

City of Fertile

City Council Meeting Minutes

February 17, 2015 - 7:00 PM, City Hall

Call to Order & Roll Call

Present were: Mayor Joyce Russell; Council Members: Jeff Berg, Tad Miller, Julie Jessen and Holly Lovik-Hanna; City Clerk, Wendy Lunning & Maintenance Manager Steve Roberts. Absent was Nick Bailey.

Tad motioned, Jeff 2nd to approve the minutes of the January meeting. Unanimous

• **Julie motioned, Holly 2nd to accept agenda.** Unanimous. Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

City Maintenance Report

- Steve put up new street signs on West Washington and 1st Street.
- Local Fire Department noticed fire hazard at the Community Center. Steve cleaned out ventilation fan above the stove and screened so that debris couldn't get in.
- **Julie motioned, Holly 2nd to approve the maintenance report.** Unanimous

Mayor's Report

- Joyce met with ICAP insurance for review of our policy. A credit voucher of \$1079.47 will be received for being 100% vested.
- Martin Brothers approved our credit charge account for the City of Fertile. This will be used by the Fertile Days committee and Fire Department.

- Joyce updated computer documents for 2015 and has posted at City Hall, Post Office and Library.
- Joyce completed survey for Midwest Assistant Program about rural America towns for government financial assistant programs.
- Family of Senior Citizen has been notified and have removed Camper and Van. Family is in the process of cleaning out the house.

Tad motioned, and Jeff 2nd to approve the mayor's report. Unanimous.

City Clerk's Report

- Wendy presented January Financials to the council. A complete set of financials are available at City Hall upon request.

| 7/1 – 1/31 | General | WCDA | Roads | EE Benefits | Utilities | Total |
|-------------------------|--------------------|-------------------|------------------|----------------|-------------------|-------------------|
| Income | 111,854.48 | 204,000.00 | 25,798.93 | 743.20 | 66,924.21 | 409,320.82 |
| Expense | .379,017.81 | -36,000.00 | 13,742.66 | 0 | 55,053.00 | 412,976.03 |
| Total | -267,163.33 | 240,000.00 | 10,893.71 | 743.20 | 11,871.21 | -3,655.21 |
| Fund Balance | -10,822.85 | 36,000.00 | 48743.94 | 743.20 | 107,156.69 | 181,820.98 |

Jeff motioned, Julie 2nd to approve Financial Report. Unanimous

Jeff motioned, Tad 2nd to approve January Bills Unanimous

Wendy presented budget information for the 2015–2016 Fiscal Year to the council.

Tad motioned, Julie 2nd to approve Budget with proposed adjustments.

Upcoming Meetings

- Public Hearing will meet at 7:00 PM, Tuesday, March 10th, 2015 at Fertile City Hall
- The Fertile City Council will meet for regular session at 7:00 PM, Tuesday, March 17th, 2015, at Fertile City Hall.
- **Julie moved and Jeff 2nd to adjourn the meeting.** Unanimous

Deposits

As of January 31, 2015

| | Type | Date | Memo | Accrual Basis Amount |
|-------------------------------|---------|------------|----------------------------------|----------------------------|
| Operating Accounts | | | | |
| Checking | | | | |
| | Deposit | 01/05/2015 | Local Option Sales Tax | 2,348.58 |
| | Deposit | 01/05/2015 | Property Taxes | 3,908.95 |
| | Deposit | 01/05/2015 | Assessment Deposit | 1,476.60 |
| | Deposit | 01/05/2015 | Casino Funds Deposit | 2,996.69 |
| | Deposit | 01/07/2015 | Balance Sheet Adjustment | 0.00 |
| | Deposit | 01/09/2015 | Open Access Sate Aid for Library | 414.99 |
| | Deposit | 01/10/2015 | Utility Deposit | 1,736.29 |
| | Deposit | 01/10/2015 | Fertile Days Deposit | 125.00 |
| | Deposit | 01/10/2015 | Water Meters Deposit | 200.00 |
| | Deposit | 01/14/2015 | Utility Deposit | 2,050.61 |
| | Deposit | 01/21/2015 | Fertile Days Deposit | 1,778.52 |
| | Deposit | 01/21/2015 | Truck Deposit | 3,010.00 |
| | Deposit | 01/21/2015 | Farm to Market Deposit | 1,306.89 |
| | Deposit | 01/21/2015 | Utility Deposit | 2,513.74 |
| | Deposit | 01/21/2015 | Road Use Tax | 1,760.72 |
| | Deposit | 01/28/2015 | Utility Deposit | 2,987.26 |
| | Deposit | 01/28/2015 | Incubator Deposit | 950.48 |
| | Deposit | 01/31/2015 | Interest | 3.34 |
| | | | | <u>29,568.66</u> |
| | | | Total Checking | |
| | | | Petty Cash | |
| | | | Total Petty Cash | |
| | | | Total Operating Accounts | <u>29,568.66</u> |
| Roads Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 01/31/2015 | Interest | 5.67 |
| | | | Total Savings | <u>5.67</u> |
| | | | Total Roads Revenue Accounts | 5.67 |
| Water Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 01/31/2015 | Interest | 2.86 |
| | | | Total Savings | <u>2.86</u> |
| | | | Total Water Revenue Accounts | 2.86 |
| Sewer Revenue Accounts | | | | |
| Savings | | | | |
| | Deposit | 01/31/2015 | Interest | 2.50 |
| | | | Total Savings | <u>2.50</u> |
| | | | CD | |
| | | | Total CD | |
| | | | Total Sewer Revenue Accounts | <u>2.50</u> |
| TOTAL | | | | <u><u>29,579.69</u></u> |

City of Fertile Bills Paid

As of January 31, 2015

| | | | | | | Accrual Basis |
|-------------------------------|------------|-------|---|---|-------------------|------------------|
| Type | Date | Num | Name | Memo | Amount | |
| Operating Accounts | | | | | | |
| Checking | | | | | | |
| Check | 01/01/2015 | 7194 | Fertile Fire Department | Quarterly Allocation | -3,500.00 | |
| Check | 01/01/2015 | 7195 | Fertile Public Library V | Quarterly Payment | -4,993.50 | |
| Check | 01/02/2015 | DEBIT | USPS | postage | -49.00 | |
| Bill Pmt -Check | 01/05/2015 | 7212 | Cindy Peters | Fertile Days: Spaghetti Supper | -78.16 | |
| Bill Pmt -Check | 01/05/2015 | 7213 | Hare Electric | Light Ballast for Street Light | -500.03 | |
| Bill Pmt -Check | 01/05/2015 | 7214 | Holly Lovikv | Fertile Days - Coffee Supplies | -17.52 | |
| Bill Pmt -Check | 01/05/2015 | 7215 | Menards | Cleaning Supplies | -57.36 | |
| Paycheck | 01/07/2015 | 7192 | Bruns, Warren | | -302.39 | |
| Paycheck | 01/07/2015 | 7193 | Russell, Joyce | | -1,259.58 | |
| Bill Pmt -Check | 01/07/2015 | 7196 | Jaci Miller | Grant Writing Main Street Christmas Lights & Shop | -75.00 | |
| Bill Pmt -Check | 01/07/2015 | 7197 | Kramer Ace Hardware Larsen Plumbing & Heating | Light Bulb Repairs | -37.95 | |
| Bill Pmt -Check | 01/07/2015 | 7198 | | | -11.25 | |
| Bill Pmt -Check | 01/07/2015 | 7199 | LeDoux Signs | Truck Lettering | -145.00 | |
| Bill Pmt -Check | 01/07/2015 | 7200 | Penny Miller-v | Fertile Days - Slow Cooker and Spaghetti supper supplies | -73.48 | |
| Bill Pmt -Check | 01/07/2015 | 7201 | USA Blue Book | Water Testing Supplies | -139.29 | |
| Bill Pmt -Check | 01/07/2015 | 7202 | Waste Management | Landfill/Garbage | -13.65 | |
| Bill Pmt -Check | 01/07/2015 | 7203 | WCTA | Telephone/Internet | -226.81 | |
| Liability Check | 01/10/2015 | EFT | United States Treasury | | -1,947.32 | |
| Sales Tax Payment | 01/10/2015 | EFT | Iowa Department of Revenue & Finance | | -1,036.00 | |
| Paycheck | 01/14/2015 | 7204 | Roberts, Stephen J | | -957.39 | |
| Bill Pmt -Check | 01/14/2015 | 7205 | Ag Source Laboratories | Water Testing | -12.00 | |
| Bill Pmt -Check | 01/14/2015 | 7206 | Black Hills Energy | Natural Gas | -794.02 | |
| Bill Pmt -Check | 01/14/2015 | 7207 | Fertile Pronto | Gas for truck and golf cart. | -258.07 | |
| Bill Pmt -Check | 01/14/2015 | 7208 | Hawkins, Inc. | Chlorine | -10.00 | |
| Bill Pmt -Check | 01/14/2015 | 7209 | Iowa One Call | Utility location | -14.40 | |
| Bill Pmt -Check | 01/14/2015 | 7210 | PSI | 1500 Utility Bill Cards | -80.49 | |
| Bill Pmt -Check | 01/14/2015 | 7211 | Waste Management | Landfill/Garbage | -2,117.28 | |
| Liability Check | 01/14/2015 | EFT | IPERS | | -1,094.69 | |
| Check | 01/15/2015 | DEBIT | Verizon Wireless | Telephone | -25.87 | |
| Check | 01/16/2015 | DEBIT | Mills Fleet Farm | Spray & Light for Truck | -25.62 | |
| Paycheck | 01/28/2015 | 7216 | Roberts, Stephen J | | -971.39 | |
| Bill Pmt -Check | 01/28/2015 | 7217 | Fertile Public Library V | Open Access | -414.99 | |
| Bill Pmt -Check | 01/28/2015 | 7218 | IMFOA | Annual dues | -40.00 | |
| Bill Pmt -Check | 01/28/2015 | 7219 | UPS | Water testing | -10.82 | |
| Bill Pmt -Check | 01/28/2015 | 7220 | Worth County Engineer | Fuel Skidloader and Plow Truck | -189.75 | |
| Liability Check | 01/31/2015 | EFT | Iowa Department of Revenue & Finance | | -585.00 | |
| Bill Pmt -Check | 01/31/2015 | 7243 | Iowa Assn. of Municipal Utilities | Dues | -429.09 | |
| Total Checking | | | | | -22,494.16 | |
| Petty Cash | | | | | | |
| Total Petty Cash | | | | | | |
| Total Operating Accounts | | | | | -22,494.16 | |
| Roads Revenue Accounts | | | | | | |
| Savings | | | | | | |
| Total Savings | | | | | | |
| Total Roads Revenue Accounts | | | | | | |
| TOTAL | | | | | -22,494.16 | |