

City of Fertile

City Council Meeting Minutes

December 17, 2013 - 7:00 PM, City Hall

Call to Order & Roll Call

Present were: Mayor Joyce Russell; Council Members: Jeff Berg, Julie Jessen, Penny Miller, Tad Miller and Pat Renchin; City Clerk, Wendy Lunning & Maintenance Manager Steve Roberts.

Julie motioned, Pat 2nd to approve the minutes of December 2nd special meeting. Unanimous.

Penny motioned, Pat 2nd to approve the minutes of the December 12th special meeting with the following corrections: Penny Miller and Tad Miller emailed approval votes to purchase 1997 International snow plow truck with sander for the City of Fertile to Joyce Russell, Mayor. Unanimous

Jeff motioned, Pat 2nd to approve the minutes of the November 19th regular council meeting. Unanimous

• *Jeff motioned, Penny 2nd to accept agenda.* Unanimous.

Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

- Sara Innes with Worth County Beautification updated the progress that is being made on the statue to be erected at the Worth County Fair Grounds.
- Library Board choose sterling gray with white trim for the siding for the Library. *Jeff motioned an Julie 2nd to accept the color choices.* Unanimous. The Library is actively working on their Capital Campaign and has asked the City of Fertile to waive repayment of the Architect fees to date. No decision made by council and will review in the future.

City Maintenance Report

- The lagoon was drained and a new valve replaced due to DNR regulations.
- 1997 International snow plow has been purchase and the decals have been added to the truck.
- Thank you to Steve Roberts for the beautiful Christmas decorations that were made on Main Street.

Penny moved, Pat 2nd to approve the maintenance report. Unanimous.

Mayor's Report

- Joyce decorated the Community Center and City Hall for Christmas.
- Hare Electric has put up the Christmas decorations on Main Street.

- Cindy Peters has turned in her resignation as City Clerk due to health issues. The city council approved her resignation. *Penny motioned and 2nd by Pat to accept Cindy's resignation.* Unanimous. Thank you Cindy for your service.
- *Pat motioned, and Tad 2nd to purchase 20 hours of support from Advantage Business Solutions prior to rate increase on January 1, 2014.*
- Wendy Lunning was offered position as City Clerk of Fertile and accepted with council approval. *Julie motioned, and Pat 2nd to accept Wendy Lunning as City Clerk of Fertile and as signature of bank accounts.* Unanimous
- Joyce has sent out some Christmas cards to our vendors.
- John Greeves, City Attorney, is working with Chris Diggins at NIACOG to update the Municipal Code of Ordinances for the City of Fertile.
- Special 'Thank you' to Penny Miller and Pat Renchin for their years of service on City Council.
- *Pat moved, Tad 2nd to approve the mayor's report.* Unanimous

City Clerk's Report

- Wendy presented the November Financials. A complete set of financials are available at City Hall upon request. The following is a summary of the year-to-date income, expenses & fund balances.

7/1 – 11/30	General	WCDA	Roads	Utilities	Total
Income	87,680.98	79,670.00	16,600.20	54,571.50	238,522.68
Expense	105,171.07	79,670.00	19,884.18	59,562.77	264,288.02
Total	-17,490.09	0.00	-3,283.98	-4,991.27	-25,765.34
Fund Balance	34,794.25	0.00	46,040.50	91,502.18	172,336.93

- *Penny motioned, Pat 2nd to approve Financial Report.* Unanimous
- *Penny motioned, Pat 2nd to approve November Bills with the exception that Wendy will follow up on expenses to Advantage Business Solutions.* Unanimous

Additional Topics

- Tad attended the Winn-Worth Betco Advisory Board and suggest that the City Council be thinking of long term goals to develop the Community.

Upcoming Meetings

- The Fertile City Council will meet in regular session at 7:00 PM, Tuesday, January 21st, 2013, at Fertile City Hall.
- *Pat moved and Penny 2nd to adjourn the meeting.* Unanimous

**City of Fertile
Deposits
As of November 30, 2013**

			Accrual Basis
Type	Date	Memo	Amount
Operating Accounts			
Checking			
Deposit	11/03/2013	Casino Funds Deposit	3,111.49
Deposit	11/04/2013	Property Taxes	2,980.07
Deposit	11/05/2013	Local Option Sales Tax	2,306.78
Deposit	11/08/2013	Utility Deposit	1,218.60
Deposit	11/13/2013	Local Option Sales Tax	1,387.39
Deposit	11/14/2013	Utility Deposit	2,217.04
Deposit	11/14/2013	Building Rental Deposit	225.00
Deposit	11/14/2013	Donation Deposit	2,370.29
Deposit	11/15/2013	Road Use Tax	1,482.03
Deposit	11/22/2013	Utility Deposit	4,228.34
Deposit	11/22/2013	Utility Deposit	225.75
Deposit	11/25/2013	Building Permit	25.00
Deposit	11/25/2013	Utility Set Up Deposit	150.00
Deposit	11/29/2013	Utility Deposit	116.22
Deposit	11/30/2013	Interest	2.66
Total Checking			<u>22,046.66</u>
Petty Cash			
Total Petty Cash			<u> </u>
Total Operating Accounts			<u>22,046.66</u>
Roads Revenue Accounts			
Savings			
Deposit	11/30/2013	Interest	8.90
Total Savings			<u>8.90</u>
Total Roads Revenue Accounts			8.90
Water Revenue Accounts			
Savings			
Deposit	11/30/2013	Interest	2.77
Total Savings			<u>2.77</u>
Total Water Revenue Accounts			2.77
Sewer Revenue Accounts			
Savings			
Deposit	11/30/2013	Interest	2.42
Total Savings			<u>2.42</u>
CD			
Total CD			<u> </u>
Total Sewer Revenue Accounts			<u>2.42</u>
TOTAL			<u><u>22,060.75</u></u>

**City of Fertile
Bills Paid
As of November
30, 2013**

**Accrual
Basis**

	Type	Date	Num	Name	Memo	Amount
Checking						
	Paycheck	11/06/2013	6703	Lunning, Wendy S		-115.93
	Paycheck	11/06/2013	6704	Bruns, Warren		-301.39
	Paycheck	11/06/2013	6706	Russell, Joyce		-1,154.03
	Paycheck	11/06/2013	6705	Roberts, Stephen J		-899.34
	Bill Pmt -Check	11/06/2013	6707	Lonnie Knudson	Community Center Cleaning	-120.00
	Bill Pmt -Check	11/13/2013	6708	AgSource Laboratories	Water & Sewer Testing	-56.00
	Bill Pmt -Check	11/13/2013	6709	Black Hills Energy	Natural Gas	-266.34
	Bill Pmt -Check	11/13/2013	6710	CarQuest	Hydrfluid Snow Plow	-85.98
	Bill Pmt -Check	11/13/2013	6711	Clapper Tree Service CRW Architecture + Design Group	Tree Trimming Preliminary Design, Construction Documents and Bidding Phase	-1,200.00
	Bill Pmt -Check	11/13/2013	6712			-29,400.00
	Bill Pmt -Check	11/13/2013	6713	Fertile Garden Club	Beautification of Fertile 2013	-400.00
	Bill Pmt -Check	11/13/2013	6714	Fertile Public Library V	Enrich Iowa outlets-park vandalism/water plt genrtr/water plt-pump/pull west pump-	-1,159.94
	Bill Pmt -Check	11/13/2013	6715	Hare Electric	sewer/wtr plt	-898.83
	Bill Pmt -Check	11/13/2013	6716	Hawkins, Inc.	Chlorine	-10.00
	Bill Pmt -Check	11/13/2013	6717	Iowa Finance Authority Iowa Rural Water Association	Sewer Loan	-2,025.00
	Bill Pmt -Check	11/13/2013	6718	Miller's Diesel and Automotive	2014 Membership Dues	-200.00
	Bill Pmt -Check	11/13/2013	6719		Maintenance Snow Plow	-681.72
	Bill Pmt -Check	11/13/2013	6720	North Iowa Media Group	2013 City Election	-318.16
	Bill Pmt -Check	11/13/2013	6721	Northwood Anchor, Inc.	2013 City Election	-289.90
	Bill Pmt -Check	11/13/2013	6722	Pronto	gas for golf cart, weed trimmer and mower	-170.95
	Bill Pmt -Check	11/13/2013	6723	UPS	Sewer testing	-11.40
	Bill Pmt -Check	11/13/2013	6724	Waste Management	Landfill/Garbage	-2,035.68
	Bill Pmt -Check	11/13/2013	6725	WCTA	Telephone/Internet	-156.70
	Bill Pmt -Check	11/13/2013	6726	Worth County Auditor	2013 City Elections	-710.53
	Bill Pmt -Check	11/14/2013	6727	M & D Sound	Projector and screen	-2,370.29
	Check	11/14/2013		Standard Bearings	Couplerfor water plant motor	-38.83
	Liability Check	11/15/2013	EFTPS	United States Treasury		-960.32
	Liability Check	11/15/2013	I-Que	IPERS		-658.72
	Paycheck	11/20/2013	6728	Lunning, Wendy S		-141.59
	Paycheck	11/20/2013	6729	Roberts, Stephen J		-899.35
	Bill Pmt -Check	11/20/2013	6730	Elin Miner	Face Paint for Fertile Days	-34.95
	Bill Pmt -Check	11/26/2013	6731	Steve Roberts-v	Solar Lights and work gloves	-22.97
	Bill Pmt -Check	11/26/2013	6732	Wendy Lunning - v Advantage Business Solutions, Inc.	Clerkbook Training Professional Accounting Services Pre-pay for future 20 hr contract	-49.50
	Bill Pmt -Check	11/26/2013	6733			-600.00
	Bill Pmt -Check	11/26/2013	6734	Alliant Energy	Electric Bill	-1,503.90
	Bill Pmt -Check	11/26/2013	6735	Green Canopy, Inc.	October 2013 - 1 Fishing Point, 1 Park Christmas Decorations for Community Center	-140.00
	Bill Pmt -Check	11/26/2013	6736	Menards		-161.70
	Bill Pmt -Check	11/26/2013	6737	Staples	Office Supplies - paper, folders, clips	-42.06
	Bill Pmt -Check	11/26/2013	6738	UPS	Water & Sewer testing	-33.66
	Bill Pmt -Check	11/26/2013	6739	Verizon Wireless Advantage Business Solutions, Inc.	Cell Phone Full Service Payrol (Oct & Nov) & Paychecks	-43.65
	Bill Pmt -Check	11/29/2013	6740			-168.00
	Bill Pmt -Check	11/29/2013	6741	Hawkins, Inc.	Chlorine	-10.00
	Total Checking					-50,547.31
	Petty Cash					
	Total Petty Cash					-50,547.31
	Savings					
	Total Savings					
TOTAL						-50,547.31