do not need panic hardware on the doors as long as the doors remain unlocked during business hours. *Penny moved and Pat 2nd to permit Steve to clean-up the upstairs to prepare it for construction for the incubator.* Motion Carried. At the next Council Meeting, Eddie will present a complete proposal for the incubator including construction costs, heating/cooling options, program materials and guidelines.
- Snow Removal Hazards – any item within the City right-of-way may be removed by the City, at any time, from the right-of-way to assist with traffic flow and/or snow removal. This includes: vehicles, posts, landscaping, decorations, etc.

### Upcoming Meetings

- There will be a Public Hearing on the Budget at the next regular session Council Meeting at 7:00PM, Tuesday, February 21<sup>st</sup>, 2012, at Fertile City Hall.
- *Penny moved and Pat 2nd to adjourn the meeting.* Motion Carried.

Type	Date	Num	Name	Memo	Amount
<b>General Fund Accounts</b>					
Deposit	12/01/2011		Treasurer - State of Iowa	Deposit	19,703.00
Deposit	12/01/2011			Deposit	3,404.08
Deposit	12/01/2011			Deposit	2,042.72
Check	12/02/2011		Sam's Club	Membership Fees	-35.00
Deposit	12/07/2011			Deposit	2,300.43
Bill Pmt -Check	12/07/2011	5837	AgSource Laboratories	Water & Sewer Testing	-96.50
Bill Pmt -Check	12/07/2011	5838	CarQuest	SnowPlow	-11.30
Bill Pmt -Check	12/07/2011	5839	Haugen Lawn Service	Bug Spraying	-125.00
Bill Pmt -Check	12/07/2011	5840	Kramer Ace Hardware	Plow Truck	-9.38
Bill Pmt -Check	12/07/2011	5841	Larsen Plumbing & Heating	New Water Meters	-1,836.00
Bill Pmt -Check	12/07/2011	5842	Menards	tools/paint/gloves	-84.87
Bill Pmt -Check	12/07/2011	5843	Municipal Supply, Inc.	Water Meters	-2,148.00
Bill Pmt -Check	12/07/2011	5844	UPS	Water/Sewer Testing	-10.48
Bill Pmt -Check	12/07/2011	5845	Waste Management	Landfill/Garbage	-1,918.58
Bill Pmt -Check	12/07/2011	5846	WCTA	Telephone/Internet	-145.72
Bill Pmt -Check	12/07/2011	5847	Worth County Auditor	City Elections	-94.08
Paycheck	12/07/2011	5848	Bruns, Warren		-311.39
Paycheck	12/07/2011	5849	Russell, Grant		-104.10
Paycheck	12/07/2011	5850	Russell, Joyce		-724.58
Paycheck	12/07/2011	5851	Roberts, Stephen J		-1,226.24
Paycheck	12/09/2011	5853	May III, Edgar F.		-619.93
Bill Pmt -Check	12/09/2011	5852	Advantage Business Solutions, I	Accounting help	-247.50
Liability Check	12/09/2011	I-Que	IPERS		-778.98
Liability Check	12/12/2011	EFTPS	United States Treasury		-1,768.13
Deposit	12/13/2011			Deposit	174.18
Deposit	12/13/2011			Deposit (due to Library)	615.49
Deposit	12/14/2011			Deposit	4,607.59
Bill Pmt -Check	12/14/2011	5854	Black Hills Energy	Natural Gas	-519.60
Bill Pmt -Check	12/14/2011	5855	Hawkins, Inc.	Chlorine	-169.37
Bill Pmt -Check	12/14/2011	5856	Iowa One Call	Utility location	-18.90
Bill Pmt -Check	12/14/2011	5857	Menards	saw/screws/studs	-117.76
Bill Pmt -Check	12/14/2011	5858	Meyerhofer Construction	Housing Grant	-17,604.00
Bill Pmt -Check	12/14/2011	5859	Municipal Supply, Inc.	Water Meters	-4,676.50
Bill Pmt -Check	12/14/2011	5860	NIACOG	Housing Grant	-5,600.00
Bill Pmt -Check	12/14/2011	5861	Pronto	Fuel	-176.45
Bill Pmt -Check	12/14/2011	5862	Verizon Wireless	Cell Phone	-42.93
Deposit	12/15/2011			Deposit	1,548.56
Check	12/18/2011	5044	First Security Bank & Trust	Comm Ctr Loan	-2,500.00
Deposit	12/20/2011			Deposit	1,438.62
Deposit	12/21/2011			Deposit	4,090.81
Bill Pmt -Check	12/21/2011	5863	Hare Electric	Labor	-248.63
Bill Pmt -Check	12/21/2011	5864	Menards	paint for city hall	-148.38
Bill Pmt -Check	12/21/2011	5865	UPS	Water testing	-20.53
Paycheck	12/22/2011	5866	Roberts, Stephen J		-960.90
Bill Pmt -Check	12/22/2011	5867	Greve Law Office	City Attorney	-1,000.00
Deposit	12/27/2011			Deposit	17,974.00
Deposit	12/28/2011			Deposit	2,439.13
Bill Pmt -Check	12/28/2011	5868	Alliant Energy	Electric Bill	-1,324.04
Bill Pmt -Check	12/28/2011	5869	Staples	Office Supplies	-171.98
Paycheck	12/28/2011	5870	Berg, Jeffrey		-528.36
Paycheck	12/28/2011	5871	Miller, Tad		-377.40
Paycheck	12/28/2011	5872	Penny, Miller		-528.36
Paycheck	12/28/2011	5873	Peters, Cynthia		-452.88
Paycheck	12/28/2011	5874	Renchin, Pat		-490.62
Paycheck	12/28/2011	5875	Russell, Joyce		-889.70
Paycheck	12/31/2011	5877	Miller, Josh		-53.21
Deposit	12/31/2011			Interest	27.57
Total General Fund Accounts					<u>9,449.92</u>
<b>Roads Revenue Accounts</b>					
Deposit	12/31/2011			Interest	13.20
Total Roads Revenue Accounts					<u>13.20</u>
<b>Water Revenue Accounts</b>					
Deposit	12/31/2011			Interest	7.56
Total Water Revenue Accounts					<u>7.56</u>
<b>Sewer Revenue Accounts</b>					
Deposit	12/31/2011			Interest	9.16
Total Sewer Revenue Accounts					<u>9.16</u>
<b>TOTAL</b>					<u><b>9,479.84</b></u>