

City of Fertile

City Council Meeting Minutes

November 19, 2013 - 7:00 PM, City Hall

Call to Order & Roll Call

Present were: Mayor Joyce Russell; Council Members: Jeff Berg, Julie Jessen, Penny Miller, and Pat Renchin; Assistant City Clerk, Wendy Lunning & Maintenance Manager Steve Roberts. Tad Miller was available via phone conference.

- **Pat motioned, Penny 2nd to approve the September minutes.** Unanimous.
- Additional item added to agenda, **Pat motioned, Julie 2nd to accept agenda.** Unanimous.

Agendas are posted at City Hall, at the Library, and at the Post Office, 24 hours in advance of each Council Meeting. If you wish to be on the Agenda, please contact City Hall two days before the meeting.

- The council went into closed session at 7:08 and reopened at 7:42. **Jeff motioned an Julie 2nd to close the meeting.** Unanimous. **Penny motioned and Julie 2nd to open the regular meeting at 7:42.** Unanimous. **A motion was made by Julie to approve the city support of Economic Development for local business. Jeff 2nd the motion.** Unanimous.

City Maintenance Report

- Steve replaced the coupler on the pump at the water plant.
 - The main water line broke in the bathrooms at the ball diamond. They are winterized and will need to be repaired in the spring.
 - Steve replaced the capacitor on the pump at the sewer plant.
 - Steve has cut some of the trees and grass along the fence of the sewer lagoon.
 - The chain saw, trimmer, mower have all been winterized.
 - The plow truck is leaking hydraulic fluid. A new truck will be needed next year.
- Pat moved, Penny 2nd to approve the maintenance report.** Unanimous.

Mayor's Report

- There is interest in the purchase of the plow blade for the pickup that is not being used. The council agreed that the mounting brackets needed to be adjusted so that Steve is able to utilize it.
- A Thank you note was sent to POET for the projector and screen that was installed at the community center.
- WCDA meeting held by invitation only at the Fertile community center in regards to Economic Development.
- Thank you to WCDA, trustees and Diamond Jo Casino for the \$204,000 grant awarded to the City of Fertile for an addition to its public library.
- Joyce worked with John Greve, city attorney, for the City of Fertile to take out a short term line of credit for 5 month at a reduced nonprofit

interest rate to fund the library project until completed. The contract has been signed with Larry Elwood construction.

- Joyce Russell was re-elected as mayor of the City of Fertile and Tad Miller re-elected to council. Holly Lovik and Nick Bailey will be the new council members as of 01/01/2014.
- Received a DOT letter on permit process for advertising signs near Hwy 9.
- Display case at the Community Center was donated by the Fertile School Alumni to display school memorabilia. Thank you for the donation.
- Joyce met with the Worth County Engineer in regards to the town to market streets. The council does not want to put any embargo limits on these roads at this time.
- Pictures donated for City Hall and Community Center that was found in the basement of café. Joyce cleaned and framed some for display.

- **Penny moved, Julie 2nd to approve the mayor's report.** Unanimous

City Clerk's Report

- Wendy presented the October Financials. A complete set of financials are available at City Hall upon request. The following is a summary of the year-to-date income, expenses & fund balances.

7/1 - 10/31	General	WCDA	Roads	Utilities	Total
Income	74,627.09	79,670.00	13,267.61	54,220.65	221,785.35
Expense	61,938.45	79,670.00	18,861.25	49,930.82	210,400.52
Total	12,688.64	0.00	-5593.64	4,289.83	11,384.83
Fund Balance	65,007.93	0.00	43730.84	100,783.28	209,522.05

- **Jeff motioned, Penny 2nd to approve Financial Report.** Unanimous
- **Penny motioned, Pat 2nd to approve October Bills.** Unanimous
- **Pat motioned that a lien for \$535.78 be put on the property of 605 Washington and Julie 2nd the motion.** Unanimous
- **Jeff motioned that a lien for \$509.84 be put on the property of 101 School Street and Pat 2nd the motion.** Unanimous.
- **Pat motioned to accept the resolution for landfill as stated and Penny 2nd the motion.** Unanimous.

Additional Topics

- Jeff asked the council to consider allowing the library board to raise additional capital campaign funds. Joyce did comparison funding for Fire Department, City Hall and Library for review. More information to come in December meeting.

Upcoming Meetings

- Special Meeting will be held at 6:30 PM, Tuesday, December 2, 2013 at Fertile City Hall to review ordinances. NIACOG will be present.
- The Fertile City Council will meet in regular session at 7:00 PM, Tuesday, December 17th, 2013, at Fertile City Hall.
- **Pat moved and Penny 2nd to adjourn the meeting.** Unanimous

Operating Accounts
Checking

Type	Date	Num	Name	Memo	Amount
Check	10/01/2013	6666	Fertile Fire Department V	Quarterly Allocation	-3,500.00
Check	10/01/2013	6667	Fertile Public Library V	Quarterly Payment	-4,993.50
Deposit	10/02/2013			Utility Deposit	191.83
Bill Pmt -Check	10/02/2013	6668	Floyd & Leonard Auto Electric, Inc.	Trimmer Blades	-36.10
Bill Pmt -Check	10/02/2013	6669	Iowa Department of Natural Resources	Annual Water Use Fee for 2014	-66.00
Bill Pmt -Check	10/02/2013	6670	Kramer Ace Hardware	Hook for Golf Cart, paint,bolts for mower	-18.76
Bill Pmt -Check	10/02/2013	6671	Larsen Plumbing & Heating	Repair Leak on Well Head	-165.50
Bill Pmt -Check	10/02/2013	6665	US Post Office	Six rolls of postcard stamps	-150.40
Bill Pmt -Check	10/02/2013	6672	WCTA	Telephone/Internet	-160.56
Paycheck	10/02/2013	6675	Russell, Joyce		-1,072.99
Paycheck	10/02/2013	6674	Bruns, Warren		-301.39
Bill Pmt -Check	10/02/2013	6673	UPS	sewer testing	-10.71
Bill Pmt -Check	10/02/2013	6676	Advantage Business Solutions, Inc.	Professional Accounting Services Pre-pay for future 20 hr contract	-600.00
Deposit	10/02/2013			Utility Deposit	77.38
Bill Pmt -Check	10/02/2013	6677	Lonnie Knudson	Community Center Cleaning	-90.00
Deposit	10/02/2013			Local Option Sales Tax	2,306.76
Deposit	10/03/2013			Property Taxes	27,989.90
Deposit	10/03/2013			Casino Funds Deposit	2,712.61
Bill Pmt -Check	10/04/2013	6678	Menards	Bolt for Community Center Fireplace	-121.24
Bill Pmt -Check	10/04/2013	6679	Plunkett's	Pest Control	-240.00
Bill Pmt -Check	10/04/2013	6680	Pronto	gas for golf cart, weed trimmer and mower	-83.06
Bill Pmt -Check	10/04/2013	6681	Waste Management	Landfill/Garbage	-2,035.68
Liability Check	10/09/2013	I-Que	IPERS		-684.43
Liability Check	10/09/2013	EFTPS	United States Treasury	42-1028074	-979.70
Paycheck	10/09/2013	6682	Lunning, Wendy S		-51.78
Paycheck	10/09/2013	6683	Roberts, Stephen J		-875.98
Deposit	10/10/2013			Utility Deposit	3,261.36
Paycheck	10/11/2013	6684	Roberts, Stephen J		-26.36
Check	10/11/2013	6685	Wicke, Clinton	Utility Deposit	-150.00
Check	10/11/2013	6686	Innes, Sara Lou	Utility Deposit	-150.00
Check	10/11/2013	6687	Fredrick, Nathaniel	Utility Deposit	-150.00
Check	10/11/2013	6688	Boeckholt, Troy		-150.00
Check	10/11/2013	6689	Bauer, Jarett	Created in error.	0.00
Bill Pmt -Check	10/11/2013	6690	AgSource Laboratories	Water Testing	-162.00
Bill Pmt -Check	10/11/2013	6691	Menards	Flag Pole ties for Christmas Lights	-13.97
Bill Pmt -Check	10/11/2013	6692	PSI	2500 Utility Bill Cards	-91.45
Bill Pmt -Check	10/11/2013	6693	UPS	water & sewer testing	-22.11
Deposit	10/12/2013			Utility Deposit	38.54
Deposit	10/16/2013			Road Use Tax	2,074.39
Deposit	10/17/2013			RUTF Deposit	3,253.68
Deposit	10/17/2013			Utility Deposit	3,022.74
Bill Pmt -Check	10/18/2013	6694	Black Hills Energy	Natural Gas	-137.57
Bill Pmt -Check	10/18/2013	6695	IMWCA	Worker's Compensation Coverage	-610.00
Bill Pmt -Check	10/18/2013	6696	Verizon Wireless	Cell Phone	-43.65
Bill Pmt -Check	10/18/2013	6697	Green Canopy, Inc.	August 2013 - 1 Fishing Point, 1 Ball Diamond, 1 Park Cement	-215.00
Check	10/18/2013		University of Iowa Hospital	Flowers	-36.00
Deposit	10/21/2013			Enrich Iowa - Library Funds	1,159.94
Paycheck	10/23/2013	6699	Lunning, Wendy S		-172.95
Paycheck	10/23/2013	6700	Roberts, Stephen J		-899.34
Deposit	10/24/2013			Utilities Deposit	2,437.19
Deposit	10/24/2013			Building Rental Deposit	200.00
Deposit	10/24/2013			Building Permit Deposit	10.00
Bill Pmt -Check	10/24/2013	6698	USA Blue Book	Water Testing Supplies	-158.89
Deposit	10/24/2013			Utility Assessment Deposit	614.70
Deposit	10/25/2013			Utility Deposit	116.22
Bill Pmt -Check	10/30/2013	6701	Alliant Energy	Electric Bill	-1,368.49
Deposit	10/30/2013			Utility Deposit	77.38
Liability Check	10/31/2013	EFT	Iowa Department of Revenue & Finance		-455.00
Sales Tax Payment	10/31/2013	EFT	Iowa Department of Revenue & Finance		-707.00
Deposit	10/31/2013			Reimbursement Deposit	60.90
Deposit	10/31/2013			Rental Deposit	200.00
Bill Pmt -Check	10/31/2013	6702	Kramer Ace Hardware	Batteries for PH Meter	-17.37
Deposit	10/31/2013			Utility Deposit	2,951.65
Deposit	10/31/2013			Interest	2.54
Total Checking					30,784.78
Petty Cash					
Total Petty Cash					
Total Operating Accounts					30,784.78
Roads Revenue Accounts Savings					
Deposit	10/31/2013			Interest	9.20
Total Savings					9.20
Total Roads Revenue Accounts					9.20
Water Revenue Accounts Savings					
Deposit	10/31/2013			Interest	2.86
Total Savings					2.86
Total Water Revenue Accounts					2.86
Sewer Revenue Accounts Savings					
Deposit	10/31/2013			Interest	2.50
Total Savings					2.50
CD					
Total CD					
Total Sewer Revenue Accounts					2.50
					2.50
					30,799.34