

# City of Fertile

## City Council Meeting Minutes

December 20, 2011 - 7:00 PM, City Hall

### Call to Order & Roll Call

- Present were: Mayor Joyce Russell; Council Members: Jeff Berg, Penny Miller, Tad Miller, Cindy Peters & Pat Renchin; Maintenance Manager Steve Roberts & City Clerk Eddie May.
- *Tad motioned, Cindy 2nd to approve the Nov. Minutes.* Carried.

### City Maintenance Report

- Steve built the new manger for the Nativity set by the Library. He donated the camel.
- Steve & Warren finished the winter lagoon drawdown on the 15<sup>th</sup>.
- Steve changed the light bulbs in the water & sewer plants but ran into issues at the garage. Eddie suggested using the fluorescents they will be removing from the Community Center.
- Both City vehicles have had tune-ups and are running great.
- A big thanks to Hare Electric for donating the boom truck and labor to help Steve hang up the Christmas lights & decorations.
- Steve is painting City Hall & ½ of the picnic tables have been painted.
- We have 1/3 load of rock to cover spring wash-off at the lagoons.
- Generators have been starting up on a regular basis now.
- Burrowing animals haven't been a problem at the lagoon last month.
- Steve put up reflectors around City Hall to help with plowing snow

### Mayor's Report

- The Fire Dept purchased a 06 Chevy Silverado and sold their 88 Ford
- Buck and Joyce cleaned City Hall and donated a Christmas tree and decorations. City Hall can be rented for holiday parties.
- Larsen's Plumbing & Heating have been installing new water meters in town. More than 70 have already been installed, 31 are left. The City has been pumping more than twice the amount it has been selling, so we are hoping to find our loss with the new meters. The new meters can be read electronically, rather than having to look at the numbers on a rotating dial. The City has also installed a new meter at the pump house to verify the actual amount being produced.
- Our first (and only) snow fall of the year reminds us to keep all obstacles off the streets and right-of-ways for plowing. The City can have vehicles towed, and/or bill for damages to the plow caused by obstacles in the right-of-way.
- On December 9<sup>th</sup>, the City passed an audit relating to the CDBG Housing Project. NIACOG managed the project for the City.
- There are 8 shut-offs scheduled for next week and 5 liens being placed against outstanding utility bills.
- Joyce was invited to the Northwood Public Library as a WCDA Board Member. They show-cased the new upgrades installed from the grants given through the Diamond Joe Casino.

### City Clerk's Report

- Eddie presented the November Financials (42% through the year)

	General	Roads	Water	Sewer	Landfill	Total (incl. non-budget items)
Income	39%	44%	51%	53%	54%	
Expense	31%	16%	48%	61%	40%	
Net Income	\$5,577	\$8,590	\$3,234	\$1,986	\$4,180	-\$21,934
- *Penny motioned, Cindy 2nd to approve Nov. bills.* Motion Carried.
- *Pat motioned, Jeff 2nd to approve the following liens: 501 W Washington \$647.86, 210 W Main \$646.83, 103 W Washington \$368.45, 203 E Main \$345.65, 308 W Main \$295.48.* Motion Carried.
- It is budget time again. All City Departments and/or committees must submit

last fiscal year's financial reports and next fiscal year's budget request at the January meeting for funding to be approved.

### Committee Reports

- Community Center – The committee met tonight before the Council meeting to pick out the ceiling tiles, cabinet colors, countertops, cabinet hardware, floor tiles, bathroom partitions and wall colors. The work on the community center will resume in January and is scheduled to be completed by the end of April. This was the last meeting of the Community Center Committee.
- Library – The City is preparing a public notice to solicit bids for the expansion of the Library. The WCDA has not announced when they will be awarding the next round of grants, but we will apply again as soon as we find out. In preparation, the City will be finalizing construction plans and securing contractor's bids.

### Other Business

- Eddie discussed the progress made towards the potential development of a business incubator to be built in the upstairs of the new community center. He has secured one bid for the heating and cooling and has initiated a discussion regarding "fair market rent" value of the space. The Council approved continuing research regarding the project including pre-inspection by the Fire Marshall, and Electrical Inspector, as well as securing two bids for electrical and a second bid for heating and cooling. The incubator would offer new, or expanding businesses, office space at a pro-rated rate to help their business stabilize and create new jobs, with the hopes of keeping their business in Fertile at the end of the 3-5 year program. The discussion will continue at the next Council meeting.

### Upcoming Meetings

- The Fertile Days Committee will meet at 7:00PM, Tuesday, January 3<sup>rd</sup>, 2012, at Fertile City Hall.
- The Fertile City Council will meet in regular session at 7:00PM, Tuesday, January 17<sup>th</sup>, 2011, at Fertile City Hall.
- *Pat moved and Penny 2nd to adjourn the meeting.* Motion Carried.



## Bills Paid

12/21/2011

As of November 30, 2011

Accrual Basis

Type	Date	Num	Name	Memo	Amount
<b>Checking</b>					
Deposit	11/01/2011			Deposit	413.41
Check	11/01/2011	5038	Ralston, Melissa	NSF Check	-90.77
Bill Pmt -Check	11/01/2011	5804	AgSource Laboratories	Water & Sewer Testing	-23.00
Bill Pmt -Check	11/01/2011	5805	CarQuest	SnowPlow	-85.30
Bill Pmt -Check	11/01/2011	5806	Forest City Ford	Service City Pick-up	-56.00
Bill Pmt -Check	11/01/2011	5807	Hawkins, Inc.	Chlorine	-5.00
Bill Pmt -Check	11/01/2011	5808	HealthWorks	Drug testing	-107.00
Bill Pmt -Check	11/01/2011	5809	Menards	Lagoon Water Depth Project, Picnic Table Repairs	-86.58
Bill Pmt -Check	11/01/2011	5810	Mills Fleet Farm	Seat cushions for City pickup, Go Jo for City Garaç	-28.29
Bill Pmt -Check	11/01/2011	5811	North Iowa Media Group	Election NTC and Ballot	-152.06
Bill Pmt -Check	11/01/2011	5812	Pronto	Fuel	-306.56
Bill Pmt -Check	11/01/2011	5813	UPS	Water/Sewer Testing	-20.59
Bill Pmt -Check	11/01/2011	5814	Waste Management	Landfill/Garbage	-1,918.58
Deposit	11/02/2011			Deposit	1,063.62
Paycheck	11/02/2011	5794	Russell, Grant		-1,464.93
Paycheck	11/02/2011	5795	Russell, Joyce		-743.94
Paycheck	11/02/2011	5793	Bruns, Warren		-311.39
Paycheck	11/02/2011	5797	May III, Edgar F.		-491.57
Paycheck	11/02/2011	5796	Roberts, Stephen J		-856.92
Liability Check	11/02/2011	iQue	IPERS		-543.90
Bill Pmt -Check	11/02/2011	5798	Kramer Ace Hardware	Garage Equip, Keys & Parks Equip	-74.15
Bill Pmt -Check	11/02/2011	5799	Larsen Plumbing & Heating	Winterize Concession Stand, Water Plant Meter, g	-2,293.68
Bill Pmt -Check	11/02/2011	5800	Menards	Tools, Lights, Sewer Equip, Picnic Table Repairs	-148.76
Bill Pmt -Check	11/02/2011	5801	NIACOG	Housing Grant	-5,986.00
Bill Pmt -Check	11/02/2011	5802	North Iowa Septic Solutions	Porta-Poties	-215.00
Bill Pmt -Check	11/02/2011	5803	WCTA	Telephone/Internet	-145.01
Deposit	11/02/2011			Deposit	2,003.31
Deposit	11/03/2011			Deposit	2,649.89
Deposit	11/07/2011			Deposit - Housing Grant	31,305.00
Deposit	11/09/2011			Deposit	1,413.39
Check	11/09/2011	5815	Fertile Public Library	Enrich Iowa	-771.38
Deposit	11/10/2011			Deposit	3,569.52
Deposit	11/15/2011			Deposit	1,608.39
Deposit	11/16/2011			Deposit	2,953.80
Bill Pmt -Check	11/16/2011	5816	Black Hills Energy	Natural Gas	-324.69
Bill Pmt -Check	11/16/2011	5817	Hare Electric	Sewar plant wall heater	-727.25
Bill Pmt -Check	11/16/2011	5818	Verizon Wireless	Cell Phone	-42.93
Check	11/16/2011	5819	Bolton, Dean & Shari	Deposit minus balance of last bill	-116.92
Bill Pmt -Check	11/16/2011	5820	Brannick Construction	Housing Grant	-15,273.00
Bill Pmt -Check	11/16/2011	5821	Iowa Finance Authority	Sewer Loan Interest	-2,265.00
Paycheck	11/16/2011	5822	Roberts, Stephen J		-851.92
Check	11/16/2011	5823	Hare, Janice	Elections	-111.35
Check	11/16/2011	5824	Elthon, Evelyn v	Elections	-90.75
Check	11/16/2011	5825	Rhodes, Ruth v	Elections	-90.75
Check	11/16/2011	5826	Low, Lois v	Elections	-187.84
Check	11/18/2011	5041	First Security Bank & Trust	Community Center Loan Payment	-2,500.00
Deposit	11/23/2011			Deposit	2,610.28
Bill Pmt -Check	11/23/2011	5827	Iowa Rural Water Association	Membership Dues	-200.00
Bill Pmt -Check	11/23/2011	5828	Menards	Step ladder/Holiday decorations	-341.63
Bill Pmt -Check	11/23/2011	5829	Miller's Diesel and Automotiv	Batteries for snow plow and labor	-301.15
Bill Pmt -Check	11/23/2011	5830	UPS	Water/Sewer Testing	-10.48
Bill Pmt -Check	11/23/2011		Rapids Wholesale	Community Center Kitchen Equipment	-23,812.99
Bill Pmt -Check	11/23/2011	5832	Woodharbor	Community Center Cabinets - Partial Payment	-10,812.02
Check	11/23/2011		Drinking Fountains.com	Community Center Drinking Fountain	-835.00
Check	11/25/2011	5833	USPS	postage	-160.00
Check	11/25/2011		Sam's Club	Membership Fees	-40.00
Deposit	11/25/2011			Deposit	30,000.00
Deposit	11/30/2011			Deposit	3,274.98
Bill Pmt -Check	11/30/2011	5834	Alliant Energy	Electric Bill	-1,305.01
Bill Pmt -Check	11/30/2011	5835	BMC Aggregates L.C.	Lagoon/Erosion Stone	-510.18
Bill Pmt -Check	11/30/2011	5836	USA Blue Book	Water Testing Supplies	-90.04
Deposit	11/30/2011			Interest	26.34
Total General Fund Accounts					<u>4,964.67</u>
<b>Roads Revenue Accounts</b>					
Deposit	11/30/2011			Interest	13.40
Total Roads Revenue Accounts					<u>13.40</u>
<b>Water Revenue Accounts</b>					
Deposit	11/30/2011			Interest	7.86
Total Water Revenue Accounts					<u>7.86</u>
<b>Sewer Revenue Accounts</b>					
Deposit	11/30/2011			Interest	9.52
Total Sewer Revenue Accounts					<u>9.52</u>
<b>TOTAL</b>					<u><u>4,995.45</u></u>