

# City of Fertile

## City Council Meeting Minutes

January 22, 2014 - 7:00 PM, City Hall

### Call to Order & Roll Call

Present were: Mayor Joyce Russell; Council Members: Jeff Berg, Julie Jessen, Holly Lovik-Hanna, Tad Miller and Nick Bailey; City Clerk, Wendy Lunning & Maintenance Manager Steve Roberts.

- The new and re-elected council members were sworn into office along with re-elected Mayor Joyce Russell.

**Tad motioned, Julie 2nd to approve the minutes of December 17<sup>th</sup> meeting.** Unanimous.

- **Jeff motioned, Tad 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.
- Ray Huftalin, Emergency Management Coordinator, and gave a summary of the drill taken place in Fertile last fall.
- Tadd attended the WCDA meeting as mayor pro tem and gave a summary of the meeting.

### City Maintenance Report

- New meters were installed at a few locations for easier access during winter weather.
- Seasonal displays have been taken down.
- All the supplies in the library have been removed and is currently closed for business. Any books can be returned at a the Kinney Memorial Library in Hanlontown.
- Warren, Steve and Joyce completed on the Water Quality Report.

**Tad moved, Holly 2<sup>nd</sup> to approve the maintenance report.** Unanimous.

### Mayor's Report

- Joyce received letter from City Attorney in regards to property at 207 E Main. The council has asked Joyce to follow up with City Attorney for alternative solutions.
- Trim and siding has been picked out for the exterior of the library.
- Wendy has been added as signature on bank accounts along with Joyce and Jeff. Debit card received for Wendy and will need to be activated.
- Attendance sheets will be used to monitor presence of council members at each meeting for annual pay.

- The city has a maintenance agreement with Interstate Motor Trucks for any maintenance that may be needed on the new snow plow.
- Joyce will be meeting with ICap Insurance next week with updated copy of city vehicles and budget review for city Insurance for the next fiscal year.
- We are please to have owner's of the Amish Pantry in downtown Fertile.
- Joyce presented a summary of the WCDA funds that were received for the calendar year of 2013 with grants and monthly checks, Fertile received a total of \$320,583.14.
- Joyce completed the Tax Exempt status for each sub contractor working on the library and sent to the Iowa Department of Revenue.
- Christmas display has been taken down at the City Hall and Community Center.
- **Julie motioned, and Jeff 2<sup>nd</sup> to approve the mayor's report.** Unanimous.

### City Clerk's Report

- Wendy presented the December Financials. A complete set of financials are available at City Hall upon request. The following is a summary of the year-to-date income, expenses & fund balances.

7/1 - 12/31	General	WCDA	Roads	Utilities	Total
Income	97,038.29	79,670.00	18,152.64	63,631.96	258,492.89
Expense	111,592.75	79,670.00	37,025.42	75,072.74	303,360.91
<b>Total</b>	<b>-14,554.46</b>	<b>0.00</b>	<b>-18,872.78</b>	<b>-11440.78</b>	<b>-44,868.02</b>
<b>Fund Balance</b>	<b>37,729.88</b>	<b>0.00</b>	<b>30,451.70</b>	<b>85,052.67</b>	<b>153,234.25</b>

- **Tad motioned, Jeff 2<sup>nd</sup> to approve Financial Report.** Unanimous
- **Julie motioned, Nick 2<sup>nd</sup> to approve December Bills** Unanimous

### Committee Reports

- Julie is resigning from Chairperson of the Fertile Little League due to other commitments. Thank you Julie for your service in this position. Please contact City Hall if you are interested in participating in this or coaching this spring.

### Additional Topics

- Julie gave summary of events taken place with the old snow plow.
- **Upcoming Meetings**
- The Fertile City Council will meet in regular session at 7:00 PM, Tuesday, February 18<sup>th</sup>, 2014, at Fertile City Hall.
- **Jeff moved and Julie 2<sup>nd</sup> to adjourn the meeting.** Unanimous

# City of Fertile Deposits

As of December 31, 2013

Accrual Basis

	Type	Date	Memo	Amount
<b>Operating Accounts</b>				
<b>Checking</b>				
	Deposit	12/02/2013	Utility Deposit	3,054.12
	Deposit	12/02/2013	Community Center Rental Deposit	400.00
	Deposit	12/02/2013	Incubator Rental Deposit	200.00
	Deposit	12/02/2013	Local Option Sales Tax	2,386.58
	Deposit	12/03/2013	Property Taxes	1,147.87
	Deposit	12/03/2013	Casino Funds Deposit	2,485.12
	Deposit	12/09/2013	Inter Library Loan and Open Access	751.55
	Deposit	12/12/2013	Community Center Rental Deposit	300.00
	Deposit	12/12/2013	Utility Deposit	77.38
	Deposit	12/12/2013	Utility Deposit	2,704.01
	Deposit	12/12/2013	RUT Deposit	1,841.66
	Deposit	12/17/2013	Road Use Tax	1,544.47
	Deposit	12/19/2013	Utility Deposit	3,081.77
	Deposit	12/27/2013	Special Assessment Deposit	756.10
	Deposit	12/27/2013	Initial Utility Deposit	150.00
	Deposit	12/30/2013	Utility Deposit	5,366.70
	Deposit	12/31/2013	Utility Deposit	193.87
	Deposit	12/31/2013	Interest	<u>2.00</u>
				26,443.20
<b>Petty Cash</b>				
				<u>Total Petty Cash</u>
<b>Total Operating Accounts</b>				
				<u>26,443.20</u>
<b>Roads Revenue Accounts</b>				
<b>Savings</b>				
	Deposit	12/31/2013	Interest	<u>7.97</u>
				<u>Total Savings</u>
				<u>7.97</u>
<b>Total Roads Revenue Accounts</b>				
				<u>7.97</u>
<b>Water Revenue Accounts</b>				
<b>Savings</b>				
	Deposit	12/31/2013	Interest	<u>2.86</u>
				<u>Total Savings</u>
				<u>2.86</u>
<b>Total Water Revenue Accounts</b>				
				<u>2.86</u>
<b>Sewer Revenue Accounts</b>				
<b>Savings</b>				
	Deposit	12/31/2013	Interest	<u>2.50</u>
				<u>Total Savings</u>
				<u>2.50</u>
<b>CD</b>				
				<u>Total CD</u>
				<u>2.50</u>
<b>Total Sewer Revenue Accounts</b>				
				<u>2.50</u>
<b>TOTAL</b>				
				<u><u>26,456.53</u></u>

# Bill Paid

As of December 31, 2013

Accrual  
Basis

Operating Accounts	Type	Date	Num	Name	Memo	Amount
<b>Checking</b>	Paycheck	12/04/2013	6744	Russell, Joyce		-1,256.58
	Paycheck	12/04/2013	6742	Bruns, Warren		-301.39
	Paycheck	12/04/2013	6745	Lunning, Wendy S		-201.47
	Paycheck	12/04/2013	6743	Roberts, Stephen J		-899.34
	Bill Pmt -Check	12/04/2013	6746	Lonnie Knudson	Community Center Cleaning	-80.00
	Liability Check	12/04/2013	I-Que	IPERS		-680.75
	Bill Pmt -Check	12/06/2013	6747	US Post Office	Three rolls of postcard stamps	-99.00
	Check	12/06/2013	6748	Jennings, Steve & Mary K.	Utility Deposit Refunded	-150.00
	Bill Pmt -Check	12/06/2013	6749	AgSource Laboratories	Water & Sewer Testing	-144.00
	Bill Pmt -Check	12/06/2013	6750	Kramer Ace Hardware	Lighter fluid and Light Bulbs	-29.94
	Bill Pmt -Check	12/06/2013	6751	Larsen Plumbing & Heating	Install Water Meters and Winterize Building	-217.93
	Bill Pmt -Check	12/06/2013	6752	Menards	Cleaning Supplies and Christmas Lights	-184.32
	Bill Pmt -Check	12/06/2013	6753	Pronto	Gas for golf cart, mower, truck and chainsaw.	-132.03
	Bill Pmt -Check	12/06/2013	6754	Waste Management	Landfill/Garbage	-2,035.68
	Bill Pmt -Check	12/06/2013	6755	WCTA	Telephone/Internet	-146.59
	Bill Pmt -Check	12/06/2013	6756	CRW Architecture + Design Group	Preliminary Design, Construction Documents and Bidding Phase	-180.00
	Bill Pmt -Check	12/09/2013	6757	Greve Law Office	City Attorney	-1,000.00
	Bill Pmt -Check	12/09/2013	6758	UPS	Water & Sewer testing	-11.40
	Bill Pmt -Check	12/12/2013	6759	Interstate Motor Trucks Inc.	1997 International Snow Plow Truck with Sander	-14,500.00
	Liability Check	12/13/2013	EFTPS	United States Treasury	42-1028074	-906.94
	Check	12/17/2013		Target	Christmas Decorations	-35.31
	Paycheck	12/18/2013	6760	Lunning, Wendy S		-163.45
	Paycheck	12/18/2013	6761	Roberts, Stephen J		-899.34
	Paycheck	12/23/2013	6762	Miller, Penny		-554.10
	Paycheck	12/23/2013	6764	Jessen, Julie		-554.10
	Paycheck	12/23/2013	6765	Renchin, Pat		-554.10
	Paycheck	12/23/2013	6763	Berg, Jeffrey		-517.16
	Paycheck	12/23/2013	6766	Russell, Joyce		-873.50
	Bill Pmt -Check	12/23/2013	6767	Black Hills Energy	Natural Gas	-522.53
	Bill Pmt -Check	12/23/2013	6768	Brian Nettleton Excavating, Inc.	Install 10" valve on discharge line	-3,800.00
	Bill Pmt -Check	12/23/2013	6769	Fertile Reminder	Advertisement Costs	-220.00
	Bill Pmt -Check	12/23/2013	6770	Menards	Paper Towels and Tissue	-14.97
	Bill Pmt -Check	12/23/2013	6771	Miller's Diesel and Automotive	Maintenance Snow Plow	-794.67
	Bill Pmt -Check	12/23/2013	6772	UPS	Water testing	-21.42
	Bill Pmt -Check	12/23/2013	6773	Verizon Wireless	Cell Phone	-43.65
	Bill Pmt -Check	12/23/2013	6774	Visu-Sewer	Clean Out Fall at Lagoon	-950.00
	Check	12/27/2013			Transferring funds for Architec Fees	0.00
	Check	12/27/2013	2		1997 International Snow Plow Truck	<u>14,500.00</u>
Total Checking						-19,175.66
<b>Roads Revenue Accounts</b>						
<b>Savings</b>	Check	12/27/2013	2		1997 International Snow Plow Truck	<u>-14,500.00</u>
Total Savings						<u>-14,500.00</u>
Total Roads Revenue Accounts						<u>-14,500.00</u>
<b>TOTAL</b>						<u><b>-33,675.66</b></u>